



RETURN BIDS TO:

RETOURNER LES SOUMISSIONS Á:

**Parks Canada Agency – Central Registry  
111 Water Street East  
Cornwall, Ontario, K6H 6S3**

**Bid Fax: 877-558-2349**

**AMENDMENT No.1**

**Request for a Standing Offers  
Demande d'offres à commandes**

Canada, as represented by the Minister of the Environment for the purposes of the Parks Canada Agency hereby requests a Standing Offer on behalf of the identified users herein.

Le Canada, représenté par le ministre de l'Environnement aux fins de l'Agence Parcs Canada, autorise par la présente, une offre à commandes au nom des utilisateurs identifiés énumérés ci-après.

Comments - Commentaires

Issuing Office - Bureau de distribution

**Parks Canada Agency  
Contracting Operations  
111 Water Street East  
Cornwall, Ontario, K6H 6S3**

Title - Sujet <b>RFSO – Civil Engineering Services in various national parks, historic sites and canals in the province of Ontario</b>	
Solicitation No. - No. de l'invitation <b>5P301-15-0001</b>	Date <b>2015-02-20</b>
GETS Reference No. – No de reference de SEAG <b>PW-15-00671512</b>	
Client Reference No. – No. de référence du client	
Solicitation Closes L'invitation prend fin –  at – á <b>02:00 PM</b> on – le <b>2015-03-24</b>	Time Zone Fuseau horaire -  <b>Heure Avancée de l'Est (HNE) / Eastern Daylight Saving Time (EDT)</b>
Address Inquiries to: - Adresser toute demande de renseignements à :  <b>Michel Marleau</b> michel.marleau@pc.gc.ca	
Telephone No. - No de téléphone <b>(613) 938-5822</b>	Fax No. – No de FAX: <b>(866) 246-6893</b>
Destination of Goods, Services, and Construction: Destinations des biens, services et construction:  <b>See Herein</b>	

**TO BE COMPLETED BY THE BIDDER  
A ÊTRE COMPLETER PAR LE SOUMISSIONNAIRE**

Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur :	
Telephone No. - No de telephone: Facsimile No. - N° de télécopieur:	
Name and title of person authorized to sign on behalf of the Vendor/Firm (type or print) Nom et titre de la personne autorisée a signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
_____	_____
<b>Name</b>	<b>Title</b>
_____	_____
<b>Signature</b>	<b>Date</b>

# AMENDMENT No.1

**THE PURPOSE OF THIS AMENDMENT IS TO GIVE EFFECT TO THE FOLLOWING CHANGE;**

1 – Item SRE 3.1.4 from the Submission Requirements and Evaluation is to be deleted and replaced by:

The proponent must identify the name of the Proponent firm, key Sub-Consultant firms, key Specialists and key personnel to be assigned to this assignment, along with their licensing and/or professional affiliation(s). An example of an acceptable format for submission of the team identification information is provided in Appendix "D" attached.

1. The Consultant team must have expertise in civil engineering, licensed to provide the necessary professional engineering services to the full extent that may be required by provincial law.
2. In addition the proponent **must** have extensive expertise and relevant recent experience in planning, traditional and heritage design and construction or design-build, and in providing resident and non-resident services for civil engineering projects.
3. In addition the proponent must meet the minimum experience shown below:

#	Description	Minimum Experience
1	Project Manager	P. Eng. - Minimum 15 years of directly related experience
2	Senior Engineer	P. Eng. - Minimum 15 years of directly related experience
3	Intermediate Engineer	P. Eng. - Minimum 5 years of directly related experience
4	Junior Engineer	BSc in Engineering and EIT registration with minimum 1 year of directly related experience
5	Senior Technician	Minimum 15 years of directly related experience
6	Intermediate Technician	Minimum 5 years of directly related experience
7	Junior Technician	Minimum 1 year of directly related experience
8	Senior Environmental Scientist	P.Biol. or B. Sc. In Environmental Science with Minimum 15 years of directly related experience
9	Intermediate Environmental Scientist	P.Biol. or B. Sc. In Environmental Science with Minimum 10 years of directly related experience
10	Junior Environmental Scientist	P.Biol. or B.Sc. In Environmental Science with Minimum 5 years of directly related experience
11	Specialist in heritage masonry conservation	Specialist with minimum 10 years of directly related experience
12	Senior Landscape Architect	Member of either AALA, BCSLA, or CSLA with minimum 15 years of directly related experience
13	Intermediate Landscape Architect	Member of either AALA, BCSLA, or CSLA with minimum 5 years of directly related experience
14	Senior Architect specialist related to conservation, preservation of heritage buildings and structures	P. Arc. - Minimum 15 years of directly related experience
15	Intermediate Architect specialist related to conservation, preservation of heritage buildings and structures	P. Arc. - Minimum 5 years of directly related experience
16	Draftsman	Minimum 5 years of directly related experience
17	Junior Draftsman	Minimum 1 year of directly related experience
18	Senior Supervisor	Minimum 15 years of directly related experience
19	Intermediate Supervisor	Minimum 5 years of directly related experience
20	Junior Supervisor	Minimum 1 year of directly related experience
21	Surveyor	Minimum 5 years of directly related experience

**A Signed copy of this amendment should accompany each tender. If your tender has already been submitted please sign and fax the amendment along with any revisions to tender price, to this office before the close of Tender. Fax number 1-877-558-2349**

22	Materials Tester (Soils, Concrete, asphalt)	Technician / Technologist with minimum 5 years of directly related experience
23	Field clerk	Minimum 5 years of directly related experience
24	Labour (checker, scale person, survey assistant, etc.)	Minimum 1 year of directly related experience

2 – Appendix B – Price Proposal - is to be deleted and replaced by:

*(The new table attached to the end of this amendment)*

**ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED.**

**A Signed copy of this amendment should accompany each tender. If your tender has already been submitted please sign and fax the amendment along with any revisions to tender price, to this office before the close of Tender. Fax number 1-877-558-2349**

## **APPENDIX B**

### PRICE PROPOSAL FORM

**INSTRUCTIONS**

1. Complete price proposal form and submit in a separate sealed envelope, with the Proponent's name, Solicitation Number, and "Price Proposal Form" typed on the outside.
2. Price proposals are not to include Applicable Taxes and will be evaluated in Canadian Dollars.
3. Proponents are not to alter or add information to the form.
4. It is MANDATORY that offerors submit firm prices/rates for the period of the proposed Standing Offer for **all** items listed. **This section, when completed, will be considered as the offeror's Financial Offer.**
5. **Rates quoted must remain firm for the period of the Standing Offer.** GST/HST, if applicable, is not included and is to be shown as a separate item on any resulting invoice
6. In order to ensure that fair and competitive hourly rates are received for each of the positions listed, the following requirement must be strictly adhered to: Proponents must provide an hourly rate for each listed position. In the event that the firm consists of fewer personnel than listed, provide an hourly rate that corresponds with each position listed. The hourly rate provided must be equal to or greater than the hourly rate provided for the position listed below it. For example, if the firm does not have an Intermediate Personnel, the hourly rate provided must be equal to or greater than the hourly rate provided for the Junior Personnel. The hourly rate for any given category of personnel cannot be \$0 or nil value. Failure to insert an hourly rate for each position listed will render your proposal non-responsive.
7. There will be no extra payment made for overtime.
8. All travel must have the prior authorization of the Project Authority and are subject to government audit.
9. Fixed hourly rates for each category are to be provided in column B and are then multiplied by the weight factor in column A. Weight Factors are for evaluation purpose only, actual usage may vary.
10. Should there be an error in the extended pricing of the offeror's offer, the unit pricing shall prevail and the extended pricing shall be corrected in the evaluation. Any errors in the quantities of the offeror's offer shall be changed to reflect the quantities stated in this document. In the event that a mathematical error occurs in carrying over the totals, PCA will correct the totals to ensure the fairness of the Proposals

**PRICE PROPOSAL**

**Appendix B**

Name of Proponent: \_\_\_\_\_

Address: \_\_\_\_\_

Procurement Business Number (PBN): \_\_\_\_\_

**TABLE ONE: STANDING OFFER - YEAR ONE – Starting on Award Date**

<b>Category of Personnel Standing Offer Year One (1)</b>	<b>Weight Factor (A)</b>	<b>Fixed Hourly Rate (B)</b>	<b>Total (A X B)</b>
Project Manager	400	\$	
<b>Civil Engineering(including municipal and structural):</b>		-----	-----
Senior Engineer	200	\$	\$
Intermediate Engineer	600	\$	\$
Junior Engineer	600	\$	\$
Senior Technician	600	\$	\$
Intermediate Technician	600	\$	\$
Junior Technician	600	\$	\$
<b>Geotechnical Engineering:</b>	-----	-----	-----
Senior Engineer	50	\$	\$
Intermediate Engineer	50	\$	\$
Junior Engineer	50	\$	\$
Senior Technician	50	\$	\$
Intermediate Technician	50	\$	\$
Junior Technician	50	\$	\$
<b>Environmental</b>	-----	-----	-----
Senior Environmental Scientist	50	\$	\$
Intermediate Environmental Scientist	50	\$	\$
Junior Environmental Scientist	50	\$	\$

<b>Hydraulic Engineering:</b>	-----	-----	-----
Senior Engineer	15	\$	\$
Intermediate Engineer	15	\$	\$
Junior Engineer	15	\$	\$
Senior Technician	15	\$	\$
<b>Heritage Conservation:</b>	-----	-----	-----
Specialist in Heritage Masonry Conservation	100	\$	\$
Senior Landscape Architect	80	\$	\$
Intermediate Landscape Architect	80	\$	\$
<b>Drafting:</b>			
Draftsman	300	\$	\$
Junior Draftsman	300	\$	\$
<b>Architecture, conservation of Heritage Buildings:</b>			
Senior Architect	100	\$	\$
Intermediate Architect	300	\$	\$
<b>Field Personnel:</b>	-----	-----	-----
Senior Supervisor	200	\$	\$
Intermediate Supervisor	200	\$	\$
Junior Supervisor	200	\$	\$
Surveyor (includes equipment and vehicle)	300	\$	\$
Materials Tester	50	\$	\$
Field Clerk	25	\$	\$
Labour	25	\$	\$
<b>(a) Total for Evaluation – Year One (1) of Standing Offer</b>			\$

**TABLE TWO: STANDING OFFER - YEAR TWO – Starting on Award Date**

<b>Category of Personnel Standing Offer Year Two (2)</b>	<b>Weight Factor (A)</b>	<b>Fixed Hourly Rate (B)</b>	<b>Total (A X B)</b>
Project Manager	400	\$	
<b>Civil Engineering(including municipal and structural):</b>	-----	-----	-----
Senior Engineer	200	\$	\$
Intermediate Engineer	600	\$	\$
Junior Engineer	600	\$	\$
Senior Technician	600	\$	\$
Intermediate Technician	600	\$	\$
Junior Technician	600	\$	\$
<b>Geotechnical Engineering:</b>	-----	-----	-----
Senior Engineer	50	\$	\$
Intermediate Engineer	50	\$	\$
Junior Engineer	50	\$	\$
Senior Technician	50	\$	\$
Intermediate Technician	50	\$	\$
Junior Technician	50	\$	\$
<b>Environmental</b>	-----	-----	-----
Senior Environmental Scientist	50	\$	\$
Intermediate Environmental Scientist	50	\$	\$
Junior Environmental Scientist	50	\$	\$
<b>Hydraulic Engineering:</b>		-----	-----
Senior Engineer	15	\$	\$
Intermediate Engineer	15	\$	\$
Junior Engineer	15	\$	\$
Senior Technician	15	\$	\$



<b>Heritage Conservation:</b>		-----	-----
Specialist in Heritage Masonry Conservation	100	\$	\$
Senior Landscape Architect	80	\$	\$
Intermediate Landscape Architect	80	\$	\$
<b>Drafting:</b>			
Draftsman	300	\$	\$
Junior Draftsman	300	\$	\$
<b>Architecture, conservation of Heritage Buildings:</b>			
Senior Architect	100	\$	\$
Intermediate Architect	300	\$	\$
<b>Field Personnel:</b>		-----	-----
Senior Supervisor	200	\$	\$
Intermediate Supervisor	200	\$	\$
Junior Supervisor	200	\$	\$
Surveyor (includes equipment and vehicle)	300	\$	\$
Materials Tester	50	\$	\$
Field Clerk	25	\$	\$
Labour	25	\$	\$
<b>(b) Total for Evaluation – Year Two (2) of Standing Offer</b>			\$

**TABLE THREE: STANDING OFFER - OPTION YEAR ONE**

<b>Category of Personnel Standing Offer Year Three (3)</b>	<b>Weight Factor (A)</b>	<b>Fixed Hourly Rate (B)</b>	<b>Total (A X B)</b>
Project Manager	400	\$	
<b>Civil Engineering(including municipal and structural):</b>	-----	-----	-----
Senior Engineer	200	\$	\$
Intermediate Engineer	600	\$	\$
Junior Engineer	600	\$	\$
Senior Technician	600	\$	\$
Intermediate Technician	600	\$	\$
Junior Technician	600	\$	\$
<b>Geotechnical Engineering:</b>	-----	-----	-----
Senior Engineer	50	\$	\$
Intermediate Engineer	50	\$	\$
Junior Engineer	50	\$	\$
Senior Technician	50	\$	\$
Intermediate Technician	50	\$	\$
Junior Technician	50	\$	\$
<b>Environmental</b>	-----	-----	-----
Senior Environmental Scientist	50	\$	\$
Intermediate Environmental Scientist	50	\$	\$
Junior Environmental Scientist	50	\$	\$
<b>Hydraulic Engineering:</b>		-----	-----
Senior Engineer	15	\$	\$
Intermediate Engineer	15	\$	\$
Junior Engineer	15	\$	\$
Senior Technician	15	\$	\$

<b>Heritage Conservation:</b>		-----	-----
Specialist in Heritage Masonry Conservation	100	\$	\$
Senior Landscape Architect	80	\$	\$
Intermediate Landscape Architect	80	\$	\$
<b>Drafting:</b>			
Draftsman	300	\$	\$
Junior Draftsman	300	\$	\$
<b>Architecture, conservation of Heritage Buildings:</b>			
Senior Architect	100	\$	\$
Intermediate Architect	300	\$	\$
<b>Field Personnel:</b>		-----	-----
Senior Supervisor	200	\$	\$
Intermediate Supervisor	200	\$	\$
Junior Supervisor	200	\$	\$
Surveyor (includes equipment and vehicle)	300	\$	\$
Materials Tester	50	\$	\$
Field Clerk	25	\$	\$
Labour	25	\$	\$
<b>(c) Total for Evaluation – Option Year one of Standing Offer</b>			\$

**TABLE FOUR: STANDING OFFER – OPTION YEAR TWO**

<b>Category of Personnel Standing Offer Option Year</b>	<b>Weight Factor (A)</b>	<b>Fixed Hourly Rate (B)</b>	<b>Total (A X B)</b>
Project Manager	400	\$	
<b>Civil Engineering(including municipal and structural):</b>	-----	-----	-----
Senior Engineer	200	\$	\$
Intermediate Engineer	600	\$	\$
Junior Engineer	600	\$	\$
Senior Technician	600	\$	\$
Intermediate Technician	600	\$	\$
Junior Technician	600	\$	\$
<b>Geotechnical Engineering:</b>	-----	-----	-----
Senior Engineer	50	\$	\$
Intermediate Engineer	50	\$	\$
Junior Engineer	50	\$	\$
Senior Technician	50	\$	\$
Intermediate Technician	50	\$	\$
Junior Technician	50	\$	\$
<b>Environmental</b>	-----	-----	-----
Senior Environmental Scientist	50	\$	\$
Intermediate Environmental Scientist	50	\$	\$
Junior Environmental Scientist	50	\$	\$
<b>Hydraulic Engineering:</b>		-----	-----
Senior Engineer	15	\$	\$
Intermediate Engineer	15	\$	\$
Junior Engineer	15	\$	\$
Senior Technician	15	\$	\$

<b>Heritage Conservation:</b>		-----	-----
Specialist in Heritage Masonry Conservation	100	\$	\$
Senior Landscape Architect	80	\$	\$
Intermediate Landscape Architect	80	\$	\$
<b>Drafting:</b>			
Draftsman	300	\$	\$
Junior Draftsman	300	\$	\$
<b>Architecture, conservation of Heritage Buildings:</b>			
Senior Architect	100	\$	\$
Intermediate Architect	300	\$	\$
<b>Field Personnel:</b>		-----	-----
Senior Supervisor	200	\$	\$
Intermediate Supervisor	200	\$	\$
Junior Supervisor	200	\$	\$
Surveyor (includes equipment and vehicle)	300	\$	\$
Materials Tester	50	\$	\$
Field Clerk	25	\$	\$
Labour	25	\$	\$
<b>(d) Total for Evaluation – Option Year Two of Standing Offer</b>			\$

**TABLE FIVE: STANDING OFFER – OPTION YEAR THREE**

<b>Category of Personnel Standing Offer Option Year</b>	<b>Weight Factor (A)</b>	<b>Fixed Hourly Rate (B)</b>	<b>Total (A X B)</b>
Project Manager	400	\$	
<b>Civil Engineering(including municipal and structural):</b>	-----	-----	-----
Senior Engineer	200	\$	\$
Intermediate Engineer	600	\$	\$
Junior Engineer	600	\$	\$
Senior Technician	600	\$	\$
Intermediate Technician	600	\$	\$
Junior Technician	600	\$	\$
<b>Geotechnical Engineering:</b>	-----	-----	-----
Senior Engineer	50	\$	\$
Intermediate Engineer	50	\$	\$
Junior Engineer	50	\$	\$
Senior Technician	50	\$	\$
Intermediate Technician	50	\$	\$
Junior Technician	50	\$	\$
<b>Environmental</b>	-----	-----	-----
Senior Environmental Scientist	50	\$	\$
Intermediate Environmental Scientist	50	\$	\$
Junior Environmental Scientist	50	\$	\$
<b>Hydraulic Engineering:</b>		-----	-----
Senior Engineer	15	\$	\$
Intermediate Engineer	15	\$	\$
Junior Engineer	15	\$	\$
Senior Technician	15	\$	\$

<b>Heritage Conservation:</b>		-----	-----
Specialist in Heritage Masonry Conservation	100	\$	\$
Senior Landscape Architect	80	\$	\$
Intermediate Landscape Architect	80	\$	\$
<b>Drafting:</b>			
Draftsman	300	\$	\$
Junior Draftsman	300	\$	\$
<b>Architecture, conservation of Heritage Buildings:</b>			
Senior Architect	100	\$	\$
Intermediate Architect	300	\$	\$
<b>Field Personnel:</b>		-----	-----
Senior Supervisor	200	\$	\$
Intermediate Supervisor	200	\$	\$
Junior Supervisor	200	\$	\$
Surveyor (includes equipment and vehicle)	300	\$	\$
Materials Tester	50	\$	\$
Field Clerk	25	\$	\$
Labour	25	\$	\$
<b>(e) Total for Evaluation – Option Year Three of Standing Offer</b>			\$

**Total :**

**Year 1 (a) + Year 2 (b) + Option Year one (c) + Option Year two (d) + Option Year three (e) =**

**\$ \_\_\_\_\_**

**SIGNATURE OF CONSULTANT OR JOINT VENTURE CONSULTANTS**

The Consultant agrees to provide services, as required for each call up, in accordance with the time based rates quoted above. Time based rates do not apply to sub-consultants services engaged by the Architect acting as Prime Consultant. Rates charged for sub-consultants shall not exceed rates for the parallel functional activities identified above.

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**END OF PRICE PROPOSAL FORM**