RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:
Bid Receiving - PWGSC / Réception des soumissions - TPSGC
11 Laurier St./11, rue Laurier
Place du Portage, Phase III
Core 0B2 / Noyau 0B2
Gatineau
Québec
K1A 0S5
Bid Fax: (819) 997-9776

SOLICITATION AMENDMENT
MODIFICATION DE L'INVITATION

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

Comments - Commentaires

Vendor/Firm Name and Address
Raison sociale et adresse du fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution
Communication Procurement Directorate/Direction de l'approvisionnement en communication
360 Albert St./ 360, rue Albert
12th Floor / 12ième étage
Ottawa
Ontario
K1A 0S5

Title - Sujet Aviation document booklets and labe	
Solicitation No. - N° de l'invitation T8518-130090/B	**Amendment No. - N° modif.** 002
Client Reference No. - N° de référence du client T8518-130090	**Date** 2014-12-23
GETS Reference No. - N° de référence de SEAG PW-$$CW-010-66268	
File No. - N° de dossier cw010.T8518-130090	**CCC No./N° CCC - FMS No./N° VME**
Solicitation Closes - L'invitation prend fin **at - à 02:00 PM** **on - le 2015-01-23**	**Time Zone** **Fuseau horaire** Eastern Standard Time EST
F.O.B. - F.A.B. **Plant-Usine:** ☐ **Destination:** ☑ **Other-Autre:** ☐	
Address Enquiries to: - Adresser toutes questions à: Gagné-Templeman, Kathleen	**Buyer Id - Id de l'acheteur** cw010
Telephone No. - N° de téléphone (613) 990-9189 ( )	**FAX No. - N° de FAX** ( ) -
Destination - of Goods, Services, and Construction: **Destination - des biens, services et construction:**	

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée	**Delivery Offered - Livraison proposée**
Vendor/Firm Name and Address **Raison sociale et adresse du fournisseur/de l'entrepreneur** **Telephone No. - N° de téléphone** **Facsimile No. - N° de télécopieur**	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) **Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)** **Signature** **Date**	

The purpose of this amendment is to respond to bidder's questions and to make the following revision:

A) RESPOND TO BIDDER'S QUESTIONS

Question 1:

The granting of an extension to January 23, 2015 is very much appreciated however, we are still of the opinion that the time currently allotted is still insufficient. To that end we are renewing our request for a further extension and are respectfully requesting the granting of a further extension to Friday, February 6, 2015.

Response 1:

Due to operational requirements, the closing date of the RFP cannot be extended further.

Question 2:

As per the "Security Protection Profile Table" provided as part of Amendment 001, the blank ADBs have been classified only at the level of "Protected B". We strongly recommend that, at a minimum, the classification of the ADB be amended to the level of "SECRET

Response 2:

The security requirements remain unchanged.

B) In ANNEX C - **ADD: I T Security Requirements Technical Document**

IT Security Requirements Technical Document

Aviation Document Booklet (ADB), Transport Canada

Contract: T8518-13-0090
Date: 2014-07-09

Transport Canada security requirements for the above mentioned contract include those listed in the *Security Requirements Checklist* (SRCL) and the *Statement of Work* (SOW) and those included in the *Operational Security Standard: Management of Information Technology Security (MITS)*.

In addition, the following additional requirements are also to be inspected:

1. Each Contractor requiring access to PROTECTED information must hold a valid RELIABILITY STATUS security clearance, granted by the *Canadian Industrial Security Directorate* (CISD) of Public Works and Government Services Canada (PWGSC).
2. The Contractor shall not provide access to TC information to subcontractors, volunteers, offenders or other parties, unless individuals have been authorized by TC, hold a valid RELIABILITY STATUS clearance and have a legitimate need-to-know for the information provided via that system.
3. The Contractor shall not grant individuals without a RELIABILITY STATUS security clearance access to computers that are or were previously used to process TC information or permit those same individuals to assist with the care or operation of the computer systems used to access TC information.
4. The Contractor shall ensure that all of its employees who are involved in this contract are completely aware of their security obligations related to the handling of PROTECTED information.
5. If PROTECTED information is stored or processed on a computer belonging to the Contractor and/or on removable media such as a USB flash drive, the information must be protected by a strong password and encrypted using a product that meets FIPS 140-2 standard.
6. The Contractor shall operate computers used to complete the contract only in an Operations Zone as defined in the Treasury Board's Operational Security Standard on Physical Security.
7. When not in use, the Contractor(s) must secure all sensitive material stored in removable computer media in a RCMP-approved security container.
8. The Contractor shall ensure that the screen and printed output is not viewable by unauthorized people.
9. The Contractor transporting any PROTECTED information must use a RCMP-approved locking dispatch case (i.e. briefcase) and follow operational standards while handling it.
10. Electronic exchange of PROTECTED information must be encrypted using a product that meets FIPS 140-2 standard.
11. All documentation produced or completed by the Contractor, which contains PROTECTED information shall have its sensitivity labeled in the upper right hand corner on the face of each page of the document. Also all hardware devices (e.g. PCs, printers, removable storage media and backup tapes) will be labelled appropriately (Security Markings).

12. When using remote, the company shall utilize a VPN solution that requires two tier authentication; is secure and monitored to prevent cyber attacks and unauthorized access. The employee using a VPN must be made aware of the risks and understand the potential threats.

13. Government contractual data is to be segregated from other contractual data and corporate data in a way which allows all government contractual data to be immediately security wiped upon request of the client.

14. All hard disks, removable media, backup media, etc that contain PROTECTED information shall be disposed of using security procedures defined by TC to ensure no residual PROTECTED data can be read off these devices, this would also include printers, multi-function printers and photocopiers which utilize an internal hard drive.

15. Unless prescribed otherwise by law, the Contractor must permanently remove all sensitive electronic information that belongs to or was processed in the completion of the contract, from any storage medium belonging to the Contractor or any of its agents.

16. The Contractor shall ensure direct supervision of individuals without a valid RELIABILITY STATUS security clearance if/when they are to service or maintain a computer used to process PROTECTED information on the contractor's premises.

17. If there is a requirement to service a computer that is used to store and/or process PROTECTED information outside of the Contractor's premises, any hard disk(s) containing PROTECTED information must be removed and secured with the Contractor prior to the computer being removed from the premises.

18. If it has been determined that the computer hard disk used to process or store PROTECTED information is no longer serviceable, the Contractor shall surrender the hard disk for destruction.

19. The Contractor is liable for any damages incurred as a result of the compromise of any PROTECTED information.

20. The Contractor must report to the TC Project Authority and PWGSC Contracting Authority, any loss or theft of PROTECTED information within *two hours* of detection.

21. The contractor may request a copy of all applicable TC departmental policies and standards from the TC Project Authority.

ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED