

## Questions and Clarifications

- 1) With reference to the mandatory requirement, we wish to request clarification of the following: *"In order to demonstrate that the Proponent has completed similar services, the Proponent's response must include **up to two (2) examples** of similar services."*

Answer: We would prefer to see two examples to demonstrate that the proponent has a breadth of experience, but one robust example could suffice. Proposals will not be excluded for including only one example.

- 2) Relevant documents concerning the SIC program.

The core relevant SAIC documents are:

- a. SAIC Background Paper (English: <http://idrc.ca/EN/PublishingImages/Researching-the-Urban-Dilemma-Baseline-study.pdf>; French summary: [http://idrc.ca/EN/Documents/Researching-the-Urban-Dilemma-Baseline-summary\\_f.pdf](http://idrc.ca/EN/Documents/Researching-the-Urban-Dilemma-Baseline-summary_f.pdf)) – to address Evaluation Question 1
  - b. SAIC Call for Proposals – to address Evaluation Questions 1, 2, 3, 4, and 5
  - c. SAIC Logframe – to address Evaluation Question 1, 2, 3, 4, and 5
  - d. SAIC M&E Strategy – to address Evaluation Question 1
  - e. Peer review documents from the Call for Proposals – to address Evaluation Questions 1 and 2
  - f. SAIC Communications Strategy – to address Evaluation Question 3
  - g. Project proposals – to address Evaluation Questions 2, 3, and 5
  - h. Interim technical reports – to address Evaluation Questions 1, 2, 3, 4, and 5
  - i. Ethical and Security Protocols – to address Evaluation Questions 4 and 5
  - j. IDRC Project Monitoring Reports – to address Evaluation Questions 1, 2, 3, 4, and 5
- Other program- and project-specific documents will likely be included in the review, based on the proposed method.
- 3) What are the expectations of coverage across IDRC's regions?

Answer: We expect all three regions in which Safe and Inclusive Cities projects are based to be included in the sample, namely: Latin America, South Asia, and sub-Saharan Africa.

- 4) Do you have any more information around the process of the April workshop – and how much time would be available for data collection with grantees for example?

Answer: The activities of the April midterm workshop are still being developed. The workshop has multiple purposes, including serving as a data collection opportunity for this evaluation. We are visualizing that evaluators will be embedded in the workshop and that data will be gathered primarily through participant observation and participation in group work. Limited time for key informant interviews will be available, likely not more than 3-4 hours over 4-5 days.

- 5) Clarifications to Milestones and submission dates 2.2.2 (Tasks and Responsibilities) and 2.2.4 ( Requirements and Timelines)

Answer: Evaluators will be expected to use the April workshop as a data collection opportunity. There is no expectation that findings be presented at the workshop. A draft report and presentation are expected at the end of May, 2015. A final revised report is expected by June 15, 2015. Our apologies for the error in the table.