

**RETURN BIDS TO:**  
**RETOURNER LES SOUMISSIONS À:**  
Bid Receiving - PWGSC / Réception des soumissions  
- TPSGC  
11 Laurier St. / 11, rue Laurier  
Place du Portage, Phase III  
Core 0B2 / Noyau 0B2  
Gatineau, Québec K1A 0S5  
Bid Fax: (819) 997-9776

**Revision to a Request for a Standing Offer**  
**Révision à une demande d'offre à commandes**  
National Master Standing Offer (NMSO)  
Offre à commandes principale et nationale (OCPN)

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Offer remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'offre demeurent les mêmes.

**Comments - Commentaires**

**Vendor/Firm Name and Address**  
**Raison sociale et adresse du fournisseur/de l'entrepreneur**

**Issuing Office - Bureau de distribution**  
Business Management and Consulting Services  
Division / Division des services de gestion des affaires  
et de consultation  
11 Laurier St. / 11, rue Laurier  
10C1, Place du Portage  
Gatineau, Québec K1A 0S5

<b>Title - Sujet</b> Alternative Dispute Resolution	
<b>Solicitation No. - N° de l'invitation</b> E60ZG-090005/E	<b>Date</b> 2015-02-25
<b>Client Reference No. - N° de référence du client</b> E60ZG-090005	<b>Amendment No. - N° modif.</b> 003
<b>File No. - N° de dossier</b> 409zg.E60ZG-090005	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$\$ZG-409-28389	
<b>Date of Original Request for Standing Offer</b> Date de la demande de l'offre à commandes originale	
2015-01-28	
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> <b>on - le 2015-03-11</b>	
<b>Time Zone</b> Fuseau horaire Eastern Daylight Saving Time EDT	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Christine Habash	<b>Buyer Id - Id de l'acheteur</b> 409zg
<b>Telephone No. - N° de téléphone</b> (819) 956-7852 ( )	<b>FAX No. - N° de FAX</b> (819) 956-2675
<b>Delivery Required - Livraison exigée</b>	
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b>	
<b>Security - Sécurité</b> This revision does not change the security requirements of the Offer. Cette révision ne change pas les besoins en matière de sécurité de la présente offre.	

**Instructions: See Herein**

**Instructions: Voir aux présentes**

<b>Acknowledgement copy required</b>	<b>Yes - Oui</b>	<b>No - Non</b>
<b>Accusé de réception requis</b>	<input type="checkbox"/>	<input type="checkbox"/>
<b>The Offeror hereby acknowledges this revision to its Offer.</b> <b>Le proposant constate, par la présente, cette révision à son offre.</b>		
<b>Signature</b>	<b>Date</b>	
Name and title of person authorized to sign on behalf of offeror. (type or print) Nom et titre de la personne autorisée à signer au nom du proposant. (taper ou écrire en caractères d'imprimerie)		
<b>For the Minister - Pour le Ministre</b>		

Solicitation No. - N° de l'invitation

E60ZG-090005/E

Amd. No. - N° de la modif.

003

Buyer ID - Id de l'acheteur

409zg

Client Ref. No. - N° de réf. du client

E60ZG-090005

File No. - N° du dossier

409zgE60ZG-090005

CCC No./N° CCC - FMS No/ N° VME

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**The amendment # 003 is issued to correct the omission in amendment # 002, namely PDF document was not attached.**

## **QUESTIONS AND ANSWERS**

**Q1.** Is PWGSC able to define specifically the difference between Commercial and Business matters related to facilitated discussion / mediation? If an offeror has expertise in only business matters (workplace) and not commercial (business to business), would that deem them to be non-compliant or could an offeror bid on business only?

**A1.** The Statement of Work, Stream 4, Part 1, defines conflicts of Commercial or Business nature as mediation services related to business or contract disputes between Government and Industry. Workplace conflicts are not part of Stream 4, Part 1. Resources must show expertise in the Commercial / Business area to be considered responsive.

**Q2.** Is PWGSC able to share any anticipated volume (estimates only) within both commercial and business matters by region?

**A2.** Yes. The estimated volume, across Canada, on annual base is \$ 240,000.00. Breakdown by regions is not available.

**Q3.** 1.1.1 Mandatory Technical Criteria – for MT2, what information does PWGSC require to be outlined for the 7 additional projects since the solicitation is only requiring that three (3) of the projects submitted require the detailed information listed in MT2?

**A3.** Information required by PWGSC:  
Names of the client organization and Project Authority;  
Brief description of the Scope and Objective of the project to clearly show relevancy of the project;  
Start and end dates of the project (month / year to month / year).

**Q4.** 5.1 Basis of Payment – Can the PWGSC specify in which scenarios, or clarify when the Contractor must invoice the other half of the costs to the other participant in the facilitated discussion / mediation? Does this apply to all call ups or only select ones?

**A4.** In every scenarios and all call ups for facilitated discussion / mediation services, the Contractor must invoice the costs equally to both participants.

**Q5.** Would PWGSC be willing to share the questions and answers from the initial Standing Offer (E60ZG-090005)?

**A5.** Yes, please refer to PWGSC Buy and Sell website at <https://buyandsell.gc.ca>, choose Services and do a search using E60ZG-090005/D and /E. The Questions and Answers for the previous and current Requests for Standing Offers are included in the amendments of these two resulting Tender Notices.

**Q6.** Would the median price from the initial Standing Offer (E60ZG-090005) be used in any capacity for this evaluation or would it be a combined median with the current solicitation for financial evaluation?

**A6.** No. Offerors must complete the pricing schedule for all resources. For this solicitation E60ZG-090005/E, the median will be calculated based on the financial proposals of all technically responsive offers.

**Q7.** If the majority of proposed resources only have Reliability Status, for APPENDIX 1 to ANNEX A, can an offeror indicate Reliability Status and have the resource updated pending additional screening at a later date? Are there any proportionate estimates of call up volume by security level?

**A7.** Yes, the offer can state the level of security the resources currently have and update their security later as required. However, we advise all offerors to apply for security upgrades as soon as possible. The process can be long and the resources are unable to work while their clearances are pending.

There are no proportionate estimates of call up volumes by security levels available.

**Q8.** If we could have the following (*in Word version*), that would be most appreciated:

ATTACHMENT 1 to PART 3	Pricing Schedule
ATTACHMENT 1 TO PART 5	Integrity Provisions
Appendix 1 to Annex A	Corporate Profile
Annex B	Basis of Payment

**A8.** Upon e-mail request, we can provide you with the following in Word version:

Attachment 1 to Part 3	Pricing Schedule	Table only
Attachment 1 to Part 5	Integrity Provisions	Complete Attachment document
Appendix 1 to Annex A	Corporate Profile	Complete document
Annex B	Basis of Payment	Tables only

The attachments and the Annex in Word version are provided to facilitate the insertion of the information requested. Other than the requested information, the Offeror is not allowed to make any change to the attachment texts as it may render his offer non responsive.