**Question 4:**

Stream 1 Resource requirement - Under this stream, there is a requirement for a "Developer OTIC Specialist". Experience chows that the data migration to OpenText ECM does not always require the use of the OpenText InfoFusion Integration Centre (OTIC). By specifying OTIC requirements, the CMHC risks limited the number of proponents that have the necessary expertise to submit a compliant bid. Would CMHC consider opening the resource requirement to any demonstrated solution for this data migration?

**Response:**

Please see amendments below:

1. Page 19, section 3.2.1.1: Category naming 'Developer OTIC Specialist' should now read 'Developer Migration Specialist'.
2. Page 35, section 3.2.3.26 'Requirements for Developer OTIC Specialist (1 person)' should now read 'Requirements for Developer Migration Specialist (1 person)'
3. Page 35, section 3.2.3.26 should now read: 'CMHC requires the services of a developer migration specialist to assist the project team with […] the InfoShare Phase 2 – corporate wide-deployment'
4. Page 35 Mandatory Requirement Item # 3.2.3.30 is now replaced with the following mandatory requirement: 'The Proponent should demonstrate that the proposed resource has a minimum of 2 years experience performing data migrations from systems and/or file share to OpenText Livelink and/or OpenText Content Server'
5. Page 36 Rated Requirement Item # 3.2.3.32 is now replaced with the following rated requirement: 'The Proponent must demonstrate that the proposed resource has experience creating and performing data migrations using OpenText Infusion OTIC from systems and/or file share to OpenText Livelink and/or OpenText Content Server.
      Less than one year = 0 pt
      1 to 2 years        = 2 pts
      2 to 4 years        = 4 pts
      4 to 6 years        = 6 pts
      More than 6 years   = 10 pts'
      Column 'Points Available = 1-10; column 'Weight/max points available / * 1 person = 10/100'

**Question 5:**

Under Section 1.5 (Schedule of Events, Page 5) of the RFP, the last date for inquiries is May 7, 2015. However in Section 2.5 (Inquiries, Page 10), it states that CMHC cannot guarantee a reply to inquiries received less than seven (7) calendar days prior to the closing date. The revised RFP shows May 12th as the closing date for this submission; therefore, could CMHC please confirm the last date for inquiries?

**Response:**

The last date for inquiries will be May 5, 2015.

**Question 6:**

May a proponent bid a candidate in different roles in **multiple** streams (e.g. bidding resource X in Stream 1 under Category A and under Stream 2 Category B)?

**Response:**

NO, CMHC is looking for resources to be dedicated to their stream for the entire length of the agreement.

**Question 7:**

May a proponent bid a candidate in different roles within the **same** stream? (e.g. bidding resource X in Stream 1 under Category A and under Category B)?

**Response:**

No, CMHC is looking for resources to be dedicated to their stream and category for the entire length of the agreement.

**Question 8:**

Under requirement 3.3.6.14 (HTML 5), this standard was only formalized on October 28, 2014 (http://www.w3.org/TR/html5/). Thus the point rating for this requirement does not reflect industry. It is suggested that CMHC remove this requirement or replace HTML 5 with HTML.

Response:

1. Page 59 Rated Requirement Item # 3.3.6.14 is now replaced with the following rated requirement: 'The Proponent should demonstrate that the proposed resource has experience in using HTML version 4.0 or higher.' The ratings stay the same.

**Question 9:**

The current due date requested by the client will pose a significant issue for Suppliers.  Would CMHC please consider granting an extension of two (2) weeks which will benefit the client in three ways: matching the best available resource to the requirement, increased participation from Suppliers, and higher quality proposals will result in more compliant choices for the client.

Response:

No extension is being granted as CMHC feels 4 weeks is sufficient time for vendors to provide a response.

**Question 10:**

With regard to Stream 1 – IM Business Analyst – Intermediate, Rated #3.2.2.10 states that for more than 5 years, the candidate would score 5 pts; however, in the table on page 24 of the

RFP, the Points available column shows a scale of 1-10.  Would CMHC please confirm if 5 pts is the correct score for this rated?

**Response:**

Please see the corrected point scale

Less than 1 year:   = 0 pts

1 to 3 years:   = 4 pts

3 to 5 years:   = 8 pts

More than 5 years: = 10 pts

**Question 11:**

Does the Statement of Requirements at **3.2.3 Statement of Requirements for Migration Services (I)** (p. 28) apply also to Developer OTIC Specialist? If not, please instruct bidders as to which Statement of Requirements or Statement of Work applies?

**Response:**  Requirements 3.2.3 to sub-requirements 3.2.3.3 is useful information for all 5 persons.

Please see amendments below:

1. Page 19, section 3.2.1.1: Category naming 'Developer OTIC Specialist' should now read 'Developer Migration Specialist'.
2. Page 35, section 3.2.3.26 'Requirements for Developer OTIC Specialist (1 person)' should now read 'Requirements for Developer Migration Specialist (1 person)'
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   Less than one year = 0 pt

   | | |
   |---|---|
   | 1 to 2 years | = 2 pts |
   | 2 to 4 years | = 4 pts |
   | 4 to 6 years | = 6 pts |
   | More than 6 years | = 10 pts' |

Column 'Points Available = 1-10; column 'Weight/max points available / * 1 person = 10/100'

**Question 12:**

Would CMHC consider a bid from a single self-incorporated individual?  If so, is it possible to bid on multiple positions, with the understanding that, were my bid to be accepted, I would only be taking-on only one of the roles?

**Response:**

No, CMHC is looking for the consulting firms to provide a list of resources as outlined in the RFP.