



RETURN BIDS TO:

RETOURNER LES SOUMISSIONS Á:

**Parks Canada Agency – Central Registry  
111 Water Street East  
Cornwall, Ontario, K6H 6S3**

**Bid Fax: 877-558-2349**

**AMENDMENT No.1**

**Request for a Standing Offers  
Demande d’offres à commandes**

Canada, as represented by the Minister of the Environment for the purposes of the Parks Canada Agency hereby requests a Standing Offer on behalf of the identified users herein.

Le Canada, représenté par le ministre de l’Environnement aux fins de l’Agence Parcs Canada, autorise par la présente, une offre à commandes au nom des utilisateurs identifiés énumérés ci-après.

Comments - Commentaires

Issuing Office - Bureau de distribution

**Parks Canada Agency  
Contracting Operations  
111 Water Street East  
Cornwall, Ontario, K6H 6S3**

Title - Sujet <b>RFSO – Landscape Architecture – National Parks and Historic Sites in the province of Manitoba and Saskatchewan.</b>	
Solicitation No. - No. de l’invitation <b>5P301-15-0006</b>	Date <b>2015-02-26</b>
GETS Reference No. – No de reference de SEAG <b>PW-15-00672906</b>	
Client Reference No. – No. de référence du client	
Solicitation Closes L’invitation prend fin –  at – á <b>02:00 PM</b> on – le <b>2015-04-02</b>	Time Zone Fuseau horaire -  <b>Eastern Daylight Saving Time (EDT) / Heure Avancée de l’Est (HAE)</b>
Address Inquiries to: - Adresser toute demande de renseignements à :  <b>Michel Marleau</b> michel.marleau@pc.gc.ca	
Telephone No. - No de téléphone <b>(613) 938-5822</b>	Fax No. – No de FAX: <b>(866) 246-6893</b>
Destination of Goods, Services, and Construction: Destinations des biens, services et construction:  <b>See Herein</b>	

**TO BE COMPLETED BY THE BIDDER  
A ÊTRE COMPLETER PAR LE SOUMISSIONNAIRE**

Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l’entrepreneur :	
Telephone No. - No de telephone: Facsimile No. - N° de télécopieur:	
Name and title of person authorized to sign on behalf of the Vendor/Firm (type or print) Nom et titre de la personne autorisée a signer au nom du fournisseur/ de l’entrepreneur (taper ou écrire en caractères d’imprimerie)	
_____	_____
<b>Name</b>	<b>Title</b>
_____	_____
<b>Signature</b>	<b>Date</b>

# AMENDMENT No.1

**THE PURPOSE OF THIS AMENDMENT IS TO GIVE EFFECT TO THE FOLLOWING CHANGE;**

1 – Item RS 3.1.1.2 from the Required Services is to be deleted and replaced by:

- .2 Landscape Architecture:
- Planning
  - Surveying
  - Technical investigations
  - Inspections, testing and analysis
  - Geotechnical Investigation
  - Environmental assessment and monitoring
  - Archeology

2 – Item RS 3.4.10 from the Required Services is to be deleted and replaced by:

Value Landscape Architecture / Analysis

- .1 In the Traditional Design phase of work the Consultants shall:
- .1 Conduct studies that provide a well-balanced emphasis on total determination of investment value that not only reduce capital and operating costs, but also provide a better overall product.
  - .2 Provide the best alternatives in terms of a value added quality performance, operating costs, environmental issues, etc.
  - .3 Provide these alternatives in addition to the three (3) alternative solutions to be presented for review at the Schematic Design stage of work required in the Standing Offer.
  - .4 Conduct Value Landscape Architecture / Analysis studies during the early design stage to allow sufficient time for adoption of recommended alternatives without having any adverse effect on Project schedule.
  - .5 Conduct Value Landscape Architecture and Analysis studies using the following or similar acceptable methodology:
    - .a Approach issues in terms of OUTPUTS, rather than INPUTS, i.e., what is to be achieved rather than what needs to be done.
    - .b Create new ideas through brainstorming at the integrated design sessions with PCA staff, Consultant members including Sub / Specialist Consultants, industry specialists and Contractors.
    - .c Evaluate ideas and obtain consensus with all concerned on a short list of preferred value-added alternatives.
    - .d Estimate Life-Cycle costs of suggested alternatives.
    - .e Rate each idea against advantages and disadvantages.
    - .f Prepare with Clients and other interested parties, a Risk Assessment list of consequences if individual ideas are adopted or rejected.
    - .g Develop ideas into practical alternative concepts which suit current conditions.
    - .h Prepare final report of recommendations to the Departmental representative for consideration and approval.
  - .6 Incorporate approved ideas into design and construction documents in a timely fashion.
  - .7 Monitor and report on implementation during construction stage of work.
- .2 In the preparation of the statement of work of the RFP for a Design-Build project the Consultants shall:
- .1 Conduct studies that provide a well-balanced emphasis on total determination of investment value that not only reduce capital and operating costs, but also provide a better overall product.

**A Signed copy of this amendment should accompany each tender. If your tender has already been submitted please sign and fax the amendment along with any revisions to tender price, to this office before the close of Tender. Fax number 1-877-558-2349**

- .2 Provide the best alternatives in terms of a value added quality performance, operating costs, environmental issues, etc.
- .3 Provide these alternatives in addition to the three (3) alternative solutions to be presented for review at the Schematic Design stage of work required in the Standing Offer.
- .4 Conduct Value Landscape Architecture / Analysis studies during the early design stage to allow sufficient time for adoption of recommended alternatives without having any adverse effect on Project schedule.
- .5 Conduct Value Landscape Architecture and Analysis studies using the following or similar acceptable methodology:
  - .a Approach issues in terms of OUTPUTS, rather than INPUTS, i.e., what is to be achieved rather than what needs to be done.
  - .b Create new ideas through brainstorming at the integrated design sessions with PCA staff, Consultant members including Sub / Specialist Consultants, industry specialists and Contractors.
  - .c Evaluate ideas and obtain consensus with all concerned on a short list of preferred value-added alternatives.
  - .d Estimate Life-Cycle costs of suggested alternatives.
  - .e Rate each idea against advantages and disadvantages.
  - .f Prepare with PCA, a Risk Assessment list of consequences if individual ideas are adopted or rejected.
  - .g Develop ideas into practical alternative concepts which suit current conditions.
  - .h Prepare final report of recommendations to the Departmental representative for consideration and approval.
- .6 Incorporate approved ideas into Design-build documents in a timely fashion.
- .7 Monitor and report on implementation during construction stage of work.

**3 – Item SRE 3.1.4 from the Submission Requirements and Evaluation is to be deleted and replaced by:**

The proponent must identify the name of the Proponent firm, key Sub-Consultant firms, key Specialists and key personnel to be assigned to this assignment, along with their licensing and/or professional affiliation(s). An example of an acceptable format for submission of the team identification information is provided in Appendix "D" attached.

1. The Consultant team must have expertise in landscape architecture, licensed to provide the necessary professional architecture services to the full extent that may be required by provincial law.
2. In addition the proponent must have extensive expertise and relevant recent experience in planning, traditional design and construction or design-build, and in providing resident and non-resident services for landscape architecture projects.
3. In addition the proponent must meet the minimum experience shown below:

#	Description	Minimum Experience
1	Project Manager	P. Arch or P. Eng. with a minimum. of 15 years of directly related experience
2	Senior Landscape Architect	P. Land Arch with a minimum of 15 years of directly related experience
3	Intermediate Landscape Architect	P. Land Arch with a minimum of 10 years of directly related experience
4	Architect	P. Arch with a minimum of 10 years of directly related experience
5	Senior Environmental Scientist	P. Biologist or Bachelor of Science in Environmental Science with a minimum of 10 years of directly related experience
6	Senior Civil Engineer	P. Eng. With a minimum of 8 years of directly related experience
7	Senior Geotechnical Engineer	P. Eng. With a minimum of 8 years of directly related experience

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8	Senior Archaeologist	Bachelor of Archaeology with 8 years of directly related experience
9	Drafting – Auto Cad Technologist	Technologist with a minimum of 5 years of directly related experience
10	Surveyor	Minimum of 5 years of directly related experience

4 – Appendix B – Price Proposal - is to be deleted and replaced by:

*(The new table attached to the end of this amendment)*

**ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED.**

**A Signed copy of this amendment should accompany each tender. If your tender has already been submitted please sign and fax the amendment along with any revisions to tender price, to this office before the close of Tender. Fax number 1-877-558-2349**

## **APPENDIX B**

### **PRICE PROPOSAL FORM**

**INSTRUCTIONS**

1. Complete price proposal form and submit in a separate sealed envelope, with the Proponent's name, Solicitation Number, and "Price Proposal Form" typed on the outside.
2. Price proposals are not to include Applicable Taxes and will be evaluated in Canadian Dollars.
3. Proponents are not to alter or add information to the form.
4. It is MANDATORY that offerors submit firm prices/rates for the period of the proposed Standing Offer for **all** items listed. **This section, when completed, will be considered as the offeror's Financial Offer.**
5. **Rates quoted must remain firm for the period of the Standing Offer.** GST/HST, if applicable, is not included and is to be shown as a separate item on any resulting invoice
6. In order to ensure that fair and competitive hourly rates are received for each of the positions listed, the following requirement must be strictly adhered to: Proponents must provide an hourly rate for each listed position. In the event that the firm consists of fewer personnel than listed, provide an hourly rate that corresponds with each position listed. The hourly rate provided must be equal to or greater than the hourly rate provided for the position listed below it. For example, if the firm does not have an Intermediate Personnel, the hourly rate provided must be equal to or greater than the hourly rate provided for the Junior Personnel. The hourly rate for any given category of personnel cannot be \$0 or nil value. Failure to insert an hourly rate for each position listed will render your proposal non-responsive.
7. There will be no extra payment made for overtime.
8. All travel must have the prior authorization of the Project Authority and are subject to government audit.
9. Fixed hourly rates for each category are to be provided in column B and are then multiplied by the weight factor in column A. Weight Factors are for evaluation purpose only, actual usage may vary.
10. Should there be an error in the extended pricing of the offeror's offer, the unit pricing shall prevail and the extended pricing shall be corrected in the evaluation. Any errors in the quantities of the offeror's offer shall be changed to reflect the quantities stated in this document. In the event that a mathematical error occurs in carrying over the totals, PCA will correct the totals to ensure the fairness of the Proposals

**PRICE PROPOSAL**

**Appendix “B”**

Name of Proponent: \_\_\_\_\_

Address: \_\_\_\_\_  
 \_\_\_\_\_

Procurement Business Number (PBN): \_\_\_\_\_

**TABLE ONE: STANDING OFFER - YEAR ONE – Starting on Award Date**

<b>Category of Personnel Standing Offer Year One (1)</b>	<b>Weight Factor (A)</b>	<b>Fixed Hourly Rate (B)</b>	<b>Total (A X B)</b>
Project Manager	200	\$	\$
<b>Landscape Architecture:</b>	-----	-----	-----
Senior Landscape Architect	200	\$	\$
Intermediate Landscape Architect	300	\$	\$
<b>Architecture:</b>	-----	-----	-----
Senior Architect	200	\$	\$
Intermediate Architect	100	\$	\$
<b>Civil Engineer:</b>	-----	-----	-----
Senior Engineer	100	\$	\$
Intermediate Engineer	50	\$	\$
<b>Geotechnical Engineer:</b>	-----	-----	-----
Senior Engineer	50	\$	\$
Intermediate Engineer	20	\$	\$
<b>Environmental:</b>	-----	-----	-----
Senior Environmental Scientist	50	\$	\$
Intermediate Environmental Scientist	20	\$	\$
Junior Environmental Scientist	20	\$	\$
<b>Heritage Conservation Landscape Architect:</b>	-----	-----	-----

Architect specialized in Heritage Masonry Conservation	30	\$	\$
Senior Heritage Landscape Architect	20	\$	\$
Intermediate Heritage Landscape Architect	20		
<b>Archaeology:</b>	-----	-----	-----
Senior Archaeologist	50	\$	\$
Intermediate Archaeologist	20	\$	\$
<b>Drafting: Auto Cad Technologist</b>	-----	-----	-----
Draftsman	100	\$	\$
Junior Draftsman	50	\$	\$
<b>Field Personnel:</b>	-----	-----	-----
Senior Supervisor	100	\$	\$
Intermediate Supervisor	100	\$	\$
Junior Supervisor	100	\$	\$
Surveyor (includes equipment and vehicle)	100	\$	\$
Materials Tester	20	\$	\$
Quantity Surveyor Estimator	50	\$	\$
Field Clerk	10	\$	\$
Labour	10	\$	\$
<b>(a) Total for Evaluation – Year One (1) of Standing Offer</b>			\$



**TABLE TWO: STANDING OFFER - YEAR TWO – Starting on Award Date**

<b>Category of Personnel Standing Offer Year Two (2)</b>	<b>Weight Factor (A)</b>	<b>Fixed Hourly Rate (B)</b>	<b>Total (A X B)</b>
Project Manager	200	\$	\$
<b>Landscape Architecture:</b>	-----	-----	-----
Senior Landscape Architect	200	\$	\$
Intermediate Landscape Architect	300	\$	\$
<b>Architecture:</b>	-----	-----	-----
Senior Architect	200	\$	\$
Intermediate Architect	100	\$	\$
<b>Civil Engineer:</b>	-----	-----	-----
Senior Engineer	100	\$	\$
Intermediate Engineer	50	\$	\$
<b>Geotechnical Engineer:</b>	-----	-----	-----
Senior Engineer	50	\$	\$
Intermediate Engineer	20	\$	\$
<b>Environmental:</b>	-----	-----	-----
Senior Environmental Scientist	50	\$	\$
Intermediate Environmental Scientist	20	\$	\$
Junior Environmental Scientist	20	\$	\$
<b>Heritage Conservation Landscape Architect:</b>	-----	-----	-----
Architect specialized in Heritage Masonry Conservation	30	\$	\$
Senior Heritage Landscape Architect	20	\$	\$
Intermediate Heritage Landscape Architect	20		
<b>Archaeology:</b>	-----	-----	-----
Senior Archaeologist	50	\$	\$

Intermediate Archaeologist	20	\$	\$
<b>Drafting: Auto Cad Technologist</b>	-----	-----	-----
Draftsman	100	\$	\$
Junior Draftsman	50	\$	\$
<b>Field Personnel:</b>	-----	-----	-----
Senior Supervisor	100	\$	\$
Intermediate Supervisor	100	\$	\$
Junior Supervisor	100	\$	\$
Surveyor (includes equipment and vehicle)	100	\$	\$
Materials Tester	20	\$	\$
Quantity Surveyor Estimator	50	\$	\$
Field Clerk	10	\$	\$
Labour	10	\$	\$
<b>(a) Total for Evaluation – Year Two (2) of Standing Offer</b>			\$

**TABLE THREE: STANDING OFFER - OPTION YEAR ONE**

<b>Category of Personnel Standing Offer Option Year One (1)</b>	<b>Weight Factor (A)</b>	<b>Fixed Hourly Rate (B)</b>	<b>Total (A X B)</b>
Project Manager	200	\$	\$
<b>Landscape Architecture:</b>	-----	-----	-----
Senior Landscape Architect	200	\$	\$
Intermediate Landscape Architect	300	\$	\$
<b>Architecture:</b>	-----	-----	-----
Senior Architect	200	\$	\$
Intermediate Architect	100	\$	\$
<b>Civil Engineer:</b>	-----	-----	-----
Senior Engineer	100	\$	\$
Intermediate Engineer	50	\$	\$
<b>Geotechnical Engineer:</b>	-----	-----	-----
Senior Engineer	50	\$	\$
Intermediate Engineer	20	\$	\$
<b>Environmental:</b>	-----	-----	-----
Senior Environmental Scientist	50	\$	\$
Intermediate Environmental Scientist	20	\$	\$
Junior Environmental Scientist	20	\$	\$
<b>Heritage Conservation Landscape Architect:</b>	-----	-----	-----
Architect specialized in Heritage Masonry Conservation	30	\$	\$
Senior Heritage Landscape Architect	20	\$	\$
Intermediate Heritage Landscape Architect	20		
<b>Archaeology:</b>	-----	-----	-----
Senior Archaeologist	50	\$	\$

Intermediate Archaeologist	20	\$	\$
<b>Drafting: Auto Cad Technologist</b>	-----	-----	-----
Draftsman	100	\$	\$
Junior Draftsman	50	\$	\$
<b>Field Personnel:</b>	-----	-----	-----
Senior Supervisor	100	\$	\$
Intermediate Supervisor	100	\$	\$
Junior Supervisor	100	\$	\$
Surveyor (includes equipment and vehicle)	100	\$	\$
Materials Tester	20	\$	\$
Quantity Surveyor Estimator	50	\$	\$
Field Clerk	10	\$	\$
Labour	10	\$	\$
<b>(a) Total for Evaluation – Option Year One (1) of Standing Offer</b>			\$

**TABLE FOUR: STANDING OFFER – OPTION YEAR TWO**

<b>Category of Personnel Standing Offer Option Year Two (2)</b>	<b>Weight Factor (A)</b>	<b>Fixed Hourly Rate (B)</b>	<b>Total (A X B)</b>
Project Manager	200	\$	\$
<b>Landscape Architecture:</b>	-----	-----	-----
Senior Landscape Architect	200	\$	\$
Intermediate Landscape Architect	300	\$	\$
<b>Architecture:</b>	-----	-----	-----
Senior Architect	200	\$	\$
Intermediate Architect	100	\$	\$
<b>Civil Engineer:</b>	-----	-----	-----
Senior Engineer	100	\$	\$
Intermediate Engineer	50	\$	\$
<b>Geotechnical Engineer:</b>	-----	-----	-----
Senior Engineer	50	\$	\$
Intermediate Engineer	20	\$	\$
<b>Environmental:</b>	-----	-----	-----
Senior Environmental Scientist	50	\$	\$
Intermediate Environmental Scientist	20	\$	\$
Junior Environmental Scientist	20	\$	\$
<b>Heritage Conservation Landscape Architect:</b>	-----	-----	-----
Architect specialized in Heritage Masonry Conservation	30	\$	\$
Senior Heritage Landscape Architect	20	\$	\$
Intermediate Heritage Landscape Architect	20		
<b>Archaeology:</b>	-----	-----	-----
Senior Archaeologist	50	\$	\$

Intermediate Archaeologist	20	\$	\$
<b>Drafting: Auto Cad Technologist</b>	-----	-----	-----
Draftsman	100	\$	\$
Junior Draftsman	50	\$	\$
<b>Field Personnel:</b>	-----	-----	-----
Senior Supervisor	100	\$	\$
Intermediate Supervisor	100	\$	\$
Junior Supervisor	100	\$	\$
Surveyor (includes equipment and vehicle)	100	\$	\$
Materials Tester	20	\$	\$
Quantity Surveyor Estimator	50	\$	\$
Field Clerk	10	\$	\$
Labour	10	\$	\$
<b>(a) Total for Evaluation – Option Year Two (2) of Standing Offer</b>			\$

**TABLE FIVE: STANDING OFFER – OPTION YEAR THREE**

<b>Category of Personnel Standing Offer Option Year Three (3)</b>	<b>Weight Factor (A)</b>	<b>Fixed Hourly Rate (B)</b>	<b>Total (A X B)</b>
Project Manager	200	\$	\$
<b>Landscape Architecture:</b>	-----	-----	-----
Senior Landscape Architect	200	\$	\$
Intermediate Landscape Architect	300	\$	\$
<b>Architecture:</b>	-----	-----	-----
Senior Architect	200	\$	\$
Intermediate Architect	100	\$	\$
<b>Civil Engineer:</b>	-----	-----	-----
Senior Engineer	100	\$	\$
Intermediate Engineer	50	\$	\$
<b>Geotechnical Engineer:</b>	-----	-----	-----
Senior Engineer	50	\$	\$
Intermediate Engineer	20	\$	\$
<b>Environmental:</b>	-----	-----	-----
Senior Environmental Scientist	50	\$	\$
Intermediate Environmental Scientist	20	\$	\$
Junior Environmental Scientist	20	\$	\$
<b>Heritage Conservation Landscape Architect:</b>	-----	-----	-----
Architect specialized in Heritage Masonry Conservation	30	\$	\$
Senior Heritage Landscape Architect	20	\$	\$
Intermediate Heritage Landscape Architect	20		
<b>Archaeology:</b>	-----	-----	-----
Senior Archaeologist	50	\$	\$

Intermediate Archaeologist	20	\$	\$
<b>Drafting: Auto Cad Technologist</b>	-----	-----	-----
Draftsman	100	\$	\$
Junior Draftsman	50	\$	\$
<b>Field Personnel:</b>	-----	-----	-----
Senior Supervisor	100	\$	\$
Intermediate Supervisor	100	\$	\$
Junior Supervisor	100	\$	\$
Surveyor (includes equipment and vehicle)	100	\$	\$
Materials Tester	20	\$	\$
Quantity Surveyor Estimator	50	\$	\$
Field Clerk	10	\$	\$
Labour	10	\$	\$
<b>(a) Total for Evaluation – Option Year Three (3) of Standing Offer</b>			\$

**Total :**

**Year 1 (a) + Year 2 (b) + Option Year one (c) + Option Year two (d) + Option Year three (e) =**

\$ \_\_\_\_\_



**SIGNATURE OF CONSULTANT OR JOINT VENTURE CONSULTANTS**

The Consultant agrees to provide services, as required for each call up, in accordance with the time based rates quoted above. Time based rates do not apply to sub-consultants services engaged by the Architect acting as Prime Consultant. Rates charged for sub-consultants shall not exceed rates for the parallel functional activities identified above.

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**END OF PRICE PROPOSAL FORM**