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800 Burrard Street, Room 219
800, rue Burrard, pièce 219
Vancouver, BC V6Z 0B9
Bid Fax: (604) 775-7526

SOLICITATION AMENDMENT
MODIFICATION DE L'INVITATION

The referenced document is hereby revised; unless otherwise
indicated, all other terms and conditions of the Solicitation
remain the same.

Ce document est par la présente révisé; sauf indication contraire,
les modalités de l'invitation demeurent les mêmes.

Comments - Commentaires

Vendor/Firm Name and Address
Raison sociale et adresse du
fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution
Public Works and Government Services Canada -
Pacific Region
219 - 800 Burrard Street
800, rue Burrard, pièce 219
Vancouver, BC V6Z 0B9

Title - Sujet Guard Services	
Solicitation No. - N° de l'invitation 47890-157202/A	Amendment No. - N° modif. 002
Client Reference No. - N° de référence du client 47890-157202	Date 2015-01-21
GETS Reference No. - N° de référence de SEAG PW-\$VAN-532-7406	
File No. - N° de dossier VAN-4-37210 (532)	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2015-01-30	Time Zone Fuseau horaire Pacific Standard Time PST
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Takasaki, Alan H.	Buyer Id - Id de l'acheteur van532
Telephone No. - N° de téléphone (604) 775-7605 ()	FAX No. - N° de FAX (604) 775-7526
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction:	

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

Solicitation No. - N° de l'invitation

47890-157202/A

Amd. No. - N° de la modif.

002

Buyer ID - Id de l'acheteur

van532

Client Ref. No. - N° de réf. du client

47890-157202

File No. - N° du dossier

VAN-4-37210

CCC No./N° CCC - FMS No/ N° VME

Security Guard and related Transportation Services

Solicitation amendment 002

Solicitation: 47890-15-7202/A

If due to the answer, an amendment to the solicitation is required, the amendment will be stated herein as "the above referenced solicitation is amended as follows":

Questions and Responses

Question 1: Can you clarify whether our staff require the RAIC (restricted area) passes for the work at the YVR facility?

Response 1: Yes. This is required in order for security guards to conduct departure confirmations.

Question 2: Can you clarify how many hours the required Transport and Control Training is (part 2, page 50)?

Response 2: A minimum of one full day covering theory, practical application and hands on training. The incumbent undertook a one day (7 hour) detainee transport course through the Justice Institute of BC.

Question 3: I understand the new contract would start on Apr 1/15, but for the purposes of our transition plan, are you able to confirm the date you expect to announce a winner for this contract?

Response 3: The CBSA is unable to confirm an exact date for contract award at this present time, however it anticipates finalizing the contract process with hopes of awarding a contract by the end of February 2015 to allow for sufficient time to transition between companies. This date should only be used as guide to prospective bidders and should not be taken to be a confirmed timeline.

Question 4: Are ballistic or slash vests supplied as part of the Personnel Protection Equipment provided by CBSA? If no, are they required, and if so are they the responsibility of the Contractor or CBSA?

Response 4: No they are not. The Contractor is responsible for ensuring it's staff have all equipment necessary to undertake their duties safely. Subject to approval by the CBSA this may include the provision of body armour on an individual or pooled basis for road transports.

Question 5: Please confirm the time of the shifts for the Shift Supervisor located at Lib Sq. is it 0900-1700 or 1000-1800, page 9 and page 43 seem to have conflicting information.

Response 4: The Lib Sq Shift Supervisor must initially be available from 1000 – 1800, however this can be reviewed jointly by the CBSA and the Contractor. The Operational Manager and/or Assistant Operational Manager must be available as of 0800 and 0700 respectively, which allows for overlapping broad management coverage throughout each day.

Question 6: On page 91, point R3 d) Guarding Buildings and Controlling Access: the listed scores do not align with the total points for the question. The following amendment is made to R3 (d) within the technical evaluation of the RFP on page 91.

	d) Guarding buildings and controlling access		1,000,000 to 1,499,999 hours = 15 points 1,500,000 to 1,999,999 hours = 20 points 2,000,000 hours or more = 30 points	/30
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Question 7: Are the security screen partitions in the vans to be solid screens or to have slide openings?

Response 7: Either is acceptable.

Question 8: How dark of a tint is required on the windows of the vans?

Response 8: The tint should be dark enough so that detainees are not be identifiable to the public. Additionally, the vehicle should not be easily identified as a detainee transport van.

Question 9: In order to ensure our insurance certificate meets the specifications of the RFP, could you please answer the following:

a) How many passengers are typically on the aircraft we are traveling on? What is the max?

Response 9a): Guards will periodically be required to travel on a commercial aircraft ranging in size from helicopters, to regional prop planes to Boeing and Airbus passenger planes. In general there will be one detainee per guard per flight.

b) Of those passengers, how many are prisoners?

Response 9b): In general there will be one detainee per guard per flight.

c) Can you identify the routes we will be flying?

Response 9c): Flights are determined on an as needed basis and range from regional transports (i.e. Victoria, Kelowna, Cranbrook, White Horse, Prince George) to Vancouver to facilitate immigration proceedings to national transports (i.e. Toronto & Montreal) to facilitate removal from Canada

Question 10: What quantity is expected for leg irons and handcuffs for the transport vehicles and holding centres, in total?

Response 10: There must be a sufficient number of handcuffs and leg restraints available per vehicle (i.e. 5 passenger vehicle = 5 x handcuffs & 5 x leg restraints / 8 passenger vehicle = 8 x handcuffs & 8 x leg restraints). Each vehicle should also be equipped with 1 set of oversized hand cuffs and leg restraints.

A minimum of 12 x hand cuffs, 12 x leg restraints and 1 x oversize handcuffs and leg restraints must be available at both the Lib Sq and BCiHC locations.

Questions 11.

On page 90 and 91, section R3 Bidders experience, hours of experience are listed between 1,000,000 (one million) and 2,000,000 (two million) for each category. These numbers are high considering R2 (page 90) awards full points for 900,000 total hours within the past 12 months. Can you please elaborate on this section?

Response 11: The CBSA has amended R2 and R3 of the technical evaluation at pages 90 and 91 of the RFP respectively, to clarify and reduce the number of hours to be assessed under this contract. The amended table is shown below.

The criteria for R2 clearly states that the bidding company must indicate in writing the total number of hours of guard services (ie; entire complement of hours worked by personnel of the company) performed by the bidder in Canada in the 12 month period preceding the bid closing. This particular criteria varies from R3 in that it focuses on a period of evaluation **equal to only 12 months**, as well as services provided only in **Canada**. For this reason the total number of hours required to achieve full points by the bidding company is lower.

R3 states that the bidding company must indicate in writing the number of hours of guard service performed by the bidder (total complement of hours worked by personnel of the company) for each activity; to be treated as separate and independent activities, in Canada and/or in the United States, in the 24 months preceding the bid closing date. This particular criteria varies from R2 in that it focuses on a period of evaluation **equal to 24 months**, as well as services provided in **Canada and in the United States**. For this reason the total number of hours to achieve full points by the bidding company is higher than in R2.

These two criteria are meant to evaluate the breadth and experience of the bidding company in providing guard services in general, and then more specifically as they relate to functions deemed relevant to CBSA operations. Given the number of personnel required under this contract, the CBSA has determined that the hours represent a fair opportunity to show the breadth of employee complements the bidding company has managed in the past.

The above referenced solicitation is amended as follow:

Annex I – “Evaluation Criteria”

Section 3 – Point Rated Criteria Item # R2 and R3;

Delete: # R2 and R3

Insert:

R2	<p>Total number of hours of guard service: Indicate in writing the total number of hours of guard service (ie: entire complement of hours worked by personnel of the company) performed by the bidder in Canada in the 12 month period preceding the bid closing date (rounded down, if applicable).</p> <p>See Appendix J -1 “<i>Tool for providing a detailed description of previous contracts</i>”</p> <p><u>Example: Hours are calculated as follows:</u> 50 security guards * 8 hrs per day * 5 days per week * 52 weeks = 104,000 hrs over 1 year period for 50 guards</p>		<p>150,000 hours to 349,999 hours = 40 points</p> <p>350,000 hours to 549,999 hours = 50 points</p> <p>550,000 hours or more = 60 points</p>	/60
R3	<p>Bidder’s Experience: Indicate in writing the number of hours of guard service performed by the bidder for each of the following activities, in Canada and/or the United States, in the 24 months preceding the bid closing date (rounded down, if applicable).</p> <p>See Appendix H -1 “<i>Tool for providing a detailed description of previous contracts</i>”</p> <p><u>Example: Hours are calculated as follows:</u> 50 security guards * 8 hrs per day * 5 days per week * 52 weeks * 2 years = 208,000 hrs over 2 year period for 50 guards</p>			
	a) Guarding individuals in lawful detention		<p>500,000 to 999,999 hours = 15 points</p> <p>1,000,000 to 1,499,999 hours = 20 points</p> <p>1,500,000 hours or more = 30 points</p>	/30

	b) Contract involving the physical use of restraints, such as handcuffs and leg irons, in a lawful detention context.		500,000 to 999,999 hours = 15 points 1,000,000 to 1,499,999 hours = 20 points 1,500,000 hours or more = 30 points	/30
	c) Contract involving the transport of detainees		500,000 to 999,999 hours = 15 points 1,000,000 to 1,499,999 hours = 20 points 1,500,000 hours or more = 30 points	/30
	d) Guarding buildings and controlling access		500,000 to 999,999 hours = 15 points 1,000,000 to 1,499,999 hours = 20 points 1,500,000 hours or more = 30 points	/30

Question 12.

This proposal requires transportation to/from a number of sites. Is it possible to provide approximate mileage based on 2014 data?

Response 12: The CBSA estimates that the total kilometers travelled per day are approximately 500 km/day. This figure represents an estimation of kilometers travelled by security personnel to perform regular daily transport runs of detainees to hearings, appointments etc...this figure does not take into consideration any ad hoc requests made by the CBSA for additional transportation and pick up requirements. The bidding company should use this figure as an estimation only and should not take it to represent the full requirement under this contract.

All other terms and conditions remain unchanged.

NOTE TO BIDDERS: Please use ONE of the two mailing labels below and affix it securely to the outside of the envelope or package containing your bid submitted by mail or courier. For bids submitted by facsimile (Bid receiving fax (604) 775-7526), use this sheet as the cover sheet. Always ensure your company name, return address, open bidding solicitation number and closing date appear legibly on the outside of your bid submission.

AVIS AUX FOURNISSEURS: Pour le retour par la poste ou par messenger, veuillez utiliser UNE des étiquettes d'envoi ci-dessous et apposez-la à l'extérieur de votre enveloppe ou du colis contenant votre offre. Pour les offres soumises par télécopieur (n° du télécopieur pour la réception des offres: (604) 775-7526), utilisez cette page comme bordereau de télécopie. Assurez-vous que le nom de votre compagnie, l'adresse de retour, le numéro de l'invitation ouverte à soumissionner et la date de clôture soient lisibles à l'extérieur de votre offre.

Bid Receiving
Public Works & Government Services Canada
219 - 800 BURRARD STREET
VANCOUVER BC V6Z 0B9

Solicitation No. : 47890-157202/A A002

Solicitation Closes at: 2:00 PM PT
On January 30, 2015

Réception des soumissions
Travaux publics et services gouvernementaux Canada
800 rue Burrard, 219
Vancouver (C.-B) V6Z 0B9

N° de l'invitation : 47890-157202/A A002

La réception des soumissions prend fin le: 30 janvier 2015
à: 14:00 PT
