

FISHERIES AND OCEANS CANADA
“ADDENDUM THREE” (3)

**F5211-140377 Janitorial Services: 270 & 280 Southside Road, Canadian Coast Guard Base
St. John’s, NL**

3 March, 2015

Questions and Answers:

Question #4

Washroom supplies are required to be provided by the contractor- can you tell me how many people are in the building?

Answer #4

There are approximately 200 employees located at this building.

Question #5

- 1) The tender requires the contractor to provide various dispensers for the washrooms. Does this mean at the start of the contract all dispensers are to be replaced or just replaced when they are broken?
- 2) Can you tell me how many dispensers there are?
- 3) What is the approximate cost of the material? Who is responsible for supplying the Maxi Pads for the dispensers in the women’s washrooms?

Answer #5

- 1) All products to fit existing dispensers on site. If contractors request that the dispensers be changed, all cost, including the repairs of the walls from the changeover will be at the expense of the contractor.
- 2) This information is currently unavailable. This information should have been documented during the site visit.
- 3) All other materials are also supplied by the Contractor and are considered to be included in the bid price. Cost of material is not available as it varies by supplier.

Question #6

Are all employee’s required to have “first Aid Training”?

Answer #6

No, employees are required to have WHMIS training.

Question #7

What is the square footage of the building?

Answer #7

The building is approximately 6561 square meters.

Question #8

The tender requires all bidders to supply names with our bid of all employees that they would be employed on site. As you can appreciate it is difficult to ask people to put their names forward for a potential job opportunity and then have to wait until the award is made. In addition it does not allow a potential new contractor to offer positions to the present staff who presently work at this location for the present contractor and that you as the client would like to see stay on site. Is there any flexibility to this requirement?

Answer #8

Due to longer waiting periods for suppliers and employees to obtain the Designated Organization Screening (DOS) and Reliability status from the Canadian and International Industrial Security Directorate (CIISD), it is now required to have this at bid closing time. This is to ensure the process of contract award is not slowed down.

Question #9

On the Monthly Report Appendix B you have a large number of rooms stating that carpet cleaning is required when these rooms have been changed to floors that require waxing. Our figures indicate that approximately 45 rooms should be stripped and waxed not carpet cleaned. This is a huge impact on the yearly price.

Answer #9

Pricing is based on time and area of work as identified in the Statement of Work, Article 1.3, page 23 and costing of Estimated Hours in Tendered Prices pages 6, 7 and 8.

Question #10

On page 23 of the RFP under time and area of work it states that the day cleaner works 8 hours/day Monday – Friday and 2 night cleaners work 8 hours each per night Monday – Friday. In the pricing schedule on pages 6, 7 & 8 the yearly hours do add up to 2080 which is 8 hours per day, 5 days per week for 52 weeks. You have the Day Porter working 2000 hours the 1st year and then only 1992 hours for the 2nd and 3rd year. The night cleaner hours are 4000 hours for the 1st year and only 3984 hours for the 2nd and 3rd year. Again you state on page 23 that the night cleaners have to work 8 hours each per night Monday – Friday.

Answer #10

The Tendered Prices on pages 6, 7 and 8 are Estimated Hours and all bids will be evaluated using these tables. The first year period has extra hours as February 2016 is a leap year. Statutory holidays are 4 hours of work and fall on weekdays.

Any amendments to bids will be accepted by fax at 506 452-3676 or email at: DFOtenders-soumissionsMPO@dfo-mpo.gc.ca provided the original bid and the subsequent amendment are received prior to closing time of 2:00 pm Tuesday, 10 March, 2015