

**RETURN BIDS TO:**  
**RETOURNER LES SOUMISSIONS À:**  
Bid Receiving - PWGSC / Réception des soumissions  
- TPSGC  
11 Laurier St. / 11 rue Laurier  
Place du Portage, Phase III  
Core 0B2 / Noyau 0B2  
Gatineau  
Quebec  
K1A 0S5  
Bid Fax: (819) 997-9776

**SOLICITATION AMENDMENT**  
**MODIFICATION DE L'INVITATION**

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

Comments - Commentaires

Vendor/Firm Name and Address  
Raison sociale et adresse du  
fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution  
Parliamentary Precinct Projects Division/Division,  
Projets de la Colline parlementaire  
Booth Building 3rd Floor - 309  
Édifice Booth 3e étage - 309  
165 Sparks Street  
165, rue Sparks  
Ottawa  
Ontario  
K1A 0S5

<b>Title - Sujet</b> CONSTRUCTION MANAGEMENT ADVISOR	
<b>Solicitation No. - N° de l'invitation</b> EP747-151625/A	<b>Amendment No. - N° modif.</b> 001
<b>Client Reference No. - N° de référence du client</b> 20151625	<b>Date</b> 2015-04-17
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$\$FP-002-67135	
<b>File No. - N° de dossier</b> fp002.EP747-151625	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> <b>on - le 2015-05-28</b>	
<b>F.O.B. - F.A.B.</b> <b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input type="checkbox"/> <b>Other-Autre:</b> <input type="checkbox"/>	
<b>Address Enquiries to: - Adresser toutes questions à:</b> El-Zarka, Edward	<b>Buyer Id - Id de l'acheteur</b> fp002
<b>Telephone No. - N° de téléphone</b> (819) 775-7156 ( )	<b>FAX No. - N° de FAX</b> ( ) -
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b>	

Instructions: See Herein

Instructions: Voir aux présentes

<b>Delivery Required - Livraison exigée</b>	<b>Delivery Offered - Livraison proposée</b>
<b>Vendor/Firm Name and Address</b> <b>Raison sociale et adresse du fournisseur/de l'entrepreneur</b>	
<b>Telephone No. - N° de téléphone</b> <b>Facsimile No. - N° de télécopieur</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/Firm</b> <b>(type or print)</b> <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/</b> <b>de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>

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**1. Reference to the Request for Proposal:**

**DELETE** GI18 Optional Site Visit and **REPLACE** with the following:

**GI18 Optional Site Visit**

There will be a site visit on **May 5<sup>th</sup>, 2015 at 10:00 a.m. (EDT)**. Interested bidders shall meet at the Governor Generals entrance of the East Block building, Parliament Hill, Ottawa, Ontario.

To ensure access to the building, names of individuals attending the site visit must be submitted to the Contracting Authority named on the Request for Proposal - Page 1, **five (5)** calendar days prior to the site visit.

All interested Bidders who do not confirm attendance may not be allowed to participate in the Site Visit. Any clarifications or changes to the Request for Proposal resulting from the Site Visit will be issued as an Amendment to the Request for Proposal. Interested Bidders who do not attend will not be precluded from submitting a Bid Package.

Attendance at a Site Visit will be at the discretion of the Bidders, but Bidders who do not attend will be deemed to have received all of the information made available to attendees, if provided.

**2. Reference to the Request for Proposal, SRE 2 Technical Proposal Submission Requirements and Evaluation:**

**DELETE** section 2.4.1 c) and **REPLACE** with the following:

c) Bidders must complete and submit Appendix H "Client Reference Form" for each project as validation of the Bidder's representative projects. If any of the information requested in Appendix H is not provided in the Bidder's submission, Canada will provide a timeframe by which it must be provided. Failure to provide the requested information may render the Bidder non-responsive.

**3. Reference to the Request for Proposal, SRE 2 Technical Proposal Submission Requirements and Evaluation, Technical Evaluation, Mandatory Requirements (table):**

**DELETE** reference to "\$30M Project" and **REPLACE** with "\$15M Project".

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#### 4. Reference to the Terms of Reference, 4.2 Construction Management Services:

**DELETE** section 4.2.5 and **REPLACE** with the following:

##### **4.2.5 TENDERING THE WORK**

###### **4.2.5.1 CONTEXT**

For construction work that is tendered by the CMA, it is most important that these selection processes for subcontractors are fair, open and transparent and that all qualified subcontractors have the opportunity to be considered for the construction Work. PWGSC believes that competitive bidding and open tendering processes will yield the best value at lowest cost for subcontracted Work.

###### **4.2.5.2 SCOPE**

- 1) Relating only to the Construction Management Services being provided by the CMA, when subcontracting for the construction the CMA shall:
  - a) In consultation with the A&E Consultant, prepare tender and contract documents that clearly set out the requirements for material and services;
  - b) Using standard construction industry documents, such as CCDC 11 - 1996 (R2006) Contractor's Qualification Statement, ensure that subcontractors in trades that are essential to the successful delivery of the Work, are pre-qualified prior to being invited to submit tenders;
  - c) Submit a recommendation award to Departmental Representative prior to contract award.
  - d) Enter into contracts with qualified subcontractors who submit the lowest-priced compliant tenders. Note where appropriate, time and materials contracts are acceptable subject to Departmental Representative approval. Entry into subcontracts on a time and material basis is dependent on following the process outlined in this section and where an upset limit has been established. Upset limits do not preclude proper reporting procedures required by the Departmental Representative;
  - e) Manage subcontractors and ensure they provide the required services in a manner consistent with the terms and conditions of this Contract and achieve timely delivery of quality services at the lowest cost;
  - f) Establish quality and performance requirements and monitor subcontractor performance, including quality of deliverables, adherence to schedules and costs;
  - g) Provide for dispute resolution, initiation of subcontract amendments and payments;
  
- 2) Obtain open, fair and competitive bids for the subcontracts required for each portion of the Work in accordance with the following requirements:
  - a) Subcontracts estimated at less than \$25,000 including Harmonized Sales Tax, may be single-sourced to qualified suppliers only upon the written approval of the Departmental Representative.

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- b) For subcontracts estimated at less than \$100,000, including Harmonized Sales Tax, and upon the written approval of the Departmental Representative, the CMA may invite a minimum of 3 qualified suppliers to submit bids.
- c) For subcontracts estimated at less than \$100,000, including Harmonized Sales Tax, the CMA, upon the written agreement of the Departmental Representative, may set aside the requirement to solicit a minimum of three bids if it has demonstrated to the satisfaction of the Departmental Representative, that less than three firms are capable of performing the Work.
- d) For subcontracts estimated at \$100,000 or more, including harmonized sales tax, advertise publicly through Merx™ Private, in accordance with the following open bidding procedures:
- i. The public advertisement shall include, at a minimum, a description of the nature of the Work to be performed, information regarding any technical requirements, financial guarantees or other documentation to be provided with the bid, the completion date for the Work, the address of the bid closing location and the final date and time for receiving bids, the identification of a contact point for obtaining bid documents and from which further information may be obtained, the date, time and place of the public opening of the bids.
  - ii. For subcontracts evaluated at over \$8,000,000, the time period for receipt of tenders shall be no less than 40 calendar days from date of publication of the notice.
  - iii. Tender documentation shall include all of the public advertisement information, as well as identification of the bid validity period, the criteria for awarding the contract including any factors other than price to be considered in the evaluation of bids, the terms of payment and any other terms or conditions.
  - iv. During the solicitation the CMA shall reply promptly to any request for bid documents or any reasonable request for relevant information made by a supplier participating in the tender. Information provided in response to questions during the tender period must be provided to all bidders.
- 3) The receipt and opening of bids and the awarding of contracts must be consistent with the following:
- a) Bids must be opened in the presence of a least two representatives of the CMA, as well as a representative of Canada as specified by the Departmental Representative, all of whom will act as witnesses to the opening by verifying and signing the Record of Bids received.
  - b) Contracts shall be awarded in accordance with the requirements specified in the notices and bid documentation, and must be submitted by a supplier that complies with the terms and conditions of the bid documents.
  - c) The CMA shall, upon request, promptly inform in writing suppliers participating in the bid of decisions on contract awards.
- 4) The CMA shall:
- a) Seek pre-approval from the Departmental Representative for any deviation from the competitive subcontracting process and make the documentation available to PWGSC.

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- b) Demonstrate to the Departmental Representative that it has a competitive subcontracting process and a prequalification process, reflecting best industry practices.
- 5) The CMA shall analyze the bids received and recommend awards to the Departmental Representative. The format of the trade contract award recommendation is the responsibility of the CMA, however, at a minimum; the recommendation must include copies of the following documents:
- a) Prequalification Phase (if applicable) – copies of prequalification documents such as CCDC 11 - 1996 (R2006) Contractor's Qualification Statement or equivalent, the list of contractors submitting applications for prequalification and the results of the evaluation of prequalification submissions
  - b) Tender Phase: copies of all bids received, verification (e.g. a time stamp) that bids were received on time prior to the time scheduled for bid closing, a copy of the Record of the bid opening, properly witnessed, a copy of the public notice, or invitation to tender if the Work is valued at under \$100,000, a copy of all solicitation documents, a summary of all tenders received with bid amount breakdowns and totals, verification that bid security (if applicable) was provided with the bid, information on any tender qualifications or disqualifications; and identification of the supplier recommended for contract award
- 6) When the Departmental Representative approves the expenditure and the procurement process, the CMA shall prepare the subcontracts for execution. No award of subcontracts to a Subcontractor can proceed without an approved trade contract award recommendation.
- 7) The CMA, and anyone not at arm's length to the CMA, shall be ineligible to submit bids for any construction tenders issued for work tendered as part of the East Block Rehabilitation under construction sub-phases 1, 2 or 3 . For further clarity, the CMA will be deemed to have a Conflict of Interest that would prevent it from being eligible to submit bids for any tenders issued in connection with the Project. This does not limit the CMA's ability to use its own forces when permitted by the Departmental Representative.
- 8) Canada reserves the right to require the CMA to enter into subcontracts for the supply of services or materials with Subcontractors that have been prequalified by Canada for any component of the Work. Any such subcontract shall form part of the Cost of the Work.