

**INVITATION TO SUBMIT AN EXPRESSION OF INTEREST (EOI)
AS TO THE AVAILABILITY OF SPACE FOR LEASE
IN THE CITY OF CALGARY, ALBERTA
FILE NUMBER 528659**

Public Works and Government Services Canada (PWGSC) is asking interested parties to provide information for a potential lease of space that meets the following criteria:

Section A: Lease Components

- a lease term of approximately seven (7) years, commencing on or about September 01, 2016, plus options to extend the lease for two (2) additional periods of one (1) year each;
- approximately 533 usable square metres (um²) of contiguous office space;
- the proposed space must be available approximately twenty (20) weeks prior to the above-noted lease commencement date so all space(s) may be prepared for occupancy;
- the proposed space should satisfy or be capable of satisfying the following criteria:
 1. must be within an office or commercial building; industrial type buildings and those with industrial space will not be considered;
 2. public parking for approximately ten (10) vehicles must be available within a one (1) block radius of the proposed space;
 3. must be located within 500 metres of a public transit stop with service intervals not greater than 30 minutes between the hours of 0700hrs and 1730hrs, Monday to Friday inclusively, and be accessible to municipal sidewalks leading from transit stops to the building;
 4. be fully accessible to persons with a disability;
 5. the physical characteristics of the land, the building, the area and environment surrounding it, including neighbouring land uses, shall be compatible with the Lessee's intended use of the accommodation.
- the proposed space must be located in the city of Calgary and within the following boundaries (the geographical boundaries include sites on either side of the roads):

East :	68 th Street NE
West :	Barlow Trail NE
South :	16 th Avenue NE
North :	McKnight Boulevard NE between Barlow Trail NE and Metis Trail NE and 64 th Avenue NE between Metis Trail NE and 68 th Street NE

- on or before the lease commencement date, the proposed space will have to comply with all requirements contained in PWGSC's *Standards for Leased Accommodation*, a copy of which may be obtained from the contact listed in Section F;

Note: PWGSC may wish to visit or inspect the proposed space upon reasonable notice and a threat and risk assessment may be undertaken in order to assess potential threats to the security of the proposed space and to the public.

Section B: Responses

Interested parties are requested to submit their response to this EOI in writing to the following address:

Public Works and Government Services Canada
Contracting Service, Bid Receiving Unit
5th Floor, ATB Place North
10025 Jasper Avenue
Edmonton, Alberta T5J 1S6

or by facsimile to 780-497-3510

or by email to the contact listed below in Section F.

Please indicate File No. 528659 on all correspondence.

Section C: Responses Requested by

As this may be the only invitation to submit an Expression of Interest for this potential lease project, owners or their agents should provide their response by February 10, 2015. Any response received after this date may not be considered.

Section D: Information Provided by Interested Parties or Agents of Interested Parties

Information provided by interested parties or agents of interested parties should include the file number, the location and municipal address of the building, current zoning, specific location of space within the building, measured area of space, architectural drawings identifying the proposed space with washrooms, exits and other design elements, private/public parking facilities, and details addressing the criteria listed above in Section A. Agents submitting a response to this EOI must provide PWGSC with a letter authorizing them to do so.

Section E: Security Requirement

If this EOI results in a future tender process, the building owners of the proposed spaces will have to hold a valid security clearance at the Reliability level, approved and granted by the Canadian Industrial Security Directorate (CISD) of PWGSC prior to award. All parties interested in this potential lease project are advised to obtain this security clearance level in advance. Information regarding security clearance can be obtained on the website of the CISD/PWGSC at <http://ssi-iss.tpsgc-pwgsc.gc.ca>. Please contact the person listed in Section F to initiate the security clearance process.

Section F: Additional Information

For more information, please contact Christie Koch by phone at 780-224-6378 or by email to: christie.koch@pwgsc-tpsgc.gc.ca.

Section G: List of Available Space

This EOI is issued in order to invite interested parties to demonstrate their interest in providing the requirements described herein. This information may be included in a list of available space and used for potential future solicitations.

Section H: Not a Solicitation Process

Note that this is not a tender process, nor a request for proposal, but only an inquiry as to the availability of space to lease. PWGSC will not necessarily invite offers, or lease any space, and may not post any future ads related to this request. The information provided through this EOI may be included in a source list of available space and PWGSC may issue an invitation to tender for other leasing requirements based on this information, or based on any other information which may come to its attention prior to an issuance of an invitation to tender; or it may invite offers by way of public tender. PWGSC reserves the right to proceed with an Invitation to Offer to Lease by inviting only parties deemed to most effectively meet specific operational, security and public safety requirements.