

**RETURN BIDS TO:**  
**RETOURNER LES SOUMISSIONS À:**  
Bid Receiving - PWGSC / Réception des soumissions  
- TPSGC  
11 Laurier St. / 11, rue Laurier  
Place du Portage, Phase III  
Core 0B2 / Noyau 0B2  
Gatineau  
Québec  
K1A 0S5

**Revision to a Request for Supply  
Arrangement - Révision à une demande  
pour un arrangement en matière  
d'approvisionnement**

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

**Comments - Commentaires**

**Vendor/Firm Name and Address**  
**Raison sociale et adresse du  
fournisseur/de l'entrepreneur**

**Issuing Office - Bureau de distribution**  
Electronic Information Technology Professional Srv  
Div/Div des srv professionnels en technologie de  
l'information électronique  
11 Laurier St. / 11 rue Laurier  
Portage III 0A1 - 1  
Gatineau  
Québec  
K1A 0S5

<b>Title - Sujet</b> TBIPS		
<b>Solicitation No. - N° de l'invitation</b> EN578-055605/G		<b>Date</b> 2015-03-05
<b>Client Reference No. - N° de référence du client</b> EN578-055605		<b>Amendment No. - N° modif.</b> 004
<b>File No. - N° de dossier</b> 003ei.EN578-055605	<b>CCC No./N° CCC - FMS No./N° VME</b>	
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$SEI-003-28442		
<b>Date of Original Request for Supply Arrangement</b>		2015-02-06
<b>Date de demande pour un arrangement en matière d'app. originale</b>		
<b>Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2015-03-23</b>		<b>Time Zone Fuseau horaire</b> Eastern Standard Time EST
<b>Address Enquiries to: - Adresser toutes questions à:</b> Bouliane Manon L.		<b>Buyer Id - Id de l'acheteur</b> 003ei
<b>Telephone No. - N° de téléphone</b> (819) 934-4667 ( )		<b>FAX No. - N° de FAX</b> (819) 956-7827
<b>Delivery Required - Livraison exigée</b>		
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b> As per contract		
<b>Security - Sécurité</b> This revision does not change the security requirements of the solicitation. Cette révision ne change pas les besoins en matière de sécurité de l'invitation.		

**Instructions: See Herein**

**Instructions: Voir aux présentes**

<b>Acknowledgement copy required</b>	<b>Yes - Oui</b>	<b>No - Non</b>
<b>Accusé de réception requis</b>	<input type="checkbox"/>	<input type="checkbox"/>
<b>The Offeror hereby acknowledges this revision to its Offer.</b> <b>Le proposant constate, par la présente, cette révision à son offre.</b>		
<b>Signature</b>	<b>Date</b>	
Name and title of person authorized to sign on behalf of offeror. (type or print) Nom et titre de la personne autorisée à signer au nom du proposant. (taper ou écrire en caractères d'imprimerie)		
<b>For the Minister - Pour le Ministre</b>		

Solicitation No. - N° de l'invitation

EN578-055605/G

Client Ref. No. - N° de réf. du client

EN578-055605

Amd. No. - N° de la modif.

004

File No. - N° du dossier

003eiEN578-055605

Buyer ID - Id de l'acheteur

003ei

CCC No./N° CCC - FMS No/ N° VME

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Amendment #4 follows:

## SOLICITATION AMENDMENT 004

This amendment is issued to :

- A. Modify to the instructions on the 'Category Substantiation' page in the DCC**
  - B. Provide clarification on where to find the questions and answers that pertain to Solicitation Amendment 003**
  - C. Answer questions received from bidders for this TBIPS Re-compete solicitation**
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### A. Modification #3

On the "Category – Substantiation" page in the Data Collection Component (DCC),

#### **Delete the text:**

All Bidders must read the full description of the Mandatory Criteria M.5 Identification of Categories, including the migration process of CPSA and the Telecommunications Stream of TEMS into TBIPS, as detailed in Attachment B and/or Attachment C of this solicitation.

#### **Insert the text:**

All Bidders must read the full description of the Mandatory Criteria M.5 Identification of Categories as detailed in Attachment B and/or Attachment C of this solicitation.

### B. Clarification #1

Solicitation Amendment 003 that was published on Feb. 26 did not contain the intended questions and answers.

The questions and answers pertaining to Solicitation Amendment 003 are available for download in attachments and are labelled as follows:

Attachments		
File	Amendment number	Language
<a href="#">ABES.PROD.PW_EI.B003.E28442.ATTA001.PDF</a>	Not available	English
<a href="#">ABES.PROD.PW_EI.B003.F28442.ATTA001.PDF</a>	Not available	French

### C. Questions and Answers

**Q20:**

**With respect to Section 1.4 Submission Grid, of Component I (page 10 of 14) of the above referenced solicitation, we respectfully request clarification for the following:**

**As an existing TBIPS holder as a result of Solicitation No.EN578-055605/E, and who will be submitting the Grandfather Certification, will reviewing each section in the Data Collection Component (DSS) Supplier Response page and marking section as Completed before clicking the Submit Response button invalidate what was submitted as part of the bid process for Solicitation No.EN578-055605/E and therefore put our current submission at risk of being non-compliant?**

**A20:**

No. By providing a completed Grandfather Certification, the bidder is confirming that the technical qualifications currently on file are still valid (see Attachment E to Component I for full Grandfather Certification details). It is the bidder's responsibility to ensure that their information in the DCC has been fully reviewed, and/or completed, and properly submitted.

Note: if applying for the standing offer, the bidder must enter the per diem rates through the DCC.

**Q21:**

**Can you confirm the definition of Junior, Intermediate, and Senior resources according to the rate chart in the DCC online? Please also include an indication of number of years of experience.**

**A21:**

At the top of each category description, the levels of experience are identified.

Note: Level 1 = Junior,  
Level 2 = Intermediate  
Level 3 = Senior

Please refer to "Requirements for Services" from Annex A to Components II and III, and/or refer to the following link: <http://www.tpsgc-pwgsc.gc.ca/app-acq/sptb-tbps/categories-eng.html>

**Q22:**

**I just want to clarify with you that the next steps I have in mind for this process are the right ones:**

- 1. You have already received all of the documents requested to get the DOS Security Clearance and, on this regard, I just need to wait until I receive a formal response in order to get the Security Clearance before March 23rd, which is when the solicitation EN578-055605/G closes.**
- 2. Once I get the Security Clearance, I have to do the following:**
  - (a) I have to submit a hard copy of our bid to the Bid Receiving Unit. This bid will be practically the same as the one I sent in 2014 but including the documents related to the Security Clearance.**
  - (b) I have to submit the requested information through the Data Collection Component of the Supplier's Module of CPSS. In this case, I went to CPSS and have found that almost**

**everything is pre-populated with the information I provided in 2014, the only additional information I need to provide is the one related to the Security Clearance. I also found a new section called “Financial Rates for Standing Offer” and when I go into it, I see a message that says “You must add the SO to a group”, but, considering I am not applying for a specific Standing Offer, my conclusion is that I have nothing to do there.**

**Please let me know if my understanding is correct or if there is anything else I have to be doing.**

A22:

1. Please refer to Solicitation Amendment 001, Q&A #4
2. (a) As a bidder who previously qualified under TBIPS Refresh EN578-055605/F (Period 1, or Period 2, or Period 3, or Period 4) and is still waiting for its DOS Reliability Status security clearance; please refer to the Submission Grid from Component I, Part 3, article 1.3.  
If you receive your DOS clearance by this solicitation's closing date, then you would fall under Column C or D.  
If you do not receive your clearance by this solicitation's closing date, then you would fall under Column B.  
  
(b) It is the bidder's responsibility to read all documents related to this solicitation, and to ensure that all mandatory criteria, certifications, and elements required for bid validity are met in their bid submission.

**Q23:**

**This question is regarding M.3 Insurance Requirements (page 33) and M.4 Total Cumulative Value Billed, (pages 33-34):**

**In December 2013, we qualified in Tier 2 for several streams, and provided our (1) \$2M Commercial General Liability insurance certificate, and (2) our table demonstrating our invoicing for Informatics Professional Services for a total cumulative value billed of a minimum of \$12 million. Since we have already demonstrated our compliance to M3 and M4 for Tier 2, can you please confirm that we do not have to provide this information again to qualify for additional categories?**

A23:

Confirmed. Existing Tier 2 bidders do not have to re-qualify for Tier 2 under M.3 and M.4. However, to qualify for Tier 2 in any given stream the bidder must ensure that the minimum number of substantiated categories is met for Tier 2. Please refer to Attachment C, M.5 Identification of Categories.

**Q24:**

**We are an existing TBIPS Tier 1 supply holder. We would like to add additional categories as part of this submission.**

**Per Attachments B and C, M5 Identification of Categories 1. a), please confirm that to qualify for additional categories, Bidders must:**

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- (a) Complete the client reference details in the DCC for each of the additional categories AND**
- (b) In the DCC, the Contract/Project Reference # field is completed by providing the Contract/Project name that the client reference will recognize to confirm the reference AND**
- (c) Also submit the Grandfather Certification to maintain the other streams and categories is currently holds AND**
- (d) Submit the Grandfather Certification both via the DCC and a hardcopy printout as part of Section III – Certifications to Bid Receiving.**

A24:

- (a) Confirmed
- (b) Confirmed
- (c) Confirmed
- (d) To submit the Grandfather Certification, the bidder is instructed to print Attachment E to Component I, fully complete the certification, and submit it in hard copy (preferably with the hard copy of their bid).

The 'Instructions' for the Grandfather Certifications in the DCC are basic instructions on where to find the certification in the solicitation document and how to submit the certification.

*ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED.*