

**RETURN BIDS TO:**  
**RETOURNER LES SOUMISSIONS À:**  
Bid Receiving  
PWGSC  
33 City Centre Drive  
Suite 480C  
Mississauga  
Ontario  
L5B 2N5  
Bid Fax: (905) 615-2095

**SOLICITATION AMENDMENT**  
**MODIFICATION DE L'INVITATION**

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

Comments - Commentaires

Vendor/Firm Name and Address  
Raison sociale et adresse du  
fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution  
Public Works and Government Services Canada  
Ontario Region  
33 City Centre Drive  
Suite 480  
Mississauga  
Ontario  
L5B 2N5

Title - Sujet Immigration Holding Centre	
Solicitation No. - N° de l'invitation 47636-178281/C	Amendment No. - N° modif. 008
Client Reference No. - N° de référence du client 47636-178281	Date 2015-01-05
GETS Reference No. - N° de référence de SEAG PW-\$TOR-224-6658	
File No. - N° de dossier TOR-3-36295 (224)	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2015-01-20	
Time Zone Fuseau horaire Eastern Standard Time EST	
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Juan, Peggy	
Buyer Id - Id de l'acheteur tor224	
Telephone No. - N° de téléphone (905) 615-2467 ( )	FAX No. - N° de FAX (905) 615-2060
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction:	

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

RFP Amendment No.008 is being raised to amend the SOW and the RFP as well as to answer vendors' questions. Vendors meeting the security clearance are advised to contact the Contract Authority to obtain hardcopy of the SOW Amendment No.002.

**At Part 4 Evaluation Procedures and Basis of Selection, Article 1.1.2 Point Rated Technical Criteria - Additional Point Rated Criteria, #AR1:**

Delete: in its entirety.

Replace with:

**Additional Point Rated Criteria**

Since it is not mandatory that the following rated requirement be included in the bid, it is not included in the overall 75% minimum calculation of the Rated Evaluation Criteria.

#	Rated Criteria	CBSA Use only		
		Rating Received	Multiplication Factor (as applicable)	Points Available
<b>AR1</b>	<p>The provision of leased space, suitable for use by the Immigration and Refugee Protection Board, is desirable. The IRB space may include office space, front reception, hearings rooms and other special purpose space, which meets or exceeds the requirements detailed in the Annex G, Appendix 1.</p> <p>It is not a mandatory requirement that Bidders provide space for the IRB, however, it is desirable to have both departments located within the IHC.</p> <p>For those Bidders who are proposing to provide space for the IRB, Bidders should demonstrate that they can meet all of the requirements detailed in Annex G, Appendix 1, bullets 1 - 8, and provide the certification detailed in Part 5, article 1.1.3 in order to be awarded the full 500 points. No partial points will be awarded.</p>		N/A	/500

**At Part 5 Certifications, Article 1.1.3 Certification for Leased Space for Use by the Immigration Refugee Board (IRB):**

Delete: in its entirety.

Replace with:

**"1.3 Certification for Leased Space for Use by the Immigration Refugee Board (IRB)**

This certification applies only to those Bidders proposing a bid inclusive of IRB requirement.

The Bidder certifies that their bid conforms to Annex G, Appendix 1 - bullet 8a) to 8g) and will meet or exceed all of the specifications detailed in the IRB requirement detailed in Annex G, Appendix 1.

The Bidder further certifies that in the event that Canada chooses to proceed to negotiate a lease for the space allocated for use by the IRB, the price that the Bidder charges to Canada for such lease will not exceed current market value.

Despite the Bidder providing this certification, Canada may not necessarily lease any of the leased space proposed."

### **Questions and Answers:**

**Q1:** SOW 14.4, 15.4, 16.4, 17.4, 18.2 - Common Rooms - A small kitchenette with a sink must be provided in the common rooms, to facilitate the serving of food. Is the kitchenette for the use by the Detainee or the serving staff? If the former, are any other appliances such as fridges being contemplated as part of the kitchenette?

**A1:** The small kitchenettes are required for serving Detainees, and will be used by the serving staff. Fridges are not required in the kitchenettes for the Men and Women Level I and II secure (SOW 14.4, 15.4, 16.4, 17.4). A fridge is required in the kitchenette located in the Family Zone (SOW 18.2) to store baby milk. Annex A, article 18.2 Common Room is amended accordingly.

**Q2:** SOW 6.3 - Contingency, SOW 14.1 - Primary Accommodation Rooms - The SOW indicates that up to 50 additional detainees must be housed within the available space on cots. Using the male/female ratio of 70/30 outlined in SOW section 4.0, bed spaces for 35 males will be required. SOW 14.1 specifies that primary accommodation must be provided for 87 males, 3 Detainees per room, no more than 30 Detainees per Wing and 3 Wings in total, overall leading to a total of 29 rooms in Mens Level 1 Secure zone. Therefore, at maximum capacity, the Male primary Level 1 Secure accommodation wings will be able to house 116 males (87 normal bed spaces plus 29 cots). However, the requirement will be for 122 Detainees (87 normal plus 35 surge bedspaces) leaving a shortfall of 6 bedspaces. Will the contractor be permitted to place additional cots in the Mens Level 2 Secure zone to address this shortfall?

**A2:** The requirement for the Contractor is to provide the 50 cots and store them in a secure location, which must be accessible by CBSA.

As per article 6.3 of the SoW, the cots will be used as needed and placed in the appropriate population area determined by CBSA. As a general rule, cots are not used for a long period of time, they are used to accommodate an unexpected spike in population. The CBSA will determine where to best place the cots; this will be managed internally by IHC management at the time of population fluctuation.

**Q3:** SOW 6.3 - Contingency, SOW 15.1 - Primary Accommodation Rooms - The SOW indicates that up to 50 additional detainees must be housed within the available space on cots. Using the male/female ratio of 70/30 outlined in SOW section 4.0, bed spaces for 15 additional females will be required. SOW 15.1 specifies that primary accommodation must be provided for 36 females, 3 Detainees per room, no more than 20 Detainees per Wing and 2 Wings in total. In order to balance services and minimize costs, this logically leads to a room configuration of two wings of six rooms each for a total of 12 rooms in Womens Level 1 Secure zone. This configuration allows for a maximum capacity of 48 beds (36 beds plus 12 cots). However, the requirement will be for 51 beds (36 normal beds plus 15 cots). Even if the contractor is allowed to use the Level II Women's secure zone rooms, there will still be a shortfall of one cot. Therefore in order to accommodate the surge capacity, the contractor will have to expand the IHC base capacity which contravenes section 6.3 of the SOW. Can PWGSC please provide direction on how this issue should be addressed?

**A3:** Please see answer to question 2.

**Q4:** SOW 8.3 - Wet Cells, Table 2 - Interior Perimeter, Appendix 2 Section 5.8.3 - SOW 8.3 specifies three wet cells, each with a twin bed. Table 2 indicates three rooms, a minimum size of 25 m2 each, and the Appendix specifies three fixed beds and seat. Please clarify the number of beds per room, provide any specifications that apply to the seat and confirm that 25 m2 for each wet cell is appropriate.

**A4:** Each wet cell must have a minimum space of 25 m2, and must be equipped with one (1) twin bed and seat (457mm of seating width) as specified in SOW Table 2 and SOW Appendix 2. As per SOW Appendix 2, furniture must be bolted to the wall or floor.

**Q5:** SOW 39.0 - Food Menu and Service - The SOW indicates that breakfast service period is 90 minutes, lunch service period is 60 minutes and dinner service period is 30 minutes. At maximum capacity, this will require dinner meals to be served at a rate of slightly over 6 meals per minute. If the surge requirement is factored in, almost 8 meals per minute must be served. This will be very challenging and will drive costs up significantly. Will PWGSC consider harmonizing all meal service periods to be the same at 90 minutes, or at a minimum, extending the dinner service period to at least 60 minutes?

**A5:** The breakfast must be served between the hours of 07:00 and 08:30, but does not mean that the service must be completed by 08:30. For example, breakfast service could begin at 07:00 and last 120 minutes or could begin at 08:00 and last 90 minutes or more - both these scenarios are acceptable). Article 39.0 of the SOW are service guidelines only, and don't necessarily mean that service must be completed by the specified timeframe, but rather that service must begin within the said timeframe.

**Q6:** SOW 19.0, 20.0 - Although the SOW states that duration of stay in secondary accommodation is expected to be very short, the SOW also states "within the next day or two". The secondary/staging accommodations for males and females do not indicate a common room, and therefore there is no place for them to eat. How is feeding of Detainees in secondary/staging accommodations to be provided?

**A6:** Detainees eat in their room in the secondary/staging accommodations. The SOW article 19.1 and article 20.1 are amended to include additional furniture requirement.

**Q7:** SOW 19.0, 20.0 - Regarding the 5.75 m2 for each Detainee, is this a Code requirement?

**A7:** No, this requirement was based on subject matter expert advice and ultimately decided internally at the CBSA.

**Q8:** SOW 10.13 - Hearing rooms - The SOW specifies separate entrances to the hearing rooms for the public, for the IRB and for the Detainee. Although the doors will be separate, can Detainees (presumably accompanied by an escort), and the public use the same corridor to access the hearing room?

**A8:** Yes, Detainee and the public use the same corridor to access the hearing room.

**Q9:** RFP AR 1 - Additional Point Rated Criteria - This section of the RFP indicates that this option may include hearing rooms. Would these be in addition to the eight hearing rooms already specified in the SOW?

**A9:** Yes.

**Q10:** RFP Annex G - IRB Lease Requirement - Section 2.8 specifies that a public transit stop must be within 500 meters of the IRB. However, RFP Part 4 Section 1.1.1 Mandatory Criteria 2 indicates that the

public entrance of the IHC must be located within 600 meters of a public transit stop. Should the distance from the public transit stop to the IRB be changed to 600 meters to match the remainder of the RFP requirements or is this to imply that the IHC and IRB must have separate public entrances?

**A10:** Annex G, Appendix 2 Specimen Lease Document Package is provided as a sample only. In the event that PWGSC approach the vendor to lease the space for occupancy and use by IRB, the lease package will reflect the requirement specified in Annex G, Appendix 1 - bullet 6: "be within 600 metres of a public transit stop (specifically within 600 metres of the separate public entrance to the IRB space) providing regularly scheduled transit service seven days a week and connected to the building by municipal sidewalks."

**Q11:** SOW 14.1, 15.1, 16.1, 17.1, 18.1, 19.1, 20.1, 22.1 - Is shelving in the accommodation rooms to be considered as furniture and therefore how does it affect the free space of 5.75 square meters per person?

**A11:** The shelving is not to be considered as furniture and should be within the 5.75m2 per person (additional space is not required because of shelving). Annex A article 14.1, 15.1, 16.1 and 17.1 are amended accordingly.

**Q12:** SOW 5.5, 9.4, 9.5, 10.8, 10.9 - SOW 5.5 specifies that in the general facility requirements, washrooms are not calculated into the overall space requirement, but must meet the same specifications as all other washrooms within the IHC. Washrooms on the accommodation side specifically include an accessibility requirement. For the change rooms/locker rooms for the CBSA and security staff, there is no specification regarding whether these need be barrier free accessible. Please confirm if this is or is not a requirement.

**A12:** The Lockers and Change Room for Security Personnel (specified in the SOW article 9.4 and article 9.5 ) and CBSA Employee Locker and Change Rooms(specified in the SOW article 10.8 and 10.9) do not need to be barrier free accessible.

**All other terms and conditions remain unchanged.**