

**RETURN BIDS TO:
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**Public Works Government Services Canada- Bid
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189 Prince William Street
Room 405
Saint John
New Brunswick
E2L 2B9

**SOLICITATION AMENDMENT
MODIFICATION DE L'INVITATION**

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

Comments - Commentaires

Vendor/Firm Name and Address
**Raison sociale et adresse du
fournisseur/de l'entrepreneur**

Issuing Office - Bureau de distribution
**Public Works Government Services Canada- Bid
Receiving / Réception des soumissions**
189 Prince William Street
Room 405
Saint John
New Bruns
E2L 2B9

Title - Sujet VAC Occupational Therapists	
Solicitation No. - N° de l'invitation 51019-145040/A	Amendment No. - N° modif. 006
Client Reference No. - N° de référence du client 51019-145040	Date 2015-02-24
GETS Reference No. - N° de référence de SEAG PW-\$PWB-020-3551	
File No. - N° de dossier PWB-4-37104 (020)	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2015-03-04	Time Zone Fuseau horaire Atlantic Standard Time AST
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Donovan, Janine PWB	Buyer Id - Id de l'acheteur pwb020
Telephone No. - N° de téléphone (506) 636-5347 ()	FAX No. - N° de FAX (506) 636-4376
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction:	

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

Solicitation No. - N° de l'invitation

51019-145040/A

Amd. No. - N° de la modif.

006

Buyer ID - Id de l'acheteur

pwb020

Client Ref. No. - N° de réf. du client

51019-145040

File No. - N° du dossier

PWB-4-37104

CCC No./N° CCC - FMS No/ N° VME

This Solicitation Amendment No. 6 is raised to include the following Addendum No. 6.

The following addendum to the Request for Proposal Document is effective immediately. This addendum shall form part of the Contract Documents.

All other terms and conditions remain the same.

Addendum No. 6

Solicitation No. - N° de l'invitation

51019-145040/A

Client Ref. No. - N° de réf. du client

51019-145040

Amd. No. - N° de la modif.

006

File No. - N° du dossier

PWB-4-37104

Buyer ID - Id de l'acheteur

pwb020

CCC No./N° CCC - FMS No./N° VME

1. QUESTIONS AND ANSWERS

Question 32

With respect to Point Rated 2 in Annex C – Evaluation Criteria:

Please confirm that experience obtained by a Field OT (with VAC) providing specifically in-home physical rehabilitation services and treatment to Veterans does qualify as obtaining the requested experience as it is a formal rehabilitation program.

Answer 32

Yes this does qualify.

Question 33

With respect to Point Rated 3 in Annex C – Evaluation Criteria 3:

Please confirm that experience obtained by a Field OT (with VAC) providing specifically in-home mental health assessment and treatment to Veterans does qualify as obtaining the requested experience as it is a formal mental health program.

Answer 33

Yes this does qualify.

Question 34

For the Quebec City, Valcartier, and Bagotville location, where is the primary office for the “Bilingual” and “French only” requirements?

Answer 34

The primary office for the “Bilingual” requirement is the Quebec City office.

The primary office for the “French only” requirement is the Valcartier office.

Question 35

What is the estimated number of days per week in the Quebec City office for the “Bilingual” and “French only” requirements?

Answer 35

It is estimated that the “Bilingual” requirement will be 4 days per week.

It is estimated that the “French only” requirement will be required to travel to the Quebec City office on an as and when required basis.

Question 36

What is the estimated number of days per week in the Valcartier office for the “Bilingual” and “French only” requirements?

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Answer 36

It is estimated that the "Bilingual" requirement will be required to travel to the Valcartier office on an as and when required basis.

It is estimated that the "French only" requirement will be 3 days per week.

Question 37

Will the contractor be able to claim travel costs associated with traveling to the Valcartier office for the "Bilingual" and "French only" requirements?

Answer 37

VAC will not pay for travel and living expenses associated with traveling to the Valcartier or Quebec City offices for either requirement.

Question 38

Please provide the rationale for removing the mandatory criteria 4?

Answer 38

After further consideration, VAC has determined that including:

"experience as a Registered OT with at least 6 months experience in providing OT treatment or services to adults a mental health setting; or, supervising or teaching the practice of OT treatment of adults with mental health conditions"

in the mandatory criteria creates a situation where we are overstating the minimum essential requirements to perform the work and restricting the opportunity to otherwise well qualified Bidders. Therefore, we are removing this particular criterion. However, please note that mental health program experience is considered in the point rated criteria and as per the basis of selection some preference is being given to bidders with this experience.

Question 39

With respect to VAC clients of the Quebec City and London offices, do these offices offer Occupational Therapy services to adults as part of the client's psychiatric / mental health programs?

Answer 39

Yes, Occupational Therapists would be directly involved with these cases, if the Veteran is enrolled in, or receiving mental health treatment as part of a mental health program. The amount of time spent will depend on the number of Veterans who fall into this category.

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2. **Clarification about replacement of primary resources:**

In the past, VAC has had difficulty maintaining service standards when the Contractor's primary resource(s) were absent from the office for a short period of time (due to sickness, vacations, etc.). This required the Contractor to provide another resource, to which Canada was required to review this resource's C.V., obtain security requirements, and issue a contract administrative amendment.

VAC is now requiring that all Contractor's provide qualified back-up / replacement resources during the solicitation process. These resources will be used to cover the primary resource for a short period of time (as mentioned above).

VAC recognizes that due to the nature of the work, that primary resource(s) may have to be replaced on a permanent basis. When this happens, the Contractor has two options:

1 – Propose that their back-up/replacement resource fulfills the role as the primary resource. To do so, the Contractor will have to further demonstrate that this resource has a point rated score that is similar as the original primary resource (similar is defined as achieving a score that is equal to or greater than 80% of the original primary resource's score or exceeds the original primary resource's score). Also, the Contractor will have to provide a new back-up / replacement resource that meets the mandatory and security requirements.

2 – Use their back-up/replacement resource to fulfill the role of the primary resource on a short term basis. During this time, the Contractor will be given a period of time to find a new primary resource that meets the mandatory evaluation criteria and the security requirements. This new resource will also have to achieve a similar point rated score as the original primary resource (similar is defined as achieving a score that is equal to or greater than 80% of the original primary resource's score or exceeds the original primary resource's score).