



Procurement Hub – Ottawa Office,
Station 9W081, 9th Floor,
200 Kent Street,
Ottawa, Ontario K1A 0E6

January 22, 2015

ADDENDUM NO. 1

Subject: Request for Proposal No. FP802-140354
**Independent Third-Party Evaluator for the Pacific Integrated
Commercial Fisheries Initiative – Enterprise Development Element**

Dear Sir/Madam:

Further to the above-mentioned Request for Proposal, this Addendum (#1) is to advise potential bidders of the question(s) received during this tender call to date. Both the question(s) and the response(s) are indicated in the attached Annex A-1.

This Addendum (#1) is also issued to advise potential bidders of the revisions to documents within the Request for Proposal and those revisions are as follows:

Delete in its entirety: The covering letter dated December 23, 2014

Insert the following: Covering letter dated January 22, 2015 (attached hereto)

Delete in its entirety: First, second and third page of Annex 1

Insert the following: First, second & third page of Annex 1 dated January 22, 2015 (attached hereto)

Delete in its entirety: Third page of Appendix “B”

Insert the following: Third page of Appendix “B” dated January 22, 2015 (attached hereto)

Delete in its entirety: Appendix “C”, Article 3.7

Insert the following: Appendix “C”, Article 3.7 dated January 22, 2015 (attached hereto)

All other terms and conditions remain unchanged.

Tenderers are to acknowledge this Addendum by signing in the space provided below and enclosing a copy of this document with their tender submission.

Yours truly,

(Original signed by)

Beverly Shawana

Senior Contracting Officer,
Financial & Materials Management Operations

RECEIPT ACKNOWLEDGED



Fisheries and Oceans
Canada

Pêches et Océans
Canada

Name of Company

Signature _____

Canada



Annex A-1

Question 1

I would like to enquire about the security requirements for the recent posting by DFO, FP802-140354, for a Third Party Evaluator for the PICFI program. The minimum is a Facility Security Clearance (FSC) level with a Document Safeguarding Capability (DSC) at the Protected B level. A similar RFP awarded in 2012 with the AICFI program was amended to security requirements of, a Designated Organization Screening (DOS) level with a Document Safeguarding Capability (DSC) at the Protected B level. I have also been told that a request to move to a FSC would take 6-12 months for a firm to acquire and require firms to find a sponsor.

Is it possible that such an amendment could be made to your current RFP?

Question 2

I'm inquiring about the security requirements for the Independent Third-Party Evaluator for PICFI RFP. The security requirements include a valid Facility Security Clearance (FSC) (which I have) and a Document Safeguarding Capability (DSC) (which I do not have), but also state that "no sensitive information can be accessed, processed or stored at the contractor's premises."

If sensitive information cannot be accessed, processed or stored at the contractor's premises, then why would there be a requirement to have the DSC? Without the requirement for the DSC I might be interested in submitting a proposal for this work. Can this requirement be reviewed for modification?

Response to Question 1 & 2

The security requirement for this proposal will be modified as follows:

The Contractor must, at all times during the performance of the Contract hold a valid Designated Organization Screening (DOS), issued by the Canadian Industrial Security Directorate (CISD), Public Works and Government Services Canada (PWGSC).

The Contractor's personnel requiring access to PROTECTED information, assets or sensitive work site(s) must EACH hold a valid RELIABILITY STATUS, granted or approved by CISD/PWGSC.

The Contractor MUST NOT remove any PROTECTED information or assets from the identified work site(s) and the Contractor must ensure that its personnel are made aware of and comply with this restriction.

Subcontracts which contain security requirements are NOT to be awarded without the prior written permission of CISD/PWGSC.

The Contractor must comply with the provisions of the:

- a. Security Requirements Check List and security guide
- b. Industrial Security Manual (Latest Edition)



To apply for the required level of security status (or if you are uncertain about having the status), you must contact the Security and Contracting Unit at the Department of Fisheries and Oceans at security@dfo-mpo.gc.ca or at 613-993-3131.

In order for the Department to confirm that your company and all individuals proposed to perform work under this contract meet the required Security Status, you must complete Form "F-1" (Confirmation of Security Status) attached hereto as Appendix "F", providing the name of your company and the full names of individuals and dates of birth of all individuals who will be providing the services.

The following documents are hereby amended and attached hereto.

1. Covering Letter
2. Annex 1 – Article 2
3. Appendix « B », Statement of Work, Article 3.7

Question 3

I have a question regarding a section of the RFP. In reference to Appendix B, Basis of Payment, Section 7.1....”One lump sum payment for services rendered will be made upon completion per session *and acceptance of the training* to the satisfaction of the Department...” Is the reference to training relevant? Clarification would be appreciated.

Response to Question 3

Appendix “B” is corrected and attached hereto.