



**RETURN BIDS TO:
RETOURNER LES
SOUMISSIONS À:**

Bid Receiving Canada Border Services Agency /
Réception des soumissions Agence des services
frontaliers du Canada

Canada Border Services Agency
Contracting Bids Receiving
2405 St-Laurent Unit H
Ottawa, ON K1A 0L8
(613) 941-6034

Bid Receiving Unit is open from Monday to Friday
inclusively, between the hours of 07:30 and 3:30,
excluding Statutory Holidays.

**Amendment # 1
to Request for Proposal**

Proposal To: Canada Border Services Agency

We hereby offer to sell to Her Majesty the Queen in
right of Canada, in accordance with the terms and
conditions set out herein, referred to herein or
attached hereto, the goods, services, and
construction listed herein and on any attached
sheets at the price(s) set out thereof.

**Proposition aux: Agence des services frontaliers
du Canada**

Nous offrons par la présente de vendre à Sa
Majesté la Reine du chef du Canada, aux conditions
énoncées ou incluses par référence dans la
présente et aux annexes ci-jointes, les biens,
services et construction énumérés ici sur toute
feuille ci-annexées, au(x) prix indiqué(s)

**Issuing Office – Bureau de
distribution**

Canada Border Services Agency /
l'Agence des services frontaliers du
Canada
Place Vanier, Tour B
355 North River Road, 17^e Floor
Ottawa (Ontario) K1A 0L8

Title – Sujet EXECUTIVE SEARCH AND RECRUITMENT SERVICES	
Solicitation No. – N° de l'invitation 1000324526	Date : May 11, 2015
Client Reference No. – N° référence du client	
GETS Reference No. – N° de reference de SEAG	
File No. – N° de dossier	CCC No. / N° CCC - FMS No. / N°
Solicitation Closes – L'invitation prend fin at – à 11 :00 AM on – le Mai 20, 2015	Time Zone - Fuseau horaire Eastern Daylight Time (EDT)
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Inquiries to : - Adresser toutes questions à: CBSA-ASFC_Solicitations-Demandes de soumissions@cbsa-asfc.gc.ca	Buyer Id – Id de l'acheteur Guillaume Doré Guillaume.Dore@cbsa-asfc.gc.ca
Telephone No. – N° de téléphone : 343-291-5724	FAX No. – N° de FAX N/A
Destination – of Goods, Services, and Construction: Destination – des biens, services et construction : Canada Border Services Agency Agence des services frontaliers du Canada	

Instructions : See Herein
Instructions: Voir aux présentes

Delivery required - Livraison exigée See Herein	Delivered Offered – Livraison proposée
Vendor/firm Name and address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Facsimile No. – N° de télécopieur Telephone No. – N° de téléphone	
Name and title of person authorized to sign on behalf of Vendor/firm (type or print)- Nom et titre de la personne autorisée à signer au nom du fournisseur/de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature _____	Date _____



Amendment # 1

This solicitation amendment 001 is raised to:

- 1. Answer questions posed by the vendor community;

- 1. Answer questions posed by the vendor community:

Q1. With respect to one of the mandatory criteria,

M.1.3. The bidder must demonstrate that it is a member in good standing of the Association of Executive Search Consultants.

This organization is not an organization that all recruiters belong to and is not viewed industry wide as a required membership, it is optional. Is there any flexibility?

A1. The CBSA will not accept any flexibility for M.1.3.

Q2. Where can I find information regarding the “FCP Limited Eligibility to Bid” as this list is no longer accessible online?

A2. As per the Employment and Social Development Canada (ESDC) - Labour's website see below:

Standards and Equity - Health and Safety - Labour Relations - Resources

Home > Standards and Equity > Equality and Inclusion > Employment Equity > Federal Contractors Program

Employment Equity | **Limited Eligibility to Bid List**
Federal Contractors Program (FCP)

LEEP

 Tools and Resources

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As a result of the implementation of the redesigned Federal Contractors Program (FCP) the names of all the organizations have been removed from this list. When a contractor will be found to be non-compliant, their name will be automatically added to the list.

Q3. Where can I find pertinent information/forms regarding the “completed annex Federal Contractors Program for Employment Equity – Certification”?

A3. By signing ANNEX “F” to PART 5 - BID SOLICITATION FEDERAL CONTRACTORS PROGRAM FOR EMPLOYMENT EQUITY – CERTIFICATION, you are certifying that the information provided is true as of the date signed.

Should you require additional clarification please see below:

Federal Contractors Program for Employment Equity - Bid Certification
By submitting a bid, the Bidder certifies that the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list (http://www.labour.gc.ca/eng/standards_equality/eq/emp/fcp/list/inelig.shtml) available from Employment and Social Development Canada (ESDC) - Labour's website.



Q4. Will CBSA accept a submission from a joint venture where 1 firm has the Association of Executive Search Consultants membership and the other firm holds the valid security clearance?

A4. The CBSA will accept a submission from a joint venture.

Bidders who bid as a joint venture must indicate clearly that it is a joint venture.

If the information is not clearly provided in the bid, the Bidder must provide the information on request from the Contracting Authority.

The bid and any resulting contract must be signed by all the members of the joint venture unless one member has been appointed to act on behalf of all members of the joint venture.