

**RETURN BIDS TO:**  
**RETOURNER LES SOUMISSIONS À:**  
Public Works and Government Services / Travaux  
publics et services gouvernementaux  
Kingston Procurement  
Des Acquisitions Kingston  
86 Clarence Street, 2nd floor  
Kingston  
Ontario  
K7L 1X3  
Bid Fax: (613) 545-8067

**REQUEST FOR PROPOSAL**  
**DEMANDE DE PROPOSITION**

**Proposal To: Public Works and Government  
Services Canada**

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

**Proposition aux: Travaux Publics et Services  
Gouvernementaux Canada**

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

**Comments - Commentaires**

<b>Title - Sujet</b> Machine Tools	
<b>Solicitation No. - N° de l'invitation</b> W0114-155174/A	<b>Date</b> 2015-01-13
<b>Client Reference No. - N° de référence du client</b> W0114-15-5174	
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$KIN-610-6528	
<b>File No. - N° de dossier</b> KIN-4-42168 (610)	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> <b>on - le 2015-02-23</b>	
<b>Time Zone</b> <b>Fuseau horaire</b> Eastern Standard Time EST	
<b>F.O.B. - F.A.B.</b> <b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input checked="" type="checkbox"/> <b>Other-Autre:</b> <input type="checkbox"/>	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Correia-Reid, Vincent	<b>Buyer Id - Id de l'acheteur</b> kin610
<b>Telephone No. - N° de téléphone</b> (613) 483-6348 ( )	<b>FAX No. - N° de FAX</b> (613) 545-8067
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b> DEPARTMENT OF NATIONAL DEFENCE CFB Kingston 5 SOMME AVE KINGSTON Ontario K7K7B4 Canada	

**Instructions: See Herein**

**Instructions: Voir aux présentes**

**Vendor/Firm Name and Address**

**Raison sociale et adresse du  
fournisseur/de l'entrepreneur**

**Issuing Office - Bureau de distribution**

Public Works and Government Services / Travaux publics  
et services gouvernementaux  
Kingston Procurement  
Des Acquisitions Kingston  
86 Clarence Street, 2nd floor  
Kingston  
Ontario  
K7L 1X3

<b>Delivery Required - Livraison exigée</b> See Herein	<b>Delivery Offered - Livraison proposée</b>
<b>Vendor/Firm Name and Address</b> <b>Raison sociale et adresse du fournisseur/de l'entrepreneur</b>	
<b>Telephone No. - N° de téléphone</b> <b>Facsimile No. - N° de télécopieur</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/Firm</b> <b>(type or print)</b> <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>

Solicitation No. - N° de l'invitation

W0114-155174/A

Amd. No. - N° de la modif.

File No. - N° du dossier

KIN-4-42168

Buyer ID - Id de l'acheteur

kin610

CCC No./N° CCC - FMS No/ N° VME

W0114-15-5174

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SEE ATTACHED

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## **PART 1 - GENERAL INFORMATION**

### **1.1 Requirement**

The requirement is detailed under Annex "A".

### **1.2 Debriefings**

Bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days from receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

## **PART 2 - BIDDER INSTRUCTIONS**

### **2.1 Standard Instructions, Clauses and Conditions**

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the *Standard Acquisition Clauses and Conditions Manual* (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The 2003 (2014-09-25) Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

### **2.2 Submission of Bids**

Bids must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the bid solicitation.

### **2.3 Enquiries - Bid Solicitation**

All enquiries must be submitted in writing to the Contracting Authority no later than ten (10) calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that the Bidder do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all bidders. Enquiries not submitted in a form that can be distributed to all bidders may not be answered by Canada.

### **2.4 Applicable Laws**

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory

specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the bidders.

### **PART 3 - BID PREPARATION INSTRUCTIONS**

#### **3.1 Bid Preparation Instructions**

Canada requests that bidders provide their bid in separately bound sections as follows:

Section I: Technical Bid (2 hard copies)

Section II: Financial Bid (1 hard copies)

Section III: Certifications (1 hard copies)

If there is a discrepancy between the wording of the soft copy and the hard copy, the wording of the hard copy will have priority over the wording of the soft copy.

Prices must appear in the financial bid only. No prices must be indicated in any other section of the bid.

Canada requests that bidders follow the format instructions described below in the preparation of their bid:

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to the bid solicitation.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process [Policy on Green Procurement](http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>). To assist Canada in reaching its objectives, bidders should:

- 1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

#### **Section I: Technical Bid**

In their technical bid, bidders should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

#### **Section II: Financial Bid**

Bidders must submit their financial bid in accordance with the Basis of Payment. The total amount of Applicable Taxes must be shown separately.

#### **Section III: Certifications**

Bidders must submit the certifications required under Part 5.

### **PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION**

#### **4.1 Evaluation Procedures**

- (a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the bids.

#### 4.1.1 Financial Evaluation

SACC Manual Clause [A0220T](#) (2014-06-26), Evaluation of Price

The Unit Price for each item indicated in Annex "B" – Basis of Payment will be evaluated separately.

The Evaluated Price is the Unit Price for each line item in Pricing Basis "A" – Purchased Items minus the Unit Price for the equivalent item indicated under Pricing Basis "B" – Trade-in, as applicable.

#### 4.2 Basis of Selection – Multiple Items

A bid must comply with all requirements of the bid solicitation to be declared responsive. The responsive bid with the lowest evaluated price on an item by item basis will be recommended for award of a contract.

### PART 5 - CERTIFICATIONS

Bidders must provide the required certifications and associated information to be awarded a contract.

The certifications provided by bidders to Canada are subject to verification by Canada at all times. Canada will declare a bid non-responsive, or will declare a contractor in default in carrying out any of its obligations under the Contract, if any certification made by the Bidder is found to be untrue whether made knowingly or unknowingly, during the bid evaluation period or during the contract period.

The Contracting Authority will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Contracting Authority may render the bid non-responsive or constitute a default under the Contract.

#### 5.1 Certifications Precedent to Contract Award

The certifications listed below should be completed and submitted with the bid, but may be submitted afterwards. If any of these required certifications is not completed and submitted as requested, the Contracting Authority will inform the Bidder of a time frame within which to provide the information. Failure to comply with the request of the Contracting Authority and to provide the certifications within the time frame provided will render the bid non-responsive.

##### 5.1.1 Integrity Provisions - Associated Information

By submitting a bid, the Bidder certifies that the Bidder and its Affiliates are in compliance with the provisions as stated in Section 01 Integrity Provisions - Bid of Standard Instructions [2003](#). The associated information required within the Integrity Provisions will assist Canada in confirming that the certifications are true.

##### 5.1.2 Federal Contractors Program for Employment Equity - Bid Certification

By submitting a bid, the Bidder certifies that the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "[FCP Limited Eligibility to Bid](#)" list ([http://www.labour.gc.ca/eng/standards\\_equity/eq/emp/fcp/list/inelig.shtml](http://www.labour.gc.ca/eng/standards_equity/eq/emp/fcp/list/inelig.shtml)) available from [Employment and Social Development Canada \(ESDC\) - Labour's](#) website.

Canada will have the right to declare a bid non-responsive if the Bidder, or any member of the Bidder if the Bidder is a Joint Venture, appears on the "[FCP Limited Eligibility to Bid](#)" list at the time of contract award.

## **PART 6 - RESULTING CONTRACT CLAUSES**

The following clauses and conditions apply to and form part of any contract resulting from the bid solicitation.

### **6.1 Security Requirements**

There is no security requirement applicable to this Contract.

### **6.2 Requirement**

The requirement is detailed under Annex "A".

### **6.3 Standard Clauses and Conditions**

All clauses and conditions identified in the Contract by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](#) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

#### **6.3.1 General Conditions**

[2010A](#) (2014-09-25), General Conditions - Goods (Medium Complexity), apply to and form part of the Contract.

### **6.4 Term of Contract**

#### **6.4.1 Delivery Date**

All the deliverables must be received on or before March 31, 2015

### **6.5 Authorities**

#### **6.5.1 Contracting Authority**

The Contracting Authority for the Contract is:

Name: Vincent Correia Reid  
Title: Intern Officer  
Public Works and Government Services Canada  
Acquisitions Branch  
Directorate: Acquisitions Kingston  
Address: 86 Clarence Street, 2<sup>nd</sup> floor  
Kingston, Ontario K7L 1X3  
Telephone: 613-545-8738  
Facsimile: 613-545-8068  
E-mail address: [vincent.correia-reid@pwgsc.gc.ca](mailto:vincent.correia-reid@pwgsc.gc.ca)

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform

work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

### **6.5.2 Project Authority**

The Project Authority for the Contract is: PWGSC will provide this information at Contract Award.

The Project Authority is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Project Authority, however the Project Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

### **6.5.3 Contractor's Representative**

Name: \_\_\_\_\_  
Phone: \_\_\_\_\_  
E-mail: \_\_\_\_\_

## **6.6 Payment**

### **6.6.1 Basis of Payment**

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid in accordance with the basis of payment, in Annex "B", as specified in the Contract. Customs duties are included and Applicable Taxes are extra.

### **6.6.2 Limitation of Price**

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been authorized, in writing, by the Contracting Authority before their incorporation into the Work.

## **6.7 Invoicing Instructions**

The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the General Conditions.

## **6.8 Certifications**

### **6.8.1 Compliance**

The continuous compliance with the certifications provided by the Contractor in its bid and the ongoing cooperation in providing associated information are conditions of the Contract. Certifications are subject to verification by Canada during the entire period of the Contract. If the Contractor does not comply with any certification, fails to provide the associated information, or if it is determined that any certification made by the Contractor in its bid is untrue, whether made knowingly or unknowingly, Canada has the right, pursuant to the default provision of the Contract, to terminate the Contract for default.

## **6.9 Applicable Laws**

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in \_\_\_\_\_ (Please indicate province).

## **6.10 Priority of Documents**

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the Articles of Agreement;
- (b) the general conditions 2010A (2014-09-25) – Goods (Medium Complexity);
- (c) Annex A, Requirement;
- (d) Annex B, Security Requirements Check List;
- (e) the Contractor's bid dated \_\_\_\_\_ (*insert date of bid*)

## **6.11 SACC Manual Clauses**

SACC Manual Clause G1005 (2008-05-12) – Insurance

## ANNEX "A"

### REQUIREMENT

The Royal Military College of Canada (RMCC) requires the following five items, to be purchased on an item-by-item basis.

#### ITEM 1:

The Department of Physics requires a bandsaw that meets or exceeds the following specifications:

1. Cutting capacity blade to column - 24" minimum
2. Cutting capacity maximum work height – 13-1/2"
3. Table size – minimum 24" x 26", maximum 30" x 32"
4. Table inclination – 4-way L 5 degrees, R 15 degrees minimum
5. Saw blade maximum width – 3/4"
6. Saw blade speeds (60 Hz) – 60fpm to 3500fpm
7. Butt welder capacity – 1/8" to 3/4"
8. Motor – 2 HP
9. 3-Phase 575V (alternatively, 3-phase 220V with a step-down transformer)
10. CSA approved, ULC Standards
11. Working dimensions (L x W x H) – 65in x 48in x 86in maximum
12. Work light
13. Emergency stop button
14. Levelling pads

#### Miscellaneous Requirements

Vendor must provide credit for trade-in of bandsaw to be replaced. Description follows:

Heska ESU-H63, serial # 783276  
Table size – 47" x 37"  
Cutting capacity blade to column - 24"  
Saw blade speeds (60 Hz) – 25 to 14000 ft/min  
Hydraulic feed & blade tension  
Blade welder  
Filing attachment  
Motor – 5.5 KW  
575V 3-phase  
Approximate age 35 years

#### ITEM 2:

The Department of Physics requires a surface grinder that meets or exceeds the following specifications:

Table size: 150 x 450 mm (6" x 18") minimum  
Max. grinding surface: 150 x 450 mm (6" x 18")  
Max. distance center of spindle to table: 450 mm (18")  
Table speed adjustment minimum (range): 5 - 25 m/min (200 – 1000 "/min)  
Table guideway: V and Flatway  
Auto cross feed increment: 0.1 – 12 mm (0.003" – 0.5")  
Power cross feed  
Cross feed on hand wheel: 5 mm - 0.02mm (0.2" / 0.001")

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Vertical feed with hand wheel: 2mm - 0.01mm  
Auto down feed type AD-5: 0.001mm – 0.999mm/time  
Wheel speed: 3500 rpm minimum  
Wheel dimension: 180 x 13 x 31 mm (7" x .5" x 1.25") minimum  
Spindle motor: 2 HP  
Hydraulic pump motor: 1 HP  
Auto cross feed motor: 25W  
Machine floor space: 2800 x 1200 mm (82" x 47") maximum  
Electrics: 575V 3 phase  
CSA approved, ULC Standards  
Includes the following accessories:  
Grinding wheel  
Wheel flange  
Flange extractor  
Wheel balancing arbor & base  
Wheel dresser (diamond point embedded)  
Leveling screws and plates  
Electromagnetic chuck  
Coolant system  
Back water splash shield

### **Miscellaneous Requirements**

Vendor must provide credit for trade-in of surface grinder to be replaced. Description follows:  
Brown & Sharp Techmaster 618, serial # 523-1618-1770  
Maximum work height – 19 ½"  
Spindle – 3HP  
Table Size - 6" X 18"  
Maximum table speed – 100 ft/min  
Maximum cross travel – 7"  
Hydraulic motor – 2HP  
Reservoir capacity – 30 Gal  
575V, 3-phase  
Approximate age 28 years

ITEM 3:

RMCC Department of Mechanical and Aerospace Engineering requires a Floor Mounted Drill Press with the following minimum specifications:

1. Minimum drilling capacity of 1 ¼" in steel.
2. 2hp motor
3. 575V 3 phase electrics – no stepdown transformer
4. Gear driven head
5. Speed range minimum 50 – maximum 2000 rpm
6. Floor mounted with t-slot base
7. T-slotted, rotating table
8. Integrated coolant system
9. Minimum 3 spindle down feeds
10. Tapping system
11. MT – 4 spindle taper
12. Depth scale and adjustable depth stop
13. Table elevator system
14. Work light
15. ½" drill chuck with MT-4 adapter

ITEM 4:

RMC requires two Engine Lathes with the following minimum specifications:

1. 14" X 40" capacity minimum.
2. Min 3" spindle bore
3. 575V electrics – no step down transformer
4. Min 5KW motor
5. Gap bed
6. Min 10 speed gear box
7. Speed range min 40, max 3200
8. Inch and metric thread cutting
9. Thread chasing dial
10. Carriage stop
11. Multiple position tool post with min 5 holders
12. Taper attachment (mounted)
13. DRO X and Y axis (installed)
14. Work light
15. Emergency stop foot pedal
16. Steady rest with roller jaws
17. Follower rest
18. 10" minimum 3 Jaw Chuck
19. 12" minimum 4 Jaw Chuck
20. Face plate
21. Full length splash guard
22. Coolant system
23. Longitudinal carriage stop
24. Levelling pads
25. Live centre
26. Dead centres for head stock and tailstock and adapter for headstock if needed
27. MT-4 tailstock bore.
28. Drill chuck with MT for tailstock

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## ANNEX "B"

### BASIS OF PAYMENT

Pricing must be all inclusive in Canadian Dollars, FOB Destination. HST will not be included in pricing and will be shown as a separate item on invoices.

#### PRICING BASIS "A" – PURCHASED ITEMS

Line item	Description	Number Required	Unit Price
1	Bandsaw	1	
2	Surface Grinder	1	
3	Drill Press	1	
4	Engine Lathe	2	

#### PRICING BASIS "B" - TRADE-IN

Line item	Description	Number Required	Unit Price
1	Bandsaw	1	
2	Surface Grinder	1	