



Request for Proposals (RFP)
Licensed Security Guard Force & Related Services
Reference #: NGC102986
Buy and Sell Reference #: PW-14-00662424
December 17, 2014

ADDENDA # 2

As per RFP, Article A.7, NGC is hereby providing answers to the questions we received before the enquiries deadline. It is recommended that the proponents take into consideration the answers provided hereunder for the preparation of their Proposal to NGC.

Addenda: Questions and answers count as an Addendum to the RFP. NGC strongly suggests that you *immediately* enter this information in Section G – *Forms*, specifically in article G.6 – Addenda, in the document you plan to use for your response to this RFP. Please use the date shown above as the date of the Addenda. Failure to identify addenda issued by the NGC **will (M)** result in the immediate disqualification of your proposal.

If you had submitted a question to NGC, prior to the question deadline, in regards to this RFP and you do not see your question answered here, please report this immediately to kbroom@gallery.ca

1. Section A, Sub-section A.6, Item A.6.1, a) – Please confirm that a response is only required for Sub-section D.4. If a response is required to the entire Section D, please confirm that a statement indicating that “sub-sections D.1, D.2 and D.3 have been read, understood, acknowledged and agreed to” is sufficient to cover D.1 through D.3.

A: As stated in A.6.1 a) and B.1.1, please submit the entire Section D.

2. Section F, Item F.5, Signatures – Does Form F, Item F.5 belong only in the Financial Proposal or is a completed and signed copy also to be included in the Technical Proposal?

A: F.5 is part of Section F and therefore should only be submitted with the Financial Proposal.

3. Must the Security Contractor have confirmation/certification from the Canadian General Standards Board (CGSB) that they meet all requirements of their Qualifications Listing Program (QLP) before the RFP closing date on January 7, 2015? Alternatively, is it only mandatory that the security contractor is eligible or qualified by the closing date and confirmed certification must only be achieved prior to award date or contract start date?

A: Mandatory at closing of RFP on January 7th, 2015.



4. Please confirm that ISO 9002 is the outdated listing for what is now ISO 9001.

A: Previous standards within the ISO 9000 family (i.e. 9001, 9002 and 9003) have all now been superseded by later versions of ISO 9001.

5. Page 36 – C.10.2 section 2 – SHORTFALL PENALTIES: Does this only apply to regular work schedules or does it include all short term and extra services?

A: Yes, all hours.

6. Does the Federal Contractors Program for Employment Equity (FCPEE) only apply to the 100 or more employees that work under this one single federal contract at the NGC or does it apply to all of the contractor's employees working in Canada, including employees working at non-federal government sites?

A: The FCPEE applies to the firm's entire workforce.

7. With respect to requirement 5d) of Appendix B, will the National Gallery of Canada accept any deviation to the requirement for all insurance to be with insurers licensed in the province of Ontario? For example, given the \$5M Automobile requirement, would the National Gallery of Canada accept primary coverage (i.e. \$2M) with a locally licensed insurer and excess coverage (i.e. \$3M xs \$2M) from a global insurer?

A: The insurance provider of the successful firm will be reviewed at the time of contract award to confirm if they fall within our standards.