

# Addendum 4

SEL: 2015-A-034946-1

## Project Title: National Support for Local Investment Climates / National Support for Enhancing Local and Regional Economic Development

### A. AMENDMENT

1. At Section 2 Technical Proposal - Standard Forms, Bidders Checklist , Paragraph 1, 3<sup>rd</sup> Block – REPLACE in its entirety with the following:

Proposals must be delivered by mail or hand to:

Foreign Affairs, Trade and Development Canada  
Distribution and Mail Services - AAG  
Lester B. Building  
125 Sussex Drive  
Ottawa, Ontario K1A 0G2 CANADA

Attention: Bid Receiving Unit – SGD

### 2. QUESTIONS AND ANSWERS

**Q1** With regard to RFP 2015-A-034946-1, we are requesting clarification on point 9.8(b) in the Instruction to Bidder section on page 8.

Point (a) allows for a number of person days equal to or higher than DFATD's minimum level, and point (c) allows for respecting the fixed level of effort set by DFATD.

Point (b) appears to provide an alternative, stating that bidders can provide a number of person days that takes into account the number of days for executing the project as estimated by DFATD.

Is it correct to interpret this as meaning the Bidder is able to suggest an alternative number of person days than the LoE levels indicated by DFATD on the data sheet on page 20, either by reducing LoE for certain roles, or re-allocating the LoE from one role to the other?

**A1** Bidders should note the introductory note to this articles which states "As specified in the Data Sheet." Article 9.8 (c) and 11.19 of the Data Sheet provides for a fixed number of person-days for the identified Personnel positions. Therefore, bullet (c) of Article 9.8 of the Instructions to Bidders applies. That is, Bidders are requested to respect the fixed level of effort for each position set by DFATD.

**Q2** Could you kindly confirm the address to which our proposals for the above-mentioned opportunity should be sent? Section 1, Paragraph 7 of the RFP (page 5) indicates that proposals should be submitted to Lester B. Pearson in Ottawa; but the Bidders' Checklist (page 24) directs them to 15 Maisonneuve Blvd. in Gatineau.

**A2** The Lester B. Pearson address is the correct one. Please see section A above for the amendment brought to the Bidders' Checklist.

3. All other terms and conditions of the RFP remain unchanged.