



# QUESTIONS & ANSWERS (“Q&A”)

## ISSUED TO ALL PROPONENTS

<b>Q&amp;A No.:</b>	2
<b>RFP #:</b>	14150041
<b>RFP Title:</b>	Payroll and Leave Management Services
<b>Issue Date:</b>	May 6, 2014
<b>Issue by:</b>	Teisha Youden
<b>No. of Pages:</b>	2

## DETAILS OF Q&A DOCUMENT

This Q&A document is being issued to respond to questions submitted by Proponents seeking further clarification.

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**QUESTION 1:**

Would IDRC be prepared to use the Proponent’s agreements or does it have to be IDRC agreements?

**ANSWER:**

IDRC is open to both options, whichever will be the most efficient and effective method to get to a signed contract.

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**QUESTION 2:**

In IDRC’s Statement of Work, one of the “go live” dates is January 2016. Is this negotiable or is it fixed?

**ANSWER:**

IDRC aims to go live with the payroll and employee self-service components on January 1, 2016. Should this prove to be impossible within normal implementation timelines, IDRC will consider moving the date up to and no later than April 1, 2016 as long as an acceptable solution is agreed upon with regards to transitioning and conversion of data partway through the calendar year.

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**QUESTION 3:**

Is it possible to move the Mandatory requirements # A5 and #A6 “(Data Centre...Data...located / processed / stored only in Canada) to Rated requirements?

**ANSWER:**

No. The Proponent's servers and IDRC's data must remain in Canada and thus these are Mandatory requirements for IDRC and cannot be changed.

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**END OF Q&A # 2**

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