



**Procurement and Contracting Services**  
 30 Victoria Street  
 Gatineau, Quebec K1A 0M6

## REQUEST FOR PROPOSAL AMENDMENT

The Request for Proposal is hereby amended; unless otherwise indicated, all other terms and conditions of the Request for Proposal remain the same.

<b>RFP Amendment No.</b>	<b>RFP Amendment Date:</b>
3	December 17, 2014
<b>Office of the Chief Electoral Officer File No.</b>	
ECPB-RFP-14-0599	
<b>Title:</b>	
Printing of Electors' Reminder Brochures and Caution Instruction Sheets	
<b>Request for Proposal Closing Date:</b>	
January 5, 2015 at 2:00PM (Gatineau time)	
<b>ENQUIRIES – address enquiries to the Contracting Authority:</b>	
<b>Office of the Chief Electoral Officer of Canada</b> Procurement and Contracting Services 30 Victoria Street Gatineau, Quebec K1A 0M6  proposition-proposal@elections.ca	
<b>Attention:</b>	<b>Tel No.</b>
<b>Pascal Bouchard-Phillips</b> Senior Advisor, Procurement and Contracting Services	819-939-1488

## **Part 1. Interpretation**

- 1.1** Elections Canada hereby amends in accordance with this amendment the Request for Proposal for Printing of Electors' Reminder Brochures and Caution Instruction Sheets bearing number ECPB-RFP-14-0599 and dated December 10, 2014 (the "RFP"). This amendment hereby forms part of the RFP.
- 1.2** Unless defined herein or unless the context otherwise requires, all of the words and phrases defined in the RFP and used in this amendment shall have the same meanings assigned to them in the RFP.

## **Part 2. Questions and Answers**

The following question has been asked in response to the Request for Proposal and Elections Canada hereby answers as follows:

### **2.1 Question No. 3**

**Question:** We suggest the use of elastic banding instead of plastic strapping as it is both a quicker and more economical process for Elections Canada. Can you please confirm we are able to use elastic banding?

**Answer:** Elastic banding is not acceptable as it doesn't meet Canada Post requirements. As per the Statement of Work:

#### **Reminder Brochures (Option 1)**

Bundles are to be plastic-strapped both horizontally and vertically in packages of 100 and mail-prepared for regular delivery in accordance with Canada Post standards and requirements.

#### **Reminder Brochures (Option 2)**

Bundles are to be plastic-strapped both horizontally and vertically in packages of 50 and mail-prepared for regular delivery in accordance with Canada Post standards and requirements.