



**NOTICE OF PROPOSED PROCUREMENT (NPP)
EVALUATION SERVICES - SUPPLY ARRANGEMENT
REQUIERMENT FOR QUALIFIED SA HOLDERS**

Notice of Description:

GSIN: R121
 Reference Number: 122654 and 122657
 Solicitation Number: NRCan-5000015260
 Organization Name: Natural Resources Canada (NRCan)
 Solicitation Date: December 16, 2014
 Solicitation Revised Date:
 Closing Date: December 23, 2014
 Anticipated Start Date: January 2015
 Estimated Delivery Date: July 31, 2015

Requirement Details:

Solicitation Method: Competitive. This requirement is open only to those Supply Arrangement Holders that qualified under Evaluation Services Supply Arrangement in the **National Capital Region** for the following:

Description of Work:

REQUIREMENT #1: Renewal Energy Deployment Evaluation

The purpose of this Statement of Work document is to describe the work required to complete an evaluation of Natural Resource Canada’s Renewable Energy Deployment Sub-Program 2.1.1. The evaluation is on NRCan’s Strategic Evaluation Division’s (SED) work plan for 2014-15 and subject to approval by the Department Evaluation Committee (DEC).

REQUIREMENT #2: Climate Change Adaptation Program Evaluation

The purpose of this document is to describe the work required to complete an evaluation of the Climate Change Adaptation Program (CCA) of Natural Resources Canada (NRCan). On NRCan’s Strategic Evaluation Division’s (SED) work plan, the evaluation is scheduled for 2014-15, with the Departmental Evaluation Committee (DEC) currently slated to consider the evaluation final report in September 2015.

Mandatory Requirement(s):

Item	Mandatory Requirement	Compliant (Yes/No)	Reference to Bidder’s Proposal
Both Requirements			
M1	The Bidder MUST propose, as a minimum, one (1) resource that can provide services in both official languages (English and French).	<input type="checkbox"/> Yes <input type="checkbox"/> No	
M2	The Bidder MUST provide at least one (1) resource , either the Project Manager or Senior Evaluator, who has a valid SECRET clearance and all other team members MUST have a valid Reliability clearance issued by CISD at PWGSC. The Bidder MUST hold the security clearance of the proposed resource(s) at time of bid closing or they MUST make a request to CISD at PWGSC for a duplicate of their clearance prior to bid closing. NRCan reserves the right to request proof of this	<input type="checkbox"/> Yes <input type="checkbox"/> No	



Item	Mandatory Requirement	Compliant (Yes/No)	Reference to Bidder's Proposal
Both Requirements			
	duplication taking place prior to bid closing.		
M3	The Bidder MUST provide a proposal that does NOT exceed 25 pages. Any information to support the mandatory and rated criteria but be contained within the 25-page proposal. CV's may be included as Appendices.	<input type="checkbox"/> Yes <input type="checkbox"/> No	
M4	The Bidder MUST provide client references that can attest to the knowledge and experience of the proposed Project Manager, for five (5) recent (within the last three (3) years) and related projects. Only the top ranked Bidder will have references verified. Information should include: <ul style="list-style-type: none"> • Organization; • Contact Name; • Contact telephone and email address; • Role in the project; • A brief abstract of each project; • The date and duration of the project 	<input type="checkbox"/> Yes <input type="checkbox"/> No	

Bidders may submit a bid for one or both requirements. If submitting for both requirements, separate proposals are required.

Trade Agreement(s): NAFTA / AIT / Canada/Chile / Canada-Colombia / Canada-Panama

CLCA: Yes No

Tendering Procedure: Selective Tendering - open only to the following SA Holders:

- 1) Bell Browne Molnar & Delicate Consulting Inc. (BBMD Inc.)
- 2) Capra International Inc.
- 3) ChemInfo
- 4) Ference Weiker and Company
- 5) R.A. Malatest & Associates Inc.
- 6) Science-Metrix
- 7) TDV Global Inc.

Security Requirement: at least one (1) resource, either the Project Manager or Senior Evaluator must have a valid SECRET clearance issued by CISD at PWGSC and all other team members must have a valid Reliability clearance issued by CISD at PWGSC

Contract Duration: Date of award to July 31, 2015 (both requirements)

Number of Contracts: two (2) contracts will be awarded, one (1) for each requirement.



Contracting Authority: Valerie Holmes
Telephone Number: (613) 943-3580
Email Address: Valerie.holmes@nrcan-rncan.gc.ca

Inquiries:

Inquiries regarding this RFP requirement must be submitted to the NRCan Contracting Authority above. Request for Proposal (RFP) documents will be emailed directly from the NRCan Contracting Authority to the Qualified Supply Arrangement Holders who are being invited to bid on this requirement. BIDDERS ARE ADVISED THAT "BUY AND SELL" IS NOT RESPONSIBLE FOR DISTRIBUTION OF SOLICITATION DOCUMENTS.

The Crown retains the right to negotiate with any Supplier on any procurement.

Request to be Added to Bidder's List:

Any pre-qualified supplier under the category(ies) mentioned above who have not been named in the Invited Bidder's list identified in the RFP can request, via an email to the NRCan Contracting Authority, to be included in the bid solicitation. NRCan will make every effort to include additional suppliers, but reserves the right to decline bidders should it be sooner than five (5) days prior to the bid closing.