

REQUEST FOR PROPOSAL AMENDMENT

RETURN BIDS TO:

Title: Evaluation of Policy Options to Achieve Phosphorus/Nutrient Reductions from Canadian Sources to Lake Erie– “The Project”

**Environment Canada
Procurement and Contracting
867 Lakeshore Road
P.O. Box 5050
Burlington, Ontario
L7R 4A6**

Date: 09 January 2015

**Request For Proposal No: KW405-14-1077
Amendment Number: 001**

Solicitation Closes

At: 14:00:00 HRS. EST

On: 26 January 2015

Address Enquiries To: Heidi Noble

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CONTRACTOR NAME & ADDRESS

(Print or type complete legal entity)

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.....
.....

Telephone No:

Facsimile No:

E-Mail:

I (We), the undersigned, hereby offer to sell to Her Majesty the Queen in right of Canada, as represented by the Minister of Environment, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the services and/or supplies listed herein and on any attached sheets at the price(s) set out therefor.

.....
Name and title of person authorized to sign on behalf of vendor (type or print).

Amendment No. 1 is being raised to provide questions and answers in regards to the requirement.

Q1. The backgrounder document to the project (“The Project” Evaluation of Policy Options to Achieve Phosphorus/Nutrients Reductions from Canadian Sources to Lake Erie) provides summaries of key reference documents (App. C) and selected extracts from Great Lakes Engagement Meetings (App. D).

a. Some of the key reference documents relate to projects that may still be under way. Can we assume that the complete reference documents and records of engagement meetings will be made available to the selected consultant within a month of the commencement of this project?

b. Was the backgrounder document prepared by staff of Environment Canada? If it was not prepared by EC, may we know who did??

A1. a. Yes

b. The Backgrounder Document is an Environment Canada document prepared in part by a contractor.

Q2. Phase 2 of the Project requires analysis based on “binational evaluation criteria”. Are these criteria to be provided to the selected consultant or developed as part of the Project?

A2. These criteria are developed as part of the Binational process underway under The Annex 4 of the GLWQA and will be provided to the consultant.

Q3. Phase 2 of the Project requires a “sensitivity analysis” of policy options and potential results based on a series of risks and uncertainties. Could the Project Authority provide some guidance on the scope of the sensitivity analysis - do they expect a quantitative assessment of the implications of risks and uncertainties to policy outcomes in terms of loading outcomes or is the expectation more along the line of reasoned and informed discussion and assessment?

A3. Quantitative where possible and feasible given the financial and time constraints otherwise a considered opinion is a reasonable option.

- Q4.** 4. Meetings with the Contract Authority and with the Interagency Steering Committee are referred to but not specified. Can you provide guidance as to the number of meetings that we should plan for, what our responsibility will be in those meetings (e.g. agendas, minutes) and where they will occur?
- A4.** I would anticipate at least 4 meetings; An initial start-up face to face meeting with the steering committee then a meeting at the end of each phase of the contract as well as periodic conference calls. EC lead will develop agenda and meeting summaries, the contractor will be asked for input and to review and comment.
- Q5.** On p. 10 of the RFP it is stated that part of the analysis will need to “Identify gaps between current actions being taken to reduce phosphorus/nutrients from Canadian sources in Lake Erie and commitments as outlined in the GLWQA (based on analysis prepared as part of binational activities).” The last point in parenthesis suggest that this has been done and we just have to access this information. Is that correct?
- A5.** Inventories of programs have are being prepared and will be made available to the consultant.
- Q6.** The GLWQA Annex 4 contains an Interim Phosphorus Load Target (11,000 MT/A) and individual Phosphorus Concentration Objectives in open water (15, 10 and 10 in the Western, Central and Eastern basins respectively). Is the “effectiveness in meeting targets...” referred to on p. 10 related to the whole Lake Load Target or the individual basin concentration objectives? In either case, how is the “effectiveness” to be assessed for a lake that is highly influenced by non-Canadian inputs. Have current loads and/or targets for Canadian P loadings to the Lake or to each basin been established that effectiveness can be measured against? This would seem necessary to address the statement on p. 10 regarding “Assemble and analyze existing data/information and prepare assessments of effectiveness in meeting targets as well as performance measures for each relevant policy option” and later on with respect to the “the estimated (quantified) relative changes in phosphorus loadings to Lake Erie”.
- A6.** The parties are in the process of revising the P targets for Lake Erie. These will be made available to the contractor in confidence. There will be allocations for load reduction assigned to each country as well targets for tributaries. We recognize that offshore concentration targets will be difficult to assess progress against suggest focusing on load reductions and tributary targets.
- Q7.** . Phase 3 requires preparation of a consultation/engagement plan and draft consultation/engagement materials but does not specify whether or not the actual consultation and engagement process is part of the project. Please confirm whether or not the work plan includes completing the consultation/engagement or just the preparation of materials.
- A7.** Just the plan and materials not conducting the consultations.

