

REQUEST FOR PROPOSAL / DEMANDE DE PROPOSITION

Title – Sujet High Density Mobile Shelving	
Solicitation No. – No de l'invitation 1000317910	Date May 16, 2015
Solicitation closes – L'invitation prend fin On – le: June 9th, 2015 At – À: 2:00 P.M. Time zone – Fuseau horaire: Eastern Daylight Time (EDT)	
Contracting Authority – Autorité contractante Katherine Hutton Address E-mail address See herein / Voir dans ce document	
Telephone No. – No de téléphone (613) 286-5340	
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Destination - Destination See herein / Voir dans ce document	
THIS DOCUMENT CONTAINS A SECURITY REQUIREMENT. LE PRÉSENT DOCUMENT COMPORTE UNE EXIGENCE EN MATIÈRE DE SÉCURITÉ.	

Return Bids to: - Retourner les soumissions à :

Canada Revenue Agency
Agence du revenu du Canada
See herein / Voir dans ce document

Proposal to: Canada Revenue Agency

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

Proposition à: l'Agence du revenu du Canada

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

**Bidder's Name and Address -
Raison sociale et adresse du Fournisseur/de
l'entrepreneur**

Telephone No. – No de téléphone

(____) _____

Fax No. – No de télécopieur

(____) _____

This document consists of:

- A. Questions and Answers
 - B. Amendment to the Request for Proposal (RFP)
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A. Questions and Answers

Q1. Is there a floor plan of the proposed layout for the mobile shelving? This would be helpful as there are many different options for layouts.

A1. CRA does not have a proposed layout to provide at this time; this is the reason why CRA is requesting each Bidder to provide a proposed layout through an electronic drawing, as instructed under Attachment 1: Mandatory Criteria, specifically under criterion M2.

Q2. The provided existing shelving inventory in Appendix A doesn't seem to match the dimensions and quantities of shelving in the CID Bond Room Shelving Layout provided in Appendix B. Also in Appendix A the existing shelving is given as 72"H, then noted "Existing shelving posts to be cut down from existing 76" to 64". Would you please confirm the existing shelving height and inventory?

A2. CRA has confirmed that the existing shelving should have been 76"H and not 72'H. Also, after a recount of CRA's shelving inventory, it was discovered that there is a small discrepancy in two of the shelving sizes. Please refer to Amendment #1 to the RFP to view these corrections.

Q3. What type/dimensions of boxes are being stored in the shelving, as a 73 1/4" minimum height is required for 6 levels of bankers box storage?

A3. In the past CRA has used typical banker's boxes for file storage which measures at 10" x 12" x 15", and is used to hold letter or legal size files.

CRA has recalculated the Bond room's height restrictions and the amount of space required between each shelf in order to accommodate the banker boxes, and it was determined that the room will only accommodate 5 shelves, rather than the 6 that was requested. Please refer to Amendment #2, #3 and #4 to the RFP to view this correction and Appendix C: Mandatory Performance Specifications will reflect these changes as well.

***Please note that the height measurement of the Bond room has been determined to be incorrect, and the updated dimensions will be indicated in Amendment #5 to the RFP.**

B. Amendment to the Request for Proposal (RFP)

Amend #1. In **Annex A: Statement of Requirement, Appendix A: Existing Shelving Inventory**, located on page 40 of 44:

DELETE the following:

Existing Shelving Inventory

- 177 Units – 16”D x 42”W x 72”H
- 19 Units – 16”D x 30”W x 72”H
- 14 Units - 32”D x 42”DW x 72”H
- 1 Unit – 32”D x 30”W x 72”H
- 3 Units – 16”D x 36” x 72”H
 - Total Units: 214, 6 shelves per unit

INSERT the following:

Existing Shelving Inventory

- **178** Units – 16”D x 42”W x **76”**H
- **16** Units – 16”D x 30”W x **76”**H
- 14 Units - 32”D x 42”DW x **76”**H
- 1 Unit – 32”D x 30”W x **76”**H
- 3 Units – 16”D x 36” x **76”**H
 - Total Units: 214, 6 shelves per unit

Amend #2 In **Annex A: Statement of Requirement**, under section **4.0 Scope**, located on page 34 of 44:

DELETE the following:

Estimated Total Shelving Units Required (Includes existing and new units):

- 242 Units - 16”D x 42”W x 72”H
- 62 Units – 16”D x 30”W x 72”H
- 33 Units – 32”D x 42”DW x 72”H
- 36 Units - 32”D x 32”W x 72”H
- Total Units 373

INSERT the following:

Estimated Total Shelving Units Required (Includes existing and new units):

- 242 Units - 16"D x 42"W x 65 – 67.5"H
- 62 Units – 16"D x 30"W x 65 – 67.5"H
- 33 Units – 32"D x 42"DW x 65 – 67.5"H
- 36 Units - 32"D x 32"W x 65 – 67.5"H
- Total Units 373

Amend #3 In **Annex A: Statement of Requirement**, under section **5.0 Product Specifications**, subsection **5.5 Shelving and Uprights**, located on page 37 of 44:

DELETE the following:

5.5.1 The shelving Units must be available in the following sizes / dimensions:

- a. 15"D x 42"W x 72"H
- b. 15"D x 30"W x 72"H
- c. 30"D x 42"W x 72"H
- d. 30"D x 30"W x 72"H

INSERT the following:

5.5.1 The shelving Units must be available in the following sizes / dimensions:

- a. 15"D x 42"W x 65 – 67.5"H
- b. 15"D x 30"W x 65 – 67.5"H
- c. 30"D x 42"W x 65 – 67.5"H
- d. 30"D x 30"W x 65 – 67.5"H

Amend #4 In **Annex A: Statement of Requirement**, under section **5.0 Product Specifications**, subsection **5.5 Shelving and Uprights**, located on page 37 of 44:

DELETE the following:

5.5.3 Shelving ranges must be set at 6 levels to accommodate boxes.

INSERT the following:

5.5.3 Shelving ranges must be set at 5 levels to accommodate boxes.

Amend #5 In **Annex A: Statement of Requirement**, under section **5.0 Product Specifications**, subsection **5.5 Shelving and Uprights**, located on page 37 of 44:

DELETE the following:

5.5.2 The total height of the shelving unit, including the deck floor, carriage and shelf unit itself, must not exceed 6.83 feet (2,082 mm) to allow for required sprinkler head clearances.

INSERT the following:

5.5.2 The total height of the shelving unit, including the deck floor, carriage and shelf unit itself, must not exceed **6.65 feet (79.84")** to allow for required sprinkler head clearances.

ALL OTHER TERMS AND CONDITIONS REMAIN THE SAME