



**Préavis d'adjudication de contrat (PAC)
Advanced Contract Award Notice (ACAN)**

SEL: 01B46-14-0163

An Advance Contract Award Notice (ACAN) is a notification through the open bidding methodology of the intent to award a directed contract.

An Advance Contract Award Notice (ACAN) allows departments and agencies to post a notice, for no less than fifteen calendar days, indicating to the supplier community that it intends to award a good, service or construction contract to a pre-identified contractor. If no other supplier submits, on or before the closing date, a statement of capabilities that meets the requirements set out in the ACAN, the competitive requirements of the government's contracting policy have been met. Following notification to suppliers not successful in demonstrating that their statements of capabilities meets the requirements set out in the ACAN, the contract may then be awarded using the Treasury Board's electronic bidding authorities.

If other potential suppliers submit Statements of Capabilities during the fifteen calendar day posting period, and meet the requirements set out in the ACAN, the department or agency must proceed to a full tendering process on either the government's electronic tendering service or through traditional means, in order to award the contract.

Applicability of trade agreements and other obligations

Not applicable

Objective of the ACAN

Agriculture and Agri-Food Canada (AAFC) is responsible for the security and integrity of the Kapuskasing Farm site and must ensure that inspections are done regularly to comply with its custodian obligations.

Statement of Work

AAFC wishes to grant a mandate to a security firm for the following activities:

- Perform security checks every 2 days and notify the person in charge if irregularities are noticed.
- Upon request, the company will be asked to represent AAFC (for example: granting access) to AAFC mandated contractors or any other person or groups who were given permission to access the site.

The tasks include:

- Access the site, unlock entries, enter the property.
- Go around all the roads and inspect fences, doors and windows of all the buildings in order to detect damage and potential problems.
- Enter 3 main buildings (Building # 7, 49 and 63). Visit all the floors of buildings, inspect for damage and potential problems.
- Provide and complete the inspection book inside each visited building.
- Lock all doors and fences and leave the site.



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If necessary,

- Upon approval, provide access to visitors (open buildings, accompany people) or suppliers mandated by AAFC.
- When requested and after approval, perform or have performed minor repairs.

In the case of an emergency requiring the presence of a representative of the company occurs, the company is requested to be on site in less than an hour.

Estimated Value

The total value of the contract will be \$50,850.00 (tax included).

Time Frame

The required activities will run from the contract award date to March 31st, 2016.

Proposed Supplier

Surelock Homes
13 Brunelle Sud
Kapusksing, Ontario
P5N 2T3

SOLE SOURCE JUSTIFICATION

There are no other firms offering security surveillance services within the surrounding area.

The other firm closest to the area is 2 hours in distance which poses difficulties during emergencies.

SUPPLIERS' RIGHT TO SUBMIT A STATEMENT OF CAPABILITIES

Suppliers who consider themselves fully qualified and available to provide the services described herein, may submit a statement of capabilities in writing to the contact person identified in this Notice on or before the closing date of this Notice. The statement of capabilities must clearly demonstrate how the supplier meets the stated requirements.

Closing date for the submission of the Statement of Capabilities:

February 24, 2015 at 2:00 p.m. (Eastern Standard Time)

Inquiries and Submission of Statements of Capabilities: requests for information shall be submitted **IN WRITING** to the contracting authority:

Eastern Service Centre
Agriculture and Agri-Food Canada
2001 University, suite 671-T
Montréal QC H3A 3N2



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