

**RETURN BIDS TO:**  
**RETOURNER LES SOUMISSIONS À:**  
**Bid Receiving - PWGSC / Réception des soumissions**  
**- TPSGC**  
11 Laurier St./11, rue Laurier  
Place du Portage, Phase III  
Core 0B2 / Noyau 0B2  
Gatineau, Québec K1A 0S5  
Bid Fax: (819) 997-9776

**Revision to a Request for Supply  
Arrangement - Révision à une demande  
pour un arrangement en matière  
d'approvisionnement**

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

**Comments - Commentaires**

**Vendor/Firm Name and Address**  
**Raison sociale et adresse du**  
**fournisseur/de l'entrepreneur**

**Issuing Office - Bureau de distribution**  
Furniture Division/Division des produits de  
l'ameublement  
11 Laurier St. / 11, rue Laurier  
6B1, Place du Portage  
Gatineau  
Québec  
K1A 0S5

<b>Title - Sujet</b> Mobilier pour des postes de travail	
<b>Solicitation No. - N° de l'invitation</b> E60PQ-140003/A	<b>Date</b> 2015-04-23
<b>Client Reference No. - N° de référence du client</b> E60PQ-140003	<b>Amendment No. - N° modif.</b> 007
<b>File No. - N° de dossier</b> pq416.E60PQ-140003	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$\$PQ-416-66821	
<b>Date of Original Request for Supply Arrangement</b> 2015-02-19 <b>Date de demande pour un arrangement en matière d'app. originale</b>	
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> <b>on - le 2015-05-28</b>	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Clouthier, Chantal	<b>Buyer Id - Id de l'acheteur</b> pq416
<b>Telephone No. - N° de téléphone</b> (819) 956-7184 ( )	<b>FAX No. - N° de FAX</b> ( ) -
<b>Delivery Required - Livraison exigée</b>	
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b>	
<b>Security - Sécurité</b> This revision does not change the security requirements of the solicitation. Cette révision ne change pas les besoins en matière de sécurité de l'invitation.	

**Instructions: See Herein**

**Instructions: Voir aux présentes**

<b>Acknowledgement copy required</b>	<b>Yes - Oui</b>	<b>No - Non</b>
<b>Accusé de réception requis</b>	<input type="checkbox"/>	<input type="checkbox"/>
<b>The Offeror hereby acknowledges this revision to its Offer.</b> <b>Le proposant constate, par la présente, cette révision à son offre.</b>		
<b>Signature</b>	<b>Date</b>	
Name and title of person authorized to sign on behalf of offeror. (type or print) Nom et titre de la personne autorisée à signer au nom du proposant. (taper ou écrire en caractères d'imprimerie)		
<b>For the Minister - Pour le Ministre</b>		

Solicitation No. - N° de l'invitation

E60PQ-140003/A

Client Ref. No. - N° de réf. du client

E60PQ-140003

Amd. No. - N° de la modif.

007

File No. - N° du dossier

pq416E60PQ-140003

Buyer ID - Id de l'acheteur

pq416

CCC No./N° CCC - FMS No/ N° VME

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See next page;

**This amendment 007 is raised to answer questions and modify the solicitation as follow:**

**1- QUESTIONS / ANSWERS :**

**Q.101:**

At 5.3.1 Requirement for 2 grommets in work surfaces of 54" and 60" widths is excessive and should be changed to a minimum of one grommet.

**A.101:**

No changes, this is a client requirement.

**Q.102:**

At 5.5.2 Given there could be no locking elements within a station the need for 4 keys is misleading. If the locking elements within a station are keyed alike only one key is required and a "spare" can be supplied. Additional keys are available from the supplier upon request.

**A.102:**

Thank you for your comment, see Section 2 Modification, modification (A).

**Q.103:**

At 6.2 The requirement for stacking from *base panel* height is excessive and wasteful. Should a work surface privacy height need to be reduced to a base panel height it would be more effective to remove the panel entirely. Work surface support can be supplied much more efficiently by the use of legs. Base panels have very little use overall. Stacking should be from work surface privacy to seated privacy.

**A.103:**

No changes, it is a client requirement.

**Q.104:**

At 6.3 The requirement for power "at and below" the work surface on base panel heights is excessive and impractical. With a base panel height of 28-38" only the highest of this range might accommodate desk height power and communications. Base panels would need to be 32-

34" just to accommodate work surface height adjustment of 26-32" which leaves no room for power.

Given the extremely limited use of the base height panel the desk height power requirement should be eliminated.

**A.104:**

See revised changes in the Work Spaces Product and Services Catalogue and Section 2 Modifications, modification (B).

**Q.105:**

6.4 Given the requirements of 6.2, the work surface privacy height panels must be made up of a base panel plus add-on. With this height range the work surface height add-ons could be as little as 4" in height.

There is insufficient space in this add-on module to accommodate power and communications.  
Using desk height privacy of 42" to 48" as the base panel height and using stacks for increasing from desk to seated privacy height would eliminate this issue.

**A.105:**

See Section 2 Modifications, modification (B).

**Q.106:**

6.14.1 The requirement to supply 9 workstations from one central feed is misleading and irrelevant. It's not a factor of workstations it's a factor of power consumption. This requirement should be eliminated.

**A.106:**

Thank you for your comment, no changes to the specifications.

**Q.107:**

At 6.18, 18" wide counter tops are not practical and should not be required. Smallest width should be 24".

**A.107:**

No changes at this time.

**Q.108:**

7.1 Please explain how fixed height work surfaces are to integrate with the storage products system.

**A.108:**

See Section 2 Modifications, modification (D).

**Q.109:**

7.2.2 Given specific leg design and location, a work surface width privacy panel may not be practical. Will you accept manufacturer's standard?

**A.109:**

The modesty panels must fit within the interior of the work surface supports.

**Q.110:**

How do we account for power access; such as poles and in-feeds?

**A.110:** See Answer #23 of Amendment 003.

**Q.111:**

In Category 1 B:

There is a request that pedestals be High Pressure Laminate. Can you please confirm what needs to be HPL, the top only, fronts?

**A.111:** Please refer to Q/A.46 of amendment 005.

**Q.112:**

In Excel spreadsheet 1B, line items 23 to 66 show work surfaces marked Shape A, Shape B and Shape C. Please define these shapes.

**A.112:** Please refer to Q/A. 88 of amendment 005.

**Q.113:**

At Cat. 1a. Line 117: What components should be included? i.e. Powerway, duplex receptacle (how many), faceplates.

**A.113:**

Please refer to Annex A-1, article 6.4.

**Q.114:**

1b. Lines 70-135 are shown as panel supported worksurfaces, yet freestanding components (gables, modesty panels) are also indicated. What should be included with the worksurface?

**A.114:**

Modification to the Product Catalogue will be posted shortly to reflect changes based on the above question, category 1b: Should be panel supported transitional surface only and all description regarding the freestanding supports should be removed.

**Q.116:**

At Cat. 1b. Line 272 : What is PWGSC definition of bins?

**A.116:**

A bin forms part of the accessory rail package. A bin may be used to hold documents and could be closed on 3 or 4 sides. Please refer to Annex A-1 Component System Accessories 6.21.

**Q.117:**

1b. Line 740: Please explain why a metal pedestal cannot be used?

**A.117:**

Metal pedestal will be added to cat. 1b. Modification to the Product Catalogue will be posted shortly to reflect changes based on the above question.

**Q.118:**

At Annex B1 – Category 1b - Lines 70 to 135 request Panel Supported worksurfaces with gables and modesties. Worksurfaces with modesty panels and gables are usually Freestanding and/or semi-panel supported. In order to provide the appropriate product we need to understand the application, please verify. This is described as panel mounted and a freestanding at the same time. Do you mean a semi-supported surfaces? If so, please provide illustrations or descriptions of how they are supported.

**A.118:** Refer to Q/A 114 of this Amendment.

**Q.119:**

At Annex B1 – Category 3 – RE: 24”deep lateral files. This is an unusual request. In 30 years of manufacturing filing, we haven’t seen a requirement for 24” deep lateral files. These should be considered a special request and not included in the Workspaces requirement. Please delete lines for 24”deep lateral files

**A.119:**

All 610mm (24 in.) deep lateral will be remove from the Work Spaces Product and Services Catalogue. Modification to the Product Catalogue will be posted shortly to reflect changes based on the above question.

**Q.120:**

Annex B1 – Category 3 – Lateral Files. 30” wide lateral files are missing from the offering. Please add lines for 30”wide lateral files, in 18”deep and 20”deep. Can you add a new Category 3 sheet to be included with our submission, rather than revising the documents we’re already working on.

**A.120:**

Modification to the Product Catalogue will be posted shortly to reflect changes based on the above question.

**Q.121:**

At Category 1b – Panel Systems should be separate from Freestanding systems because they have different applications. For example if the panel system has 54"high limit, the storage in an enclosed office (laminated) may require a hutch that installs in a more traditional height of 66" (standing privacy). Can we have the freestanding systems separated onto a separate category?

**A.121:**

Category 1 outlines the requirements for both panels system and laminated work spaces for both open and closed workspaces. Under the Government of Canada Fit-up Standards Workplace 2.0, the identified users are urged to incorporate freestanding furniture into their workspace design, whether the area is an open or closed workspace.

Refer to Modification (F) at Amendment 005 and to Annex A-1 article 5.2.

**Q.122:**

At 7.6.3 & 7.7.3 – low storage credenza units to be non-powered or powered with data capability – we need these to be listed separately as they are different options just as pedestals have various options. For the powered options, they also need to indicate the number outlets and if the power is to be hardwired or plug in.

**A.122:**

Refer to Modification (D), (L) and (T) at Amendment 005.

**Q.123:**

At 6.24 – does not indicate dimensional tolerances. Would a +/-1" tolerance, resulting in anything between 14" and 16" acceptable?

**A.123:**

No, a tolerance is not acceptable. The Panel Mounted Overhead and Storage Units and Shelves, must correspond to the width of the panels, which panels include a tolerance as defined at article 6.5.



**Q.124:**

At Table 1b - Notes low storage credenza drawers with open and closed 24" wide of various depths. A 24 inch wide unit will not allow both open and closed, min width to make this functional is 30 inches wide.

**A.124:**

Thank you for your comment, there will be no changes at this time.

**Q.125:**

At Table 1b - High storage units or hutches (open or closed) 12 inch depth. Is this the internal clearance? If so what would be the max depth of the entire unit? A storage with 12 inches would not allow for a binder unusual. 15 inch deep +/- 1 inch would be more functional.

**A.125:**

Refer to A.68 of amendment 005; Modification to the Product Catalogue will be posted shortly to reflect changes based on the above question.

**Q.126:**

At table 1b - Task lighting for high storage units or hutches. There is no specification for this in Annex A-1. Please advise.

**A.126:**

Refer to Annex A-1 – Section 10.4 – Lighting products.

**Q.127:**

At Annex A-1 section 7.9 in table 1B - What is the max height for the wardrobe unit?

**A.127:**

Dimensions are identified in the Product and Services Catalogues, category 1b.

**Q.128:**

At table 1b - Two drawer lateral filing cabinets. The specification allows for metal or laminate but we make both and both are required depending on the application and finishes (for example to match finishes for other metal or laminate furniture. Can the table be adjusted to allow both options to be listed separately?

**A.128:**

No changes to the Product and Services Catalogue; laminate lateral filing cabinets are already in category 1b & metal filing cabinets are already in category 3.

**Q.129:**

Meeting tables with 4 post legs, square 24" and 30" and round 24" and 30" diameter - these are very small tables for 4 post leg legs. A monoleg or star base is more functional. Will this be acceptable?

**A.129:**

Thank you for your comment, Modification to the Product Catalogue will be posted shortly to reflect changes based on the above question in category 1b.

**Q.130:**

In Category 1a – when they refer to “seated privacy height add-on” or “work surface privacy add-on” does an **add-on** refer to a **stack-on frame** that is to be added to the base height frame to make the respective heights of 42"-48"H (worksurface privacy height) or 50"-54" (seated privacy height)?

**A.130:**

Yes, refer to Annex A-1 article 3.12 and 6.2.

**Q.131:**

under Annex B-1,category 1 a\_v 2 line items 117-132, 189-206, 239-268 Face mounted power & data on fabric/tackable surfaces :

- a) are we to supply the frame with all the electrical wire, duplexes and Data receptacles and face plates for each panel or does part of this come under the criteria of hardware ?

b) And if we are to include how many in each ? In your criteria you only make mention of the amount by station !

**A.131a:**

Line items 117-132, 189-206 do not refer to frame, you are to supply all the electrical wire, duplexes and Data receptacles and face plates and the finished element as indicated in the Work Spaces Product and Service Catalogue.

Line items 239-268 do not refer to the frame, you are to supply all the electrical wire, duplexes and face plates and the finished element as indicated in the Work Spaces Product and Service Catalogue.

**A.131b:**

Please refer to Annex A-1, article 6.4. and Q/A. 113.

**Q.132:**

In Annex B-1, category 1A\_v 2 line item 53-60 powered ATT add on :

Are we to understand the power is in the base unit just before the add on OR you also want the add on's powered as well ?

PAFRWAPA18	Frames / Cadres	Work Surface Privacy Add On / Intimité à la surface de travail superposé	Powered at Add On / Électrifié à la surface superposé	457mm (18 in./po)	
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**A.132:**

Yes, both. This option maybe a scenario where the IU may wish power just before the add on (Base Panel) and may wish power at the add-on (Work Surface Privacy Panel).

**Q.133:**

At Annex A-1, 5.6 :

Some worksurfaces and tables may not have electrical and data cabling.

A) How are these differentiated in the table of goods and how do suppliers show separate pricing for these items?

B) How does an end-user indicate which type is required?

**A.133:**

A) There is no electrical and data cabling requirement for worksurfaces and tables at this moment.

B) As there is no electrical and data cabling requirement for worksurfaces and tables at this moment, there is no need to indicate the type,

**Q.134:**

At Annex A-1, 7.9.1, 7.10.4, and 9.7.3, Requires wardrobes to have a hanging coat rod.

It would be very difficult to hang a clothes hanger in towers less than 24"d. Please allow for a coat hook to replace coat rods.

**A.134:**

Thank you for your comment, no changes to the specifications.

**Q.135:**

At 6.14.4 : As our electrical system utilizes triplex receptacles please confirm that this requirement can be met as long as a total of 6 plug-in points are provided.

**A.135:**

Yes, see changes in Section 2 Modifications, modification (F).

**Q.136:**

Should receptacles be included for "powered" locations on panels. If yes, how many?

**A.136:**

See Section 2 Modifications, modification (G).

**Q.137:**

**Annex C – Supply Arrangement Reporting**

Please clarify that for reporting, the requirement is to identify only the Category(s) that were purchased, not the actual catalogue products that were procured.

**A.137:**

Yes, further clarifications to Annex C will be posted shortly

**Q.138:**

In the spreadsheet, we are only to place our product ceiling price.

**A.138:**

Refer to the mandatory criteria at Part 4 of the RFSA

**Q.139:**

Where are the freight, delivery and install charges reflected?

**A.139:**

Delivery and install charges are requested at the solicitation and resulting contract phase. Refer to Part 6B.6 of the RFSA.

**2- MODIFICATION(S) :**

**A) At Annex A-1, Section 5.0 :**

**DELETE:** 5.5.2 A minimum of four (4) keys per workstation must be supplied.

**INSERT:** 5.5.2 A minimum of three (3) sets of keyed alike keys per workstation must be supplied.

**B) At Annex A-1, Section 6.0 :**

**DELETE :** 6.3 All Base Panels must provide access to power and data at and below the work surface.

**INSERT :** 6.3 All Base Panels must provide access to power and data below the work surface.

**C) At Annex A-1, Section 1.0 :**

**INSERT:** 1.6 All categories must be read in conjunction with the latest version of the Government of Canada Workplace 2.0 Fit-up Standards.

**D) At Annex A-1, Section 7.0, article 7.1 :**

**DELETE:** Fixed height work surfaces must be freestanding and integrated with the storage products system.

**INSERT:** Fixed height work surfaces must be freestanding and integrated with the storage products system and be of similar construction and appearance, as well as being supported by the storage products or to fit over a low storage/credenza unit with no interruptions to wire management or power and data.

**E) At Annex A-1, Section 7.10 :**

**DELETE** 7.10.1 in it's entirety.

**INSERT:** 7.10.1 The height of the personal storage towers must be 1372mm (54 in.) high and cannot exceed the height of the of the Seated Privacy Height panels with a tolerance of - 76.2 mm(-3 inch.), with the exception of Category 4 – Wood Veneer – Freestanding Products.

**F) At Annex A-1, Section 6.14 :**

**DELETE:** 6.14.4 Each workstation must be provided with three (3) duplex power outlets six (6) receptacles and one (1) voice / data outlet.

**INSERT:** 6.14.4 Each station must be provided with a maximum of six (6) receptacles in combination of either three (3) duplex power outlets or two (2) triplex power outlets. Each workstation must have one (1) voice / data outlet.

**G) At Annex A-1, Section 6.14 :**

**INSERT:** 6.14.7 All powered panels and add-on with a width of 457mm (18 in.) to 610mm (24 in.) requires up to three receptacles power outlets and for a width of 762mm (30 in.) to 1524mm (60 in.) requires up to four receptacles power outlets.

**H) At Part 5 :**

**DELETE:** Article 5.1.3 Product Conformance, in it's entirety.

**INSERT:** 5.1.3 Product Conformance

The Supplier certifies that all the products offered will conform to all specifications of, and meet the testing requirements detailed in Annex A – Requirement by no later than the date of contract. (contracts that results from an individual solicitation and resulting contract process).

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Supplier`s Signature

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Date

**All other terms and conditions remain unchanged.**