



CANADIAN MUSEUM FOR
HUMAN RIGHTS
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DROITS DE LA PERSONNE

Request for Proposal

On-line Retail Store

Solicitation No:	CMHR 2015-14
Solicitation Date:	February 25, 2015
Closing Date/Time:	March 10 , 3 PM CST
Estimated Award Date:	March 12, 2015

Addendum 1

Replace sections 5.3 & 5.4 with the following:

5.3 Project Constraints

PROJECT TIME FRAME: Project must be substantially complete as soon as practical

PROJECT BUDGET - Not to exceed \$75,000.00 CDN

5.4 Selection Process and timelines

Firms will be selected for a follow-up interview, tentatively planned for March 12, 2015. At the interview, a demonstration of the existing CMHR website, inventory system, and hosting infrastructure will be arranged.

It is anticipated that a contract award decision will be made by March 12, 2015..

Add section 6.3 as follows:

6.3 Proposal Schedule

Bidders are to submit to proposed project schedule.

Response to questions;

Q1 :I was curious about the timeline that has the project nearly finished by the end of March, what are the driving forces that gives this project a month turn around? Most of our eCom projects run 2 to 3 months long, and have pretty extensive QA time built into them.

A1. We have amended the RFP, please respond with a proposed schedule

Q2: In section 5.4, selected firms will be asked to attend a follow-up interview planned for March 6, 2015. Does this interview have to be conducted on site or will there be an option to have the interview by video/telephone conference?

A2. Phone or video conference is acceptable.

Q3: The evaluation criteria asks for the proposer's qualifications and experience with similar projects, experience with cultural institutions and with response design and WCAG 2.0 guidelines. Is this limited to solely the contractor's experience, or can this include references to work performed by individual consultants?

A3. Only if those individuals are "dedicated" to and are actively working on the project.