

**RETURN BIDS TO:**  
**RETOURNER LES SOUMISSIONS À:**  
**Bid Receiving - PWGSC / Réception des soumissions**  
**- TPSGC**  
**11 Laurier St./11, rue Laurier**  
**Place du Portage, Phase III**  
**Core 0B2 / Noyau 0B2**  
**Gatineau**  
**Québec**  
**K1A 0S5**  
**Bid Fax: (819) 997-9776**

## **SOLICITATION AMENDMENT MODIFICATION DE L'INVITATION**

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

### **Comments - Commentaires**

**Vendor/Firm Name and Address**  
**Raison sociale et adresse du**  
**fournisseur/de l'entrepreneur**

**Issuing Office - Bureau de distribution**  
Communication Procurement Directorate/Direction de  
l'approvisionnement en communication  
360 Albert St./ 360, rue Albert  
12th Floor / 12ième étage  
Ottawa  
Ontario  
K1A 0S5

<b>Title - Sujet</b> Aviation document booklets and labe	
<b>Solicitation No. - N° de l'invitation</b> T8518-130090/B	<b>Amendment No. - N° modif.</b> 008
<b>Client Reference No. - N° de référence du client</b> T8518-130090	<b>Date</b> 2015-02-03
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$\$CW-010-66268	
<b>File No. - N° de dossier</b> cw010.T8518-130090	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> <b>on - le 2015-02-06</b>	<b>Time Zone</b> <b>Fuseau horaire</b> Eastern Standard Time EST
<b>F.O.B. - F.A.B.</b> <b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input checked="" type="checkbox"/> <b>Other-Autre:</b> <input type="checkbox"/>	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Gagné-Templeman, Kathleen	<b>Buyer Id - Id de l'acheteur</b> cw010
<b>Telephone No. - N° de téléphone</b> (613) 990-9189 ( )	<b>FAX No. - N° de FAX</b> ( ) -
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b>	

**Instructions: See Herein**

**Instructions: Voir aux présentes**

<b>Delivery Required - Livraison exigée</b>	<b>Delivery Offered - Livraison proposée</b>
<b>Vendor/Firm Name and Address</b> <b>Raison sociale et adresse du fournisseur/de l'entrepreneur</b>	
<b>Telephone No. - N° de téléphone</b> <b>Facsimile No. - N° de télécopieur</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/Firm</b> <b>(type or print)</b> <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/</b> <b>de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>

The purpose of this amendment is to respond to bidder's questions and to make the revisions indicated in Part B of this solicitation amendment:

## **PART A - RESPOND TO BIDDER'S QUESTIONS:**

### **Question 28:**

#### **Amendment 002**

#### **Annex C - IT Security Requirements Documents – Point 7**

Should the reference to "*sensitive*" information be changed to "*Protected*" information?

### **Response 28:**

#### **Amendment 002**

#### **Annex C - IT Security Requirements Documents – Point 7**

The IT security document remains unchanged.

### **Question 29:**

#### **Amendment 002**

#### **Annex C - IT Security Requirements Documents – Point 15**

- a. This section uses the words "sensitive information" and "agents" which were not previously defined. Should those words be replaced with the word "PROTECTED information" and "subcontractor" respectively?
- b. This section requires the Contractor to return or delete all PROTECTED information in its possession at the end of the contract. The Contractor has obligations to maintain records under the SACC Clauses 2030 33 (2014-09-25) Accounts and Audit, and 2030 12 (2014-09-25) Inspection and Acceptance. Can TCCA/PWGSC confirm that the Contractor may maintain PROTECTED B as required under the contract?

### **Response 29:**

#### **Amendment 002**

#### **Annex C - IT Security Requirements Documents – Point 15**

- a. The IT security document remains unchanged. The Contractor's agents include its subcontractors.
- b. The Contractor must maintain the records as specified in the terms and conditions of the Contract as stated in General Conditions 2030 33 and 2030 12 (2014-09-25) and in accordance with the security requirements of the Contract.

**Question 30:****Amendment 002****Annex C - IT Security Requirements Documents – Point 18**

This section only refers to Hard drives. Should, similar to Section 15 (previously noted), this reference instead to all storage media (eg: SSDs, DVDs, tapes, USB keys, etc)?

**Reponse 30:****Amendment 002****Annex C - IT Security Requirements Documents – Point 18**

The IT security document remains unchanged.

**Question 31:****Amendment 002****Annex C - IT Security Requirements Documents – Point 18**

Previous practice, as approved by CISD, is to internally destroy all storage media in accordance with CISD approved practices. Many of a company's devices are used for multiple Government of Canada projects and while the data may be logically separated, it may not be physically separated. Handing over storage media that was used for other GoC contract to TC is problematic. To comply with this requirement a company would likely have to purchase separate servers and other data storage equipment for TC (at a much greater cost to TCCA). Would it be acceptable to follow the practices approved by CISD in the past?

**Reponse 31:****Amendment 002****Annex C - IT Security Requirements Documents – Point 18**

When the storage media reaches its "end of life cycle" the Contractor must destroy the storage media in accordance with CISD approved practices. However, if the storage media is still functioning at the end of the Contract, the Contractor must wipe of the information before reusing the storage media using a recognized software for wiping the data.

**PART B - REVISE THE FOLLOWING:****B.1) In PART 4 , 4.2.1.2**

Section: **Stream B - Basis of Selection**

**DELETE:**

To be declared responsive, a bid must:

- a. comply with all the requirements of the bid solicitation;
- b. meet all the Stream B - mandatory technical evaluation criteria;

c. obtain the required minimum of 252 points overall for the Stream B technical evaluation criteria which are subject to point rating. The rating is performed on a scale of 336 points.

Bids not meeting (a) (b) or (c) will be declared non-responsive.

**REPLACE WITH:**

To be declared responsive, a bid must:

- a. comply with all the requirements of the bid solicitation;
- b. meet all the Stream B - mandatory technical evaluation criteria;
- c. obtain the required minimum of 258 points overall for the Stream B technical evaluation criteria which are subject to point rating. The rating is performed on a scale of 344 points.

Bids not meeting (a) (b) or (c) will be declared non-responsive.

**B.2) Annex "E" - E.1 EVALUATION GRID - STREAM A and E.2 EVALUATION GRID - STREAM B  
R4. QUALITY ASSURANCE AND QUALITY CONTROL**

**DELETE:**

**Should the Bidder not hold ISO certification relevant to this requirement, or, propose to utilize multiple facilities, where at least one (1) does not hold ISO certification relevant to this requirement, then the Bidder should provide their response as stated in R.5.1.b. In this case, only the information provided for R.5.1.b will be evaluated.**

**REPLACE WITH:**

**Should the Bidder not hold ISO certification relevant to this requirement, or, propose to utilize multiple facilities, where at least one (1) does not hold ISO certification relevant to this requirement, then the Bidder should provide their response as stated in R.4.1.b. In this case, only the information provided for R.4.1.b will be evaluated.**

**B.3) Annex "E" - E.1 EVALUATION GRID - STREAM A  
R5. ENVIRONMENTAL PRACTICES  
Section: R5.a Environmental program(s) under which the Bidder is certified**

**DELETE:** 15 Points

**REPLACE WITH:** 16 Points

**B.4) Annex "E" - E.1 EVALUATION GRID - STREAM A  
R5. ENVIRONMENTAL PRACTICES**

**DELETE:** R.5 (R.5.a OR R.5.b) TOTAL POINTS = \_\_\_\_\_/15

**REPLACE WITH:** R.5 (R.5.a OR R.5.b) TOTAL POINTS = \_\_\_\_\_/16

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008

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cw010T8518-130090

Buyer ID - Id de l'acheteur

cw010

CCC No./N° CCC - FMS No/ N° VME

**B.5) Annex "E" - E.2 EVALUATION GRID - STREAM B  
EVALUATION SUMMARY - POINT RATED CRITERIA**

**DELETE:**

POINT RATED CRITERIA	Maximum Points	SCORE ACHIEVED
R.1 Bidder Capability	100	/100
R.2 Implementation of the Work	104	/104
R.3 Business Continuity Plan	76	/76
R.4 Quality Assurance and Quality Control	40	/40
R.5 Environmental Practices	16	/16
Minimum points – <b>252</b>	336	/336

**REPLACE WITH:**

POINT RATED CRITERIA	Maximum Points	SCORE ACHIEVED
R.1 Bidder Capability	100	/100
R.2 Implementation of the Work	112	/112
R.3 Business Continuity Plan	76	/76
R.4 Quality Assurance and Quality Control	40	/40
R.5 Environmental Practices	16	/16
Minimum points – <b>258</b>	344	/344

**B.6) Annex "E" - E.2 EVALUATION GRID - STREAM B  
R.2. IMPLEMENTATION OF WORK – STREAM B**

**DELETE:** (Maximum 104 Points R.2.1 – R.2.6)

**REPLACE WITH:** (Maximum 112 Points R.2.1 – R.2.6)

**B.7) Annex "E" - E.2 EVALUATION GRID - STREAM B  
R.2. IMPLEMENTATION OF WORK – STREAM B**

**DELETE:**

Points Allocated for R.2.3: \_\_\_\_/3 multiplied by w.f. 4 = : \_\_\_\_/12

**REPLACE WITH:**

Points Allocated for R.2.3: \_\_\_\_/3 multiplied by w.f. 3 = : \_\_\_\_/9

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**B.8) Annex "E" - E.2 EVALUATION GRID - STREAM B  
R.2. IMPLEMENTATION OF WORK – STREAM B**

**DELETE:**

Points Allocated for R.2.4.1: \_\_\_\_/2 multiplied by w.f. 3 = : \_\_\_\_/6

**REPLACE WITH:**

Points Allocated for R.2.4.1: \_\_\_\_/3 multiplied by w.f. 2 = : \_\_\_\_/6

**B.9) Annex "E" - E.2 EVALUATION GRID - STREAM B  
R.2. IMPLEMENTATION OF WORK – STREAM B**

**DELETE:**

**Points Allocated for R.4.2: \_\_\_\_/12**

**REPLACE WITH:**

**Points Allocated for R.2.4: \_\_\_\_/12**

**B.10) Annex "E" - E.2 EVALUATION GRID - STREAM B  
R.2. IMPLEMENTATION OF WORK – STREAM B**

**DELETE:**

**R.2 TOTAL POINTS: \_\_\_\_/104**

**REPLACE WITH:**

**R.2 TOTAL POINTS: \_\_\_\_/112**

**ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED**