



**RETURN BIDS TO:
RETOURNER LES SOUMISSIONS A :**

**RCMP E Division HQ
BID RECEIVING – Front Desk
14200 Green Timbers
Surrey, BC V3T 6P3**

**SOLICITATION
AMENDMENT 002**

**MODIFICATION DE
L'INVITATION 002**

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

Comments: - Commentaries :

Title – Sujet Scene Security and Scene Cleanup Services		Date May 1, 2015
Solicitation No. – N° de l'invitation M2989-4-0461		Amendment No. – N° de la modification 002
Client Reference No. - No. De Référence du Client NA		
Solicitation Closes – L'invitation prend fin		
At /à :	2 :00pm	PDT (Pacific Daylight Time) HAP (heure avancée du Pacifique)
On / le :	May 11, 2015	
F.O.B. – F.A.B Destination	GST – TPS See herein – Voir aux présentés	Duty – Droits See herein – Voir aux présentés
Destination of Goods and Services – Destinations des biens et services See herein – Voir aux présentés		
Instructions See herein – Voir aux présentés		
Address Inquiries to – Adresser toute demande de renseignements à Tian Lam		
Email – Courriel tian.lam@rcmp-grc.gc.ca		
Telephone No. – No. de téléphone 778-290-2776		Facsimile No. – No. de télécopieur 778-290-6110

Delivery Required – Livraison exigée See herein – Voir aux présentés	Delivery Offered – Livraison proposée
Vendor/Firm Name, Address and Representative – Raison sociale, adresse et représentant du fournisseur/de l'entrepreneur:	
Telephone No. – No. de téléphone	Facsimile No. – No. de télécopieur
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) – Nom et titre de la personne autorisée à signer au nom du fournisseur/de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date



The following solicitation amendment 002 is raised to:

- 1) Extend the closing date for the solicitation
- 2) Amend the Financial Evaluation section
- 3) Amend the Statement of Work
- 4) Amend the Basis of Payment
- 5) Post Questions and Answers for potential bidders

1) Extension of closing date and time

This amendment is raised to extend the bid closing date to May 11, 2015 at 2:00pm PDT.

2) Amend the Financial Evaluation section

At Page 8, Part 4, Paragraph 1.2 Financial Evaluation, at the table titled Bid Price:

DELETE:

The table entitle Bid Price and the total bid price formula.

INSERT:

BID PRICE

	Geographical area	Weight (A) [For evaluation purposes only]	Proposed Hourly Rate per onsite resource (B)	Weighted cost (A)x(B)
1a	Scene Security Services for Western Lower Mainland: Including but not limited to Pemberton, Whistler, Sunshine Coast and Squamish	20		
1b	Scene Cleanup Services for Western Lower Mainland: Including but not limited to Pemberton, Whistler, Sunshine Coast and Squamish	2		
2a	Scene Security Services for Lower Mainland: Including but not limited to North Vancouver, Burnaby, Richmond, Coquitlam, Surrey, Langley and Maple Ridge	30		



2b	Cleanup Services for Lower Mainland: Including but not limited to North Vancouver, Burnaby, Richmond, Coquitlam, Surrey, Langley and Maple Ridge	3		
3a	Scene Security Services for Eastern Lower Mainland: Including but not limited to Abbotsford, Chilliwack and Hope	10		
3b	Cleanup Services for Eastern Lower Mainland: Including but not limited to Abbotsford, Chilliwack and Hope	1		

Total bid price (Sum of the weighted cost of rows 1a, 1b, 2a, 2b, 3a and 3b) = _____

2) Amend the Statement of Work

At Page 19, Annex "A" Statement of Work

DELETE:

11.0 Location of Work, Work site and Delivery Point

The Contractor will perform his work on or off the scenes as specified in the Task Authorization Form.

Due to existing workload, deadlines and sensitivity of the scenes, all personnel assigned to the contract must be ready to work in close and frequent contact with the Project Authority and/or its representative.

INSERT:

11.0 Location of Work, Work site and Delivery Point

The Contractor will perform his work on or off the scenes as specified in the Task Authorization Form.

The geographic area that the Contractor is expected to cover will be a 150km radius from Downtown Vancouver; no work will be performed west of the Strait of Georgia. For example, a task may be authorized for the locations as far as Pemberton and Hope but tasks cannot be authorized for Ashcroft or Nanaimo as they are outside the predetermined radius of the contract.

Due to existing workload, deadlines and sensitivity of the scenes, all personnel assigned to the contract must be ready to work in close and frequent contact with the Project Authority and/or its representative.



2) Amend the Basis of Payment

At Page 21, Annex B Basis of Payment:

DELETE:

Annex B Basis of Payment in its entirety

INSERT:

ANNEX "B"
BASIS OF PAYMENT

All prices are in Canadian dollars, FOB Destination, Freight included, Customs duties and exercise taxes included if applicable, GST/HST extra if applicable.

The billable time commences from when personnel arrive at the site and terminates when all duty functions for the shift have been satisfied. Hours will be billed on the half (1/2) hour increments only.

All prices for each geographically area (seen below) in the Contract are exclusive of the GST or HST, whichever is applicable, unless otherwise indicated.

GST or HST, to the extent applicable, will be incorporated into all invoices and progress payment claims for goods supplied or work performed and will be paid by Her Majesty. The Contractor agrees to remit to Canada Revenue Agency any GST or HST paid or due. The RCMP is a federal government department exempt from Provincial Sales Tax (Exemption #PST-1000-5001).

	Geographical area	Hourly Rate per onsite resource
1.	Scene Security Services for Western Lower Mainland: Including but not limited to Pemberton, Whistler, Sunshine Coast and Squamish	
2.	Scene Cleanup Services for Western Lower Mainland: Including but not limited to Pemberton, Whistler, Sunshine Coast and Squamish	
3.	Scene Security Services for Lower Mainland: Including but not limited to North Vancouver, Burnaby, Richmond, Coquitlam, Surrey, Langley and Maple Ridge	



4.	Scene Cleanup Services for Lower Mainland: Including but not limited to North Vancouver, Burnaby, Richmond, Coquitlam, Surrey, Langley and Maple Ridge	
5.	Scene Security Services for Eastern Lower Mainland: Including but not limited to Abbotsford, Chilliwack and Hope	
6.	Cleanup Services for Eastern Lower Mainland: Including but not limited to Abbotsford, Chilliwack and Hope	

2) Post Questions and Answers regarding the solicitation

Q1) In regards to Part 1 - General Requirements, Section 1:

Can you confirm that personnel assigned to this contract require RCMP Facility Access Level 3 Status or higher at the time of submission, or is this required merely prior to contract commencement? If prior to contract commencement will the RCMP assist in expediting this process for the selected provider's personnel.

A1) Security clearances must be obtained prior to contract commencement. You do not need the clearance at bid closing time. The RCMP will assist in obtaining the required clearances for the successful bidder.

Q2) In regards to Part 4 - Evaluation Procedures - Section 1.1.1 Mandatory Technical Criteria:

There is a requirement to demonstrate all staff will be provided all safety equipment required by staff as per Worksafe BC standards. Can you provide more detailed information on the specific regulation that pertains to this requirement of the RFP, or conversely provide more details as to what equipment is required of staff to meet the legislation?

Q2) The RCMP requires the Contractor to follow Work Safe BC regulations when equipping their personnel to perform the job. It is the Contractor's obligation to identify what requirements (under Work Safe BC) are needed for the cleaning up and disposal of marijuana grow operations.

Q3) In regards to Part 4 - Evaluation Procedures - Section 1.2 Financial Evaluation / Bid Price:

Can you provide data regarding the amount of total service hours for each Region (1 -Western Lower Mainland, 2 - Lower Mainland, 3 - Eastern Lower Mainland) preferably service requirements over the past 3 years so we are better able to understand the scope of requirements associated with this solicitation of business. Our preference would be to have this split between Hours Per Annum for Scene security (per region), and Hours Per Annum for Scene Clean-up (per region) so we have a clear understanding of your needs under this bid.

A3) The actual break down is unknown at this time since this is the first RFP requesting scene clean up for the Lower Mainland Region of the BC province. It is expected that 80% of requests for scene clean up and scene security will come from the Lower Mainland. Please note that a new bid table for financial evaluation and a new basis of payment for the resulting contract has been included in Amendment 002 to separate the hourly charge between Scene Security Services and Scene Cleanup Services.



Q4) In regards to Annex A - Section 5.0 - Required On-site Resources:

'On-site resources are required within 2 hours from time of Task Authorization issue by the RCMP'. Please confirm this is the expectation for remote locations and no alternative threshold is allowable for out of town requirements (eg Pemberton, Ashcroft, Hope, etc)

A4) There is an expectation of a 2 hour response time where ever the need is required within the geographic area radius. The geographic area that the Contractor is expected to cover will be a 150km radius from Downtown Vancouver.

Q5) In regards to Annex A - Section 13.0 - Travel and Living Expenses:

Please confirm no per diem or travel expenses will be granted for the work performed, even in remote locations. Clarification on this point is requested because a per diem rate is noted in Annex C Task Authorization part 2 of 2.

A5) No travel or living expenses will be provided for this contract.

Q6) Can you provide the expected date of commencement of work?

A6) The best estimate for commencement of the contract will be 1-2 months after contract award, but a task may not be authorized until a situation occurs.

Q7) Please provide confirmation that this RFP only covers scene security as it relates to marijuana grow operations, and does not include any other scene security requirements the RCMP may have

A7) Scene security can be for any Crime Scene or Natural Disasters and is not simply limited to Marihuana Grow Operations. Scene Cleanup Services will only be performed for marijuana grow operations.

Q8) If available, please provide more detailed information as it relates to what 'fully trained" (Annex A - Section 8 #3) personnel means, and the courses or expectations required to achieve this status. The training required for certification.

A8) The training required to become a Security Guard. There are no other special requirements.

Note: All other terms and conditions remain unchanged.

NOTE TO BIDDERS: Use the mailing label below and affix it securely to the outside of the envelope or package containing your bid proposal. Always ensure your company name, return address, tender number and closing date appear legibly on the outside of your bid submission.

**RCMP E DIVISION HQ
BID RECEIVING – FRONT DESK
14200 GREEN TIMBERS WAY
SURREY, BC V3T 6P3
CANADA**

Solicitation No.: M2989-4-0461

Solicitation Closing Date & Time: May 11, 2015 @ 2:00 pm PDT

Description: Scene Security and Scene Cleanup Services, Various Locations in BC