

**RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:**
**Bid Receiving Public Works and Government
Services Canada/Réception des soumissions
Travaux publics et Services gouvernementaux
Canada**
Government of Canada Building
101 - 22nd Street East, Suite 110
Saskatoon
Sask.
S7K 0E1
Bid Fax: (306) 975-5397

**Request For a Standing Offer
Demande d'offre à commandes**

Regional Individual Standing Offer (RISO)
Offre à commandes individuelle régionale (OCIR)

Canada, as represented by the Minister of Public Works and Government Services Canada, hereby requests a Standing Offer on behalf of the Identified Users herein.

Le Canada, représenté par le ministre des Travaux Publics et Services Gouvernementaux Canada, autorise par la présente, une offre à commandes au nom des utilisateurs identifiés énumérés ci-après.

Comments - Commentaires

**Vendor/Firm Name and Address
Raison sociale et adresse du
fournisseur/de l'entrepreneur**

Issuing Office - Bureau de distribution
 Public Works and Government Services Canada/Réception
des soumissions Travaux publics et Services
gouvernementaux Canada
 Government of Canada Building
 101 - 22nd Street East
 Suite 110
 Saskatoon
 Saskatchewan
 S7K 0E1

Title - Sujet PSV Uplift	
Solicitation No. - N° de l'invitation W0142-15X041/A	Date 2015-01-16
Client Reference No. - N° de référence du client BATUS-W0142-15X041	GETS Ref. No. - N° de réf. de SEAG PW-\$STN-202-4754
File No. - N° de dossier STN-4-37049 (202)	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2015-02-03	
Time Zone Fuseau horaire Central Standard Time CST	
Delivery Required - Livraison exigée See Herein	
Address Enquiries to: - Adresser toutes questions à: Kowal, Meagan	Buyer Id - Id de l'acheteur stn202
Telephone No. - N° de téléphone (306)241-1169 ()	FAX No. - N° de FAX (306)975-5397
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: DEPARTMENT OF NATIONAL DEFENCE RALSTON AB P.O.BOX 6000 MEDICINE HAT Alberta T1A8K8 Canada	
Security - Sécurité This request for a Standing Offer does not include provisions for security. Cette Demande d'offre à commandes ne comprend pas des dispositions en matière de sécurité.	

Instructions: See Herein

Instructions: Voir aux présentes

Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone	Facsimile No. - N° de télécopieur
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

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File No. - N° du dossier

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Buyer ID - Id de l'acheteur

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PART 1 - GENERAL INFORMATION

1.1 Introduction

The Request for Standing Offers (RFSO) is divided into seven parts plus attachments and annexes, as follows:

- Part 1 General Information: provides a general description of the requirement;
- Part 2 Offeror Instructions: provides the instructions applicable to the clauses and conditions of the RFSO;
- Part 3 Offer Preparation Instructions: provides offerors with instructions on how to prepare their offer to address the evaluation criteria specified;
- Part 4 Evaluation Procedures and Basis of Selection: indicates how the evaluation will be conducted, the evaluation criteria which must be addressed in the offer, and the basis of selection;
- Part 5 Certifications: includes the certifications to be provided;
- Part 6 Insurance Requirements: includes specific requirements that must be addressed by offerors; and
- Part 7 7A, Standing Offer, and 7B, Resulting Contract Clauses:
 - 7A, includes the Standing Offer containing the offer from the Offeror and the applicable clauses and conditions;
 - 7B, includes the clauses and conditions which will apply to any contract resulting from a call-up made pursuant to the Standing Offer.

The Annexes include the Statement of Work, the Basis of Payment, Insurance Requirements and the Standing Offer Usage Report

1.2 Summary

For the purposes of this procurement, Canada is acting as AGENT for the British Army Training Unit Suffield in accordance with the "Agreement between the government of Canada and the government of The United Kingdom of Great Britain and Northern Ireland on British Armed Forces' Training in Canada" and the "Memorandum of Understanding between The Department of National Defence of Canada and The Ministry of Defence of the United Kingdom of Great Britain and Northern Ireland concerning British Forces Training at Canadian Forces Base Suffield (the MOU)".

For the supply of all material, equipment, labour and supervision necessary to modify the Prairie Support Vehicle (PSV) fleet (2013 Chevrolet Silverado 2500HD and 2015 Chevrolet Silverado 1500) for the British Army Training Unit Suffield (BATUS), Canadian Forces Base Suffield, AB, in accordance with Annex A- Statement of Work detailed herein. The Standing Offer will be from date of issuance until January 31, 2016 with two additional one year periods from February 1, 2016 to January 31, 2017 and from February 1, 2017 to January 31, 2018

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As per the Integrity Provisions under section 01 of Standard Instructions [2006](#) and [2007](#), offerors must provide a list of all owners and/or Directors and other associated information as required. Refer to section [4.21](#) of the Supply Manual for additional information on the Integrity Provisions.

For services requirements, Offerors must provide the required information as detailed in article 2.3 of Part 2 of the Request for Standing Offers (RFSO), in order to comply with Treasury Board policies and directives on contracts awarded to former public servants.

The requirement is limited to Canadian goods and/or services.

1.3 Debriefings

Offerors may request a debriefing on the results of the request for standing offers process. Offerors should make the request to the Standing Offer Authority within 15 working days of receipt of the results of the request for standing offers process. The debriefing may be in writing, by telephone or in person.

PART 2 - OFFEROR INSTRUCTIONS

2.1 Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the Request for Standing Offers (RFSO) by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Offerors who submit an offer agree to be bound by the instructions, clauses and conditions of the RFSO and accept the clauses and conditions of the Standing Offer and resulting contract(s).

The [2006](#) (2014-09-25) Standard Instructions - Request for Standing Offers - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the RFSO.

2.1.1 SACC Manual Clauses

M0019T (2007-05-25), Firm Price and/or Rates
B1000T (2014-06-26), Condition of Material - Bid

2.2 Submission of Offers

Offers must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the Request for Standing Offers.

2.3 Former Public Servant

Contracts awarded to former public servants (FPS) in receipt of a pension or of a lump sum payment must bear the closest public scrutiny, and reflect fairness in the spending of public funds. In order to comply with Treasury Board policies and directives on contracts awarded to FPS, offerors must provide the information required below before the issuance of a standing offer. If the answer to the questions and, as applicable the information required have not been received by the time the evaluation of offers is completed, Canada will inform the Offeror of a time frame within which to provide the information. Failure to comply with Canada's request and meet the requirement within the prescribed time frame will render the offer non-responsive.

Definitions

For the purposes of this clause,

"former public servant" is any former member of a department as defined in the [Financial Administration Act](#) R.S., 1985, c. F-11, a former member of the Canadian Armed Forces or a former member of the Royal Canadian Mounted Police. A former public servant may be:

- a. an individual;
- b. an individual who has incorporated;
- c. a partnership made of former public servants; or
- d. a sole proprietorship or entity where the affected individual has a controlling or major interest in the entity.

"lump sum payment period" means the period measured in weeks of salary, for which payment has been made to facilitate the transition to retirement or to other employment as a result of the implementation of various programs to reduce the size of the Public Service. The lump sum payment period does not include the period of severance pay, which is measured in a like manner.

"pension" means a pension or annual allowance paid under the [Public Service Superannuation Act](#) (PSSA), R.S., 1985, c. P-36, and any increases paid pursuant to the [Supplementary Retirement Benefits Act](#), R.S., 1985, c. S-24 as it affects the PSSA. It does not include pensions payable pursuant to the [Canadian Forces Superannuation Act](#), R.S., 1985, c. C-17, the [Defence Services Pension Continuation Act](#), 1970, c. D-3, the [Royal Canadian Mounted Police Pension Continuation Act](#), 1970, c. R-10, and the [Royal Canadian Mounted Police Superannuation Act](#), R.S., 1985, c. R-11, the [Members of Parliament Retiring Allowances Act](#), R.S. 1985, c. M-5, and that portion of pension payable to the [Canada Pension Plan Act](#), R.S., 1985, c. C-8.

Former Public Servant in Receipt of a Pension

As per the above definitions, is the Offeror a FPS in receipt of a pension? **YES** () **NO** ()

If so, the Offeror must provide the following information, for all FPS in receipt of a pension, as applicable:

- a. name of former public servant;
- b. date of termination of employment or retirement from the Public Service.

By providing this information, Offerors agree that the successful Offeror's status, with respect to being a former public servant in receipt of a pension, will be reported on departmental websites as part of the published proactive disclosure reports in accordance with [Contracting Policy Notice: 2012-2](#) and the [Guidelines on the Proactive Disclosure of Contracts](#).

Work Force Adjustment Directive

Is the Offeror a FPS who received a lump sum payment pursuant to the terms of the Work Force Adjustment Directive? **YES** () **NO** ()

If so, the Offeror must provide the following information:

- a. name of former public servant;
- b. conditions of the lump sum payment incentive;
- c. date of termination of employment;
- d. amount of lump sum payment;
- e. rate of pay on which lump sum payment is based;
- f. period of lump sum payment including start date, end date and number of weeks;
- g. number and amount (professional fees) of other contracts subject to the restrictions of a work force adjustment program.

For all contracts awarded during the lump sum payment period, the total amount of fees that may be paid to a FPS who received a lump sum payment is \$5,000, including Applicable Taxes.

2.4. Enquiries - Request for Standing Offers

All enquiries must be submitted in writing to the Standing Offer Authority no later than five (5) calendar days before the Request for Standing Offers (RFSO) closing date. Enquiries received after that time may not be answered.

Offerors should reference as accurately as possible the numbered item of the RFSO to which the enquiry relates. Care should be taken by offerors to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that offerors do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all offerors. Enquiries not submitted in a form that can be distributed to all offerors may not be answered by Canada.

2.5. Applicable Laws

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in Saskatchewan.

Offerors may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their offer, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the offerors.

2.6 Optional Site visit

It is recommended that the Bidder or a representative of the Bidder visit the work site. Arrangements have been made for the site visit to be held at Canadian Forces Base Suffield, Alberta on January 28th, 2015. The site visit will begin at 11:00 MTS in Building 370 Base supply, in the conference room.

Bidders are requested to communicate with the Contracting Authority no later than January 26th at 2:00 pm to confirm attendance and provide the name(s) of the person(s) who will attend. Bidders may be requested to sign an attendance sheet. Bidders who do not attend or do not send a representative will not be given an alternative appointment but they will not be precluded from submitting a bid. Any clarifications or changes to the bid solicitation resulting from the site visit will be included as an amendment to the bid solicitation.

PART 3 - OFFER PREPARATION INSTRUCTIONS

3.1. Offer Preparation Instructions

Canada requests that offerors provide their offer in separately bound sections as follows:

Section I: Technical Offer (one hard copy)

Section II: Financial Offer (one hard copy)

Section III: Certifications (one hard copy)

Prices must appear in the financial offer only. No prices must be indicated in any other section of the offer.

Canada requests that offerors follow the format instructions described below in the preparation of their offer.

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to that of the Request for Standing Offers.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process [Policy on Green Procurement](http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>). To assist Canada in reaching its objectives, offerors should:

- 1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

Section I: Technical Offer

In their technical offer, offerors should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

Section II: Financial Offer

Offerors must submit their financial offer in accordance with the Annex B, Basis of Payment. The total amount of Applicable Taxes must be shown separately.

3.1.1 Payment by Credit Card

Canada requests that offerors complete one of the following:

- (a) Government of Canada Acquisition Cards (credit cards) will be accepted for payment of call-ups against the standing offer.

The following credit card(s) are accepted:
VISA _____

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Master Card _____

- (b) () Government of Canada Acquisition Cards (credit cards) will not be accepted for payment of call-ups against the standing offer.

The Offeror is not obligated to accept payment by credit card.

Acceptance of credit cards for payment of call-ups will not be considered as an evaluation criterion.

3.1.2 Exchange Rate Fluctuation

C3011T (2013-11-06), Exchange Rate Fluctuation

Section III: Certifications

Offerors must submit the certifications required under Part 5.

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

4.1 Evaluation Procedures

- (a) Offers will be assessed in accordance with the entire requirement of the Request for Standing Offers including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the offers.

4.1.1 Technical Evaluation

4.1.1.1 Mandatory Technical Criteria

- a) Offeror must be Chevrolet (GM) approved to complete this work in order to prevent invalidation of the vehicle's warranty. Proof of such must be submitted with bid or within seven (7) days upon request.
- b) By submitting an offer, the offeror certifies that they are able to perform all of the work as described in Annex A – Statement of Work

4.1.2 Financial Evaluation

The estimated quantities listed herein are for evaluation purposes only and will not form part of any resulting Standing Offer. Actual usage may vary from the amounts shown.

The pricing for each items #1 to #14 in Annex B – Basis of Payment will be multiplied by their respective estimated quantities to arrive at a total price per item. The total price for each item will be added together to arrive at the total Evaluated Price, as follows:

Year 1:

(Price of item #1 x 15) + (Price of item #2 x 15) + (Price of item #3 x 15) + (Price of item #4 x 15) + (Price of item #5 x 15) + (Price of item #6 x 15) + (Price of item #7 x 15) + (Price of item #8 x 15) + (Price of item #9 x 15) + (Price of item #10 x 12) + (Price of item #11 x 15) + (Price of item #12 x 15) + (Price of item #13 x 15) + (Price of item #14 x 4) = A

Option Year 1:

(Price of item #1 x 15) + (Price of item #2 x 15) + (Price of item #3 x 15) + (Price of item #4 x 15) + (Price of item #5 x 15) + (Price of item #6 x 15) + (Price of item #7 x 15) + (Price of item #8 x 15) + (Price of item #9 x 15) + (Price of item #10 x 12) + (Price of item #11 x 15) + (Price of item #12 x 15) + (Price of item #13 x 15) + (Price of item #14 x 4) = B

Option Year 2:

(Price of item #1 x 15) + (Price of item #2 x 15) + (Price of item #3 x 15) + (Price of item #4 x 15) + (Price of item #5 x 15) + (Price of item #6 x 15) + (Price of item #7 x 15) + (Price of item #8 x 15) + (Price of item #9 x 15) + (Price of item #10 x 12) + (Price of item #11 x 15) + (Price of item #12 x 15) + (Price of item #13 x 15) + (Price of item #14 x 4) = C

Calculation will be applied to each year of pricing and all periods will be totaled to determine the total evaluated price, as follows:

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A+B+C = Evaluated Price

4.2 Basis of Selection

4.2.1 Mandatory Technical Criteria Only

An offer must comply with the requirements of the Request for Standing Offers and meet all mandatory technical evaluation criteria to be declared responsive. The responsive offer with the lowest evaluated price will be recommended for issuance of a standing offer.

PART 5 - CERTIFICATIONS

Offerors must provide the required certifications and associated information to be issued a standing offer.

The certifications provided by offerors to Canada are subject to verification by Canada at all times. Canada will declare an offer non-responsive, will have the right to set-aside a standing offer, or will declare a contractor in default in carrying out any of its obligations under any resulting contracts, if any certification made by the Offeror is found to be untrue whether made knowingly or unknowingly during the offer evaluation period, during the Standing Offer period, or during the contract period.

The Standing Offer Authority will have the right to ask for additional information to verify the Offeror's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Standing Offer Authority may render the Offer non-responsive, may result in the setting aside of the Standing Offer or constitute a default under the Contract.

5.1 Certifications Precedent to Issuance of a Standing Offer

The certifications listed below should be completed and submitted with the offer, but may be submitted afterwards. If any of these required certifications is not completed and submitted as requested, the Standing Offer Authority will inform the Offeror of a time frame within which to provide the information. Failure to comply with the request of the Standing Offer Authority and to provide the certifications within the time frame provided will render the offer non-responsive.

5.1.1 Integrity Provisions - Associated Information

By submitting an offer, the Offeror certifies that the Offeror and its Affiliates are in compliance with the provisions as stated in Section 01 Integrity Provisions - Offer of Standard Instructions [2006](#). The associated information required within the Integrity Provisions will assist Canada in confirming that the certifications are true.

5.1.2 Federal Contractors Program for Employment Equity - Standing Offer Certification

By submitting an offer, the Offeror certifies that the Offeror, and any of the Offeror's members if the Offeror is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "[FCP Limited Eligibility to Bid](#)" list (http://www.labour.gc.ca/eng/standards_equity/eq/emp/fcp/list/inelig.shtml) available from [Employment and Social Development Canada-Labour's](#) website.

Canada will have the right to declare an offer non-responsive, or to set-aside a Standing Offer, if the Offeror, or any member of the Offeror if the Offeror is a Joint Venture, appears on the "[FCP Limited Eligibility to Bid](#)" list at the time of issuing of a Standing Offer or during the period of the Standing Offer.

5.1.3 Additional Certifications Precedent to Issuance of a Standing Offer

5.1.3.1 Canadian Content Certification (M3056T)

This procurement is limited to Canadian services.

The Offeror certifies that:

() the services offered are Canadian services as defined in paragraph 4 of clause [A3050T](#).

For more information on how to determine the Canadian content for a mix of goods, a mix of services or a mix of goods and services, consult Annex 3.6.(9), Example 2, of the [Supply Manual](#).

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5.1.3.1.1 *SACC Manual* clause A3050T (2014-11-27), Canadian Content Definition

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PART 6 – INSURANCE REQUIREMENTS

6.1 Insurance Requirements

The Offeror must provide a letter from an insurance broker or an insurance company licensed to operate in Canada stating that the Offeror, if issued a standing offer as a result of the request for standing offer, can be insured in accordance with the Insurance Requirements specified in Annex C

If the information is not provided in the offer, the Standing Offer Authority will so inform the Offeror and provide the Offeror with a time frame within which to meet the requirement. Failure to comply with the request of the Standing Offer Authority and meet the requirement within that time period will render the offer non-responsive.

PART 7 - STANDING OFFER AND RESULTING CONTRACT CLAUSES

A. STANDING OFFER

7.1 Offer

7.1.1 The Offeror offers to perform the Work in accordance with the Statement of Work at Annex "A".

7.2 Security Requirements

7.2.1 There is no security requirement applicable to this Standing Offer.

7.3 Standard Clauses and Conditions

All clauses and conditions identified in the Standing Offer and resulting contract(s) by number, date and title are set out in the *[Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual)* (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

7.3.1 General Conditions

[2005](#) (2014-09-25), General Conditions - Standing Offers - Goods or Services, apply to and form part of the Standing Offer.

7.3.2 Standing Offers Reporting

The Offeror must compile and maintain records on its provision of goods, services or both to the federal government under contracts resulting from the Standing Offer. This data must include all purchases, including those paid for by a Government of Canada Acquisition Card.

The Offeror must provide this data in accordance with the reporting requirements detailed in Annex "C". If some data is not available, the reason must be indicated. If no goods or services are provided during a given period, the Offeror must still provide a "nil" report.

The data must be submitted on a quarterly basis to the Standing Offer Authority.

The quarterly reporting periods are defined as follows:

1st quarter: April 1 to June 30;

2nd quarter: July 1 to September 30;

3rd quarter: October 1 to December 31;

4th quarter: January 1 to March 31.

The data must be submitted to the Standing Offer Authority no later than thirty (30) calendar days after the end of the reporting period.

7.4 Term of Standing Offer

7.4.1 Period of the Standing Offer

The period for making call-ups and providing services against the Standing Offer is from date of issuance to January 31, 2016 inclusive.

7.4.2 Extension of Standing Offer

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If the Standing Offer is authorized for use beyond the initial period, the Offeror offers to extend its offer for two (2) additional one (1) year periods, from February 1, 2016 to January 31, 2017 and from February 1, 2017 to January 31, 2018 under the same conditions and at the rates or prices specified in the Standing Offer, or at the rates or prices calculated in accordance with the formula specified in the Standing Offer.

The Offeror will be advised of the decision to authorize the use of the Standing Offer for an extended period by the Standing Offer Authority thirty (30) days before the expiry date of the Standing Offer. A revision to the Standing Offer will be issued by the Standing Offer Authority.

7.5. Authorities

7.5.1 Standing Offer Authority

The Standing Offer Authority is:

Meagan Kowal
Supply Specialist
Public Works and Government Services Canada
Acquisitions Branch - Western Directorate
Government of Canada Building
101 22nd Street East, Suite 110
Saskatoon, SK
S7K 0E1

Telephone: 306-241-1169
Facsimile: 306-975-5397
E-mail address: meagan.kowal@pwgsc-tpsgc.gc.ca

The Standing Offer Authority is responsible for the establishment of the Standing Offer, its administration and its revision, if applicable. Upon the making of a call-up, as Contracting Authority, he is responsible for any contractual issues relating to individual call-ups made against the Standing Offer by any Identified User.

7.5.2 Project Authority

The Project Authority for the Standing Offer is:

TBD

The Project Authority is the representative of the department or agency for whom the Work will be carried out pursuant to a call-up under the Standing Offer and is responsible for all the technical content of the Work under the resulting Contract.

7.5.3 Offeror's Representative

Name _____
Title _____
Address _____

Telephone: _____
Facsimile: _____

E-Mail Address: _____

7.6 Proactive Disclosure of Contracts with Former Public Servants

By providing information on its status, with respect to being a former public servant in receipt of a [Public Service Superannuation Act](#) (PSSA) pension, the Contractor has agreed that this information will be reported on departmental websites as part of the published proactive disclosure reports, in accordance with [Contracting Policy Notice: 2012-2](#) of the Treasury Board Secretariat of Canada.

7.7 Identified Users

The Identified User authorized to make call-ups against the Standing Offer is: Department of National Defence, CFB Suffield.

7.8 Call-up Instrument

The Work will be authorized or confirmed by the Identified User(s) using form PWGSC-TPSGC 942, Call-up Against a Standing Offer.

7.9 Limitation of Call-ups

Individual call-ups against the Standing Offer must not exceed \$40,000.00 (Applicable Taxes included).

7.10 Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- a) the call up against the Standing Offer, including any annexes;
- b) the articles of the Standing Offer;
- c) the general conditions [2005](#) (2014-09-25), General Conditions - Standing Offers - Goods or Services
- d) the general conditions [2010C](#) (2014-09-25), General Conditions - Services (Medium Complexity)
- e) Annex A, Statement of Work;
- f) Annex B, Basis of Payment;
- g) Annex C, Standing Offer Usage Report
- h) the Offeror's offer dated _____ TBD

7.11 Certifications

7.11.1 Compliance

The continuous compliance with the certifications provided by the Offeror with its offer and the ongoing cooperation in providing associated information are conditions of issuance of the Standing Offer (SO). Certifications are subject to verification by Canada during the entire period of the SO and of any resulting contract that would continue beyond the period of the SO. If the Offeror does not comply with any certification, fails to provide the associated information, or if it is determined that any certification made by the Offeror in its offer is untrue, whether made knowingly or unknowingly, Canada has the right to terminate any resulting contract for default and set aside the Standing Offer.

7.11.2 SACC Manual Clauses

M3060C (2008-05-12), Canadian Content Certification

Solicitation No. - N° de l'invitation
W0142-15X041/A
Client Ref. No. - N° de réf. du client
W0142-15X041

Amd. No. - N° de la modif.
File No. - N° du dossier
STN-4-37049

Buyer ID - Id de l'acheteur
stn202
CCC No./N° CCC - FMS No./N° VME

7.12 Applicable Laws

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in Saskatchewan.

B. RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from a call-up against the Standing Offer.

7.1 Statement of Work

The Contractor must perform the Work described in the call-up against the Standing Offer.

7.2 Standard Clauses and Conditions

7.2.1 General Conditions

[2010C](#) (2014-09-25), General Conditions - Services (Medium Complexity) apply to and form part of the Contract.

Section 13 Interest on Overdue Accounts, of 2010C (2014-09-25), General Conditions – Services (Medium Complexity) will not apply to payments made by credit cards.

7.3 Term of Contract

7.3.1 Period of the Contract

The Work must be completed in accordance with the call-up against the Standing Offer.

7.4 Proactive Disclosure of Contracts with Former Public Servants

By providing information on its status, with respect to being a former public servant in receipt of a [Public Service Superannuation Act](#) (PSSA) pension, the Contractor has agreed that this information will be reported on departmental websites as part of the published proactive disclosure reports, in accordance with [Contracting Policy Notice: 2012-2](#) of the Treasury Board Secretariat of Canada

7.5 Payment

7.5.1 Basis of Payment

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid firm unit prices, as specified in Annex B for a cost of \$ TBD at call up. Customs duties are included and Applicable Taxes are extra.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

7.5.2 Single Payment

SACC Manual clause [H1000C](#) (2008-05-12) Single Payment

7.5.3 SACC Manual Clauses

A9117C (2007-11-30), T1204-Direct Request by Customer Department

7.5.4 Inspection and Acceptance

The Technical Authority is the Inspection Authority. All reports, deliverable items, documents, goods and all services rendered under the Contract are subject to inspection by the Inspection Authority or representative. Should any report, document, good or service not be in accordance with the requirements of the Statement of Work and to the satisfaction of the Inspection Authority, as submitted, the Inspection Authority will have the right to reject it or require its correction at the sole expense of the Contractor before recommending payment.

6.5.5 Payment by Credit Card

To be Determined

7.6 Invoicing Instructions

1. The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is Completed.
2. Invoices must be distributed as follows:
 - (a) The original and one (1) copy must be forwarded to the address shown on page 1 of the Contract for certification and payment.
 - (b) One (1) copy must be forwarded to the Contracting Authority identified under the section entitled "Authorities" of the Contract.

7.7 Insurance Requirements

The Contractor must comply with the insurance requirements specified in Annex C. The Contractor must maintain the required insurance coverage for the duration of the Contract. Compliance with the insurance requirements does not release the Contractor from or reduce its liability under the Contract.

The Contractor is responsible for deciding if additional insurance coverage is necessary to fulfill its obligation under the Contract and to ensure compliance with any applicable law. Any additional insurance coverage is at the Contractor's expense, and for its own benefit and protection.

The Contractor must forward to the Contracting Authority within ten (10) days after the date of award of the Contract, a Certificate of Insurance evidencing the insurance coverage and confirming that the insurance policy complying with the requirements is in force. For Canadian-based Contractors, coverage must be placed with an Insurer licensed to carry out business in Canada, however, for Foreign-based Contractors, coverage must be placed with an Insurer with an A.M. Best Rating no less than "A-". The Contractor must, if requested by the Contracting Authority, forward to Canada a certified true copy of all applicable insurance policies.

7.8 SACC Manual Clauses

A9062C (2011-05-16), Canadian Forces Site Regulations
A9006C (2012-07-16), Defence Contract

ANNEX "A"

STATEMENT OF WORK

TABLE OF CONTENTS

Section

- 1.0 REQUIREMENT**
- 2.0 BACKGROUND**
- 3.0 SECURITY**
- 4.0 TASKS AND DELIVERABLES**
- 5.0 COMPLIANCE**
- 6.0 LANGUAGE**
- 7.0 ACRONYMS**

For the purposes of this procurement, Canada is acting as AGENT for the British Army Training Unit Suffield in accordance with the "Agreement between the government of Canada and the government of The United Kingdom of Great Britain and Northern Ireland on British Armed Forces' Training in Canada" and the "Memorandum of Understanding between The Department of National Defence of Canada and The Ministry of Defence of the United Kingdom of Great Britain and Northern Ireland concerning British Forces Training at Canadian Forces Base Suffield (the MOU)".

1.0 Requirement

Modification of the Prairie Support Vehicle fleet (2013 Chevrolet Silverado 2500HD & 2015 Chevrolet Silverado 1500) for the British Army Training Unit Suffield (BATUS), Canadian Forces Base Suffield, Alberta.

2.0 Background

BATUS trains armoured and armoured infantry Battle-Groups (BGs) in the planning and execution of all operations of war, with a view to conducting armoured operations in high intensity war fighting. This aim is achieved through the medium of live firing and Tactical Engagement Simulation (TES) exercises. These exercises are conducted in a harsh environment on demanding terrain and last up to 28 days per exercise.

The principal task of BATUS is to plan and deliver up to 4 exercises per year for BGs to train to collective level standards. The Prairie Storm exercises incorporate all the operations of war. Each exercise consists of 10 days' of live fire training followed by 12 days' of TES training against an opposing force (OPFOR). Each exercise also includes 4 maintenance days.

All training, in particular live fire training, is closely controlled for safety reasons. The Safety Staff provide safety cover during live fire training and act as observer/controllers during the TES phase of each exercise. In order to be suitably mobile for this role, Safety Staff utilise a fleet of support vehicles. These support vehicles are indigenous North American pickup vehicles and are modified before use in order to provide apposite support.

The aim of this Statement of Work is to highlight the scope of modification required for 15 vehicles, noting that vehicles are categorised into one of 2 roles; 12 x Chase variant and 3 General Purpose Fitted For Radio (GP FFR). Chase variant receive the most modification. These vehicles are Fitted For Radio (FFR) and are required to traverse extremely rugged country at speed to enable the Safety Staff within to shadow armoured vehicles as they manoeuvre across the Prairie. They are required to offer the vehicle commander 360-degree visibility provided via a cupola. Additionally, they are required to carry two additional Safety Staff in a standing position in the rear of the vehicle to enable them to dismount quickly

to direct dismantled infantry live firing. The vehicle is fitted with a UK BOWMAN radio system, a communications system developed by General Dynamics UK and used at BATUS. The GP FFR is similar however does not require the cupola fit.

3.0 Security

No security requirement, contractor will be escorted for pickup and delivery. No controlled goods access is permitted.

4.0 Tasks & Deliverables

Unless otherwise noted as "Provided by BATUS", everything else MUST be supplied and installed by the Contractor.

Contractor must pick-up (collect) vehicles from CFB Suffield (Ralston, AB)

Contractor must deliver vehicles when modifications are complete to CFB Suffield (Ralston, AB)

4.01. The contractor must complete the following modifications on the 2013 Chevrolet Silverado 2500HD:

- a. If the vehicle is not white, it will need to be painted white.
- b. The contractor must insert a three position black-out switch (Rotary Switch, Manu Part No: LB1S-3T6 qty 1 per vehicle (located within the driver's cab)) that will switch off and inhibit the use of all interior and exterior lighting (including reverse and brake lights). The sequence (position) of lighting should be normal (left) tactical (middle) and black out (right). Labels are to be used in order to indicate the positions and meanings. Note that dash board warning lights: engine management light, battery, ABS, park brake, oil pressure, fuel warning lamps are to remain uncovered must remain active in order to alert the driver to any potential equipment failure. Operation of the blackout lighting is not to be affected by the ambient light level i.e. blackout must be achievable during daylight conditions. The dash mounted light sensor must not impact operation. During normal all lights should work as standard including high level brake lamps.
- c. The contractor must utilize the left hand side number plate light to act as a convoy light. This is to illuminate when Tactical lighting is selected.
- d. The contractor must fit a radio rack (known as a module and **provided by BATUS**) to the front passenger area of the vehicle. This will involve the removal of the front passenger seat and passenger seatbelt. (All removed seats and belts are to be returned to BATUS).
- e. The contractor must enable a vehicle electric output of 28V dc at 60 amps (via a resettable breaker) on a 1/4" threaded stud, and a 1/4" threaded stud for 12V dc (28V alternator will be **provided by BATUS**). The common chassis ground is to be on a 3/8" threaded stud and located beneath the vehicle dash beside the 4WD control. This will utilize the master power switch.
- f. The contractor must link the 28V dc supply to a Low Voltage Disconnect (LVD). The LVD is to include an audible warning at 21V to ensure users are aware of a disconnection of power.
- g. The contractor must install a solenoidal bypass to allow 28V dc at 60 Amp if/when power is removed by LVD. The bypass shall operate from the same switch as the main power. A

3-position switch is to be used where the bypass is connected to a spring return temporary position. The three positions would be OFF (up position), ON (middle position), and BYPASS (lower, spring return temporary position). Labels are to be used in order to indicate the positions and meanings.

- h. The contractor must install a 150 amp resettable breaker located on the firewall. It must be fitted between the [28V] alternator and radio batteries using a 2 AWG PURPLE cable. The contractor is to provide the wiring loom from the alternator to the rear mission (radio) batteries utilizing 2 x 150A circuit breakers, the first of which located on the firewall within the engine bay and the second within the mission battery box.
- i. The contractor is to provide 2 x DC/DC convertors, Sure Power Industries INC, model 21030C02 24v – 12v. These are to be housed within the provided cradle within the radio rack. The contractor is to utilize one for powering the 12v stud, the other is to be mounted for BATUS. A trial vehicle will be available for a limited period of time in order to copy this from the current fit, it is not to change from this specification.
- j. The contractor must fit a 60 amp resettable breaker located in the battery box. This is to provide a feed to the radio power patch panel through the LVD using 8 AWG PURPLE cable. All electric outputs are to be independent of stock vehicle power, independently switched, and available when the engine is off.
- k. The contractor must install a plate to protect the Module Sensor on the drive train hump under the centre console. It is likely that BATUS personnel will stand on the centre console – this plate will protect the contents enclosed within.
- l. The contractor must ensure a weatherproof seal is provided around each of the storage container lids in the rear of the vehicle.
- m. The contractor must provide and fit a cupola and map box on the roof above the rear seating area on the RHS behind the passenger seat. The cupola is to be similar in design to that of the available trial vehicle. The cupola must be able to latch securely in the open position allowing a person to safely stand out of it whilst the vehicle is moving. It must be weather tight when sealed both from its physical connection to the vehicle, all mount points and actual openings. The contractor is to ensure the inner ring of the cupola is robustly padded (minimum padding ½ Inch) in order to protect the occupant when standing within it. The cupola and map box are to be red in color.
- n. The plastic bumper must be cut and secured back into position to allow security of both front wheel arch covers¹.
- o. The contractor must install 2 infra red lights to the Chase and FFR variants (Stealth Illuminator, Product No. 02710). These are to illuminate when tactical lighting is selected. A switch located within the vehicle driver's area is to control high and low beam. IR Lights are to be located within the front Grille of the vehicle the same as the available trial vehicle.
- p. A switch plate is to be utilised between the drivers and passenger seat to house all installed control switches.
- q. Call Sign Boards are to be produced by the contractor. Three are to be fitted to each vehicle, one on each rear door and one on the hood.

¹ Due to lie of the new belly plate system the existing plastic bumper was removed to make way. It is imperative that the wheel arch linings are secured to protect the engine compartment and air intake from debris ingress.

- r. All vehicles are to have tinted windows (except windscreen) and to the road legal specification.
- s. All vehicles are to have ducting installed to allow the Right Hand Side (RHS) vehicle ventilation (Air Con) to be blown on to the right rear occupant.
- t. All works involving nuts and bolts are to be correctly fitted and made safe as to not cause injury to the vehicle users. Any protruding bolts or studs are to be ground down to an acceptable level, eg. on the exhaust brackets. Nylock nuts are to be used when mounting the rear bed to the vehicle. High standards of engineering practices are to be adopted at all times i.e. use of spring washers etc.
- u. Fit a vehicle snorkel system raising the air intake from its current very low position to high on the vehicle.
- v. Fit two BNC to BNC connectors to the front host vehicle bumper. Fit two coax leads (**provided by BATUS**) to the BNC connectors and run to the rear of the radio through the vehicle firewall.
- w. The contractor must provide a custom made rear bed to fit the rear of the vehicle. The bed must be secure and capable of carrying operators in the rear when traversing undulating terrain at maximum permissible speed. The beds must be robust enough to maintain rigidity of the existing bed and counteract any twisting or torsion that the vehicle bed may be subjected to. It is to be as light weight as feasibly possible. It must also be capable of securely storing tools, and personal equipment in its storage bins. The bed is to provide a high mounting location for an antenna array; the height is to be just above the level of the passenger compartment, located immediately to the rear of the passenger compartment / front of rear bed. Attention to detail must be paid to the finishing standards and use of positive locking mechanisms for mounting bolts as detailed in paragraph "t". It is to be corrosion protected and have a non slip surface on the floor for occupants. The contractor is to secure the rear bed / toolbox to the vehicle well enough to withstand a vehicle roll over. Due to the weight of the bed and the forces associated with lateral movement and forces acting against them, the bolts must be tensile enough to withstand all forces.

4.02 The contractor must complete the following modifications on the 2015 Chevrolet Silverado 1500:

- a. The contractor is to provide and fit 4 white hard tops for the rear of 4 x 2015 Chevrolet Silverado 1500 vehicles.
- b. The contractor is to provide and fit 24 saddle boxes to the 2015 PSV fleet, an example saddle box model is "Weatherguard 116-5-02 Saddle Box, Steel, Full Extra Wide, 15.3 cu ft." This model is not exclusive however the one selected by the contractor must be of a similar standard, lockable, fit the 2015 PSV, black in colour and be approved by BATUS Technical Authority. The contractor is to fit 15 of the 24 vehicles with full bed liners complete with cargo tie down rings, the bed liner is to be black in colour.

4.03 The following table shows the quantity of modifications estimations required FOR THE FIRM YEAR with additional quantity on as and when required in the upcoming option years. It must be noted that these quantities are approximate and liable to an increase or decrease per serial:

Ser/Mod	Approx quantities	Remarks
A/ Blackout switch	15	Chase & GP FFR

B/ Convoy light	15	Chase & GP FFR
C/ Radio rack	15	Chase & GP FFR
D/ 28V power	15	Chase & GP FFR
E/F VDC fitting	15	Chase & GP FFR
G/ 150amp breaker	15	Chase & GP FFR
H/ 50 amp breaker	15	Chase & GP FFR
I/ Module sensor plate	15	Chase & GP FFR
J/ Weatherproof seal	15	Chase & GP FFR
K/ Cupola	12	Chase
L/ IR Lights	15	Chase and GP FFR
M/ Rear bed	15	Chase and GP FFR
N/ Snorkel	15	Chase and GP FFR
O/Hard top	4	2015 GP

4.1 Scope of Work

- 4.1.01.** In order to prevent invalidation of the vehicle's warranty, only approved Chevrolet (GM) dealerships or garages will issued of the Standing Offer.
- 4.1.02.** BATUS will retain the intellectual property rights of all modifications conducted on the vehicle. In addition, the contractor must provide all technical drawings for each modification applied to the vehicle. Technical drawings and supporting documentation to be supplied should be in PDF format as detailed below:
- System schematic (to include cable routing).
 - Fully labeled electrical circuit diagrams (stating any manufacturer part numbers for connectors, cables and components etc) of the modified systems i.e. blackout system.
 - Supporting technical description of how the complete system operates.
 - Must provide the technical description of how each of the modifications has been conducted e.g. how has the airbag been disabled.
- 4.1.03.** Upon issuance of the Standing Offer, the contractor is to modify a trial vehicle. This will clarify and confirm that all modification solutions are acceptable. This modified trial vehicle will be used to conduct a Safety Case Risk Assessment. Such an assessment will be made by UK military authorities and is mandatory in order to ensure that modifications to the vehicle do not impede its safe operation when used on the Prairie. Following the Safety Case there may be a requirement to amend the serials at paragraph 4.01 within this SOW. Any amendments will follow discussion with the contractor and be executed by the Contracting Authority.
- 4.1.04.** During the modification BATUS reserves the right to send up to 3 BATUS personnel to observe the modifications being conducted on the contractor's premises each day. Such personnel will not actively conduct any modifications however are present to answer operational questions and gain a better understanding of the modifications being conducted.
- 4.1.05.** During the modification of the vehicle the contractor is to attend a meeting twice a month to inform BATUS of progress. Such meetings will last approximately 30 minutes and be completed on a week day (Mon – Fri). Meetings are to be conducted on the contractor's premises. The PSV is to be available during each meeting to allow visual inspection of progress.
- 4.1.06.** Modification of the fleet is to be completed as per call up. A plan covering throughput is to be agreed between the contractor and BATUS upon issuance of the Standing Offer.

4.1.07. Upon issuance of the Standing Offer, a PSV vehicle will be made available to the contractor in order to enhance their understanding of the modifications to be made. It is recommended, but not mandatory, that the contractor's modification solution mirror that of BATUS' trial vehicle. Any significant deviations in design or operation are to be discussed and approved by the Technical Authority.

5.0 Compliance

5.01. Warranty. All modification conducted on the vehicle must not impact upon the vehicle's drive-train warranty. The contractor is to advise BATUS of other warranty areas (such as components and body work) that are adversely affected by modification.

5.02. Auditing. BATUS reserves the right to inspect modifications conducted on the vehicle at any time.

5.03. Site Visit. BATUS will host an **optional site visit**. This will be conducted at CFB Suffield as per the RFSO.

5.04. Cost. All individual modification elements (as per para 4.01) must be itemized on each invoice.

6.0 Language

All correspondence is to be in English throughout.

7.0 Acronyms

BATUS	-	British Army Training Unit Suffield
BG	-	BattleGroup
BSS	-	BATUS Safety System
BSN	-	BATUS Safety [radio] Net
DND	-	Department National Defence
FFR	-	Fitted For Radio
GP	-	General Purpose (PSV variant)
HQ	-	HeadQuarters
LVD	-	Low Voltage Disconnect
PSV	-	Prairie Support Vehicle
MOD	-	Ministry of Defence
MOU	-	Memorandum of Understanding
TA	-	Technical Authority
TSV	-	Training Support Vehicle
UK	-	United Kingdom

ANNEX "B"

BASIS OF PAYMENT

Offeror must quote firm, all inclusive prices (including all travel to and from DND Suffield). All surcharges (if applicable) must be included in the prices quoted herein.

Prices quoted must be exclusive of GST or HST. GST or HST will be added to the invoices as a separate item

The estimated quantities listed herein are for evaluation purposes only and will not form part of the resulting Standing Offer. Actual usage may vary from the amounts shown.

Year 1: Date of Issuance to January 31, 2016

Ser/Mod	Approx quantities	Remarks	Firm, All inclusive price per vehicle
1/ Blackout switch	15	Chase & GP FFR	\$
2/ Convoy light	15	Chase & GP FFR	\$
3/ Radio rack	15	Chase & GP FFR	\$
4/ 28V power	15	Chase & GP FFR	\$
5/F VDC fitting	15	Chase & GP FFR	\$
6/ 150amp breaker	15	Chase & GP FFR	\$
7/ 50 amp breaker	15	Chase & GP FFR	\$
8/ Module sensor plate	15	Chase & GP FFR	\$
9/ Weatherproof seal	15	Chase & GP FFR	\$
10/ Cupola	12	Chase	\$
11/ IR Lights	15	Chase and GP FFR	\$
12 Rear bed	15	Chase and GP FFR	\$
13/ Snorkel	15	Chase and GP FFR	\$
14/Hard top	4	2015 GP	\$

Option Year 1: February 1, 2016 to January 31, 2017

Ser/Mod	Approx quantities	Remarks	Firm, All inclusive price per vehicle
1/ Blackout switch	15	Chase & GP FFR	\$
2/ Convoy light	15	Chase & GP FFR	\$
3/ Radio rack	15	Chase & GP FFR	\$
4/ 28V power	15	Chase & GP FFR	\$
5/F VDC fitting	15	Chase & GP FFR	\$
6/ 150amp breaker	15	Chase & GP FFR	\$
7/ 50 amp breaker	15	Chase & GP FFR	\$
8/ Module sensor plate	15	Chase & GP FFR	\$
9/ Weatherproof seal	15	Chase & GP FFR	\$
10/ Cupola	12	Chase	\$
11/ IR Lights	15	Chase and GP FFR	\$
12 Rear bed	15	Chase and GP FFR	\$
13/ Snorkel	15	Chase and GP FFR	\$
14/Hard top	4	2015 GP	\$

Solicitation No. - N° de l'invitation
W0142-15X041/A
Client Ref. No. - N° de réf. du client
W0142-15X041

Amd. No. - N° de la modif.
File No. - N° du dossier
STN-4-37049

Buyer ID - Id de l'acheteur
stn202
CCC No./N° CCC - FMS No./N° VME

Option Year 2: February 1, 2017 to January 31, 2018

Ser/Mod	Approx quantities	Remarks	Firm, All inclusive price per vehicle
1/ Blackout switch	15	Chase & GP FFR	\$
2/ Convoy light	15	Chase & GP FFR	\$
3/ Radio rack	15	Chase & GP FFR	\$
4/ 28V power	15	Chase & GP FFR	\$
5/F VDC fitting	15	Chase & GP FFR	\$
6/ 150amp breaker	15	Chase & GP FFR	\$
7/ 50 amp breaker	15	Chase & GP FFR	\$
8/ Module sensor plate	15	Chase & GP FFR	\$
9/ Weatherproof seal	15	Chase & GP FFR	\$
10/ Cupola	12	Chase	\$
11/ IR Lights	15	Chase and GP FFR	\$
12 Rear bed	15	Chase and GP FFR	\$
13/ Snorkel	15	Chase and GP FFR	\$
14/Hard top	4	2015 GP	\$

Annex "C"

Insurance Requirements

Commercial General Liability Insurance (G2001C)

1. The Contractor must obtain Commercial General Liability Insurance, and maintain it in force throughout the duration of the Contract, in an amount usual for a contract of this nature, but for not less than \$2,000,000 per accident or occurrence and in the annual aggregate.
2. The Commercial General Liability policy must include the following:
 - a. Additional Insured: Canada is added as an additional insured, but only with respect to liability arising out of the Contractor's performance of the Contract. The interest of Canada should read as follows: Canada, as represented by Public Works and Government Services Canada.
 - b. Bodily Injury and Property Damage to third parties arising out of the operations of the Contractor.
 - c. Products and Completed Operations: Coverage for bodily injury or property damage arising out of goods or products manufactured, sold, handled, or distributed by the Contractor and/or arising out of operations that have been completed by the Contractor.
 - d. Personal Injury: While not limited to, the coverage must include Violation of Privacy, Libel and Slander, False Arrest, Detention or Imprisonment and Defamation of Character.
 - e. Cross Liability/Separation of Insureds: Without increasing the limit of liability, the policy must protect all insured parties to the full extent of coverage provided. Further, the policy must apply to each Insured in the same manner and to the same extent as if a separate policy had been issued to each.
 - f. Blanket Contractual Liability: The policy must, on a blanket basis or by specific reference to the Contract, extend to assumed liabilities with respect to contractual provisions.
 - g. Employees and, if applicable, Volunteers must be included as Additional Insured.
 - h. Employers' Liability (or confirmation that all employees are covered by Worker's compensation (WSIB) or similar program)
 - i. Broad Form Property Damage including Completed Operations: Expands the Property Damage coverage to include certain losses that would otherwise be excluded by the standard care, custody or control exclusion found in a standard policy.
 - j. Notice of Cancellation: The Insurer will endeavour to provide the Contracting Authority thirty (30) days written notice of policy cancellation.
 - k. If the policy is written on a claims-made basis, coverage must be in place for a period of at least 12 months after the completion or termination of the Contract.
 - l. Owners' or Contractors' Protective Liability: Covers the damages that the Contractor becomes legally obligated to pay arising out of the operations of a subcontractor.
 - m. Non-Owned Automobile Liability - Coverage for suits against the Contractor resulting from the use of hired or non-owned vehicles.

Garage Automobile Liability Insurance (G6005C)

1. The Contractor must obtain Garage Automobile Liability insurance, and maintain it in force throughout the duration of the Contract, in an amount usual for a contract of this nature, but for not less than \$2,000,000 per accident or occurrence and in the annual aggregate.
2. The Garage Automobile Liability policy must include the following:
 - a. Third Party Liability - \$2,000,000 Minimum Limit per Accident or Occurrence

-
- b. Legal Liability for damage to a Customer's Automobile while in the care, custody or control of the Insured including Collision or Upset and Comprehensive Damage (including open lot theft).
 - c. Additional Insured: Canada is added as an additional insured, but only with respect to liability arising out of the Contractor's performance of the Contract. The interest of Canada as additional insured should read as follows: Canada, represented by Public Works and Government Services Canada.
 - d. Notice of Cancellation: The Insurer will endeavour to provide the Contracting Authority thirty (30) days written notice of cancellation.

All Risk in transit Insurance (G3010C)

1. The Contractor must obtain on the Government's Property, and maintain in force throughout the duration of the Contract, All Risk Property in Transit insurance coverage for all applicable conveyances while under its care, custody or control, in an amount of not less than \$30,000.00 per shipment. Government Property must be insured on Replacement Cost (new) basis.
2. Administration of Claims: The Contractor must notify Canada promptly about any losses or damages to Government Property and monitor, investigate and document losses of or damage to ensure that claims are properly made and paid.
3. The All Risk Property in Transit insurance must include the following:
 - a. Notice of Cancellation: The Insurer will endeavour to provide the Contracting Authority at least thirty (30) days written notice of any policy cancellation.
 - b. Loss Payee: Canada as its interest appears or as it may direct.
 - c. Waiver of Subrogation Rights: Contractor's Insurer to waive all rights of subrogation against Canada as represented by the Department of National Defence on behalf of BATUS and Public Works and Government Services Canada for any and all loss of or damage to the property however caused.

Solicitation No. - N° de l'invitation
W0142-15X041/A
Client Ref. No. - N° de réf. du client
W0142-15X041

Amd. No. - N° de la modif.
File No. - N° du dossier
STN-4-37049

Buyer ID - Id de l'acheteur
stn202
CCC No./N° CCC - FMS No./N° VME

ANNEX "D"

STANDING OFFER USAGE REPORT

Return to:

Public Works and Government Services Canada
Acquisitions Branch
Facsimile: (306) 975-5397
Email: wst-pa-sk@pwgsc-tpsgc.gc.ca

Quarterly Usage Report Schedule:

1st quarter: April 1 to June 30;
2nd quarter: July 1 to September 30;
3rd quarter: October 1 to December 31;
4th quarter: January 1 to March 31.

SUPPLIER:

STANDING OFFER NO: W0142-15X041
DEPARTMENT OR AGENCY: DND, CFB SUFFIELD, RALSTON AB ON BEHALF OF BATUS

Item No.	Call-Up/contract No. Description	Value of the Call-Up/Contract (GST/HST excluded)
(A) Total Dollar Value Call-ups for this reporting period:		
(B) Accumulated Call-Up totals to date:		
(A+B) Total Accumulated Call-Ups:		

NIL REPORT: We have not done any business with the federal government for this period []

PREPARED BY: _____

SIGNATURE:

DATE: