



Procurement and Contracting Services
30 Victoria Street
Gatineau, Quebec K1A 0M6

AMENDMENT TO REQUEST FOR STANDING OFFER

The Request for Standing Offer is hereby amended; unless otherwise indicated, all other terms and conditions of the Request for Standing Offer remain the same.

RFP Amendment No. 1	RFSO Amendment Date: February 25, 2015
Office of the Chief Electoral Officer File No. ECADB-RFSO-14-0957	
Title: Temporary Help Services for an Electoral Event	
Request for Standing Offer Closing Date: March 5, 2015, 2:00 p.m. (Gatineau time)	
ENQUIRIES – address enquiries to the Contracting Authority: Office of the Chief Electoral Officer of Canada Procurement and Contracting Services 30 Victoria Street Gatineau, Quebec K1A 0M6 proposition-proposal@elections.ca	
Attention: Annie de Bellefeuille	Tel No. 819-939-1490

Part 1. Interpretation

- 1.1** Elections Canada hereby amends in accordance with this amendment the Request for Standing Offer (RFSO) for Temporary Help Services for an Electoral Event bearing number ECADB-RFSO-14-0957 and dated February 18, 2015 (the "RFSO"). This amendment hereby forms part of the RFSO.
- 1.2** Unless defined herein or unless the context otherwise requires, all of the words and phrases defined in the RFSO and used in this amendment shall have the same meanings assigned to them in the RFSO.

Part 2. Amendments

2.1 Amendment to Article 5 – Basis of Payment- of Annex A - Resulting Contract Clauses to the RFSO

The Request for Standing Offer is hereby amended by deleting sub-section 5.02.02 and sub-section 5.02.03 and replacing it by the following:

- 5.02.02 The rate for overtime in Quebec will be calculated for hours worked and approved over 40 hours per week, based on a week commencing on Monday:

Firm All-Inclusive Hourly Rate Per Resource x 1.5 = hourly overtime rate

- 5.02.03 The rate for overtime in Ontario will be calculated for hours worked and approved over 44 hours per week, based on a week commencing on Monday:

Firm All-Inclusive Hourly Rate Per Resource x 1.5 = hourly overtime rate

Part 3. Questions and Answers

The following question(s) have been asked in response to the RFSO and Elections Canada hereby answers as follows:

3.1 Question No. 1

Question: M1 asks for "two client references that have each entered into a contract, standing offer or supply arrangement with the Offeror for THS of a value of at least \$400,000 annually". The THS maximum is \$400,000 or 48 weeks, whichever comes first. Is Elections Canada asking for Bidders to demonstrate that they have entered into

contracts (plural) with one client and invoiced for \$400,000 or more annually under the streams and categories identified?

Answer: No, Elections Canada is not asking for a demonstration of multiple contracts with one client. M1 requires two client references that have each entered into a contract or standing offer or supply arrangement with the Offeror for THS of a value of at least \$400,000 annually.