

AMENDMENT 001

TO REQUEST FOR PROPOSALS (RFP)

SOLICITATION # CSPS-RFP-1415-NL-0984

CLOSING DATE: Wednesday, February 11th, 2015

CLOSING TIME AND TIME ZONE: 2:00 PM Eastern Daylight Time

TITLE: Video Transcription Services

To All Bidders:

The purpose of Amendment 001 of the RFP is to give effect to the following:

A. QUESTIONS OR REQUESTS FOR CLARIFICATIONS

Question 1

On page 21 of the RFP, you have mentioned that there is no security requirement applicable to this Contract. However, the security requirements checklist on page 37 states that personnel need to have Reliability status. Could you clarify if security clearance is a requirement or not?

Answer 1

This RFP has no security requirement.

Question 2

On page 32, the RFP says that work must be completed at the contractor's work site. However, on the same page the RFP mentions that you would be sending us video files for transcription and we should be equipped to receive audio/video files via courier, email, and/ or via the Internet (ftp, web cast). Could you clarify if the work has to be performed on-site or off-site?

Answer 2

The work must be completed at the contractor's work site. The contractor must be equipped (capable) to receive audio/video files via courier, email, and/or via the Internet (ftp, web cast).

**END OF AMENDMENT 001
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