



Procurement and Contracting Services
30 Victoria Street
Gatineau, Quebec K1A 0M6

AMENDMENT TO REQUEST FOR STANDING OFFER

The Request for Standing Offer is hereby amended; unless otherwise indicated, all other terms and conditions of the Request for Standing Offer remain the same.

RFP Amendment No. 2	RFSO Amendment Date: March 4th, 2015
Office of the Chief Electoral Officer File No. ECADB-RFSO-14-0957	
Title: Temporary Help Services for an Electoral Event	
Request for Standing Offer Closing Date: March 13, 2015, 2:00 p.m. (Gatineau time)	
ENQUIRIES – address enquiries to the Contracting Authority: Office of the Chief Electoral Officer of Canada Procurement and Contracting Services 30 Victoria Street Gatineau, Quebec K1A 0M6 proposition-proposal@elections.ca	
Attention: Annie de Bellefeuille	Tel No. 819-939-1490

Part 1. Interpretation

- 1.1** Elections Canada hereby amends in accordance with this amendment the Request for Standing Offer (RFSO) for Temporary Help Services for an Electoral Event bearing number ECADB-RFSO-14-0957 and dated February 18, 2015 (the "RFSO"). This amendment hereby forms part of the RFSO.
- 1.2** Unless defined herein or unless the context otherwise requires, all of the words and phrases defined in the RFSO and used in this amendment shall have the same meanings assigned to them in the RFSO.

Part 2. Questions and Answers

The following question(s) have been asked in response to the RFSO and Elections Canada hereby answers as follows:

2.1 Question No. 2

Question: Given that the maximum THS call-up value is \$400,000 clients are not typically able to award call-ups at the maximum value but rather in the \$300,000 range. In order to make this a fair and transparent solicitation process, would Elections Canada revise M1 to allow Bidders to submit 2 client references where they have entered into contract (or SO or SA) under THS of a value of at least \$300,000? Alternatively, would Elections Canada allow bidders to provide just 1 client reference valued at \$400,000 or more to satisfy M1? Or a combination of both options, 1 client at \$400,000 or more, and 1 client at \$300,000 or more.

Answer: Elections Canada requires two client references that have each entered into a contract or standing offer or supply arrangement with the Offeror for THS of a value of at least \$400,000 annually. Being qualified on a contract, or standing offer or a supply arrangement which respects the value of at least \$ 400,000 satisfies the requirement.

2.2 Question No. 3

Question: If a company submits a compliant bid as an individual company, are they able to submit a second bid in Joint Venture with another company? If so, a) are they able use the same client references and b) will both bids be considered by Elections Canada?

Answer: Yes, an offeror may submit a bid individually and in Joint Venture.

a) As the bids will be evaluated separately, the same client references may be used.

b) Both bids will be received by Elections Canada. To be considered, the bids will have to meet the requirements of the RFSO.

2.3 Question No. 4

Question: In regards to the above mentioned solicitation could you please advise if there is an Aboriginal Set-Aside as Turtle Island Staffing is an Aboriginal business.

Answer: In this RFSO, the Agreement on Internal Trade applies. Please refer to section 1.3.4 of Part 1 of the RFSO.

2.4 Question No. 5

Question: Can the bid solicitation period be extended?

Answer: Yes. The solicitation period is being extended an extra week. The revised bid closing date is now Friday, March 13th, 2015 at 2:00pm (Gatineau Time)