

**RETURN BIDS TO:**  
**RETOURNER LES SOUMISSIONS À:**  
**Bid Receiving - PWGSC / Réception des soumissions**  
**- TPSGC**  
**11 Laurier St. / 11, rue Laurier**  
**Place du Portage , Phase III**  
**Core 0B2 / Noyau 0B2**  
**Gatineau, Québec K1A 0S5**  
**Bid Fax: (819) 997-9776**

## SOLICITATION AMENDMENT MODIFICATION DE L'INVITATION

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

Comments - Commentaires

Vendor/Firm Name and Address  
Raison sociale et adresse du  
fournisseur/de l'entrepreneur

**Issuing Office - Bureau de distribution**  
Training and Specialized Services Division/Division de  
la formation et des services spécialisés  
11 Laurier St. / 11, rue Laurier  
10C1, Place du Portage  
Gatineau, Québec K1A 0S5

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| <b>Title - Sujet</b><br>HUMAN FACTORS ENGINEERING SUPPORT  |  |
| <b>Solicitation No. - N° de l'invitation</b><br>W8486-151643/A   | <b>Amendment No. - N° modif.</b><br>002  |
| <b>Client Reference No. - N° de référence du client</b><br>W8486-151643  | <b>Date</b><br>2015-04-21  |
| <b>GETS Reference No. - N° de référence de SEAG</b><br>PW-\$\$ZH-123-28718   |  |
| <b>File No. - N° de dossier</b><br>123zh.W8486-151643  | <b>CCC No./N° CCC - FMS No./N° VME</b>   |
| <b>Solicitation Closes - L'invitation prend fin</b><br><b>at - à 02:00 PM</b><br><b>on - le 2015-05-05</b>   | <b>Time Zone</b><br><b>Fuseau horaire</b><br>Eastern Daylight Saving<br>Time EDT |
| <b>F.O.B. - F.A.B.</b><br><b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input type="checkbox"/> <b>Other-Autre:</b> <input type="checkbox"/> |  |
| <b>Address Enquiries to: - Adresser toutes questions à:</b><br>Grosser(123zh), Keith   | <b>Buyer Id - Id de l'acheteur</b><br>123zh                                      |
| <b>Telephone No. - N° de téléphone</b><br>(819) 956-3489 ( )   | <b>FAX No. - N° de FAX</b><br>(819) 956-2675                                     |
| <b>Destination - of Goods, Services, and Construction:</b><br><b>Destination - des biens, services et construction:</b>  |  |

Instructions: See Herein

Instructions: Voir aux présentes

|  |  |
|--|--|
| <b>Delivery Required - Livraison exigée</b>  | <b>Delivery Offered - Livraison proposée</b> |
| <b>Vendor/Firm Name and Address</b><br><b>Raison sociale et adresse du fournisseur/de l'entrepreneur</b>   |  |
| <b>Telephone No. - N° de téléphone</b><br><b>Facsimile No. - N° de télécopieur</b>   |  |
| <b>Name and title of person authorized to sign on behalf of Vendor/Firm</b><br><b>(type or print)</b><br><b>Nom et titre de la personne autorisée à signer au nom du fournisseur/</b><br><b>de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b> |  |
| <b>Signature</b>   | <b>Date</b>                                  |

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**AMENDMENT 002**

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**REASON FOR AMENDMENT:**

**To reply to bidder questions during the Solicitation process.**

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Concerning Rated Requirement 2.1 (i):

**Question 7** - Will the Crown give credit to a bidder providing descriptions of reports and trial plans prepared for military personal equipment projects conducted internally (i.e. not for a national defence customer)?

**Answer 7** - Yes as long as there is sufficient evidence to demonstrate competence with solving soldier system Human System Integration challenges in the internal project.

**Question 8** - Will the Crown give credit to a bidder providing descriptions of personal equipment projects that were conducted in non-defence related domains (e.g. emergency services, nuclear, consumer products)?

**Answer 8** - No because human system integration within a defence context has completely different challenges than other high-risk domains.

**Question 9** - Will the Crown give credit to a bidder providing descriptions of development, test and evaluation trials conducted in military environments on systems that are not considered 'personal' (e.g. CCS330, CMS330, Maritime Helicopter, joint fires)? Given the list of DT&E initiatives listed in paragraph 3 of Annex A: Statement of Work it seems reasonable that the bidders experience needs to go beyond strictly 'personal' equipment.

**Answer 9** - Yes, provided that the report or description focuses on the challenges of integrating the human into these systems (eg: human systems integration issues associated with a maritime helicopter such as fit and accommodation, reach envelopes, usability, decision support, etc) and what the bidder did to address those challenges.

Concerning Rated Requirement 2.2:

**Question 10** - How will the Crown score the bidder who proposes more than the minimum number of resources in each resource category, where resources have differing experience and qualification within each category?

For example:

Bidder A proposes two Senior resources where one has a MSc in Human Factors, no PMP, and greater than 10 yrs experience leading HF projects but no experience leading military HF personal equipment

projects, but the second has a BASc in Mechanical Engineering, a PMP, and greater than 10 years' experience leading military HF personal equipment projects.

**Answer 10** - No. It is expected that senior personnel will have the stipulated qualifications and required experience to be able to receive the points. For multiple resources in the senior personnel category, points will be allotted to whichever proposed senior personnel resource best meets the criteria as stipulated in the evaluation table. For the other two categories, points will be allotted to the best 2 personnel that best meets the criteria as stipulated. For any additional resources beyond these, qualifications and experiences will be evaluated to verify that the individuals listed are in the correct category, but no further points will be allotted.

**Question 11** - In the example above, will the Crown consider the two resources as a 'composite' resource and award the bidder full points for both the experience and qualification criteria?

**Answer 11** – No, it is expected that senior personnel will have all necessary qualifications and the required experience.

Concerning Rated Requirement 2.2 (ii) :

**Question 12** - The qualifications of the senior personnel include a PMP in order to score maximum points. Must the PMP certification be held at the time of bid submission, or is it sufficient to have attained the certification by the time of award?

**Answer 12** - As there will be very little time from bid to contract award, it is expected that the PMP must be current at time of bid.

**Question 13** - Will the Crown accept project management qualifications that are equivalent to a PMP, for instance a Masters degree in project management?

**Answer 13** - Yes, however the crown will require evidence (copy of graduation diploma, letter or degree) of the Masters degree, and a list of the courses taken during the degree to be able to evaluate equivalency.

Concerning Rated Requirement 2.5 (iii) (Please note that the RFP contains two x 2.5 (iii); this question refers to 'Employee Education Policy') :

**Question 14** - To score maximum points the "Organization has a well-defined and clearly presented employee education policy which includes all three criteria." Only two criteria are described. Please provide the third criteria or provide alternative scoring.

**Answer 14** – Please refer to Amendment 1, Answer 4.

**Question 15** - Will the Crown provide bidders with the value of the initial period of this contract and the value of each of the two possible additional one year extensions to the contract?

**Answer 15** – No, the value of a task based contract can not be substantiated at this time.

**Question 16** - Will Canada please clarify units shown in the Pricing Worksheet (attached). First line refers to a Firm, All-Inclusive Daily Rate. Elsewhere, in columns D, E, F of the worksheet, Hourly Rates are shown. Column G refers to Estimated LOE in days per year but units shown are assumed be hours.

Solicitation No. - N° de l'invitation

W8486-151643/A

Amd. No. - N° de la modif.

002

Buyer ID - Id de l'acheteur

123zh

Client Ref. No. - N° de réf. du client

W8486-151643

File No. - N° du dossier

123zhW8486-151643

CCC No./N° CCC - FMS No/ N° VME

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**Answer 16** - Pricing Worksheet has changed to add in a column for hours /day. Taxes not included with hourly rates. Canada will add taxes once the winning bidder has been determined.

**Question 17** - The RFP, Annex B, requests hourly rates while Attachment 1 to Part 3 Pricing Schedule requires per diem rates. Will Canada please clarify how proposed rates are to be shown?

**Answer 17** - Rates to be submitted are to be hourly.

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**ALL OTHER TERMS AND CONDITIONS REMAIN THE SAME**

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