

**RETURN BIDS TO:**  
**RETOURNER LES SOUMISSIONS À:**  
Public Works Government Services Canada- Bid  
Receiving / Réception des soumissions  
189 Prince William Street  
Room 405  
Saint John  
New Brunswick  
E2L 2B9

**SOLICITATION AMENDMENT**  
**MODIFICATION DE L'INVITATION**

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

Comments - Commentaires

Vendor/Firm Name and Address  
Raison sociale et adresse du  
fournisseur/de l'entrepreneur

**Issuing Office - Bureau de distribution**  
Public Works Government Services Canada- Bid  
Receiving / Réception des soumissions  
189 Prince William Street  
Room 405  
Saint John  
New Bruns  
E2L 2B9

<b>Title - Sujet</b> RCMP NB, Property Mgmt/Project Del.	
<b>Solicitation No. - N° de l'invitation</b> E0225-150875/A	<b>Amendment No. - N° modif.</b> 003
<b>Client Reference No. - N° de référence du client</b> R.072478.001	<b>Date</b> 2014-12-15
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$PWB-007-3503	
<b>File No. - N° de dossier</b> PWB-4-37097 (007)	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> <b>on - le 2015-01-07</b>	
<b>F.O.B. - F.A.B.</b> <b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input checked="" type="checkbox"/> <b>Other-Autre:</b> <input type="checkbox"/>	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Ellis-Herring , Alison PWB	<b>Buyer Id - Id de l'acheteur</b> pwb007
<b>Telephone No. - N° de téléphone</b> (506) 636-3908 ( )	<b>FAX No. - N° de FAX</b> (506) 636-4376
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b>	

Instructions: See Herein

Instructions: Voir aux présentes

<b>Delivery Required - Livraison exigée</b>	<b>Delivery Offered - Livraison proposée</b>
<b>Vendor/Firm Name and Address</b> <b>Raison sociale et adresse du fournisseur/de l'entrepreneur</b>	
<b>Telephone No. - N° de téléphone</b> <b>Facsimile No. - N° de télécopieur</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/Firm</b> <b>(type or print)</b> <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/</b> <b>de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>

Solicitation No. - N° de l'invitation

E0225-150875/A

Client Ref. No. - N° de réf. du client

R.072478.001

Amd. No. - N° de la modif.

003

File No. - N° du dossier

PWB-4-37097

Buyer ID - Id de l'acheteur

pwb007

CCC No./N° CCC - FMS No/ N° VME

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This Tender Amendment No. Three (3) is raised to include the following Addendum No. Three (3).

The following Addendum to the tender is effective immediately. This addendum shall form part of the contract documents.

All other terms and conditions remain the same.

Addendum No. 3

Solicitation No. - N° de l'invitation  
E0225-150875/A

Amd. No. - N° de la modif.  
003

Buyer ID - Id de l'acheteur  
pwb007

Client Ref. No. - N° de réf. du client  
R.072478.001

File No. - N° du dossier  
PWB-4-37097

CCC No./N° CCC - FMS No./N° VME

## 1. QUESTIONS AND ANSWERS

**Q1** Reference - Annexe A – Statement of Work pages 35-116 and Request for Proposal (RFP), Part 3-Bid Preparation Instructions, Section II – Financial Bid:

Pricing Schedule 1:

For every description of service there is an amount of hours and cost indicated in the Statement of Work. To what do these hours and costs relate to? How should they incorporate it in the bid if at all?

**A1** The hours and costs indicated on the checklists in the Statement of Work are not applicable and should not be used for bidding.

**Q2** Request for Proposal, Part 3-Bid Preparation Instructions, Section II – Financial Bid:

For articles 2.1 and 2.2, the RFP requires the number of hours to execute (estimated at 4000?) to be multiplied by a rate. How does this differ from the services required under 'pricing schedule 2'?

**A1** Pricing Schedule 1 is for firm rates for preventive maintenance as described in the Statement of Work, Pricing Schedule 2 is for Project Delivery Services which in accordance with the Statement of Work, Item 1.5 includes tenant delivery services, minor repairs under \$5,000.00 and emergency repairs.

## 2. REQUEST FOR PROPOSAL DOCUMENT

### .1 Part 1- General Information

#### 2.2 Summary

**DELETE** "The period of any resulting Contract will be for a period of one (1) year with Canada retaining an irrevocable option to extend the contract for a period of four (4) additional three (3) month period."

**AND REPLACE WITH** "The period of any resulting Contract will be for a period of one (1) year with Canada retaining an irrevocable option to extend the contract for a period of three (3) additional one (1) month periods."

### .2 Part 3-Bid Preparation Instructions

#### Section II – Financial Bid

**DELETE** Section II – Financial Bid in its entirety and **REPLACE WITH** the attached Revised Section ii – Financial Bid dated December 15, 2014.

Solicitation No. - N° de l'invitation  
E0225-150875/A

Amd. No. - N° de la modif.  
003

Buyer ID - Id de l'acheteur  
pwb007

Client Ref. No. - N° de réf. du client  
R.072478.001

File No. - N° du dossier  
PWB-4-37097

CCC No./N° CCC - FMS No./N° VME

Please note: Section II – Financial Bid dated December 15, 2014 attached in this amendment is the Section II – Financial Bid that **MUST** be submitted with your bid. Failure to comply with this requirement will result in your bid being deemed non-responsive.

### **.3 Part 4 – Evaluation Procedures and Basis of Selection**

#### **4.1.1.1 Mandatory Technical Criteria**

**DELETE** item 8 “The bidder must be an ISO 9001 Registered Company”

### **.4 Part 6 – Resulting Contract Clauses**

#### **6.4.2 Option to Extend Contract**

**DELETE:** “The Contractor grants to Canada the irrevocable option to extend the term of the Contract by up to four additional three month period(s) under the same conditions.”

**AND REPLACE WITH:** “The Contractor grants to Canada the irrevocable option to extend the term of the Contract by up to three additional one month period(s) under the same conditions and at the same prices.”

### **3. STATEMENT OF WORK**

#### **.1 Section 1, item 4 – Workforce Qualifications**

**DELETE** item 4.1.1 “The Contractor must be an ISO 9001 Registered Company.”

#### **.2 Section 1, item 6 – Service Calls**

**.1 DELETE** item 6.2 in its entirety **AND REPLACE WITH** revised item 6.2 to read:

6.2 Service Calls will be prioritized by PWGSC’s National Service Call Centre operations. PWGSC and the Contractor will establish appropriate response times based on factors such as building location (urban) and Tenant operations. The three Service Call priorities are:

- Emergency – a deficiency or breakdown that requires immediate attention to prevent imminent danger to tenants, the general public, or the environment and which could bring about a shutdown of the facility, disruption and loss of production for tenants;

- Urgent – a deficiency or breakdown that requires immediate attention to reduce the potential for danger or discomfort to tenants, the general public, the environment or the facility; and
- Normal- all other issues such as deficiencies or breakdowns that do not impair current operations or pose any danger to tenants, the general public, the environment or the facility.

Priority	Urban	Remote
Emergency on-site	30 minutes	1 hour
Urgent on-site	60 minutes	24 hours
Normal (during business hours 7AM -4:30 PM)	4 hours	24 hours
Normal (after hours of business)	By 12 PM of next day	By 4:30PM next day

**.2 ADD new item 6.3 to read:**

6.3 At the discretion of PWGSC, using the following criteria:

- Urban – Where the contractor has presence in the community ,city, or town with staff or subcontractor and is available to respond to building emergencies within specified time frames; and
- Remote – Where buildings staff is situated more 30 minutes travel time away from the building and special arrangements must be made by the contractor in advance t respond to building emergencies within the specified time frames.

**.3 Section 1 – item 29, Contractor Quality Monitoring**

**Item 29.3**

**DELETE** “In addition to internal evaluations, the Contractor’s QMS must be audited at regular intervals by their ISO Registrar who is an accredited external third party Registrar. Other types of external evaluations include the Quality Monitoring evaluations performed by PWGSC.”

**AND REPLACE WITH** “In addition to internal evaluations, other types of external evaluations will include the Quality Monitoring evaluations performed by PWGSC.”

Solicitation No. - N° de l'invitation  
E0225-150875/A

Amd. No. - N° de la modif.  
003

Buyer ID - Id de l'acheteur  
pwb007

Client Ref. No. - N° de réf. du client  
R.072478.001

File No. - N° du dossier  
PWB-4-37097

CCC No./N° CCC - FMS No./N° VME

**Section II: Financial Bid – REVISED – DECEMBER 15, 2014**

Bidders must submit their financial bid in accordance with the Pricing Schedule detailed below. The total amount of Applicable Taxes is to be shown separately.

Each item specified in the Pricing Schedules, includes wages, traveling time and costs, allowances, supervision, liabilities as employer, insurance, and the use of all tools, overhead, profit, and all other liabilities whatsoever.

The pricing schedules below will apply to the option periods.

Should the resulting contract have to be reduced due to a building no longer requiring maintenance services (either due to downsizing or demolition etc.), the contract would be reduced by the cost per month of that particular building to the end of the contract period.

**Pricing Schedule 1 – Firm Price**

				Term	
				April 1, 2015 to March 31, 2016	
ITEM	SERVICE	Unit of Measure	Quantity (A)	Firm Lot Price (B)	Extended Price (AxB)
1.1	Contract Administration	Monthly	12	\$ _____	\$ _____
1.2	Preventive Maintenance ( Annex A pages 29-50 ) for 29 facilities (See schedule A)	Monthly	12	\$ _____	\$ _____
1.3	Preventive Maintenance (Annex A Pages 51-55) for 29 facilities (See schedule A)	Quarterly	4	\$ _____	\$ _____
1.4	Preventive Maintenance (Annex A Pages 56-62) for 29 facilities (See schedule A)	Biannual	2	\$ _____	\$ _____
1.5	Preventive Maintenance (Annex A Pages 63-125) for 29 facilities (See	Annually	1	\$ _____	\$ _____

Solicitation No. - N° de l'invitation  
E0225-150875/A

Amd. No. - N° de la modif.  
003

Buyer ID - Id de l'acheteur  
pwb007

Client Ref. No. - N° de réf. du client  
R.072478.001

File No. - N° du dossier  
PWB-4-37097

CCC No./N° CCC - FMS No./N° VME

schedule A)

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**Pricing Schedule 1 Total** \$ \_\_\_\_\_

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**Pricing Schedule 2 – Project Delivery Services**

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ITEM	SERVICE	Unit of Measure	*Estimated Quantity (A)	Term	
				Firm Hourly Rate (B)	Extended Price (AxB)
				April 1, 2015 to March 31, 2016	
2.1	Hourly rate for project delivery services during regular work hours	Hourly	4000	\$ _____	\$ _____
2.2	Hourly rate for project delivery services outside of regular work hours (including weekends and statutory holidays)	Hourly	500	\$ _____	\$ _____
				<b>Pricing Schedule 2 Total</b> \$ _____	

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Solicitation No. - N° de l'invitation  
E0225-150875/A

Amd. No. - N° de la modif.  
003

Buyer ID - Id de l'acheteur  
pwb007

Client Ref. No. - N° de réf. du client  
R.072478.001

File No. - N° du dossier  
PWB-4-37097

CCC No./N° CCC - FMS No./N° VME

### Pricing Schedule 3 – Materials and Sub-Contracting

		Term		
		April 1, 2015 to March 31, 2016		
ITEM	SERVICE	*Estimated Expenditure	Percentage Mark-up	**Extended Price
3.1	All product and materials will be invoiced at the Contractor's wholesale cost estimated at \$125,000.00, plus a percentage for mark-up. The Contractor is to submit a percent of mark-up for tendering purposes.	\$125,000.00	_____ %	\$ _____
3.2	All time and materials for subcontractors estimated at \$125,000.00, plus a percentage for mark-up. The Contractor is to submit a percent of mark-up for tendering purposes.	\$125,000.00	_____ %	\$ _____
<b>Pricing Schedule 3 Total</b>				\$ _____

\* Estimated Quantity and Estimated Expenditure are for evaluation purposes only

\*\* The Extended Price for product and materials/subcontractors time and materials is calculated by adding the mark-up quoted to the total estimated expenditure (Example: \$500.00 estimated expenditure; 10% mark-up quoted = \$500.00 + (\$500.00 x 10%) = \$550.00). The estimated expenditures is for evaluation purposes only

#### **TOTAL ASSESSED PROPOSAL PRICE**

##### **Sum of Basis of Pricing**

**Pricing Schedule 1 Total**      \$ \_\_\_\_\_ +

**Pricing Schedule 2 Total**      \$ \_\_\_\_\_ +

**Pricing Schedule 3 Total**      \$ \_\_\_\_\_ =

**Total proposal price for evaluation \$** \_\_\_\_\_

#### **Section III: Certifications**

Bidders must submit the certifications required under Part 5.

Solicitation No. - N° de l'invitation  
E0225-150875/A

Amd. No. - N° de la modif.  
003

Buyer ID - Id de l'acheteur  
pwb007

Client Ref. No. - N° de réf. du client  
R.072478.001

File No. - N° du dossier  
PWB-4-37097

CCC No./N° CCC - FMS No./N° VME