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Room 1650, 635 8th Ave. S.W.  
Calgary  
Alberta  
T2P 3M3

**Revision to a Request for a Standing Offer**

**Révision à une demande d'offre à commandes**

Regional Individual Standing Offer (RISO)

Offre à commandes individuelle régionale (OCIR)

The referenced document is hereby revised; unless  
otherwise indicated, all other terms and conditions of the  
Offer remain the same.

Ce document est par la présente révisé; sauf indication  
contraire, les modalités de l'offre demeurent les mêmes.

**Comments - Commentaires**

**Vendor/Firm Name and Address**

Raison sociale et adresse du  
fournisseur/de l'entrepreneur

**Issuing Office - Bureau de distribution**

Public Works and Government Services  
Canada/Travaux publics et Services gouvernementaux  
Canada  
Room 1650, 635 8th Ave. S.W.  
Calgary  
Alberta  
T2P 3M3

<b>Title - Sujet</b> Calcium Hydroxide		
<b>Solicitation No. - N° de l'invitation</b> W0142-15X044/A		<b>Date</b> 2015-03-02
<b>Client Reference No. - N° de référence du client</b> W0142-15X044		<b>Amendment No. - N° modif.</b> 001
<b>File No. - N° de dossier</b> CAL-4-37068 (123)	<b>CCC No./N° CCC - FMS No./N° VME</b>	
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$CAL-123-6323		
<b>Date of Original Request for Standing Offer</b> Date de la demande de l'offre à commandes originale		2015-03-02
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> <b>on - le 2015-04-13</b>		<b>Time Zone</b> <b>Fuseau horaire</b> Mountain Standard Time MST
<b>Address Enquiries to: - Adresser toutes questions à:</b> Yu, Jenny		<b>Buyer Id - Id de l'acheteur</b> cal123
<b>Telephone No. - N° de téléphone</b> (403) 292-5795 ( )	<b>FAX No. - N° de FAX</b> (403) 292-5786	
<b>Delivery Required - Livraison exigée</b>		
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b>		
<b>Security - Sécurité</b> This revision does not change the security requirements of the Offer. Cette révision ne change pas les besoins en matière de sécurité de la présente offre.		

**Instructions: See Herein**

**Instructions: Voir aux présentes**

<b>Acknowledgement copy required</b> <b>Accusé de réception requis</b>	<b>Yes - Oui</b> <input type="checkbox"/>	<b>No - Non</b> <input type="checkbox"/>
<b>The Offeror hereby acknowledges this revision to its Offer.</b> <b>Le proposant constate, par la présente, cette révision à son offre.</b>		
<b>Signature</b>	<b>Date</b>	
Name and title of person authorized to sign on behalf of offeror. (type or print) Nom et titre de la personne autorisée à signer au nom du proposant. (taper ou écrire en caractères d'imprimerie)		
<b>For the Minister - Pour le Ministre</b>		

Solicitation No. - N° de l'invitation

W0142-15X044/A

Amd. No. - N° de la modif.

001

Buyer ID - Id de l'acheteur

cal123

Client Ref. No. - N° de réf. du client

W0142-15X044

File No. - N° du dossier

CAL-4-37068

CCC No./N° CCC - FMS No/ N° VME

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*Please see the attached PDF:*

W0142-15X044A Calcium Hydroxide RFSO

*for the complete Solicitation document.*

## TABLE OF CONTENTS

<b>PART 1 - GENERAL INFORMATION .....</b>	<b>2</b>
1.1 INTRODUCTION.....	2
1.2 SUMMARY.....	2
1.3 DEBRIEFINGS.....	2
<b>PART 2 - OFFEROR INSTRUCTIONS .....</b>	<b>3</b>
2.1 STANDARD INSTRUCTIONS, CLAUSES AND CONDITIONS .....	3
2.2 SUBMISSION OF OFFERS .....	3
2.3 ENQUIRIES - REQUEST FOR STANDING OFFERS.....	3
2.4 APPLICABLE LAWS .....	3
<b>PART 3 - OFFER PREPARATION INSTRUCTIONS.....</b>	<b>4</b>
3.1. OFFER PREPARATION INSTRUCTIONS.....	4
<b>PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION .....</b>	<b>5</b>
4.1 EVALUATION PROCEDURES .....	5
4.2 BASIS OF SELECTION .....	5
<b>PART 5 - CERTIFICATIONS .....</b>	<b>6</b>
5.1 CERTIFICATIONS PRECEDENT TO ISSUANCE OF STANDING OFFER & CERTIFICATIONS REQUIRED WITH THE OFFER.....	5
<b>PART 6 - STANDING OFFER AND RESULTING CONTRACT CLAUSES</b>	
<b>A. STANDING OFFER .....</b>	<b>7</b>
6.1 OFFER.....	7
6.2 STANDARD CLAUSES AND CONDITIONS .....	7
6.3 TERM OF STANDING OFFER.....	7
6.4 AUTHORITIES .....	8
6.5 IDENTIFIED USERS .....	8
6.6 CALL-UP INSTRUMENT .....	8
6.7 LIMITATION OF CALL-UPS.....	9
6.8 PRIORITY OF DOCUMENTS .....	9
6.9 CERTIFICATIONS .....	9
6.10 APPLICABLE LAWS .....	9
<b>B. RESULTING CONTRACT CLAUSES.....</b>	<b>10</b>
7.1 REQUIREMENT .....	10
7.2 STANDARD CLAUSES AND CONDITIONS .....	10
7.3 TERM OF CONTRACT .....	10
7.4 PAYMENT .....	10
7.5 INVOICING INSTRUCTIONS.....	11
7.6 INSURANCE OR INSURANCE REQUIREMENTS.....	11
7.7 SACC MANUAL CLAUSES.....	11
<b>ANNEX "A" - REQUIREMENT.....</b>	<b>12</b>
<b>ANNEX "B" - BASIS OF PAYMENT .....</b>	<b>13</b>
<b>ANNEX "C" – STANDING OFFER USAGE REPORT .....</b>	<b>14</b>

## PART 1 - GENERAL INFORMATION

### 1.1 Introduction

The Request for Standing Offers (RFSO) is divided into seven parts plus attachments and annexes, as follows:

- |        |   |
|--------|---|
| Part 1 | General Information: provides a general description of the requirement;   |
| Part 2 | Offeror Instructions: provides the instructions applicable to the clauses and conditions of the RFSO;   |
| Part 3 | Offer Preparation Instructions: provides offerors with instructions on how to prepare their offer to address the evaluation criteria specified;   |
| Part 4 | Evaluation Procedures and Basis of Selection: indicates how the evaluation will be conducted, the evaluation criteria which must be addressed in the offer, and the basis of selection;   |
| Part 5 | Certifications: includes the certifications to be provided;   |
| Part 6 | Security, Financial and Insurance Requirements: includes specific requirements that must be addressed by offerors; and  |
| Part 7 | 7A, Standing Offer, and 7B, Resulting Contract Clauses:<br><br>7A, includes the Standing Offer containing the offer from the Offeror and the applicable clauses and conditions;<br>7B, includes the clauses and conditions which will apply to any contract resulting from a call-up made pursuant to the Standing Offer. |

The Annexes include the Requirement, the Basis of Payment, and any other annexes

### 1.2 Summary

To establish a Regional Individual Standing Offer (RISO) for the supply, delivery, and off-loading of **Calcium Hydroxide** (hydrated lime) in bulk form, as required, to the Department of National Defence (DND), Canadian Forces Base (CFB) Suffield, in Ralston, AB.

The Standing Offer will be in effect for a period of 12 months, with a two one-year option periods.

As per the Integrity Provisions under section 01 of Standard Instructions [2006](#), offerors must provide a list of all owners and/or Directors and other associated information as required. Refer to section [4.21](#) of the Supply Manual for additional information on the Integrity Provisions.

The requirement is subject to the provisions of the World Trade Organization Agreement on Government Procurement (WTO-AGP), the North American Free Trade Agreement (NAFTA), and the Agreement on Internal Trade (AIT).

### 1.3 Debriefings

Offerors may request a debriefing on the results of the request for standing offers process. Offerors should make the request to the Standing Offer Authority within 15 working days of receipt of the results of the request for standing offers process. The debriefing may be in writing, by telephone or in person.

## **PART 2 - OFFEROR INSTRUCTIONS**

### **2.1 Standard Instructions, Clauses and Conditions**

All instructions, clauses and conditions identified in the Request for Standing Offers (RFSO) by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Offerors who submit an offer agree to be bound by the instructions, clauses and conditions of the RFSO and accept the clauses and conditions of the Standing Offer and resulting contract(s).

The [2006](#) (2014-09-25) Standard Instructions - Request for Standing Offers - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the RFSO.

### **2.2 Submission of Offers**

Offers must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the Request for Standing Offers.

### **2.3 Enquiries - Request for Standing Offers**

All enquiries must be submitted in writing to the Standing Offer Authority no later than five (5) calendar days before the Request for Standing Offers (RFSO) closing date. Enquiries received after that time may not be answered.

Offerors should reference as accurately as possible the numbered item of the RFSO to which the enquiry relates. Care should be taken by offerors to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that offerors do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all offerors. Enquiries not submitted in a form that can be distributed to all offerors may not be answered by Canada.

### **2.4 Applicable Laws**

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in Alberta.

Offerors may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their offer, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the offerors.

*This Standing Offer will not be for deliveries of goods or services in a CLCA or PSAB area.*

## PART 3 - OFFER PREPARATION INSTRUCTIONS

### 3.1. Offer Preparation Instructions

Canada requests that offerors provide their offer in separately bound sections as follows:

- Section I: Technical Offer (1 hard copy)
- Section II: Financial Offer (1 hard copy)
- Section III: Certifications (1 hard copy)

Prices must appear in the financial offer only. No prices must be indicated in any other section of the offer.

Canada requests that offerors follow the format instructions described below in the preparation of their offer.

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to that of the Request for Standing Offers.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process [Policy on Green Procurement](http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>). To assist Canada in reaching its objectives, offerors should:

- 1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

#### Section I: Technical Offer

In their technical offer, offerors should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

#### Section II: Financial Offer

Offerors must submit their financial offer in accordance with Annex B, Basis of Payment. The total amount of Applicable Taxes must be shown separately.

#### 3.1.1 Payment by Credit Card

Canada requests that offerors complete one of the following:

- (a) ☐ Government of Canada Acquisition Cards (credit cards) will be accepted for payment of call-ups against the standing offer.  
  
The following credit card(s) are accepted:  
VISA \_\_\_\_\_  
Master Card \_\_\_\_\_
- (b) ☐ Government of Canada Acquisition Cards (credit cards) will not be accepted for payment of call-ups against the standing offer.

The Offeror is not obligated to accept payment by credit card.  
Acceptance of credit cards for payment of call-ups will not be considered as an evaluation criterion.

#### Section III: Certifications

Offerors must submit the certifications required under Part 5.

## PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

### 4.1 Evaluation Procedures

- (a) Offers will be assessed in accordance with the entire requirement of the Request for Standing Offers including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the offers.

#### 4.1.1 Technical Evaluation

Failure to meet any of the following mandatory criteria at solicitation closing will render your submission non-compliant and given no further consideration.

##### 4.1.1.1 Mandatory Technical Criteria

Ability to perform the full scope of the work, as described in Annex A.

#### 4.1.2 Financial Evaluation

##### 4.1.2.1 Evaluation of Price

SACC Manual Clause [M0220T](#) (2013-04-25), Evaluation of Price

Firm Period Pricing	x Annual Usage	
		+
Option Period 1 Pricing	x Annual Usage	
		+
Option Period 2 Pricing	x Annual Usage	
		<hr/>
		<b>Total Evaluated Price</b>

### 4.2 Basis of Selection

An offer must comply with the requirements of the Request for Standing Offers to be declared responsive. The responsive offer with the lowest evaluated price will be recommended for issuance of a standing offer.

## PART 5 - CERTIFICATIONS

Offerors must provide the required certifications and associated information to be issued a standing offer.

The certifications provided by offerors to Canada are subject to verification by Canada at all times. Canada will declare an offer non-responsive, will have the right to set-aside a standing offer, or will declare a contractor in default in carrying out any of its obligations under any resulting contracts, if any certification made by the Offeror is found to be untrue whether made knowingly or unknowingly during the offer evaluation period, during the Standing Offer period, or during the contract period.

The Standing Offer Authority will have the right to ask for additional information to verify the Offeror's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Standing Offer Authority may render the Offer non-responsive, may result in the setting aside of the Standing Offer or constitute a default under the Contract.

### 5.1 Certifications Precedent to Issuance of a Standing Offer

The certifications listed below should be completed and submitted with the offer, but may be submitted afterwards. If any of these required certifications is not completed and submitted as requested, the Standing Offer Authority will inform the Offeror of a time frame within which to provide the information. Failure to comply with the request of the Standing Offer Authority and to provide the certifications within the time frame provided will render the offer non-responsive.

#### 5.1.1 Integrity Provisions - Associated Information

By submitting an offer, the Offeror certifies that the Offeror and its Affiliates are in compliance with the provisions as stated in Section 01 Integrity Provisions - Offer of Standard Instructions 2006. The associated information required within the Integrity Provisions will assist Canada in confirming that the certifications are true.

#### 5.1.2 Federal Contractors Program for Employment Equity - Standing Offer Certification

By submitting an offer, the Offeror certifies that the Offeror, and any of the Offeror's members if the Offeror is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list ([http://www.labour.gc.ca/eng/standards\\_equity/eq/emp/fcp/list/inelig.shtml](http://www.labour.gc.ca/eng/standards_equity/eq/emp/fcp/list/inelig.shtml)) available from [Employment and Social Development Canada-Labour's](#) website.

Canada will have the right to declare an offer non-responsive, or to set-aside a Standing Offer, if the Offeror, or any member of the Offeror if the Offeror is a Joint Venture, appears on the "FCP Limited Eligibility to Bid" list at the time of issuing of a Standing Offer or during the period of the Standing Offer.



## PART 6 - STANDING OFFER AND RESULTING CONTRACT CLAUSES

### A. STANDING OFFER

#### 6.1 Offer

**6.1.1** The Offeror offers to fulfill the requirement in accordance with the Requirement at Annex A and the Annex B – Basis of Payment.

#### 6.2 Standard Clauses and Conditions

All clauses and conditions identified in the Standing Offer and resulting contract(s) by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

##### 6.2.1 General Conditions

[2005](#) (2014-09-25) General Conditions - Standing Offers - Goods or Services, apply to and form part of the Standing Offer.

##### 6.2.2 Standing Offers Reporting

The Offeror must compile and maintain records on its provision of goods, services or both to the federal government under contracts resulting from the Standing Offer. This data must include all purchases paid for by a Government of Canada Acquisition Card.

The Offeror must provide this data in accordance with the reporting requirements detailed in Annex C. If some data is not available, the reason must be indicated. If no goods or services are provided during a given period, the Offeror must still provide a "NIL" report.

The data must be submitted on a quarterly basis to the Standing Offer Authority no later than 15 calendar days after the end of the reporting period.

#### 6.3 Term of Standing Offer

##### 6.3.1 Period of the Standing Offer

The period for making call-ups and providing services against the Standing Offer is from June 1, 2015 to May 31, 2016, inclusive.

##### 6.3.2 Extension of Standing Offer

If the Standing Offer is authorized for use beyond the initial period, the Offeror offers to extend its offer for an additional *two (2) one-year periods* (First period: June 1, 2016 to May 31, 2017, Second period: June 1, 2017 to May 31, 2018) under the same conditions and at the rates or prices specified in the Standing Offer, or at the rates or prices calculated in accordance with the formula specified in the Standing Offer.

The Offeror will be advised of the decision to authorize the use of the Standing Offer for an extended period by the Standing Offer Authority 15 days before the expiry date of the Standing Offer. A revision to the Standing Offer will be issued by the Standing Offer Authority.

Solicitation No. - N° de l'invitation  
W0142-15X044/A  
Client Ref. No. - N° de réf. du client  
W0142-15X044

Amd. No. - N° de la modif.  
File No. - N° du dossier  
CAL-4-37068

Buyer ID - Id de l'acheteur  
cal123  
CCC No./N° CCC - FMS No./N° VME

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## 6.4. Authorities

### 6.4.1 Standing Offer Authority

The Standing Offer Authority is:

Jenny Yu  
Public Works and Government Services Canada

Telephone: 403-292-5795  
Facsimile: 403-292-5786  
E-mail address: jenny.yu@tpsgc-pwgsc.gc.ca

The Standing Offer Authority is responsible for the establishment of the Standing Offer, its administration and its revision, if applicable. Upon the making of a call-up, as Contracting Authority, he is responsible for any contractual issues relating to individual call-ups made against the Standing Offer by any Identified User.

### 6.4.2 Project Authority

The Project Authority for the Standing Offer is identified in the call-up against the Standing Offer.

The Project Authority is the representative of the department or agency for whom the Work will be carried out pursuant to a call-up against the Standing Offer and is responsible for all the technical content of the Work under the resulting Contract.

### 6.4.3 Offeror's Representative

Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Company: \_\_\_\_\_  
Telephone: \_\_\_\_\_  
Facsimile: \_\_\_\_\_  
Email address: \_\_\_\_\_

## 6.5 Identified Users

The Identified User authorized to make call-ups against the Standing Offer is:

*The Department of National Defence (DND), Canadian Forces Base (CFB) Suffield, in Ralston, AB.*

## 6.6 Call-up Instrument

The Work will be authorized or confirmed by the Identified User(s) using form *PWGSC-TPSGC 942, Call-up Against a Standing Offer*.

## 6.7 Limitation of Call-ups

Individual call-ups against the Standing Offer must not exceed \$ 40,000.00 (Applicable Taxes included).

## 6.8 Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- a) the call up against the Standing Offer, including any annexes;
- b) the articles of the Standing Offer;
- c) the general conditions 2005 (2014-09-25), General Conditions - Standing Offers - Goods or Services
- d) the general conditions 2010A (2014-11-27), General Conditions – Goods (Medium Complexity);
- e) Annex A, Requirement;
- f) Annex B, Basis of Payment;
- g) Annex C, Standing Offer Usage Report;
- k) the Offeror's offer dated \_\_\_\_\_ (*insert date of offer*)

## 6.9 Certifications

### 6.9.1 Compliance

The continuous compliance with the certifications provided by the Offeror with its offer and the ongoing cooperation in providing associated information are conditions of issuance of the Standing Offer (SO). Certifications are subject to verification by Canada during the entire period of the SO and of any resulting contract that would continue beyond the period of the SO. If the Offeror does not comply with any certification, fails to provide the associated information, or if it is determined that any certification made by the Offeror in its offer is untrue, whether made knowingly or unknowingly, Canada has the right to terminate any resulting contract for default and set aside the Standing Offer.

## 6.10 Applicable Laws

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in Alberta.

Solicitation No. - N° de l'invitation  
W0142-15X044/A  
Client Ref. No. - N° de réf. du client  
W0142-15X044

Amd. No. - N° de la modif.  
File No. - N° du dossier  
CAL-4-37068

Buyer ID - Id de l'acheteur  
cal123  
CCC No./N° CCC - FMS No./N° VME

## **B. RESULTING CONTRACT CLAUSES**

The following clauses and conditions apply to and form part of any contract resulting from a call-up against the Standing Offer.

### **7.1 Requirement**

The Contractor must provide the items detailed in the call-up against the Standing Offer.

### **7.2 Standard Clauses and Conditions**

#### **7.2.1 General Conditions**

2010A (2014-11-27), General Conditions - Goods (Medium Complexity) apply to and form part of the Contract.

Interest on Overdue Accounts, will not apply to payments made by credit cards.

### **7.3 Term of Contract**

#### **7.3.1 Delivery Date**

Delivery must be completed in accordance with the call-up against the Standing Offer.

### **7.4 Payment**

#### **7.4.1 Basis of Payment**

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid the firm unit prices, as specified in Annex B – Basis of Payment. Customs duties are included and Goods and Services Tax or Harmonized Sales Tax is extra, if applicable.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

#### **7.4.2 Limitation of Price**

SACC Manual clause C6000C (2011-05-16) Limitation of Price

#### **7.4.3 Single Payment**

SACC Manual clause H1000C (2008-05-12) Single Payment

#### **7.4.4 Payment by Credit Card**

The following credit cards are accepted: \_\_\_\_\_ and \_\_\_\_\_.

Solicitation No. - N° de l'invitation  
W0142-15X044/A  
Client Ref. No. - N° de réf. du client  
W0142-15X044

Amd. No. - N° de la modif.  
File No. - N° du dossier  
CAL-4-37068

Buyer ID - Id de l'acheteur  
cal123  
CCC No./N° CCC - FMS No./N° VME

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## **7.5 Invoicing Instructions**

The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.


The original and one (1) copy must be forwarded to the address shown on page 1 of the Contract for certification and payment.

## **7.6 Insurance**

*SACC Manual* clause G1005C (2008-05-12) Insurance

## **7.7 SACC Manual Clauses**

A9006C (2008-05-12) Defence Contract  
A9041C (2008-05-12) Salvage  
A9062C (2011-05-16) Canadian Forces Site Regulations  
B7500C (2006-06-16) Excess Goods



Solicitation No. - N° de l'invitation  
W0142-15X044/A  
Client Ref. No. - N° de réf. du client  
W0142-15X044

Amd. No. - N° de la modif.  
File No. - N° du dossier  
CAL-4-37068

Buyer ID - Id de l'acheteur  
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---

## ANNEX A

### REQUIREMENT

A Regional Individual Standing Offer (RISO) for the supply, delivery, and off-loading of **Calcium Hydroxide** (hydrated lime) in bulk form, as required, to the Department of National Defence (DND), Canadian Forces Base (CFB) Suffield, in Ralston, AB.

The Standing Offer will be in effect for a period of 12 months, with two one-year option periods.

The **High Calcium Hydroxide Lime** is for use within the water treatment process and must meet the following standards for drinking water:

ASTM (American Society for Testing and Materials) C-911  
AWWA (American Water Works Association) B202 - at least a Standard 60

#### Material Safety Data Sheet (MSDS)

Every material that is controlled by WHMIS (Workplace Hazardous Materials Information System) must have an accompanying Material Safety Data Sheet MSDS that is specific to each individual product or material (both the product name and supplier on the MSDS must match the material in use).

A Material Safety Data Sheet (MSDS) must be provided by the offeror for the Calcium Hydroxide.

#### Delivery

Delivery must be made within two (2) to seven (7) calendar days from receipt of a call-up document.

Offloading of product must be via a bulk tanker truck equipped with a pneumatic system, as per MSDS standards.

Supplier to provide their own hose and connection fittings compatible with the treatment plant's lime silo (3 inch connection).

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The offeror certifies that the product(s) offered meet the required specifications above.

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Signed

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Date

Solicitation No. - N° de l'invitation  
W0142-15X044/A  
Client Ref. No. - N° de réf. du client  
W0142-15X044

Amd. No. - N° de la modif.  
File No. - N° du dossier  
CAL-4-37068

Buyer ID - Id de l'acheteur  
cal123  
CCC No./N° CCC - FMS No./N° VME

## ANNEX B

### BASIS OF PAYMENT

Prices herein are inclusive firm prices for the provision, supply, delivery, and off-loading of **Calcium Hydroxide** (hydrated lime) in bulk form, as required, in accordance to Annex "A" Requirement.

G.S.T. is excluded and is to be listed on invoices as a separate item.

Estimated Usages are for evaluation purposes only.  
Actual usage may vary from amounts shown and fluctuate seasonally.

Product	Estimated Annual Usage	Standing Offer Period			Extended Pricing
		Firm Period	Option Year 1	Option Year 2	
		June 1, 2015 to May 31, 2016, inclusive	June 1, 2016 to May 31, 2017, inclusive	June 1, 2017 to May 31, 2018, inclusive	
High Calcium Hydroxide Lime	140,000 kg	\$_____/kg	\$_____/kg	\$_____/kg	\$_____
Total Assessed Price:					\$_____

Solicitation No. - N° de l'invitation  
W0142-15X044/A  
Client Ref. No. - N° de réf. du client  
W0142-15X044

Amd. No. - N° de la modif.  
File No. - N° du dossier  
CAL-4-37068

Buyer ID - Id de l'acheteur  
cal123  
CCC No./N° CCC - FMS No./N° VME

## ANNEX C

### STANDING OFFER USAGE REPORT

#### Quarterly Usage Report Schedule:

Period of:	Report Due no later than:

The Offeror hereby offers to provide information on completed Call-ups as per the format below;

Supplier Name		Standing Offer Name:	
Standing Offer Number:		Period Covered	
Standing Offer Authority Name:		Jenny Yu	

Department	Call-up Number	Dollar Value (GST Included)
(A) Total Dollar Value Call-ups for this reporting period:		
(B) Accumulated Call-up totals to date:		
(A+B) Total Accumulated Call-ups:		

**NIL REPORT:** We have not done any business with the federal government for this period [    ]

#### PREPARED BY:

NAME:

TELEPHONE NO.:

SIGNATURE:

DATE:

Send Report to: **WST.PA-CAL@pwgsc-tpsgc.gc.ca**    or    Fax to: (403) 292-5786.