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11 Laurier St. / 11, rue Laurier  
Place du Portage, Phase III  
Core 0B2 / Noyau 0B2  
Gatineau, Québec K1A 0S5  
Bid Fax: (819) 997-9776

**Revision to a Request for a Standing Offer**

**Révision à une demande d'offre à commandes**

National Individual Standing Offer (NISO)

Offre à commandes individuelle nationale (OCIN)

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Offer remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'offre demeurent les mêmes.

**Comments - Commentaires**

This requirement contains a security requirement - See Part 6A and Part 7A.

Ce besoin comprend des exigences relatives à la sécurité - Voir la Partie 6A et la partie 7A.

**Vendor/Firm Name and Address**

**Raison sociale et adresse du fournisseur/de l'entrepreneur**

**Issuing Office - Bureau de distribution**

Training and Specialized Services Division/Division de la formation et des services spécialisés  
11 Laurier St. / 11, rue Laurier  
10C1, Place du Portage  
Gatineau, Québec K1A 0S5

<b>Title - Sujet</b> Fairness Monitoring Services		
<b>Solicitation No. - N° de l'invitation</b> EP737-150967/A		<b>Date</b> 2015-05-12
<b>Client Reference No. - N° de référence du client</b> 20150967		<b>Amendment No. - N° modif.</b> 001
<b>File No. - N° de dossier</b> 113zh.EP737-150967	<b>CCC No./N° CCC - FMS No./N° VME</b>	
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$ZH-113-28873		
<b>Date of Original Request for Standing Offer</b>		2015-04-28
<b>Date de la demande de l'offre à commandes originale</b>		
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> <b>on - le 2015-06-08</b>		<b>Time Zone</b> <b>Fuseau horaire</b> Eastern Daylight Saving Time EDT
<b>Address Enquiries to: - Adresser toutes questions à:</b> Reynolds(zh), Diane		<b>Buyer Id - Id de l'acheteur</b> 113zh
<b>Telephone No. - N° de téléphone</b> (819) 956-1141 ( )	<b>FAX No. - N° de FAX</b> (819) 956-9235	
<b>Delivery Required - Livraison exigée</b>		
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b> See Herein  Voir aux présentes		
<b>Security - Sécurité</b> This revision does not change the security requirements of the Offer. Cette révision ne change pas les besoins en matière de sécurité de la présente offre.		

**Instructions: See Herein**

**Instructions: Voir aux présentes**

<b>Acknowledgement copy required</b>	<b>Yes - Oui</b>	<b>No - Non</b>
<b>Accusé de réception requis</b>	<input type="checkbox"/>	<input type="checkbox"/>
<b>The Offeror hereby acknowledges this revision to its Offer.</b> <b>Le proposant constate, par la présente, cette révision à son offre.</b>		
<b>Signature</b>	<b>Date</b>	
Name and title of person authorized to sign on behalf of offeror. (type or print) Nom et titre de la personne autorisée à signer au nom du proposant. (taper ou écrire en caractères d'imprimerie)		
<b>For the Minister - Pour le Ministre</b>		

Amendment no. 001 is raised to provide a response to questions raised to date and to amend Annex D, Basis of Payment, as follows:

- Q1 Would Canada consider amending the formula for travel time in paragraph (b) under article 2 in Annex D, to remove the 50% rate from the formula?
- A1 Yes. See amendment below.
- Q2 Canada has included point rated technical criterion RT3.1 which provides for additional points for increasing numbers of bilingual resources and point rated technical criterion RT3.2 which provides for additional points for increasing numbers of resources holding a professional designation in good standing. Canada has not provided for additional points for increasing numbers of resources holding personnel security screening above Reliability Status level. Would Canada consider adding point rated technical criterion which provides for additional points for increasing numbers of resources holding a personnel security screening at Secret level or higher?
- A2 No, the resources proposed at time of call-up will be required to meet security requirements just as much as language requirements and at least one resource with a professional designation in good standing. Offerors proposing resources at time of the bid solicitation closing date should be in a position to apply for and obtain personnel security screening for some or all of their resources during the Standing Offer period. This is not the case with respect to professional designations or the capacity to perform the Work in both of Canada's official languages.
- Q3 Some FM engagements will require the FM Contractor to have access to Controlled Goods. Would Canada consider adding point rated technical criterion which provides for additional points if the Offeror is registered in the Controlled Goods Program?
- A3 No, call-ups requiring that the FM Contractor be registered in the Controlled Goods Program have been exceedingly rare. While Canada will encourage Offerors who wish to register, such registration has not been sufficiently central to the business of the FM Program to justify adding point rated technical criterion of the type proposed.
- Q4 For mandatory technical criterion MT3, the Offeror must propose at least one FM Team Leader, at least one FM Specialist and at least one backup FM Specialist. Is there a benefit for the Offeror to propose more than one resource for each resource category? Would Canada please confirm if the Offeror will be able to qualify additional resources in the future?
- A4 Yes, there is a benefit to propose more than one resource for each resource category in the event that an Offeror has to decline a call-up request as their three resources are performing Work under call-up(s) made against their Standing Offer. Yes, a responsive Offeror will be able to propose additional resources after issuance of a Standing Offer; proposed additional resources must meet the mandatory technical criteria they are being proposed for in order to be declared responsive and identified under clause 2.2 of Part 6B.
- Q5 For mandatory technical criterion MT3, at least of the proposed resources must have a professional designation in good standing. Would Canada please confirm that it is their intention to always have at least one resource with a professional designation in good standing for any given call-up?

- A5 Yes, as per 7(c)(ii) under Part 6A and as per 9.1(c) under the Engagement Requirements of the Statement of Work, at least one of the proposed resources for each call-up must have a professional designation in good standing.
- Q6 For each call-up, will the Offeror be able to propose their own resources or will Canada indicate its preferences?
- A6 Based on the information provided for each call-up for Step 2 under 7(c)(ii), the Offeror must propose which resources it will use that have been identified under clause 2.2 of Part 6B.
- Q7 For point rated technical criterion RT1, is there a way for the Offeror to demonstrate that they have more than 15 years experience without having to list all of the projects over the 15-year period or will a copy of business name registration certificate be sufficient?
- A7 For point rated technical criterion RT1, the Offeror to provide the time period (month/year to month/year) it has been providing opinion services to outside clients; for example June/2007 to May/2015, the total cumulative time is 8 years.
- Q8 For point rated technical criterion RT3.2, would Canada please confirm that the maximum score is 50 points if the Offeror identifies 3 or more resources? For example, would Canada please confirm that if an Offeror proposes 10 resources for mandatory technical criterion MT3, the Offeror will not achieve more than 50 points?
- A8 Yes, if an Offeror proposes 10 resources for mandatory technical criterion MT3, the Offeror will not achieve more than 50 points.
- Q9 Would Canada please clarify what is the "total evaluated price" and how is it calculated?
- A9 As per Step 1 under 2(b) in Attachment C, the total evaluated price will be determined in accordance with Attachment D, Standing Offer Financial Response Template. As per Attachment D, the Offeror must quote a firm all inclusive per diem rate for the FM Team Leader and FM Specialist; the total evaluated price will be the sum of the Offeror's quoted rate of the FM Team Leader plus the Offeror's quoted rate of the FM Specialist.

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 REASON FOR AMENDMENT:

- 1.0 Delete paragraph (b) under article 2 in Annex D in its entirety and replace with:
- b) For Work to be performed outside the NCR and outside the 100 km radius:
- i. The Contractor will be reimbursed its authorized travel and living expenses reasonably and properly incurred in the performance of the Work, at cost, without any allowance for profit and/or administrative overhead, in accordance with the meal, private vehicle and incidental expenses provided in Appendices B, C and D of the National Joint Council Travel Directive (<http://www.njc-cnm.gc.ca/directive/travel-voyage/index-eng.php>) and with the other provisions of the directive referring to "travellers", rather than those referring to "employees"; and
  - ii. The Contractor will be paid its authorized travel time, reasonably and properly incurred in the performance of the Work for travel occurring within a twenty-four hour period, without any allowance for overhead or profit. Time for travel that is more or less than a day must be prorated to reflect actual time for travel in accordance with the following

Solicitation No. - N° de l'invitation

EP737-150967/A

Amd. No. - N° de la modif.

001

Buyer ID - Id de l'acheteur

113zh

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20150967

File No. - N° du dossier

113zhEP737-150967

CCC No./N° CCC - FMS No/ N° VME

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formula: (Hours of travel x the firm all inclusive per diem rate) ÷ 7.5 hours.

**ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED**