

RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:
Bid Receiving - PWGSC / Réception des soumissions
- TPSGC
11 Laurier St./ 11, rue Laurier
Place du Portage, Phase III
Core 0B2 / Noyau 0B2
Gatineau
Québec
K1A 0S5
Bid Fax: (819) 997-9776

SOLICITATION AMENDMENT
MODIFICATION DE L'INVITATION

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

Comments - Commentaires
THIS DOCUMENT CONTAINS A SECURITY
REQUIREMENT
CE DOCUMENT CONTIENT UNE CONDITION
DE SÉCURITÉ

Vendor/Firm Name and Address
Raison sociale et adresse du
fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution
Maintenance & Professional Consulting Services
Division (FK)
11 Laurier St./ 11, rue Laurier
3C2, Place du Portage, Phase III
Gatineau
Québec
K1A 0S5

Title - Sujet Drake Grounds Maintenance	
Solicitation No. - N° de l'invitation EP305-150595/A	Amendment No. - N° modif. 001
Client Reference No. - N° de référence du client 20150595	Date 2015-03-19
GETS Reference No. - N° de référence de SEAG PW-\$\$FK-258-66833	
File No. - N° de dossier fk258.EP305-150595	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2015-04-01	
Time Zone Fuseau horaire Eastern Daylight Saving Time EDT	
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Hill, Cris	Buyer Id - Id de l'acheteur fk258
Telephone No. - N° de téléphone (819) 956-1343 ()	FAX No. - N° de FAX (819) 956-3600
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction:	

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

Solicitation No. - N° de l'invitation

EP305-150595/A

Client Ref. No. - N° de réf. du client

20150595

Amd. No. - N° de la modif.

001

File No. - N° du dossier

fk258EP305-150595

Buyer ID - Id de l'acheteur

fk258

CCC No./N° CCC - FMS No/ N° VME

This amendment is raised to add the site visit minutes of March 16, 2015 and to address and questions as follows:

Site Visit Minutes EP305-150595/A March 16, 2015 9:00am
1500 Bronson (Drake Building), Ottawa - Meet at main entrance/guard hut

Site Visit Start Time: 8:46am Site Visit end Time: 9:30am

In attendance from PWGSC: Joanna Wichers (Head - Horticultural Services), Cris Hill (RPCD),

Contractors in Attendance: Exel Contracting Inc., Caltrio, Gemma Property Services, Prebbel Inc.

- Introduced myself and the technical authority.

-Reminded bidders that this is an all year grounds maintenance contract, so it is for Landscape and snow removal and reminder them that sub contracting can only be with our permission

-Reminded bidders that the supervisor is required to meet the Mandatory qualifications in part 2 and they must submit any required documents with their bid

- reviewed with the contractors on how to complete the Reference Chart concerning the years of experience, it should show 3 completed years (future years to do not count, the end date is the closing date of the bid for any references show future dates)

- Asked bidders to ensure that the day, month & year is shown -- do not write "since such a year to present"

- The bidders were told that when the TA is reviewing the references they will only try 3 times to contact them within a 2 week period so that it does not hold up the process

- Bidders were reminded to ensure that they contact their references to let them know that they will be using them and also ensure that the references have the proper names, telephone number and email address. They were reminded to make sure the reference name submitted is still with that company or make sure they get the replacement name

- the bidders were reminded to review Part 4 Evaluation Procedures of the RFP as this will show them what Mandatory requirements are required with the bid

- Advised the bidders that they need to complete and submit Employee Security Information List in Part 6 at bid closing

- Bidders were reminded that this site is Secret Clearance which means all employees need Secret whether in the fenced area or outside the fenced area

- Reminded the Bidders to Review the SOW as each one is different for each site and there have been revisions

- Advised the bidders that Annex B is now the pricing scheduling and it is to be completely filled out, if no price then insert the \$0, if pricing is missing they will be non-responsive

- Reminded the Bidders to complete pricing clearly and legible writing

-Reminded Contractors that the As &When/Special Operations/Extra Work is not guaranteed. They are estimated amounts for the evaluation. This work will be issued on call-ups only as required.

- Reminded the Bidders there will be a Financial Security of 20% of the firm pricing required from the winning bid

The job showing was then conducted by the TA so that contractors could see the site with a walk around the site.

The following questions/ items were mentioned at the site visit:

Q (1) In the Section Special Operations it states all turf areas must be top-dressed with 1cm and over-seeded. Are we to price for the total area and is all this area to be top-dressed & over-seeded or is there a M2 area intended?

A (1) The area to be top dressed and over seeded is as per the site plan drawing which indicates the total turf area. Should the PFM decide to only do the special operation on a specific area we would use the clause in the SOW to calculate the area and price for that area only using the same formula in the SOW. I.e. Total turf area/spec op price for that area = cost per sq m x the area to be receive the spec op = call up price issued to the contractor for that area.

- It was pointed out where the annuals are located by the front entrance facing Bronson
- There is no line trimming along the fence
- Pine trees are mulched as per the SOW
- No snow dump within fenced area

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- Pathway to Riverside from parking lot to be kept clear