

NOTICE OF PROPOSED PROCUREMENT

File No. 24062-15-195b

This requirement is for the department of: Treasury Board of Canada Secretariat

Value: < \$ 2,000,000.00 including applicable tax

Nature of Requirement: Independent Costing Review of the Government of Canada Human Resources Management Standard (MyGCHR) Implementation and On-going Costing.

Delivery Date: Treasury Board Secretariat (TBS) anticipates that these services will be required for a period of six weeks commencing from date of Contract award.

Objective of this Request for Proposal (RFP): TBS is seeking to establish a contract for an independent costing review to assess the cost estimate for the Government of Canada (GC), for the period from 2015-16 to 2018-19, for the MyGCHR initiative covering: the incremental development of remaining planned functionality, the onboarding of departments to the MyGCHR solution, and the ongoing support and maintenance of the solution.

Background: The goal of the MyGCHR initiative is move the GC to a common configuration of Oracle PeopleSoft 9.1 to support human resources management processes. This project, led by TBS, will establish the standard solution to support HR management, complete the additional functionality of the solution over the next 3 years, onboard the participating departments in waves over the next 4 years, and finally operationalize the support and maintenance of the solution as a central service by the service provider.

In its role to improve the completeness and quality of costing information used by decision makers, TBS is coordinating the independent review of the cost estimate of the MyGCHR solution. This review will require collaboration with various stakeholders within TBS and is required to provide decision makers with assurance that their direction is supported by sound data. The review will assess the following supportable attributes of the existing project cost estimate (excluding historical costs): reasonableness and completeness of assumptions; appropriateness of methodology, data, and data sources; reasonableness of project schedules; appropriateness of project risk and resulting contingencies; and completeness of costing. The assessment will result in a report of findings and a conclusion regarding the completeness, reasonableness and appropriateness of the cost estimate presented by the MyGCHR project team and will identify/quantify any missing key information and areas that require improvement.

Service Requirements: The following is an overview of the services required; additional service requirements are described in the SOW:

- a) Develop a project management plan;
- b) Review and analyze the data and cost estimate of the MyGCHR solution as developed by the MyGCHR project team and identify any key data sets required to complete the work;
- c) Obtain benchmarks or leading practices on cost estimates for similar projects and quantify gaps in the MyGCHR cost estimate where possible;
- d) Assess the quality of the cost estimate including: the reasonableness of assumptions and schedule, the appropriateness of risk determination and resulting contingency, and the appropriateness of data, data sources and methodology used in building the initial cost estimates, and the completeness of costing;
- e) Examine whether the cost estimate was developed in accordance with TB policies and leading human resources management system implementation practices;
- f) Consolidate findings into an executive summary report and presentation deck (including supporting appendices if appropriate).

The work will be conducted in either English or French; the deliverable must be delivered in English.

Consultant Categories:

Class 2 – 2.1 Business Analyst – Senior (Level 3)

Class 3 – 3.8 Financial Specialist – Senior (Level 3)

Only the following TSPS SA holders have been invited to submit a proposal:

1. ADGA Group Consultants Inc.
2. Altis Human Resources Inc.
3. BMT Fleet Technology Limited
4. Closereach Ltd., Rowanwood Consulting Inc., Bell, Browne, Molnar & Delicate Consulting Inc. in Joint Venture
5. Contract Community Inc., Nisha Technologies Inc. in Joint Venture
6. CoreTracks Inc.
7. Deloitte Inc.
8. Ernst & Young LLP
9. Groupe Alithya Inc. / Alithya Group Inc.
10. HDP Group Inc.
11. I4C Information Technology Consulting Inc.
12. IBISKA Telecom Inc.
13. IBM Canada Ltd.
14. Interis Consulting Inc.
15. IT Services Canada Inc.
16. KPMG LLP
17. Lansdowne Technologies Inc.
18. Leo-Pisces Services Group Inc.
19. Leverage Technology Resources Inc.
20. Michael Wager Consulting Inc.
21. Orbis Risk Consulting Inc.
22. Phirelight Security Solutions Inc.
23. Pricewaterhouse Coopers LLP
24. Randstad Interim Incorporated
25. S.I. Systems Ltd.
26. Solutions Moerae Inc.
27. TDV Global Inc.
28. Transpolar Technology Corporation and The Halifax Computer Consulting Group in Joint Venture
29. Turtle Technologies Inc.

Location of work to be performed: National Capital Region

Security Requirement: Secret

Security Requirements Check List (SRCL): Common PS SRCL # 19

Inquiries regarding this RFP requirement are to be submitted to the Contracting Authority listed below:

File Number: 24062-15-195b

Contracting Authority: Neil Charbonneau

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