



**Procurement and Contracting Services**  
30 Victoria Street  
Gatineau, Quebec K1A 0M6

## AMENDMENT TO REQUEST FOR STANDING OFFER

The Request for Standing Offer is hereby amended; unless otherwise indicated, all other terms and conditions of the Request for Standing Offer remain the same.

<b>RFSO Amendment No.</b>	<b>RFSO Amendment Date:</b>
6	March 25th, 2015

<b>Office of the Chief Electoral Officer File No.</b>
ECADB-RFSO-14-0767

<b>Title:</b>
Learning Services

<b>Request for Standing Offer Closing Date:</b>
March 31, 2015, 2:00 p.m. (Gatineau time)

<b>ENQUIRIES – address enquiries to the Contracting Authority:</b>
<b>Office of the Chief Electoral Officer of Canada</b> Procurement and Contracting Services 30 Victoria Street Gatineau, Quebec K1A 0M6  proposition-proposal@elections.ca

<b>Attention:</b>	<b>Tel No.</b>
Annie de Bellefeuille	819-939-1490

## **Part 1. Interpretation**

- 1.1** Elections Canada hereby amends in accordance with this amendment the Request for Standing Offer (RFSO) for Temporary Help Services for an Electoral Event bearing number ECADB-RFSO-14-0767 and dated February 18, 2015 (the “RFSO”). This amendment hereby forms part of the RFSO.
- 1.2** Unless defined herein or unless the context otherwise requires, all of the words and phrases defined in the RFSO and used in this amendment shall have the same meanings assigned to them in the RFSO.

## **Part 2. Questions and Answers**

The following question(s) have been asked in response to the RFSO and Elections Canada hereby answers as follows:

### **2.1 Question No. 12**

Question: Proposed facilitators are required to have experience in “planning and facilitating courses on at least 20 separate occasions”. How do you define “planning”? Can we assume that the 20 deliveries required can be a combination of any of the 15+ proposed courses?

Answer: Planning would be defined as the process of designing, organising and preparing training sessions. The 20 deliveries required can be a combination of any of the 15+ proposed courses.