

Solutions Based Professional Services (TSPS) Requirement

This requirement is for: Health Canada

This requirement is open only to those **Supply Arrangement Holders under E60ZN-13TSSB** who qualified under **Tier " 1 "** (= \$0-\$2M) stream for **Business Consulting / Change Management Stream**

This requirement is open only to those invited TSPS Supply Arrangement Holders who qualified under the stream for: **Business Analyst. (1) Senior and (1) Junior**

The following SA Holders have been invited to submit a proposal.

1. *3149455 Canada Inc*
2. *Chazey Partners Canada Inc*
3. *Confluence Consulting*
4. *DONNA CONA INC., North Technologies Inc. IN JOINT VENTURE*
5. *Eclipsys Solutions Inc.*
6. *Econ Inc*
7. *eVision Inc, SoftSim Technologies Inc. in Joint Venture*
8. *Hackett Consulting Inc.*
9. *Interis Consulting Inc.*
10. *Knightsbridge Human Capital Inc.*
11. *McKinsey & Company Canada*
12. *MHPM Project Managers Inc, Tiree Facility Solutions Inc in Joint Venture*
13. *Nortak Software Ltd*
14. *Orbis Risk Consulting Inc*
15. *PF Consulting Inc*
16. *Phirelight Security Solutions Inc*
17. *QMR Staffing Solutions Incorporated*
18. *R.A. Malatest & Associates Ltd*
19. *R3D Conseil Inc/ R3D Consulting Inc*
20. *RainMakers Consulting Services Inc*
21. *Raymond Chabot Grant Thorton Consulting Inc.*
22. *Solutions Moerae Inc*

Description of the requirement:

This bid solicitation is being issued to satisfy the requirement of Health Canada, for Task and Solutions Professional Services. It is intended to result in the award of 1 contract for 1 year.

Health Canada is in the process of developing a new costing/funding model to support its internal services (IS) resources requirement. The project is still in its early stages. This Request aims to mobilize external resources to support the Office of Revenue and Costing (ORC) in the successful development of an IS Costing/Funding model as a tool to estimate incremental resource needs to provide support for new and renewal of departmental initiatives, as well as determining the full cost of such services for purpose of fees setting under cost recovery regime or similar endeavors.

ORC is actively engaging the relevant stakeholders to participate in the design of the internal service costing/funding model that will require additional resource supports. Specifically, ORC is and will engage the Branch Senior Financial Officers of Corporate Services Branch, Strategic Policy Branch, Chief Financial Officer Branch, Communications and Public Affairs Branch, and Departmental Executives; as well as the Financial Services of Public Health Agency of Canada and the respective internal service providers.

ORC will require additional expertise that is well versed in costing and accounting to:

- Establish the baseline and gather the relevant data and information for the internal service model;
- Evaluate data collected and validate nature and classifications of the information (e.g., fixed, semi-variable and steps, or variable; direct vs. indirect; sunk, etc.);
- Identify and develop acceptable (defendable) criteria that are tangible and measurable for purpose of determining cost drivers,
- Assess appropriate cost drivers for the relevant internal service activities and to recommend the approach for funding request that best match the costing needs; and
- Develop the costing/funding model and document the process

The Contractor will take on the role of an advisor, to provide expert advice on the treatment of internal service costs and the funding approach that best match their characteristics and behavior, in the development of methodology for a model that would include but not limited to the following:

- To be based on the internal service cost and expenditure incurred historically by the Department to support its existing regulatory programs and operations;
- Would estimate the funding needs of internal service activities for supporting the continued or of new/increased program activities (incremental cost), as well as internal service funding in a full cost scenario (e.g., cost recovery);
- To be simple, transparent, scalable that can be easily understood and verified by a third party; and most importantly
- To be defendable before senior departmental and TB officials and representatives as well as for CFO attestation purposes; and
- To develop the relevant guidelines and document that provide explanations and reference for the users of the internal service costing/funding model

Past experience, accompanied by recognized professional accounting accreditations or designations will be an asset.

Security Requirement:

Reliability Status

File Number: 1000166255v.2

Contracting Authority: Sean Gosson, Senior Procurement & Contracting Specialist

Phone Number: 613-355-9020

E-Mail: sean.gosson@hc-sc.gc.ca

NOTE: The Task and Solutions Professional Services (TSPS) Method of Supply is subject to quarterly refresh cycles. If you wish to find out how you can be a "Qualified SA Holder", please contact SPTS.TSPS@TPSGC-PWGSC.GC.CA