

**RETURN BIDS TO:  
RETOURNER LES SOUMISSIONS À:**

**Atlantic Region Acquisitions/Région de  
l'Atlantique Acquisitions**  
**1713 Bedford Row**  
**Halifax, N.S./Halifax, (N.É.)**  
**B3J 3C9**  
**Nova Scot**

**REQUEST FOR PROPOSAL  
DEMANDE DE PROPOSITION**

**Proposal To: Public Works and Government  
Services Canada**

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

**Proposition aux: Travaux Publics et Services  
Gouvernementaux Canada**

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

**Comments - Commentaires**

<b>Title - Sujet</b> CCTV Components	
<b>Solicitation No. - N° de l'invitation</b> M4000-153763/A	<b>Date</b> 2015-01-20
<b>Client Reference No. - N° de référence du client</b> M4000-15-3763	
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$HAL-220-9444	
<b>File No. - N° de dossier</b> HAL-4-73203 (220)	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> <b>on - le 2015-02-05</b>	
<b>Time Zone</b> <b>Fuseau horaire</b> Atlantic Standard Time AST	
<b>F.O.B. - F.A.B.</b> <b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input checked="" type="checkbox"/> <b>Other-Autre:</b> <input type="checkbox"/>	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Dunphy, Nancy	<b>Buyer Id - Id de l'acheteur</b> hal220
<b>Telephone No. - N° de téléphone</b> (902) 496-5481 ( )	<b>FAX No. - N° de FAX</b> (902) 496-5016
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b> ROYAL CANADIAN MOUNTED POLICE 80 GARLAND AVENUE DARTMOUTH NOVA SCOTIA B3B0J8 Canada	

**Instructions: See Herein**

**Instructions: Voir aux présentes**

**Vendor/Firm Name and Address**

**Raison sociale et adresse du  
fournisseur/de l'entrepreneur**

<b>Delivery Required - Livraison exigée</b> See Herein	<b>Delivery Offered - Livraison proposée</b>
<b>Vendor/Firm Name and Address</b> <b>Raison sociale et adresse du fournisseur/de l'entrepreneur</b>	
<b>Telephone No. - N° de téléphone</b> <b>Facsimile No. - N° de télécopieur</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/Firm</b> <b>(type or print)</b> <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>

**Issuing Office - Bureau de distribution**

Atlantic Region Acquisitions/Région de l'Atlantique  
Acquisitions  
1713 Bedford Row  
Halifax, N.S./Halifax, (N.É.)  
B3J 3C9  
Nova Scot

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Please see attached

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**TITLE: Closed Circuit Television Components****PART 1 - GENERAL INFORMATION****1. Statement of Requirement**

The Royal Canadian Mounted Police (RCMP) has a requirement for the provision of Closed Circuit Television (CCTV) equipment, as described herein, for H Division on an "now requirement" basis. The following description is to outline the performance requirements of CCTV products that meet or exceed the standards of RCMP Atlantic Region Protective Technical Services Section (PTSS). These CCTV products will be purchased for RCMP H Division. Installation of equipment is not required. See Annex A for further details.

**1.1 Equivalent Products (Item 1 and Item 2 only)**

1. Products that are equivalent in form, fit, function and quality to the item(s) specified in the bid solicitation will be considered where the Bidder:
  - a. designates the brand name, model and/or part number of the substitute product;
  - b. states that the substitute product is fully interchangeable with the item specified;
  - c. provides complete specifications and descriptive literature for each substitute product;
  - d. provides compliance statements that include technical specifics showing the substitute product meets all mandatory performance criteria that are specified in the bid solicitation; and
  - e. clearly identifies those areas in the specifications and descriptive literature that support the substitute product's compliance with any mandatory performance criteria.
2. Products offered as equivalent in form, fit, function and quality will not be considered if:
  - a. the bid fails to provide all the information requested to allow the Contracting Authority to fully evaluate the equivalency of each substitute product; or
  - b. the substitute product fails to meet or exceed the mandatory performance criteria specified in the bid solicitation for that item.
3. In conducting its evaluation of the bids, Canada may, but will have no obligation to, request bidders offering a substitute product to demonstrate, at the sole cost of bidders, that the substitute product is equivalent to the item specified in the bid solicitation.

The requirement is conditionally limited to Canadian goods and/or services.

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## 1.2 No Substitute Products (Item 3 and Item 4 only)

Bidders must provide products that are of the same description, brand name, model and/or part number as detailed in the item description of the bid solicitation. Bidders are advised that substitute products will not be considered.

## 2. Debriefings

Bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days of receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

## 3. Trade Agreements

The requirement is subject to the provisions of Agreement on Internal Trade (AIT).

# PART 2 - BIDDER INSTRUCTIONS

## 1. Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The [2003](#) (2014-09-25) Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

Subsection 5.4 of [2003](#), Standard Instructions - Goods or Services - Competitive Requirements, is amended as follows:

Delete: sixty (60) days

**Insert: ninety (90) days**

### 1.1 SACC Manual Clauses

B1000T (2014-06-26), Condition of Material – Bid

## 2. Submission of Bids

Bids must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the bid solicitation.

Bids transmitted by facsimile to PWGSC will be accepted. (902) 496-5016

### 3. Enquiries - Bid Solicitation

All enquiries must be submitted in writing to the Contracting Authority no later than five (5) calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that the Bidder do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all bidders. Enquiries not submitted in a form that can be distributed to all bidders may not be answered by Canada.

### 4. Applicable Laws

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in **Nova Scotia**.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the bidders.

## PART 3 - BID PREPARATION INSTRUCTIONS

### 1. Bid Preparation Instructions

Canada requests that bidders provide their bid in separately bound sections as follows:

Section I: Technical Bid (1 hard copy)  
 Section II: Financial Bid (1 hard copy)  
 Section III: Certifications (1 hard copy)

If there is a discrepancy between the wording of the soft copy and the hard copy, the wording of the hard copy will have priority over the wording of the soft copy.

Prices must appear in the financial bid only. No prices must be indicated in any other section of the bid.

Canada requests that bidders follow the format instructions described below in the preparation of their bid:

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to the bid solicitation.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process [Policy on Green Procurement](http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-Policy on Green Procurement) ([http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-](http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-Policy on Green Procurement)

procurement/politique-policy-eng.html). To assist Canada in reaching its objectives, bidders should:

- 1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

#### **Section I: Technical Bid**

In their technical bid, bidders should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

#### **Section II: Financial Bid**

Bidders must submit their financial bid in accordance with Annex A The total amount of Applicable Taxes must be shown separately.

#### **Section III: Certifications**

Bidders must submit the certifications required under Part 5.

### **PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION**

#### **1. Evaluation Procedures**

- (a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the bids.
- (c) The evaluation team will determine first if there are two (2) or more bids with a valid Canadian Content certification. In that event, the evaluation process will be limited to the bids with the certification; otherwise, all bids will be evaluated. If some of the bids with a valid certification are declared non-responsive, or are withdrawn, and less than two responsive bids with a valid certification remain, the evaluation will continue among those bids with a valid certification. If all bids with a valid certification are subsequently declared non-responsive, or are withdrawn, then all the other bids received will be evaluated.

##### **1.1 Evaluation of Price**

The price of the offer will be evaluated in Canadian dollars, the Goods and Services Tax or the Harmonized Sales Tax excluded, Canadian customs duties and excise taxes included, costs of transportation not included.

#### **2. Basis of Selection**

A bid must comply with all requirements of the bid solicitation to be declared responsive. The responsive bid with the lowest evaluated price (cost of ALL items combined) including shipping

costs) will be recommended for award of a contract. In the event of a tie, the bidder offering the best delivery will be recommended for award.

## PART 5 - CERTIFICATIONS

Bidders must provide the required certifications and associated information to be awarded a contract.

The certifications provided by bidders to Canada are subject to verification by Canada at all times. Canada will declare a bid non-responsive, or will declare a contractor in default in carrying out any of its obligations under the Contract, if any certification made by the Bidder is found to be untrue whether made knowingly or unknowingly, during the bid evaluation period or during the contract period.

The Contracting Authority will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Contracting Authority may render the bid non-responsive or constitute a default under the Contract.

### 1. Certifications Required Precedent to Contract Award

#### 1.1 Integrity Provisions - Associated Information

By submitting a bid, the Bidder certifies that the Bidder and its Affiliates are in compliance with the provisions as stated in Section 01 Integrity Provisions - Bid of Standard Instructions [2003](#). The associated information required within the Integrity Provisions will assist Canada in confirming that the certifications are true.

#### 1.2 Federal Contractors Program for Employment Equity - Bid Certification

By submitting a bid, the Bidder certifies that the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "[FCP Limited Eligibility to Bid](#)" list ([http://www.labour.gc.ca/eng/standards\\_equity/eq/emp/fcp/list/inelig.shtml](http://www.labour.gc.ca/eng/standards_equity/eq/emp/fcp/list/inelig.shtml)) available from [Employment and Social Development Canada \(ESDC\) - Labour's](#) website.

Canada will have the right to declare a bid non-responsive if the Bidder, or any member of the Bidder if the Bidder is a Joint Venture, appears on the "[FCP Limited Eligibility to Bid](#)" list at the time of contract award.

### 2.1 Canadian Content Certification

#### 2.1.1 SACC Manual clause [A3050T](#) (2010-01-11) Canadian Content Definition

This procurement is conditionally limited to Canadian goods.

Subject to the evaluation procedures contained in the bid solicitation, bidders acknowledge that only bids for items with a certification that the item(s) offered are Canadian goods, as defined in clause [A3050T](#), may be considered.

Failure to provide this certification completed with the bid will result in the item(s) offered being treated as non-Canadian goods.



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Bidders must clearly identify beside each item listed in the bid solicitation document which items meet the definition of Canadian good and complete the following certification.

For more information on how to determine the Canadian content for a mix of goods, a mix of services or a mix of goods and services, consult Annex 3.6. (9), Example 2, of the Supply Manual.

Signature \_\_\_\_\_ Date \_\_\_\_\_

## PART 6 - RESULTING CONTRACT CLAUSES

### 1. Security Requirement

There is no security requirement applicable to this Contract.

### 2. Statement of Requirement and Pricing

See Annex A.

### 3. Standard Clauses and Conditions

All clauses and conditions identified in the Contract by number, date and title are set out in the *Standard Acquisition Clauses and Conditions Manual*(<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

#### 3.1 General Conditions

2030 (2014-09-25), General Conditions - Goods (Higher Complexity), apply to and form part of the Contract.

### 4. Term of Contract

#### 4.1 Delivery Date

All the deliverables must be received AS SOON AS POSSIBLE.

**BIDDER's Delivery date offered:** \_\_\_\_\_

### 5. Authorities

#### 5.1 Contracting Authority

The Contracting Authority for the Contract is:

Name: Nancy Dunphy  
Title: Supply Officer  
Public Works and Government Services Canada  
Acquisitions Branch  
Address: 1713 Bedford Row, Halifax, Nova Scotia

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Telephone: 902-496-5481  
Facsimile: 902-496-5016  
E-mail address: nancy.dunphy@pwgsc.gc.ca

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

## 5.2 Project Authority

The Project Authority for the Contract is: TO BE ANNOUNCED AT CONTRACT AWARD,

Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Organization: \_\_\_\_\_  
Address: \_\_\_\_\_

Telephone : \_\_\_\_\_  
Facsimile: \_\_\_\_\_  
E-mail address: \_\_\_\_\_

The Project Authority is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Project Authority, however the Project Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

## 5.3 Contractor's Representative (BIDDER TO FILL IN)

Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Organization: \_\_\_\_\_  
Address: \_\_\_\_\_

Telephone : \_\_\_\_\_  
Facsimile: \_\_\_\_\_  
E-mail address: \_\_\_\_\_  
Procurement Business Number : \_\_\_\_\_

## 6. Terms of Payment

SACC *Manual* clause H1000C (2008-05-12) Single Payment

### 6.1 Basis of Payment

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid a *firm price, as specified in "in Annex A for a cost of \$ \_\_\_\_\_ insert the amount at contract award".* Customs duties are *included*, and Applicable Taxes are extra.

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Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

## **7. Invoicing Instructions**

### **7.1 Invoicing Instructions**

Invoices shall be submitted on the Contractor's own form. Each invoice must be supported by:

- (b) a copy of the invoices, receipts, vouchers for all direct expenses, etc.;
- (c) a copy of any documentation as detailed herein.

#### **2. Invoices must be distributed as follows:**

- (a) The original and one (1) copy must be forwarded to the address shown on page 1 of the Contract for certification and payment.

## **8. Insurance**

SACC Manual Clause G1005C (2008-05-12) Insurance

## **9. Inspection and Acceptance**

The *Project* Authority is the Inspection Authority. All reports, deliverable items, documents, goods and all services rendered under the Contract are subject to inspection by the Inspection Authority or representative. Should any report, document, good or service not be in accordance with the requirements of the Statement of Work and to the satisfaction of the Inspection Authority, as submitted, the Inspection Authority will have the right to reject it or require its correction at the sole expense of the Contractor before recommending payment.

## **10. Certifications**

The continuous compliance with the certifications provided by the Contractor in its bid and the ongoing cooperation in providing associated information are conditions of the Contract. Certifications are subject to verification by Canada during the entire period of the Contract. If the Contractor does not comply with any certification, fails to provide the associated information, or if it is determined that any certification made by the Contractor in its bid is untrue, whether made knowingly or unknowingly, Canada has the right, pursuant to the default provision of the Contract, to terminate the Contract for default.

## **11. Applicable Laws**

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Nova Scotia.

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## 12. Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the Articles of Agreement;
- (b) the general conditions – Goods (Medium Complexity) 2010A (2014-06-26);
- (c) Annex A, Statement of Requirement/Pricing;
- (d) Annex B, Code of Conduct
- (g) the Contractor's bid dated \_\_\_\_\_ (*insert date of bid*).

## ANNEX "A" STATEMENT OF REQUIREMENT and PRICING

### Royal Canadian Mounted Police CCTV Component Performance Specifications Facility Video System additions

The Royal Canadian Mounted Police (RCMP) has a requirement for the provision of Closed Circuit Television (CCTV) equipment, as described herein, for H Division on an "now requirement" basis. The following description is to outline the performance requirements of CCTV products that meet or exceed the standards of RCMP Atlantic Region Protective Technical Services Section (PTSS). These CCTV products will be purchased for RCMP H Division. Installation of equipment is not required.

#### Item #1 (or equivalent)

#### Network-Enabled Outdoor Pan-Tilt Dome Thermal Camera – Quantity 3

The proposed Network-Enabled Outdoor Pan-Tilt Dome Thermal Camera shall meet or exceed the following specifications:

	MET/NOT MET
1) 640 × 480 thermal resolution for four-times the resolution, longer detection ranges, and better image quality. (Minimum)	___/___
2) High-quality 24/7 thermal video security coverage. (Mandatory)	___/___
3) Broad range of lenses available for the thermal camera: choose from lenses with focal lengths from 13 mm, 25 mm, and 35 mm, and FOVs from 45° to 18°. To be specified during Purchase. (Mandatory)	___/___
4) Day/night 36× zoom color CCD video camera. (Mandatory)	___/___
5) Simultaneous visible-light and thermal video outputs ensure optimal imaging performance in a wide variety of conditions (Mandatory)	___/___
6) Precision, rugged outdoor dome enclosure provides 360° continuous pan and +45° to -180° tilt for uninterrupted coverage (Minimum)	___/___
7) Auto Digital Detail Enhancement (DDE) built in for optimal image quality across all scene conditions (Mandatory)	___/___
8) Open IP standards for plug-and-play integration and configuration in digital networks (Mandatory)	___/___
9) Multiple channels of streaming digital video available in H.264, MPEG-4, or M-JPEG formats (Mandatory)	___/___
10) Spectral Range of 7.5um to 13.5um (Mandatory)	___/___
11) 128 Programmable Pre-sets (Minimum)	___/___

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**Item #2 (or equivalent)**

**Exterior Wall Mounting Bracket / Mount for Outdoor Dome Camera – Quantity 3**

The proposed Exterior Wall Mounting Bracket / Mount shall meet or exceed the following specifications:

MET/NOT MET

- 1) Must be compatible with Outdoor Dome Camera in Item#1 (Mandatory) \_\_\_\_/\_\_\_\_
- 2) Must be able to be mounted to the face of an outdoor brick wall (Mandatory) \_\_\_\_/\_\_\_\_
- 3) Must include all necessary brackets/mounts/screws/other to correctly attach to both camera and wall (Mandatory) \_\_\_\_/\_\_\_\_

**Item #3**

**IP Pan/Tilt/Zoom Outdoor Dome – Quantity 1**

The proposed IP Pan/Tilt/Zoom Outdoor Dome must be Panasonic WVSW396P for add-on to existing system. **Absolutely no substitutions.**

**Item #4**

**Single Port PoE Injector – Quantity 1**

The proposed Single Port PoE Injector must be Panasonic NCMIDPLUS for add-on to existing system. **Absolutely no substitutions.**

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## Pricing

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

- Prices are inclusive of ALL costs.
- FOB Destination for all deliverables.
- Prices quoted do not include GST/HST. GST/HST will be added as a separate item on any invoices issued against this contract.

Bidders must provide products that are of the same description, brand name, model and/or part number as detailed in the item description. Bidders are advised that substitute products will not be considered.

## BIDDER's OFFER:

Item	Description	Model/Part Number	Qty	Firm Price (CAD)	Extended Total
1.	Network-Enabled Outdoor Pan-Tilt Dome Thermal Camera	See details above OR EQUIVALENT	3	\$ _____	\$ _____
2.	Exterior Wall Mounting Bracket / Mount for Outdoor Dome Camera	See details above OR EQUIVALENT	3	\$ _____	\$ _____
3	IP Pan/Tilt/Zoom Outdoor Dome	Panasonic WVSW396P NO SUBSTITUTE	1	\$ _____	\$ _____
4	Single Port PoE Injector	Panasonic NCMIDPLUS NO SUBSTITUTE	1	\$ _____	\$ _____
Total Firm Price (CAD) Includes Shipping/Freight					\$ _____ (HST extra)

All the deliverables must be received AS SOON AS POSSIBLE.

BIDDER's Delivery date offered: \_\_\_\_\_

**TITLE**