

RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:
Bid Receiving - PWGSC/Réception des soumissions
- TPSGC
11 Laurier St/11, rue Laurier
Place du Portage, Phase III
Core 0B2 / Noyau 0B2
Gatineau
Quebec
K1A 0S5
Bid Fax: (819) 997-9776

SOLICITATION AMENDMENT
MODIFICATION DE L'INVITATION

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

Comments - Commentaires

Vendor/Firm Name and Address
Raison sociale et adresse du
fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution
Business Operations Support Systems
Division/Systèmes de soutien des activités
opérationnelles
Portage III 12C1 - 42
11 Laurier Street/11, rue Laurier
Gatineau
Quebec
K1A 0S5

Title - Sujet Document Imaging Services	
Solicitation No. - N° de l'invitation EN929-142184/C	Amendment No. - N° modif. 001
Client Reference No. - N° de référence du client 20142184	Date 2015-03-13
GETS Reference No. - N° de référence de SEAG PW-\$\$XS-003-28574	
File No. - N° de dossier 003xs.EN929-142184	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2015-04-16	Time Zone Fuseau horaire Eastern Daylight Saving Time EDT
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Smith, Kenneth	Buyer Id - Id de l'acheteur 003xs
Telephone No. - N° de téléphone (819) 956-3335 ()	FAX No. - N° de FAX (819) 956-8303
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction:	

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

Bid Solicitation Amendment No. 001**Document Imaging Services (DIS)****Part A Questions and Answers:**

Question 1:

Page 17 of 35 - in this table under the Series 1, or unclassified documents, it states for documents outside the NCR. Is this a misprint? Why would unclassified documents within the NCR be excluded from this group?

Answer 1:

There is currently a Standing Offer for the imaging of Unclassified documents within the National Capital Region for amounts up to \$100,000.00. The intent of this requirement is to deal with all unclassified documents that are not covered under the current Standing Offer. This is reflected in RFP changes #2 and #3 below.

Question 2:

If we were to bid on Series 1, unclassified documents only, are there any facility-related security requirements? Section 7.3 on page 26 of 35 is specific to Series 2 and Series 3 but no mention of Series 1. Please confirm.

Answer 2:

There are no facility related security requirements for Series 1 – Unclassified documents for amounts over \$100,000.00 and outside of the National Capital region (NCR).

Part B RFP Changes:**#1****At RFP Part 1, At Article 1.3 – Conflict of Interest:**

DELETE: Article 1.3 in its entirety.

AND REPLACE WITH:

Without limiting Canada's rights under Article 18 of 2003 (2014-09-25) Standard Instructions - Goods or Services - Competitive Requirements, the following private sector individuals and non-crown employees have been engaged in the preparation of this solicitation:

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Amd. No. - N° de la modif.
001
File No. - N° du dossier
003xsEN929-142184

Buyer ID - Id de l'acheteur
003xs
CCC No./N° CCC - FMS No/ N° VME

Name	Company/Entity
Bruce Maynard, Peter Woods, Nabil Kraya	Knowles Consultancy Services Inc. in Joint Venture with Hill International Inc.
Ross Gravelle	Altis Human Resources Inc.
Laura D'Entremont	Altis Human Resources Inc.
Richard Medina	Doculabs Consulting Services
Mike Sprang	Harvey Spencer Associates Inc.
Carol Fulton	Sabine Associates
Francis Pelletier	Ideactio Inc.

#2

At RFP Part 1, sub-article 1.4.2 – Purpose of this RFP:

DELETE: 1.4.2 in its entirety.

AND REPLACE WITH:

1.4.2 It is the intention to award a series of contracts as follows:

Series	Estimated Contracts	Classification
Series 1	up to 3 contracts	for the imaging of Unclassified documents for all values for users outside of the National Capital region (NCR) and for amounts over \$100,000.00 for users within the National Capital Region (NCR) ;
Series 2	up to 5 contracts	for the imaging of up to Protected B documents with the option of Protected B documents with an IT link and the option of Protected B documents with Secret level handling ; and
Series 3	up to 2 contracts	for the imaging of up to Secret documents;

#3

At RFP Part 1, sub-article 4.2.1 – Highest Combined Rating of Technical Merit and Price, h):

DELETE: Table

AND REPLACE WITH:

Series	Estimated Contracts	Classification
Series 1	up to 3 contracts	for the imaging of Unclassified documents for all values for users outside of the National Capital region (NCR) and for amounts over \$100,000.00 for users within the National Capital Region (NCR);
Series 2	up to 5 contracts	for the imaging of up to Protected B documents with the option of Protected B documents with an IT link and the option of Protected B documents with Secret level handling ; and
Series 3	up to 2 contracts	for the imaging of up to Secret documents;

#4**At RFP Part 4, page 18 of 35, at STAGE 2 : BID SOLICITATION TASK AUTHORIZATIONS (TAs) UNDER CONTRACT(S):****ADD:**Notification of TA Allocation Results:

- a) All Contractors who respond to a Task Authorization Bid Solicitation will be notified by e-mail of the outcome of the TA Allocation results. This notice will include the following information:
 - i. Task Authorization No. (e.g., TA No. 001)
 - ii. Contractor selected for TA work
 - iii. Value of TA (GST/HST Included); and
 - iv. Number of TA pricing responses received by PWGSC (e.g., 5); and
 - v. Assessed Total TA price of the Contractor to whom the work is being allocated.
- b) Unless required to do so by legislation, Canada will not disclose the firm unit/per diem rates/prices quoted by a Contractor in response to a TA pricing request.

#5**At RFP Part 7, sub-article 7.1.2.1:****DELETE:** sub-article 7.1.2.1 in its entirety.

AND REPLACE WITH:

Bids will be solicited for on an “as and when required” basis for specific requirements within the scope and series of the Contract from qualified Contractors who have been issued a Contract.

A TA bid solicitation will be sent via e-mail to the Contractors who have been awarded Contracts within the specific series for which they had qualified in Stage 1 identified in the RFP (sub-article 1.5). In the TA bid solicitation, each Contractor will be able to bid up to their **bid ceiling amounts**.

Notification of TA Allocation Results:

- c) All Contractors who respond to a Task Authorization Bid Solicitation will be notified by e-mail of the outcome of the TA Allocation results. This notice will include the following information:
 - i. Task Authorization No. (e.g., TA No. 001)
 - ii. Contractor selected for TA work
 - iii. Value of TA (GST/HST Included); and
 - iv. Number of TA pricing responses received by PWGSC (e.g., 5); and
 - v. Assessed Total TA price of the Contractor to whom the work is being allocated.
- d) Unless required to do so by legislation, Canada will not disclose the firm unit/per diem rates/prices quoted by a Contractor in response to a TA pricing request.

Canada may consolidate requirements across Clients and award Contracts on a periodic basis to receive best or better pricing.

#6

At Attachment 6 to Part 4, page 4, at Application of the Bid Model:

ADD:

- All Contractors who respond to a Task Authorization Bid Solicitation will be notified by e-mail of the outcome of the TA Allocation results. This notice will include the following information:
 - i. Task Authorization No. (e.g., TA No. 001)
 - ii. Contractor selected for TA work
 - iii. Value of TA (GST/HST Included); and
 - iv. Number of TA pricing responses received by PWGSC (e.g., 5); and
 - v. Assessed Total TA price of the Contractor to whom the work is being allocated.
- Unless required to do so by legislation, Canada will not disclose the firm unit/per diem rates/prices quoted by a Contractor in response to a TA pricing request.

ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED

Solicitation No. - N° de l'invitation

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Buyer ID - Id de l'acheteur

003xs

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