

**RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:**

**Bid Receiving - PWGSC / Réception des
soumissions - TPSGC**

**11 Laurier St. / 11, rue Laurier
Place du Portage, Phase III
Core 0B2 / Noyau 0B2
Gatineau
Québec
K1A 0S5**

Bid Fax: (819) 997-9776

**Request For a Standing Offer
Demande d'offre à commandes**

Regional Individual Standing Offer (RISO)

Offre à commandes individuelle régionale (OCIR)

Canada, as represented by the Minister of Public Works and
Government Services Canada, hereby requests a Standing Offer
on behalf of the Identified Users herein.

Le Canada, représenté par le ministre des Travaux Publics et
Services Gouvernementaux Canada, autorise par la présente,
une offre à commandes au nom des utilisateurs identifiés
énumérés ci-après.

Comments - Commentaires

Vendor/Firm Name and Address

**Raison sociale et adresse du
fournisseur/de l'entrepreneur**

Issuing Office - Bureau de distribution

Marine Machinery and Services / Machineries et services
maritimes

11 Laurier St. / 11, rue Laurier
6C2, Place du Portage
Gatineau
Québec
K1A 0S5

Title - Sujet ELECTROMECHANICAL SERVICES	
Solicitation No. - N° de l'invitation F3065-13N124/A	Date 2015-01-16
Client Reference No. - N° de référence du client F3065-13-N124	GETS Ref. No. - N° de réf. de SEAG PW-\$\$ML-027-24917
File No. - N° de dossier 027ml.F3065-13N124	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2015-03-03	
Time Zone Fuseau horaire Eastern Standard Time EST	
Delivery Required - Livraison exigée See Herein	
Address Enquiries to: - Adresser toutes questions à: Tamaro, Daniel	Buyer Id - Id de l'acheteur 027ml
Telephone No. - N° de téléphone (819)956-5319 ()	FAX No. - N° de FAX (819)956-0897
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: PÊCHES ET OCÉANS CANADA GARDE CÔTIÈRE CANADIENNE NGCC 101 BOUL. CHAMPLAIN QUEBEC Québec G1K7Y7 Canada	
Security - Sécurité This request for a Standing Offer does not include provisions for security. Cette Demande d'offre à commandes ne comprend pas des dispositions en matière de sécurité.	

Instructions: See Herein

Instructions: Voir aux présentes

Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone	Facsimile No. - N° de télécopieur
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

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027mlF3065-13N124

Buyer ID - Id de l'acheteur

027ml

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F3065-13-N124

See attached.

TITLE – TROUBLESHOOTING AND REPAIR SERVICES IN RELATION TO THE ELECTRICAL AND/OR ELECTROMECHANICAL CONTROL SYSTEMS OF PROPULSION AND ANCILLARY SYSTEMS OF SHIPS

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TITLE – TROUBLESHOOTING AND REPAIR SERVICES IN RELATION TO THE ELECTRICAL AND/OR ELECTRONIC CONTROL SYSTEMS OF PROPULSION AND ANCILLARY SYSTEMS OF SHIPS

PART 1 - GENERAL INFORMATION

1.1 Introduction

The Request for Standing Offers (RFSO) is divided into seven parts plus attachments and annexes, as follows:

- Part 1 General Information: provides a general description of the requirement;
- Part 2 Offeror Instructions: provides the instructions applicable to the clauses and conditions of the RFSO;
- Part 3 Offer Preparation Instructions: provides offerors with instructions on how to prepare their offer to address the evaluation criteria specified;
- Part 4 Evaluation Procedures and Basis of Selection: indicates how the evaluation will be conducted, the evaluation criteria which must be addressed in the offer, and the basis of selection;
- Part 5 Certifications: includes the certifications to be provided;
- Part 6 Security, Financial and Insurance Requirements: includes specific requirements that must be addressed by offerors; and
- Part 7 7A, Standing Offer, and 7B, Resulting Contract Clauses:
 - 7A, includes the Standing Offer containing the offer from the Offeror and the applicable clauses and conditions;
 - 7B, includes the clauses and conditions which will apply to any contract resulting from a call-up made pursuant to the Standing Offer.

The Annexes include the Statement of Work, the Basis of Payment, Reporting requirements, Insurance Requirements, and Technical Evaluation Plan.

1.2 Summary

The Department of Fisheries and Oceans - Canadian Coast Guard requires troubleshooting and repair services in relation to the electrical and/or electronic control systems of propulsion and ancillary systems of boats on an as-and-when-requested basis. The Bidder must demonstrate that it has the rolling stock required to perform service calls with the necessary tools for delivering troubleshooting and repair services in relation to the electrical and/or electronic control systems of propulsion systems listed in subsection 3.1 hereunder. Each task requires the production of a short report for the Department of Fisheries and Oceans.

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The term of the Standing Offer is for one (1) initial year with a maximum of two (2) one (1) year option periods.

The geographic area of the potential sites for services covered under this Standing Offer extends from the City of Montreal to the eastern boundaries of the Province of Quebec. The territory has been subdivided into three (3) geographic areas for the purpose of facilitating competition. Public Works and Government Services Canada will evaluate each geographic area separately. The bidder may bid on one, two or all three geographic areas, at his discretion.

The requirement is limited to Canadian goods and/or services.

1.3 Debriefings

Offerors may request a debriefing on the results of the request for standing offers process. Offerors should make the request to the Standing Offer Authority within 15 working days of receipt of the results of the request for standing offers process. The debriefing may be in writing, by telephone or in person.

PART 2 - OFFEROR INSTRUCTIONS

2.1 Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the Request for Standing Offers (RFSO) by number, date and title are set out in the *Standard Acquisition Clauses and Conditions Manual* (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Offerors who submit an offer agree to be bound by the instructions, clauses and conditions of the RFSO and accept the clauses and conditions of the Standing Offer and resulting contract(s).

The 2006 (2014-09-25) Standard Instructions - Request for Standing Offers - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the RFSO.

2.1.1 Condition of Material - Bid

SACC Manual Clause B1000T (2014-06-26) Condition of Material - Bid

2.2 Submission of Offers

Offers must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the Request for Standing Offers.

2.3 Enquiries - Request for Standing Offers

All enquiries must be submitted in writing to the Standing Offer Authority no later than five (5) calendar days before the Request for Standing Offers (RFSO) closing date. Enquiries received after that time may not be answered.

Offerors should reference as accurately as possible the numbered item of the RFSO to which the enquiry relates. Care should be taken by offerors to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that offerors do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all offerors. Enquiries not submitted in a form that can be distributed to all offerors may not be answered by Canada.

2.4 Applicable Laws

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in Québec.

Offerors may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their offer, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the offerors.

PART 3 - OFFER PREPARATION INSTRUCTIONS

3.1. Offer Preparation Instructions

Canada requests that offerors provide their offer in separately bound sections as follows:

- Section I: Technical Offer two (2) hard copies,
Section II: Financial Offer one (1) hard copy), and
Section III: Certifications one (1) hard copy,

Prices must appear in the financial offer only. No prices must be indicated in any other section of the offer.

Canada requests that offerors follow the format instructions described below in the preparation of their offer.

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to that of the Request for Standing Offers.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process [Policy on Green Procurement](http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>). To assist Canada in reaching its objectives, offerors should:

- 1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

Section I: Technical Offer

In their technical offer, offerors should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

Section II: Financial Offer

Offerors must submit their financial offer in accordance with the Annex B, Basis of Payment. The total amount of Applicable Taxes must be shown separately.

3.1.1 Payment by Credit Card

Canada requests that offerors complete one of the following:

- (a) () Government of Canada Acquisition Cards (credit cards) will be accepted for payment of call-ups against the standing offer.

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The following credit card(s) are accepted:

VISA _____

Master Card _____

- (b) () Government of Canada Acquisition Cards (credit cards) will not be accepted for payment of call-ups against the standing offer.

The Offeror is not obligated to accept payment by credit card.

Acceptance of credit cards for payment of call-ups will not be considered as an evaluation criterion.

3.1.2 Exchange Rate Fluctuation

SACC Manual Clause [C3011T](#) (2013-11-06), Exchange Rate Fluctuation,

Section III: Certifications

Offerors must submit the certifications required under Part 5.

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

4.1 Evaluation Procedures

- (a) This Standing Offer contains three (3) geographic areas. Each geographic area will be evaluated separately.

The three geographic areas are:

- (1) West Geographic Area;
- (2) East Geographic Area–South Coast; and
- (3) East Geographic Area–North Coast.

An offeror may make an offer on one (1), two (2) or all three (3) geographical areas.

- (b) Offers will be assessed in accordance with the entire requirement of the Request for Standing Offers including the technical and financial evaluation criteria.
- (c) An evaluation team composed of representatives of Canada will evaluate the offers.

4.1.1 Technical Evaluation

4.1.1.1 Mandatory Technical Criteria

An offer must comply with the requirements of the Request for Standing Offers and meet all mandatory technical evaluation criteria to be declared responsive. The Bidder must submit the supporting documentation required in accordance with this requirement.

To be declared responsive, a bid must:

- a. meet all mandatory technical criteria as described on page 1, paragraph 1.1 of Annex " E" - Evaluation Plan

4.1.2 Financial Evaluation

4.1.2.1 The price of the offer will be evaluated in Canadian dollars, Applicable Taxes excluded, Canadian customs duties and excise taxes included, including option periods.

4.1.2.2 The Offeror must complete one financial bid for each geographical area that he wishes to bid for.

- a. The Financial Evaluation criteria is described on page 1, paragraph 1.2 of Annex " E" - Evaluation Plan

4.2 Basis of Selection

4.2.1 An offer must comply with the requirements of the bid solicitation and meet all mandatory technical evaluation criteria to be declared responsive. The responsive bid with the lowest evaluated price, for each independent geographical area, will be recommended for issuance of a Standing Offer.

PART 5 - CERTIFICATIONS

Offerors must provide the required certifications and associated information to be issued a standing offer.

The certifications provided by offerors to Canada are subject to verification by Canada at all times. Canada will declare an offer non-responsive, will have the right to set-aside a standing offer, or will declare a contractor in default in carrying out any of its obligations under any resulting contracts, if any certification made by the Offeror is found to be untrue whether made knowingly or unknowingly during the offer evaluation period, during the Standing Offer period, or during the contract period.

The Standing Offer Authority will have the right to ask for additional information to verify the Offeror's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Standing Offer Authority may render the Offer non-responsive, may result in the setting aside of the Standing Offer or constitute a default under the Contract.

5.1 Certifications Precedent to Issuance of a Standing Offer

The certifications listed below should be completed and submitted with the offer, but may be submitted afterwards. If any of these required certifications is not completed and submitted as requested, the Standing Offer Authority will inform the Offeror of a time frame within which to provide the information. Failure to comply with the request of the Standing Offer Authority and to provide the certifications within the time frame provided will render the offer non-responsive.

5.1.1 Integrity Provisions - Associated Information

By submitting an offer, the Offeror certifies that the Offeror and its Affiliates are in compliance with the provisions as stated in Section 01 Integrity Provisions - Offer of Standard Instructions 2006. The associated information required within the Integrity Provisions will assist Canada in confirming that the certifications are true.

5.1.2 Federal Contractors Program for Employment Equity - Standing Offer Certification

By submitting an offer, the Offeror certifies that the Offeror, and any of the Offeror's members if the Offeror is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list (http://www.labour.gc.ca/eng/standards_equity/eq/emp/fcp/list/inelig.shtml) available from [Employment and Social Development Canada-Labour's](#) website.

Canada will have the right to declare an offer non-responsive, or to set-aside a Standing Offer, if the Offeror, or any member of the Offeror if the Offeror is a Joint Venture, appears on the "FCP Limited Eligibility to Bid" list at the time of issuing of a Standing Offer or during the period of the Standing Offer.

5.1.3 Additional Certifications Precedent to Issuance of a Standing Offer

5.1.3.1 Canadian Content Certification

This procurement is limited to Canadian goods.

The Offeror certifies that:

() the good(s) offered are Canadian goods as defined in paragraph 1 of clause A3050T.

5.1.3.2 Canadian Content Definition

SACC *Manual* clause [A3050T](#) (2014-11-27) Canadian Content Definition

5.1.3.3 Delivery of Services – Statement of Understanding

The Offeror agrees that a technician must be on site in the twenty-four (24) hours of receipt of a call-up against the Standing Offer. Contractor Services may be required at shorter notice, at no additional cost to Canada.

Signature

Date

5.1.3.4 Validation of Distance in Kilometres and Travel Time from the Offeror's Service Facilities to the Client's Service Site

The Bidder must append, to Annex E – Evaluation Plan, a copy of the validation of distance in kilometers and travel time from the Offeror's Service Facilities to all Canadian Coast Guard locations in the geographic service area being bid on.

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PART 6 - INSURANCE REQUIREMENTS

6.1 Insurance Requirements

The Offeror must provide a letter from an insurance broker or an insurance company licensed to operate in Canada stating that the Offeror, if issued a standing offer as a result of the request for standing offer, can be insured in accordance with the Insurance Requirements specified in Annex D.

If the information is not provided in the offer, the Standing Offer Authority will so inform the Offeror and provide the Offeror with a time frame within which to meet the requirement. Failure to comply with the request of the Standing Offer Authority and meet the requirement within that time period will render the offer non-responsive.

PART 7 - STANDING OFFER AND RESULTING CONTRACT CLAUSES

A. STANDING OFFER

7.1 Offer

7.1.1 The Offeror offers to perform the Work in accordance with the Statement of Work at Annex "A".

7.2 Security Requirements

7.2.1 There is no security requirement applicable to this Standing Offer.

7.3 Standard Clauses and Conditions

All clauses and conditions identified in the Standing Offer and resulting contract(s) by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

7.3.1 General Conditions

2005 (2014-09-25) General Conditions - Standing Offers - Goods or Services, apply to and form part of the Standing Offer.

7.3.2 Standing Offers Reporting

The Offeror must compile and maintain records on its provision of goods, services or both to the federal government under contracts resulting from the Standing Offer. This data must include all purchases, including those paid for by a Government of Canada Acquisition Card.

The Offeror must provide this data in accordance with the reporting requirements detailed in Annex "C". If some data is not available, the reason must be indicated. If no goods or services are provided during a given period, the Offeror must still provide a "nil" report.

The data must be submitted on a *quarterly basis* to the Standing Offer Authority.

The quarterly reporting periods are defined as follows:

- 1st quarter: April 1 to June 30;
- 2nd quarter: July 1 to September 30;
- 3rd quarter: October 1 to December 31;
- 4th quarter: January 1 to March 31.
-

The data must be submitted to the Standing Offer Authority no later than 30 calendar days after the end of the reporting period.

7.4 Term of Standing Offer

7.4.1 Period of the Standing Offer

The period for making call-ups and providing services against the Standing Offer is from _____ to _____ inclusive.

(The Standing Offer Authority will insert the start and end date at contract award)

7.4.2 Extension of Standing Offer

If the Standing Offer is authorized for use beyond the initial period, the Offeror offers to extend its offer for an additional two (2) additional one year periods under the same conditions and at the rates or prices specified in the Standing Offer.

The Offeror will be advised of the decision to authorize the use of the Standing Offer for an extended period by the Standing Offer Authority thirty (30) days before the expiry date of the Standing Offer. A revision to the Standing Offer will be issued by the Standing Offer Authority.

7.5. Authorities

7.5.1 Standing Offer Authority

The Standing Offer Authority is:

Name: Daniel Tamaro
Supply Officer
Public Works and Government Services Canada
Acquisitions Branch
Directorate: Marine Systems Directorate
Address: 11 Laurier Street,
Portage III, 6C2,
Gatineau QC K1A 0S5
Telephone: 819-956- 5319
Facsimile: 819-956-0897
E-mail address: Daniel.tamaro@tpsgc-pwgsc.gc.ca

The Standing Offer Authority is responsible for the establishment of the Standing Offer, its administration and its revision, if applicable. Upon the making of a call-up, as Contracting Authority, he is responsible for any contractual issues relating to individual call-ups made against the Standing Offer by any Identified User.

7.5.2 Project Authority

The Project Authority for the Standing Offer is:

Name: _____
Title: _____
Organization: _____
Address: _____

Telephone: ____ - ____ - _____
Facsimile: ____ - ____ - _____
E-mail address: _____

(The Standing Offer Authority will insert the Project authority information at contract award)

The Project Authority is the representative of the department or agency for whom the Work will be carried out pursuant to a call-up under the Standing Offer and is responsible for all the technical content of the Work under the resulting Contract.

And;

The Project Authority for the call-ups against the Standing Offer will be identified in the call-ups against the Standing Offer

7.5.3 Offeror's Representative

Name: _____

Title: _____

Telephone: ____ - ____ - _____

Facsimile: ____ - ____ - _____

E-mail address: _____

(The Standing Offer Authority will insert the offeror's representative's information at contract award)

7.6 Proactive Disclosure of Contracts with Former Public Servants

By providing information on its status, with respect to being a former public servant in receipt of a *Public Service Superannuation Act* (PSSA) pension, the Contractor has agreed that this information will be reported on departmental websites as part of the published proactive disclosure reports, in accordance with *Contracting Policy Notice: 2012-2* of the Treasury Board Secretariat of Canada.

7.7 Identified Users

The Identified User authorized to make call-ups against the Standing Offer are: Naval Engineering Maintenance Managers and Chief Engineers of Fisheries and Oceans Canada, Canadian Coast Guard vessels.

7.8 Call-up Procedures

The Identified User responsible for the ship will supply a general description of the malfunction and request a quote for Travel and Living expenses and the estimated arrival time to the site where the work is to be performed. The Work will be authorized by the Identified User by issuing a PWGSC-TPSGC 942 number.

7.9 Call-up Instrument

The Work will be authorized or confirmed by the Identified User(s) using form PWGSC-TPSGC 942, Call-up Against a Standing Offer or an electronic version.

7.10 Limitation of Call-ups

7.10.1 For the Identified Users

Individual call-ups against the Standing Offer issued by the identified users must not exceed \$10,000.00 (Applicable Taxes included).

7.10.2 Standing Offer Authority

Individual call-ups against the standing offer of more than \$ 10,000.00 (Applicable Taxes included) shall be authorized by the Standing Offer Authority.

7.11 Financial Limitation

The total cost to Canada resulting from call ups against the Standing Offer must not exceed the sum of \$23,300.00 (*Applicable Taxes excluded*) unless otherwise authorized in writing by the Standing Offer Authority. The Offeror must not perform any work or services or supply any articles in response to call ups which would cause the total cost to Canada to exceed the said sum, unless an increase is so authorized.

The Offeror must notify the Standing Offer Authority as to the adequacy of this sum when 75 percent of this amount has been committed, or four (4) months before the expiry date of the Standing Offer, whichever comes first. However, if at any time, the Offeror considers that the said sum may be exceeded, the Offeror must promptly notify the Standing Offer Authority.

7.12 Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- a) the call up against the Standing Offer, including any annexes;
- b) the articles of the Standing Offer;
- c) the general conditions 2005 (2014-09-25), General Conditions - Standing Offers - Goods or Services
- d) 2029 (2014-09-25), General Conditions - Goods or Services (Low Dollar Value)
- e) Annex A, Statement of Work;
- f) Annex B, Basis of Payment;
- g) Annex C, Reporting Requirements;
- h) Annex D, Insurance Requirements;
- i) Annex E, Evaluation plan
- j) the Offeror's offer dated _____.

(The Standing Offer Authority will insert the date of Offer as specified by the Offeror in his Offer).

7.13 Certifications

7.13.1 Compliance

The continuous compliance with the certifications provided by the Offeror with its offer and the ongoing cooperation in providing associated information are conditions of issuance of the Standing Offer (SO). Certifications are subject to verification by Canada during the entire period of the SO and of any resulting contract that would continue beyond the period of the SO. If the Offeror does not comply with any certification, fails to provide the associated information, or if it is determined that any certification made by the Offeror in its offer is untrue, whether made knowingly or unknowingly, Canada has the right to terminate any resulting contract for default and set aside the Standing Offer.

7.13.3 Canadian Content Certification

SACC Manual Clauses M3060C (2008-05-12) Canadian Content Certification

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7.14 Applicable Laws

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in Quebec.

(The Standing Offer Authority will insert the Province or territory as specified by the Offeror in his Offer).

B. RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from a call-up against the Standing Offer.

7.1 Statement of Work

The Contractor must perform the Work described in the call-up against the Standing Offer.

7.2 Standard Clauses and Conditions

7.2.1 General Conditions

2029 (2014), General Conditions - Goods or Services (Low Dollar Value) apply to and form part of the Contract.

(The Standing Offer Authority will insert the following clause if *payment by credit cards is accepted by the offeror*).

Section 12 Interest on Overdue Accounts, of 2029, General Conditions - Goods or Services (Low Dollar Value) will not apply to payments made by credit cards.

7.3 Term of Contract

7.3.1 Period of the Contract

The Work must be completed in accordance with the call-up against the Standing Offer.

7.4 Proactive Disclosure of Contracts with Former Public Servants

By providing information on its status, with respect to being a former public servant in receipt of a Public Service Superannuation Act (PSSA) pension, the Contractor has agreed that this information will be reported on departmental websites as part of the published proactive disclosure reports, in accordance with Contracting Policy Notice: 2012-2 of the Treasury Board Secretariat of Canada.

7.5 Payment

7.5.1 Basis of Payment

The Contractor will be paid firm hourly rates as indicated in Annex "B", for work performed in accordance with the Contract. Customs duties are included and Applicable Taxes are extra.

Travel and Living Expenses

The Contractor will be reimbursed for the authorized travel and living expenses reasonably and properly incurred in the performance of the Work, at cost, without any allowance for overhead or profit, in accordance with the meal, private vehicle and incidental expense allowances specified in Appendices B, C and D of the Treasury Board Travel Directive, and with the other provisions of the directive referring to "travellers", rather than those referring to "employees".

All travel must have the prior authorization of the Project Authority or the Contracting Authority. All payments are subject to government audit.

Material and replacement parts

Net laid-down cost of materials and replacement parts to which will be added a mark-up of 10 percent, plus Applicable Taxes.

On-call services (wait time)

The Contractor will be paid for the actual hours on call (wait time) at the firm hourly rate as indicated in Annex "B" basis of payment .

Option to Extend the Contract

During the extended period of the Contract, the Contractor will be paid the firm hourly rates as indicated in Annex "B" to perform all the Work in relation to the contract extension.

7.5.2 Multiple Payments

SACC Manual Clauses H1001C (2008-05-12) Multiple Payments H1001C

7.5.3 Payment by Credit Card

(The Standing Offer Authority will insert the following text if the bidder accepts payment of invoices by credit card as specified by the Offeror in his Offer).

The following credit card is accepted: _____.

OR

The following credit cards are accepted: _____ and _____.

7.6 Invoicing Instructions

1. The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.

Each invoice must be supported by:

- a. a copy of the call up against the Standing Offer;
- b. a copy of time sheets to support the time claimed;
- c. a copy of the release document and any other documents as specified in the Contract; and
- d. a copy of the invoices, receipts, vouchers for all direct expenses, and all travel and living expenses;

Invoices must be distributed as follows:

1. The original and one (1) copy must be forwarded to the following address for certification and payment.
 - a. Pêhes et Océans Canada - Garde côtière
Ingenierie Navale - Finances
101 Boulevard Champlain, rez-de-chaussée
Québec (QC) G1K 7Y7

- b. One (1) copy must be forwarded to the Contracting Authority identified under the section entitled "Authorities" of the Contract.
- c. one (1) copy must be forwarded to the consignee.

7.7 Insurance Requirements

The Offeror must provide a letter from an insurance broker or an insurance company licensed to operate in Canada stating that the Offeror, if issued a standing offer as a result of the request for standing offer, can be insured in accordance with the Insurance Requirements specified in Annex "D" .

If the information is not provided in the offer, the Standing Offer Authority will so inform the Offeror and provide the Offeror with a time frame within which to meet the requirement. Failure to comply with the request of the Standing Offer Authority and meet the requirement within that time period will render the offer non-responsive.

7.8 SACC Manual Clauses

B1501C (2006-06-16) Electrical Equipment
B7500C (2006-06-16) Excess Goods

7.9 Working language

Unless otherwise specified in the call to the Offer, the work will be conducted in French and deliverables will be presented in that language.

7.10 Inspection and Acceptance of the Work

All the Work is subject to inspection and acceptance by Canada. Inspection and acceptance of the Work by Canada do not relieve the Contractor of its responsibility for defects or other failures to meet the requirements of the Contract. Canada will have the right to reject any Work that is not in accordance with the requirements of the Contract and require its correction or replacement at the Contractor's expense.

The Contractor must inspect and approve any part of the Work before submitting it for acceptance or delivering it to Canada. The Contractor must keep accurate and complete inspection records that must be made available to Canada on request.

7.11 Limitation of Contractor's Liability for Damages to Canada

1. This section applies despite any other provision of the Contract and replaces the section of the general conditions entitled "Liability". Any reference in this section to damages caused by the Contractor also includes damages caused by its employees, as well as its subcontractors, agents, and representatives, and any of their employees.

2. Whether the claim is based in contract, tort, or another cause of action, the Contractor's liability for all damages suffered by Canada caused by the Contractor's performance of or failure to perform the Contract is limited to \$10,000,000.00. This limitation of the Contractor's liability does not apply to:

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- a. any infringement of intellectual property rights; or
- b. any breach of warranty obligations.

3. Each Party agrees that it is fully liable for any damages that it causes to any third party in connection with the Contract, regardless of whether the third party makes its claim against Canada or the Contractor. If Canada is required, as a result of joint and several liability, to pay a third party in respect of damages caused by the Contractor, the Contractor must reimburse Canada for that amount.

ANNEX "A"

STATEMENT OF WORK

1.0 BACKGROUND

1.1 The Department of Fisheries and Oceans - Canadian Coast Guard requires troubleshooting and repair services in relation to the electrical and/or electronic control systems of propulsion and ancillary systems of ships on an as-and-when-requested basis.

2.0 DESCRIPTION OF THE REQUIREMENT

2.1 The Department of Fisheries and Oceans - Canadian Coast Guard requires troubleshooting and repair services in relation to the electrical and/or electronic control systems of propulsion and ancillary systems of ships on an as-and-when-requested basis. Contractor must possess the rolling stock required to perform service calls with the necessary tools for delivering troubleshooting and repair services in relation to the electrical and/or electronic control systems of propulsion systems listed in subsection 3.1 hereunder. Each task requires the production of a short report for the Department of Fisheries and Oceans.

2.2 The term of the Standing Offer is one initial year with two (2) option periods of one (1) year.

2.3 The geographic area of the potential sites for services covered under this Standing Offer extends from the City of Montreal to the eastern boundaries of the Province of Quebec. The territory has been subdivided into three (3) geographic areas for the purpose of facilitating competition. The geographic areas are detailed in subsection 4.0 hereunder. The three geographic areas are:

- a. West Geographic Area;
- b. East Geographic Area–South Coast; and
- c. East Geographic Area–North Coast.

3.0 LIST OF SYSTEMS AND EQUIPMENT

3.1 Department of Fisheries and Oceans ships are equipped with various propulsion and ancillary systems. The following list is a sample of the systems that the Contractor may have to repair, including examples of manufacturers, if available:

- a. Fire detection system
 - (1) Composed of a central panel and addressable detectors (Honeywell, Notifier)
- b. Electrical motor start-up controls
 - (1) Conventional starter with switch (ABB, SquareD)
 - (2) A current-limiting electronic starter (Soft Start, ABB, Benshaw)
 - (3) Electronic speed controller (VFD, ABB, Reliance)
- c. Electro-hydraulic systems
 - (1) Rudder control (Wagner, Jastram, Kobelt Sperry)
 - (2) Deck crane control (Hawbolt)
 - (3) Fishing/scientific equipment control (Hawbolt)

d. Automated control systems

- (1) Tank drain system (specialized control using standard parts)
- (2) Sanitation systems (specialized control using standard parts)
- (3) Heating/air-conditioning systems (specialized control using standard parts)

e. Propulsion control systems

- (1) Electric or wire-control clutch system (ZF, Microcommander, Kobelt)
- (2) Wire-control or electro-hydraulic propeller control system (ZF, Twindisc)
- (3) Electro-mechanical or electronic engine speed control system (ZF, Twindisc)

3.2 During the period of the Standing Offer, systems or equipment may be added or removed.

4.0 Geographic Region/Area

4.1 The potential sites for the services covered under this Standing Offer extend from the City of Montreal to the eastern borders of the province of Quebec. The various potential work locations have been subdivided into the following three geographic areas:

a. sites for the West Geographic Area

Port of Montreal
Sorel-Tracy Coast Guard Base
Trois-Rivières Hovercraft Base
Port of Trois-Rivières
Port of Quebec City
Quebec City Coast Guard Base

b. sites for the East Geographic Area–South Coast

Cap-aux-Meules Search and Rescue Base
Port of Gaspé
Rivière-Au-Renard Search and Rescue Base
Port of Matane
Maurice Lamontagne Institute – Mont-Joli
Port of Rimouski
Port of Cacouna

c. sites for the East Geographic Area–North Coast

Kegaska Search and Rescue Base
Havre-St-Pierre Search and Rescue Base
Port of Sept-îles
Port of Baie-Comeau
Tadoussac Search and Rescue Base
Port of La Baie

5.0 Cost Estimate

5.1 The Contractor must provide an estimate for each call-up. The estimate must include the following items and any other items that the Contractor deems important:

-
- (1) Number of hours of travel;
 - (2) Number of employees and their labour categories; and
 - (3) Other direct costs.

5.2 The Contractor's estimate must be approved by the Identified User before the work begins.

6.0 Service Call

6.1 The Contractor must be available to commence work on the site within twenty-four (24) hours of the call from the Identified User, unless otherwise specified. If this is specified, the deadlines will be agreed between the parties in accordance with the nature of the request.

6.2 The Contractor must be available to work overtime outside regular working hours, from Monday to Friday, as well as on Saturday and Sunday.

7.0 Occupational Safety

7.1 Rules and Standards

The Contractor has the responsibility to perform the work in accordance with the applicable standards and regulations.

8.0 Hot work

8.1 Before performing any hot work on a ship, the Contractor must have a hot work permit for each hot work task.

8.2 The Contractor's work team leader must receive authorization from the officer in charge of the ship before undertaking hot work.

9.0 Approval and Acceptance

9.1 The Inspection Authority (IA) is the person in the government responsible for inspecting finished products prior to their acceptance and for handling minor non-conformities. The Inspection Authority is identified in the Task Authorization and may be the Technical Authority.

10.0 Repair Report

10.1 A repair report will be required for all work. The report must contain the following information:

- The date and time the repair request was made;
- The serial number and system description;
- The name of the person who made the call and his or her telephone number;
- The date and time of the start and the end of the work, as well as the number of hours for each working day;
- The description of the malfunction;
- The reasons for the defect or malfunction;
- The list of the materiel and of all parts replaced or installed;

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- The name of the Contractor's Representative and the service desk where he or she works;
- The name (printed) and signature of the person in charge on the ship who certifies that the materiel appears to operate satisfactorily;
- The breakdown of labour and materiel costs if there are any supplements.

10.2 Two (2) copies of the report will be required and must be submitted to the Identified User.

Annex « B »

Basis of Payment

The Bidder should complete this pricing schedule and include it in its financial bid once completed. As a minimum, the Bidder must respond to this pricing schedule by including in its financial bid for each of the periods specified below.

During the period of Contract, for Work performed in accordance with the contract, the Contractor will be paid as specified below:

1.0 Working Hours

The normal working hours per day for principals, executives and Consultant's employees, shall be deemed to be eight (8) hours of any day during which they are actually engaged in the performance of the Services between 07:00 hrs and 17:00 hrs.

2.0 Professional Fees

The Contractor will be paid firm hourly rates and fixed rates as follows:

During normal working hours			
Trade	Hourly rate		
	Initial Contract Period	Option Period 1	Option Period 2
Electrical mechanic			
Labourer			
Wait Time Hourly Rate Electrical mechanic			
Wait Time Hourly Rate Labourer			

Outside normal working hours, Monday to Friday			
Trade	Hourly rate		
	Initial Contract Period	Option Period 1	Option Period 2
Electrical mechanic			
Labourer			
Wait Time Hourly Rate Electrical mechanic			
Wait Time Hourly Rate Labourer			

Outside normal working hours, Saturday			
Trade	Hourly rate		
	Initial Contract Period	Option Period 1	Option Period 2
Electrical mechanic			
Labourer			
Wait Time Hourly Rate Electrical mechanic			
Wait Time Hourly Rate Labourer			

Outside normal working hours, Sundays and holidays			
Trade	Hourly rate		
	Initial Contract Period	Option Period 1	Option Period 2
Electrical mechanic			
Labourer			
Wait Time Hourly Rate Electrical mechanic			
Wait Time Hourly Rate Labourer			

2.2 Travel time and mileage charges

2.2.1 Travel time and mileage charges applicable outside a radius of 20 kilometers from the service center of the Bidder:

Kilometric Rate – Mobile repair unit			
Rate per kilometer	Rate per kilometer		
	Initial Contract Period	Option Period 1	Option Period 2
Rate per kilometer			

Mobile Repair Unit Travel Time			
	Hourly rate - travel Time		
Trade	Initial Contract Period	Option Period 1	Option Period 2
Electrical mechanic			
Labourer			

2.2.2 Travel time and Kilometric charges

Travel time and mileage charges for a service call will be invoiced from the offeror's service facility nearest to the Canadian Coast Guard Place of Work, as indicate in the bid.

2.3 Ferry charges

The Contractor will be reimbursed for the authorized ferry charges reasonably and properly incurred in the performance of the Work, at cost, without provisions for Administrative overhead or profit.

3. Materials and replacement parts

The Contractor will be paid the net laid-down cost of materials and replacement parts to which will be added a mark-up of 10 percent, plus Applicable Taxes.

4.0 Travel and living expenses

There will be no travel time or travel and living expenses for services rendered within a radius of 20 kilometers from the designated place of work as specified in Annex" A". For services rendered outside a 20 kilometer radius from the center of place of work, the contractor will be paid for the actual travel time in accordance with the hourly rates specified in Schedule" B".

The Contractor will be reimbursed its authorized travel and living expenses reasonably and properly incurred in the performance of the Work, at cost, without any allowance for profit and/or administrative overhead, in accordance with the meal, private vehicle and incidental expenses provided in Appendices B, C and D of the National Joint Council Travel Directive and with the other provisions of the directive referring to "travellers", rather than those referring to "employees".

All travel must have the prior authorization of the Project Authority for the Call up Against Standing Offer.

5.0 Transportation costs

5.1 Transportation costs of components will be determined as follows:

- a. For a pick-up size vehicle

The Contractor shall provide a fixed transportation rate, round trip, for the transport of components between the contractor's shop and ships.

- b. Transportation costs for a vehicle bigger than a pick-up

For transportation cost for vehicles larger than a pick-up truck the Net laid-down cost of transport to which will be added a mark-up of 10 percent, plus Applicable Taxes.

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5.2 The Project Authority may change the mode of transport at its discretion.

The Contractor will be paid a minimum amount for the first half hour, calculated from the contractor technician arrival time on site. All additional chargeable time after the first half hour will be rounded to the nearest quarter hour.

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ANNEX "C"

Reporting REQUIREMENTS

Suppliers must report on a quarterly basis on the call-up/contract activities. Such reports may contain, but are not limited to, the following information:

- i. the standing offer number;
- ii. the supplier name;
- iii. the reporting period;
- iv. the call-up/contract number for each call-up/contract, including amendments;
- v. the client department;
- vi. the contracting authority;
- vii. the date of the call-up/contract;
- viii. the call-up/contract period;
- ix. the line items acquired/services provided;
- x. the value of the call-up/contract, Goods or Services Tax/Harmonized Sales Tax included, as applicable.

ANNEX D

INSURANCE REQUIREMENTS

1. Commercial General Liability Insurance

1. The Contractor must obtain Commercial General Liability Insurance, and maintain it in force throughout the duration of the Contract, in an amount usual for a contract of this nature, but for not less than \$10,000,000 per accident or occurrence and in the annual aggregate.
2. The Commercial General Liability policy must include the following:
 - a. Additional Insured: Canada is added as an additional insured, but only with respect to liability arising out of the Contractor's performance of the Contract. The interest of Canada should read as follows: Canada, as represented by Public Works and Government Services Canada.
 - b. Bodily Injury and Property Damage to third parties arising out of the operations of the Contractor.
 - c. Products and Completed Operations: Coverage for bodily injury or property damage arising out of goods or products manufactured, sold, handled, or distributed by the Contractor and/or arising out of operations that have been completed by the Contractor.
 - d. Personal Injury: While not limited to, the coverage must include Violation of Privacy, Libel and Slander, False Arrest, Detention or Imprisonment and Defamation of Character.
 - e. Cross Liability/Separation of Insureds: Without increasing the limit of liability, the policy must protect all insured parties to the full extent of coverage provided. Further, the policy must apply to each Insured in the same manner and to the same extent as if a separate policy had been issued to each.
 - f. Blanket Contractual Liability: The policy must, on a blanket basis or by specific reference to the Contract, extend to assumed liabilities with respect to contractual provisions.
 - g. Employees and, if applicable, Volunteers must be included as Additional Insured.
 - h. Employers' Liability (or confirmation that all employees are covered by Worker's compensation (WSIB) or similar program)
 - i. Broad Form Property Damage including Completed Operations: Expands the Property Damage coverage to include certain losses that would otherwise be excluded by the standard care, custody or control exclusion found in a standard policy.
 - j. Notice of Cancellation: The Insurer will endeavour to provide the Contracting Authority thirty (30) days written notice of policy cancellation.
 - k. If the policy is written on a claims-made basis, coverage must be in place for a period of at least 12 months after the completion or termination of the Contract.
 - l. Amendment to the Watercraft Exclusion to extend to incidental repair operations on board watercraft.
3. The Commercial General Liability policy must be extended to cover property in Insured's care, custody and control and thus give the cover needed in respect of ship repairing operations.

Annex E

Evaluation Plan

1.0 Evaluation plan

This Standing Offer contains three (3) geographic areas. Each geographic area will be evaluated separately.

The three geographic areas are:

- (1) West Geographic Area;
- (2) East Geographic Area–South Coast; and
- (3) East Geographic Area–North Coast.

The Bidder must complete one Mandatory Technical Criteria form and one Financial Evaluation form per geographic area.

A bidder may bid for one (1), two (2) or all three (3) geographical areas.

1.1 Mandatory technical criteria

The Bidder must complete one (1) mandatory technical criteria bid presentation sheet for each contract geographic area on which it wants to bid. Mandatory technical criteria M.1 to M.4 must be addressed.

The mandatory technical criteria are described at paragraph 1.3 of this annex.

1.2 Financial Evaluation

The Bidder must complete one (1) financial bid presentation sheet for each contract geographic area on which it wants to bid.

The financial evaluation criteria are described at paragraph 2 of this annex.

1.3 Mandatory Technical Criteria

The bidder must provide full details of where, when (month and year), the category of electronic control and / or electric propulsion systems repaired (manufacturer and model) and provide a brief description of the work performed.

The mandatory technical criteria is the same for all three regions; west, south-east coast and is northeast coast. Each Geographical region's that the Bidder submits a bid for, must have its own mandatory technical criteria evaluation - listing the resources available within the Geographical region.

The three geographic areas are:

- a. West Geographic Area;
- b. East Geographic Area–South Coast; and
- c. East Geographic Area–North Coast.

The bidder must complete the mandatory technical criteria in relation to Bidder's staff, rolling stock and tools that are based within the geographical area bided. If the bidder must use resources (personnel, equipment or tools) that are based outside of the geographic area for which he is bidding to perform

service calls on a regular basis; the bidder must clearly identify in its bid the description of the resources, address where the resources are based and the frequency with which they are required.

The following mandatory technical criteria apply to each geographic area: West, East–South Coast and East–North Coast.

Mandatory Technical Criteria	
Offeror name:	
Geographic areas	
Date:	
No.	Description of Criteria
M.1	The Bidder must demonstrate that it employs on a permanent basis at least two (2) electrical mechanics with at least two (2) years of experience each.
M.2	The Bidder must demonstrate that it employs on a permanent basis at least two (2) labourers with at least two (2) years of experience each.
M.3	The Bidder must demonstrate that it has the rolling stock required to perform service calls with the necessary tools for delivering troubleshooting and repair services in relation to the electrical and/or electronic control systems of propulsion systems listed in subsection 3.1 of Annex A.
M.4	The Bidder must demonstrate that it has completed in the last seven (7) years at least one project in three (3) of the five (5) work categories for troubleshooting and repair services in relation to the electrical and/or electronic control systems of propulsion systems listed in subsection 3.1 of Annex A. The five categories are:
A.	Alarm and monitoring system;
B.	Electrical motor start-up controls;
C.	Electro-hydraulic systems;
D.	Automated control systems; and
E.	Propulsion control systems.

Technical validation

PWGSC and/or the CCG retain the option of visiting the Bidder's facilities in order to validate that the equipment and rolling stock for troubleshooting and repair services in relation to the electrical and/or electronic control systems of propulsion systems listed in subsection 3.2 of Annex A are as indicated by the Bidder in its bid.

2.0 Financial Evaluation

The Offeror must submit their hourly rate and firm prices for the initial 12 month period and option periods 1 and 2 in accordance with Appendix B – basis of payment for each trade. The fixed rates and prices will be transferred to Appendix F for the financial evaluation.

The three geographic areas are:

- a. West Geographic Area, Financial Evaluation 2.1;
- b. East Geographic Area–South Coast, Financial Evaluation 2.2; and
- c. East Geographic Area–North Coast, Financial Evaluation 2.3.

The "calculation area" for travel time and distance in kilometers are mandatory and must be addressed. The Google Map " Software" will be used to determine the travel time and distance in kilometers between the Offeror's Service Facilities to all Canadian Coast Guard locations. An example of the calculation is available at Appendix 1 to Annex "F".

The Offeror must complete the financial evaluation criteria in relation to the Offerors staff, rolling stock and tools based within the geographical area that the Offeror wishes to make an offer. If the Offeror must use resources (personnel, equipment or tools) that are based outside of the geographic area for which he is making an offer in order to perform service calls on a regular basis, the Offeror must clearly identify, in his submission: resource description, address where the resources are based and the frequency with which they are required. The evaluation of travel time and distance in kilometers for the Mobile repair unit with resources that are based outside of the geographical area must be represented in the calculation area of travel time and distance in kilometers.

Validation of the travel time and distance in kilometers from the Offeror's facilities to clients service site.

The validation tool for the travel time and distance in kilometers with Google Map. The address of the Offeror's Facilities to the service sites will be inserted as per Appendix 1 to Annex" F". Google Map's Automatic path will not be modified. The Google Map search will be for executed with a departure time from 09:00 hrs to 17:00 hrs Monday to Friday. The travel time will be inserted in the column" A" of the "Mobile Repair Unit Travel Time" table for the corresponding line of the service destination. The distance in kilometers will be recorded column" J" of the "Calculation Area for Google Maps Travel Distance in Kilometres" table in the corresponding line for the service destination. The Contracting Authority reserves the right to verify the data at his discretion, but at least two trips per Offer will be validated.

The Offeror must attach a copy of the travel time and distance in kilometers validations from the Offeror's Facilities to all Canadian Coast Guard locations in the geographic service area being bid on

These levels of effort are only estimations for the financial evaluation only and are not to be considered in any way as a commitment from Canada.

2.1 Financial Evaluation for the West Geographic Area

2.1.1 Calculation of Hourly Rates for the West Geographic Area

During Regular Working Hours (Monday to Friday)						
Trade	Hourly Rates			Evaluation Calculation		
	A	B	C	D	E	
	Initial Period	Option Period 1	Option Period 2	Subtotal (A+B+C) /3	Hours	Subtotal (D * E)
Electrical mechanic					430	(1)
Labourer					213	(2)
Wait Time Hourly Rate Electrical mechanic					18	(3)
Wait Time Hourly Rate Labourer					18	(4)

Outside Regular Working Hours (Monday to Friday)						
Trade	Hourly Rates			Evaluation Calculation		
	A	B	C	D	E	
	Initial Period	Option Period 1	Option Period 2	Subtotal (A+B+C) /3	Hours	Subtotal (D * E)
Electrical mechanic					9	(5)
Labourer					6	(6)
Wait Time Hourly Rate Electrical mechanic					6	(7)
Wait Time Hourly Rate Labourer					6	(8)

Saturday						
Trade	Hourly Rates			Evaluation Calculation		
	A	B	C	D	E	
	Initial Period	Option Period 1	Option Period 2	Subtotal (A+B+C) /3	Hours	Subtotal (D * E)
Electrical mechanic					3	(9)
Labourer					3	(10)
Wait Time Hourly Rate Electrical mechanic					3	(11)
Wait Time Hourly Rate Labourer					3	(12)

Sunday and Statutory Holidays						
Trade	Hourly Rates			Evaluation Calculation		
	A	B	C	D	E	
	Initial Period	Option Period 1	Option Period 2	Subtotal (A+B+C) /3	Hours	Subtotal (D * E)
Electrical mechanic					3	(13)
Labourer					3	(14)
Wait Time Hourly Rate Electrical mechanic					3	(15)
Wait Time Hourly Rate Labourer					3	(16)
Subtotal for Part 1 – Hourly Rates = (1)+(2)+(3)+(4)+(5)+(6)+(7)+(8)+(9) + (10)+(11)+(12)+(13) + (14)+(15)+(16)						(17)

2.1.2 Calculation of Total Travel Cost for the West Geographic Area

Calculation Area for Google Maps Travel Distance in Kilometres

	A	B	C	D
	Address of mobile repair unit and Postal Code	Place of Work	One way KM	One way hours
A	11 Laurier, Gatineau Quebec	Port of Montreal		
B		Sorel-Tracy Coast Guard Base		
C		Trois-Rivières Hovercraft Base, 7100 rue Du Pont Trois-Rivières, Quebec G9A 6M2		
D		Port of Trois-Rivières		
E		Port of Quebec City		
F		Quebec City Coast Guard Base		

Travel- Mobile Repair Unit – Travel Hourly Rates part 2a – Hourly rates								
E		Travel Hourly Rates			Evaluation Calculation			
		F	G	H	I	J	K	
One way hours, Google Maps data, Offeror's facilities to service site -- From tab "D"		Trade	Initial Period	Option Period 1	Option Period 2	Subtotal (F-G-H) /3	Trips	Subtotal (E*I*J)
A1		Electrical mechanic					16	(18)
A2		Labourer					16	(19)
B1		Electrical mechanic					16	(20)
B2		Labourer					16	(21)
C1		Electrical mechanic					16	(22)
C2		Labourer					16	(23)
D1		Electrical mechanic					16	(24)
D2		Labourer					16	(25)
E1		Electrical mechanic					16	(26)
E2		Labourer					16	(27)
F1		Electrical mechanic					16	(28)
F2		Labourer					16	(29)

Example: 3 h 30 min = 3.5 hrs, 3h 18 min = 3.3 hrs, 3 hrs 14 min = 3.23 hrs, 3H 02 min = 3.03 (hrs + Xmin / 60)

Subtotal for Part 2a = (18)+(19)+(20)+(21)+(22)+ (23)+(24)+(25)+(26)+(27)+(28)+(29)		(30)
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Travel- Mobile Repair Unit - Kilometric Rate part 2b							
L		Kilometric Rate			Evaluation Calculation		
		M	N	O	P	Q	R
One way kilometers, Google Maps data, Offeror's facilities to service site From tab "C"		Initial Period	Option Period 1	Option Period 2	Subtotal (M+N+O) /3	Number of trips	Sous total (L*P* Q)
A						16	(31)
B						16	(32)
C						16	(33)
D						16	(34)

Solicitation No. - N° de l'invitation
F3065-13N124/A
 Client Ref. No. - N° de réf. du client
F3065-13-N124

Amd. No. - N° de la modif.
 File No. - N° du dossier
027mIF3065-13N124

Buyer ID - Id de l'acheteur
027ml
 CCC No./N° CCC - FMS No./N° VME

E						16		(35)
F						16		(36)

Example: 312.01 to 312.50 km = 312 km 312.501 to 313.00 km = 313 km

Subtotal for Part #2b = (31)+(32)+(33)+(34)+(35)+(36)		(37)
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2.1.3 Calculation of Total Financial Evaluation for the West Geographic Area:

Subtotal for Travel- Mobile Repair Unit – Hourly Rates part 1 - West Geographic Area (17)		38
Subtotal for Travel- Mobile Repair Unit – Travel Hourly Rates part 2a - West Geographic Area (30)		39
Subtotal for Travel- Mobile Repair Unit – Kilometric Rate part 2b - West Geographic Area (37)		40
Total of the Financial Evaluation for the West Geographic Area (38) + (39) + (40)		41

Signed: _____

Date: _____ .

Name of company:

Telephone:

Name: Facsimile:

Email:

2.2 Financial Evaluation for the East Geographic Area–South Coast

2.2.1 Calculation of Hourly Rates for the East Geographic Area–South Coast

During Regular Working Hours (Monday to Friday)							
Trade	Hourly Rates			Evaluation Calculation			
	A	B	C	D	E		
	Initial Period	Option Period 1	Option Period 2	Subtotal (A+B+C) /3	Hours	Subtotal (D * E)	
Electrical mechanic					430		(1)
Labourer					213		(2)
Wait Time Hourly Rate Electrical mechanic					18		(3)
Wait Time Hourly Rate Labourer					18		(4)

Outside Regular Working Hours (Monday to Friday)							
Trade	Hourly Rates			Evaluation Calculation			
	A	B	C	D	E		
	Initial Period	Option Period 1	Option Period 2	Subtotal (A+B+C) /3	Hours	Subtotal (D * E)	
Electrical mechanic					9		(5)
Labourer					6		(6)
Wait Time Hourly Rate Electrical mechanic					6		(7)
Wait Time Hourly Rate Labourer					6		(8)

Saturday							
Trade	Hourly Rates			Evaluation Calculation			
	A	B	C	D	E		
	Initial Period	Option Period 1	Option Period 2	Subtotal (A+B+C) /3	Hours	Subtotal (D * E)	
Electrical mechanic					3		(9)
Labourer					3		(10)
Wait Time Hourly Rate Electrical mechanic					3		(11)
Wait Time Hourly Rate Labourer					3		(12)

Solicitation No. - N° de l'invitation
F3065-13N124/A
 Client Ref. No. - N° de réf. du client
F3065-13-N124

Amd. No. - N° de la modif.
 File No. - N° du dossier
027mIF3065-13N124

Buyer ID - Id de l'acheteur
027ml
 CCC No./N° CCC - FMS No./N° VME

Sunday and Statutory Holidays						
Trade	Hourly Rates			Evaluation Calculation		
	A	B	C	D	E	
	Initial Period	Option Period 1	Option Period 2	Subtotal (A+B+C) /3	Hours	Subtotal (D * E)
Electrical mechanic					3	(13)
Labourer					3	(14)
Wait Time Hourly Rate Electrical mechanic					3	(15)
Wait Time Hourly Rate Labourer					3	(16)
Subtotal for Part 1 – Hourly Rate = (1)+(2)+(3)+(4)+(5)+(6)+(7)+(8)+(9) +(10)+(11)+(12)+(13) +(14)+(15)+(16)						(17)

Calculation Area for Google Maps Travel Distance in Kilometres

	A	B	C	D
	Address of Supplier and Postal Code	Place of Work	One way KM	One way hours
A		Cap-aux-Meules Search and Rescue Base		
B		Port of Gaspé		
C		Rivière-Au-Renard Search and Rescue Base		
D		Port of Matane		
E		Maurice Lamontagne Institute – Mont-Joli		
F		Port of Rimouski		
G		Port of Cacouna		

2.2.2 Calculation of Total Travel Cost for the East Geographic Area–South Coast

Travel- Mobile Repair Unit – Travel Hourly Rates part 2a – Hourly rates								
		Travel Hourly Rates			Evaluation Calculation			
E		F	G	H	I	J	K	
One way hours, Google Maps data, Offeror's facilities to service site - From tab "D"	Trade	Initial Period	Option Period 1	Option Period 2	Subtotal (F-G-H) /3	Trips	Subtotal (E*I*J)	
A1	Electrical mechanic					16		(18)
A2	Labourer					16		(19)
B1	Electrical mechanic					16		(20)
B2	Labourer					16		(21)
C1	Electrical mechanic					16		(22)
C2	Labourer					16		(23)
D1	Electrical mechanic					16		(24)
D2	Labourer					16		(25)
E1	Electrical mechanic					16		(26)
E2	Labourer					16		(27)
F1	Electrical mechanic					16		(28)
F2	Labourer					16		(29)
G1	Electrical mechanic					16		(30)
G2	Labourer					16		(31)

Example: 3 h 30 min = 3.5 hrs, 3h 18 min = 3.3 hrs, 3 hrs 14 min = 3.23 hrs, 3H 02 min = 3.03 (hrs + Xmin / 60)

Subtotal for Part 2a – Travel =		
(18)+(19)+(20)+(21)+(22)+(23)+(24)+(25)+(26)+(27)+(28)+(29)+(30)+(31)		(32)

Travel- Mobile Repair Unit - Kilometric Rate part 2b						
Kilometric Rate					Evaluation Calculation	
L	M	N	O	P	Q	R
One way kilometers, Google Maps data, Offeror's facilities to service site From tab "C"	Initial Period	Option Period 1	Option Period 2	Subtotal (M+N+O) /3	Number of trips	Sous total (L*P* Q)
A					16	(33)
B					16	(34)
C					16	(35)
D					16	(36)
E					16	(37)
F					16	(38)
G					16	(39)

Example: 312.01 to 312.50 km = 312 km 312.501 to 313.00 km = 313 km

Subtotal for Part #2b – déplacement (33)+(34)+(35)+(36)+(37)+(38)+(39)	(40)
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2.2.3 Calculation of Total Financial Evaluation for the East Geographic Area–South Coast

Subtotal for Travel- Mobile Repair Unit – Hourly Rates Part 1 - East Geographic Area–South Coast (17)	41
Subtotal for Travel- Mobile Repair Unit – Travel Hourly Rates Part 2a - East Geographic Area–South Coast (32)	42
Subtotal for Travel- Mobile Repair Unit – Kilometric Rate part 2b - East Geographic Area–South Coast (40)	43
Total of the Financial Evaluation ouest (41) + (42) + (43)	44

Signed: _____
 Name of company:
 Telephone:
 Name: Facsimile:
 Email:

Date: _____ .

2.3 Financial Evaluation for the East Geographic Area–North Coast

2.3.1 Calculation of Hourly Rates for the East Geographic Zone–North Coast

During Regular Working Hours (Monday to Friday)							
Trade	Hourly Rates			Evaluation Calculation			
	A	B	C	D	E		
	Initial Period	Option Period 1	Option Period 2	Subtotal (A+B+C) /3	Hours	Subtotal (D * E)	
Electrical mechanic					430		(1)
Labourer					213		(2)
Wait Time Hourly Rate Electrical mechanic					18		(3)
Wait Time Hourly Rate Labourer					18		(4)

Outside Regular Working Hours (Monday to Friday)							
Trade	Hourly Rates			Evaluation Calculation			
	A	B	C	D	E		
	Initial Period	Option Period 1	Option Period 2	Subtotal (A+B+C) /3	Hours	Subtotal (D * E)	
Electrical mechanic					9		(5)
Labourer					6		(6)
Wait Time Hourly Rate Electrical mechanic					6		(7)
Wait Time Hourly Rate Labourer					6		(8)

Saturday							
Trade	Hourly Rates			Evaluation Calculation			
	A	B	C	D	E		
	Initial Period	Option Period 1	Option Period 2	Subtotal (A+B+C) /3	Hours	Subtotal (D * E)	
Electrical mechanic					3		(9)
Labourer					3		(10)
Wait Time Hourly Rate Electrical mechanic					3		(11)
Wait Time Hourly Rate Labourer					3		(12)

Solicitation No. - N° de l'invitation
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 Client Ref. No. - N° de réf. du client
F3065-13-N124

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 File No. - N° du dossier
027mIF3065-13N124

Buyer ID - Id de l'acheteur
027ml
 CCC No./N° CCC - FMS No./N° VME

Sunday and Statutory Holidays						
Trade	Hourly Rates			Evaluation Calculation		
	A	B	C	D	E	
	Initial Period	Option Period 1	Option Period 2	Subtotal (A+B+C) /3	Hours	Subtotal (D * E)
Electrical mechanic					3	(13)
Labourer					3	(14)
Wait Time Hourly Rate Electrical mechanic					3	(15)
Wait Time Hourly Rate Labourer					3	(16)
Subtotal for Part 1 – Hourly Rate = (1)+(2)+(3)+(4)+(5)+(6)+(7)+(8)+(9) +(10)+(11)+(12)+(13) +(14)+(15)+(16)						(17)

Calculation Area for Google Maps Travel Distance in Kilometres

	A	B	C	D
	Address of Supplier and Postal Code	Place of Work	One way KM	One way hours
A		Kegaska Search and Rescue Base		
B		Havre-St-Pierre Search and Rescue Base		
C		Port of Sept-îles		
D		Port of Baie-Comeau		
E		Tadoussac Search and Rescue Base		
F		Port of La Baie		

2.1.2 Calculation of Total Travel Cost for the West Geographic Area

Travel- Mobile Repair Unit – Travel Hourly Rates part 2a – Hourly rates								
		Travel Hourly Rates			Evaluation Calculation			
E		F	G	H	I	J	K	
One way hours, Google Maps data, Offeror's facilities to service site	Trade	Initial Period	Option Period 1	Option Period 2	Subtotal (F+G+H) /3	Trips	Subtotal (E*I *J)	
A1	Electrical mechanic					16		(18)
A2	Labourer					16		(19)
B1	Electrical mechanic					16		(20)
B2	Labourer					16		(21)
C1	Electrical mechanic					16		(22)
C2	Labourer					16		(23)
D1	Electrical mechanic					16		(24)
D2	Labourer					16		(25)
E1	Electrical mechanic					16		(26)
E2	Labourer					16		(27)
F1	Electrical mechanic					16		(28)
F2	Labourer					16		(29)

Example: 3 h 30 min = 3.5 hrs, 3h 18 min = 3.3 hrs, 3 hrs 14 min = 3.23 hrs, 3H 02 min = 3.03 (hrs + Xmin / 60)

Subtotal for Part 2a – Travel = (18)+(19)+(20)+(21)+(22)+(23)+(24)+(25)+(26)+(27)+(28)+(29)		(30)
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Travel- Mobile Unit Travel part 2b						
Kilometric Rate					Evaluation Calculation	
L	M	N	O	P	Q	R
One way kilometers, Google Maps data, Offeror's facilities to service site	Initial Period	Option Period 1	Option Period 2	Subtotal (M+N+O) /3	Number of trips	Sous total (L*P* Q)
A					16	(31)
B					16	(32)
C					16	(33)
D					16	(34)
E					16	(35)
F					16	(36)

Example: 312.01 to 312.50 km = 312 km 312.501 to 313.00 km = 313 km

Subtotal for Part #2b – déplacement (31)+(32)+(33)+(34)+(35)+(36)	(37)
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2.1.3 Calculation of Total Financial Evaluation for the East Geographic Area–North Coast

Subtotal for Travel- Mobile Repair Unit – Hourly Rates part 1 - East Geographic Area–North Coast (17)	38
Subtotal for Travel- Mobile Repair Unit – Travel Hourly Rates part 2a - East Geographic Area–North Coast (30)	39
Subtotal for Travel- Mobile Repair Unit – Kilometric Rate part 2b - East Geographic Area–North Coast (37)	40
Total of the Financial Evaluation for the East Geographic Area–North Coast (38) + (39) + (40)	41

Signed: _____ Date: _____ .
 Name of company:
 Telephone:
 Name: Facsimile:
 Email: