

RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:
**Bid Receiving Public Works and Government
Services Canada/Réception des soumissions
Travaux publics et Services gouvernementaux
Canada**
800 Burrard Street, Room 219
800, rue Burrard, pièce 219
Vancouver
British Columbia
V6Z 0B9
Bid Fax: (604) 775-9381

SOLICITATION AMENDMENT
MODIFICATION DE L'INVITATION

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

Comments - Commentaires

Vendor/Firm Name and Address
**Raison sociale et adresse du
fournisseur/de l'entrepreneur**

Issuing Office - Bureau de distribution
Public Works and Government Services Canada -
Pacific Region
800 Burrard Street, Room 219
800, rue Burrard, pièce 219
Vancouver
British C
V6Z 0B9

Title - Sujet Services d'experts-conseils en assa	
Solicitation No. - N° de l'invitation EZ897-160027/A	Amendment No. - N° modif. 003
Client Reference No. - N° de référence du client	Date 2015-05-20
GETS Reference No. - N° de référence de SEAG PW-\$PWY-015-7506	
File No. - N° de dossier PWY-5-38006 (015)	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2015-06-08	Time Zone Fuseau horaire Pacific Daylight Saving Time PDT
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Chan (PWY), Scarlett	Buyer Id - Id de l'acheteur pwy015
Telephone No. - N° de téléphone (604) 775-9382 ()	FAX No. - N° de FAX (604) 775-6633
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: PWGSC - Various Locations - Various, BC & YT	

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

Les documents français seront disponibles sur demande

Solicitation Amendment 003

This solicitation amendment is raised to address the following:

- Suppliers' questions
- Request for Proposal document revision
- Security Requirement clarification
- List of Bidders' Conference Attendees

All other terms and conditions remain unchanged.

End

Questions and Answers

Question 1. Does this new TAC overlap with Western Region's Northern TAC?

Answer: Yes, this new tool has the same focus, but different client (ie. not AANDC in the Yukon).

Question 2. What is the definition of an Expert?

Answer: See A.3.1 for Mandatory Criteria and Responsibilities of an Expert.

Question 3. Are 'Additional Resources' defined? As it pertains to the Staffing Section?

Answer: See D.2.2.2 for types of Additional Resources.

Question 4. Can a single site be considered multiple Projects (eg work at an airport that included both an insitu phase and a excavation phase)?

Answer: No. See definition of Project in D.1.1.

Question 5. Will Junior staff be considered with less than 1 year of experience?

Answer: Yes. As per A.3.8, there is no minimum experience per se. However, to be accepted for a specific Task Authorization, the Junior must have "Relevant experience to perform responsibilities". For example, it may be appropriate for a Junior with less than 1 year experience to conduct water sampling under the onsite supervision of an Intermediate; however, it may not be appropriate to have the same individual conduct water sampling at a remote site where there is no onsite supervision.

Question 6. Does 25% of average bid price mean over and under the average bid?

Answer: No, it means over only (ie within 125%). An Amendment has been issued to clarify.

Question 7. Do projects or personnel experience from outside of BC/Yukon meet the criteria? Ie. is more weight given to BC projects?

Answer: For D.2.5.2, the Proponent should submit the location of the sample Projects. As per D.2.5.3 "Using the Generic Evaluation Table, each person in the Category of Work will be evaluated relative to the Work required as described in the Statement of Work". As per A.1.3 "PWGSC Work for this Task Authorization Contract is restricted to the Pacific Region, which is comprised of British Columbia and Yukon". Therefore, Projects from BC or the Yukon are both given more weight than Projects from other areas. However, location is not the only criteria assessed, and Proponents should consider the overall sample Project with respect to Table D.3.1.

Question 8. Is Risk Assessment considered a Remediation Technique? And should a Risk Assessor be added as an additional support role?

Answer: There is a separate TAC for Risk Assessment. This TAC is not meant to perform Human Health and Ecological Risk Assessments. However, Risk Assessment may be a

component during the Planning phase (eg Remedial Options Analysis, Risk Registry). The Proponent may propose a Risk Assessor as an Additional Resource.

Question 9. For D.2.2.2, is it a maximum of 2 per category?

Answer: The maximum number of Additional Resources per Resource Category is identified in D.2.2.2. How many Additional Resources are proposed per Category of Work is for the Proponent to determine. However, Proponents should consider the overall Additional Resources with respect to Table D.3.1.

Question 10. In D.2.3, it is difficult to fit the Core Team summary on one page, can we include resumes?

Answer: D.1.2 describes the maximum page length for each technical submission part. Pages beyond these lengths will be removed and not considered in the evaluation. Proponents may want to review D.3.2 to note the relative weighting of the different technical submission part.

Question 11. What percentage of the TAC do we anticipate being fees vs. disbursements, ie. pass-through costs?

Answer: The value of disbursements varies widely between individual TAs (eg remote field work versus desk top work). Often 10% of the value of the TA is disbursements, though there is no guarantee on this and the disbursements may be substantially greater.

Question 12. Corporate experience. Is it viewed more favorably to cite 10 smaller projects or one large job?

Answer: As per D.2.4.2, "The same Project may be used for more than one Scope of Work". The evaluation criteria does not identify different Projects as being a criterion. A minimum of two sample Projects must be Submitted (eg the same sample Project cannot be used twice for Scope of Work #1: Remediation Construction Planning).

Question 13. Does the cover page count towards the 24 page limit?

Answer: No. Part 3 – Bidders Preparation Instructions identifies what are not included in the page limitation. Note that any information included on the cover page (or index pages or tabs) will not be considered in the evaluation.

Question 14. Will PWGSC accept a joint venture submission by two or more companies? If yes, does PWGSC have any requirements for such submissions?

Answer: Refer to 2003 2014-09-25 Standard Instructions - Goods or Services - Competitive Requirements, Clause 17.

Question 15. Is the financial component to be submitted as per Annex B or as per Annex D (with the additional weighting and evaluated rate columns)?

Answer: Annex "B". A revised version of Annex "B" is included in this solicitation amendment.

Question 16. Do tables and figures need to adhere to the font requirements presented on page 7 of 50?

Answer: Yes.

Question 17. The proposal format specifies margins of 12 mm left, right, top, and bottom—is this inclusive or exclusive of headers/footers?

Answer: Exclusive of headers/footers.

Question 18. In Technical Bid section D.2.2.2 the details to be included state “credentials of ...”; please define what is expected in the “credentials”?

Answer: Credentials means “qualities that makes a person suitable for a job”. The Proponent should Submit information that demonstrates the Additional Resource is appropriate for the proposed role. At a minimum, the Mandatory Criteria for the relevant Category of Work should be demonstrated.

Question 19. Would PWGSC consider providing, in an amendment, a comprehensive list of definitions (regulatory, credentials, acronyms, etc.) that could be relied up for use in Contractor bid?

Answer: Abbreviations may be used if: (i) they have been used in the Request For Proposal (eg TA = Task Authorization). (ii) They are common industry practice abbreviations for education (eg MSc = Master of Science). (iii) They are common industry practice abbreviations for accreditations (eg PEng = Professional Engineer). (iv) they are common industry practice abbreviations for chemicals (eg PAH = Polycyclic Aromatic Hydrocarbons). (v) They are defined in the BC Ministry of Environment “Procedure 8: Definitions and Acronyms for Contaminated Sites”. PWGSC is not responsible for the use of abbreviations that are not clear.

Question 20. Evaluation, Page 41, Section d.2.3.2, items E – Work History Title and Role. PWGSC asks proponents to provide a work history with title and role for each of the core team members. Many of our senior and expert members have a long work history that reflects their years of experience, which would run over the one-page limit on that section. Please clarify whether including current role and years of experience at the firm is sufficient?

Answer: The number of years with any particular firm is not an evaluation criteria. The Proponent should Submit the work history which demonstrates qualifications and experience relative to the Statement of Work.

Question 21. Is PWGSC interested in receiving proposals for subsets of services or is PWGSC accepting only full-package service offerings?

Answer: PWGSC will not accept Proposals for a subset of the services.

Question 22. Does the Certification need to be issued by a BC or Yukon based organization or a designation from any other province will do?

Answer: Accreditation in BC or the Yukon is not a mandatory requirement for PWGSC. However, accreditation from a relevant organization (eg APEGBC) indicates that the individual is familiar with local requirements. In addition, certain associations may restrict the practice (eg engineering).

Question 23. In Section D.2.4 Corporate Sample Projects, project size (value) does not appear to be a requested information item. As such, can we assume that project value is not an evaluation criterion?

Answer: Project size is not a criterion per se. However, it is unlikely a small project would cover the work as described in the Statement of Work.

Question 24. In Section D.2.5, Core Team Sample Projects, linkage between sample projects for the core team members and the corporate sample projects does not appear to be a requirement. As such, can we assume that it is not an evaluation criterion? On the other hand, can Core Team members use project examples that are also submitted as Corporate Sample Projects?

Answer: For D.2.5, there is no linkage between sample Projects and Core Team members. There is a linkage between Corporate sample Projects and Core Team members, as per D.2.4.2 “For each sample Project: Corporate involvement, including project name and names and responsibilities of every Core Team member or Additional Resource involved with sample Project.”. Core Team members may use project examples that are also submitted as Corporate Sample Projects.

Question 25. Section D.2.5.2 of the RFP indicates that, “The same Project may not be used more than once by an individual Core Team member, but the same Project may be used by more than one Core Team member as long as their roles were different.” Does the word “role” in that sentence mean “Category of Work” (as in section A.3) or “Resource Category” (as in section B1.1) or something more general?

Answer: Role means the part that someone plays in the sample Project. For example, for a given sample Project, Senior Qualified Professional – Environmental #1 may have performed Remediation Construction Planning while Senior Qualified Professional – Environmental #2 performed Remediation Construction Tendering. Note however that in this example both Core Team members will have had limited roles, which is an evaluation criteria.

Question 26. The definition of Project (Section D.1.1) includes remediation of “an upland or minor freshwater contaminated site”. This seems to exclude remedial planning and work in marine environments, even though the basic work in these environments is the same as would be completed elsewhere. Please clarify?

Answer: Marine work projects will not be considered as sample Projects as this Task Authorization Contract will not include Work in marine environments. PWGSC projects in the marine environments are performed under a different Task Authorization Contract.

Question 27. Corporate experience. Do projects listed have to have been started and completed within the past 5 years?

Answer: As per D.1.1, Projects do not have to be started and completed within the past 5 years, but sample projects are restricted to within the last 5 years. If a Project started earlier than 5 years ago (relative to the RFP posting date), then the sample Project may only submit, indicate dates, and describe that portion of the Project performed within the last 5 year (ie after 2010/04/27). If a project is not completed (ie is currently in progress), then the sample Project may only submit, indicate dates, and describe only that portion of the Project performed within the last 5 year (ie after 2010/04/27).

The following sections in the Request for Proposal document will be amended:

Annex “B” - Basis of Payment

The attached Annex “B” Revision 2 (2015-05-19) replaces and supercedes any previous versions of Annex “B”.

Page 40 of 50, Annex “D” Point Rated Evaluation Criteria and Basis of Selection, D.2.2

Technical Submission Part 2: Additional Resources, D.2.2.2 What the Proponent should provide:

Delete: The Proponent must submit a description of their Additional Resources. Submission must be no more than one page total. Core Team members may include:

Insert: The Proponent must submit a description of their Additional Resources. Submission must be no more than one page total. **Additional Resources** may include:

Page 41 of 50, Annex “D” Point Rated Evaluation Criteria and Basis of Selection, D.2.3

Technical Submission Part 3: Core Team Qualifications and Experience, D.2.3.2 What the Proponent should provide:

Delete: Details to be described included: a. Category of Work and name of Additional Resource

Insert: Details to be described included: a. with Category of Work and name of **Core Team member**

Page 44 of 50, Annex “D” Point Rated Evaluation Criteria and Basis of Selection, D.2.6

Technical Submission Part 6: Corporate Capability, D.2.6.3 What we evaluate:

Delete: Using the Generic Evaluation Table, each person in the Category of Work will be evaluated relative to the Work required as described in the Statement of Work.

Insert: Using the Generic Evaluation Table, **the Corporate Capability** will be evaluated relative to the Work required as described in the Statement of Work.

Security Requirement Clarification

There will be no change in the Security Requirement. Please refer to the Request for Proposal Document dated 2014-04-24, Part 6 - Security, Financial and Other Requirements, Section 1 - Security Requirement for details:

Bidders are hereby informed that there is a possibility that some Task Authorization (TA) contracts might require that the Contractors and their personnel to possess a Designated Organization Screening (DOS) at the RELIABILITY STATUS level issued by the Canadian Industrial Security Directorate (CISD) of Public Works and Government Services Canada (PWGSC).

Should the successful bidders not have the level of security indicated above, PWGSC shall sponsor the successful proponents so CISD can initiate procedures for security clearance. CISD, by letter, shall forward documentation to the successful bidders for completion. Bidders desiring such sponsorship should so indicate in their covering letter with their bid.

Successful bidder(s) issued a Task Authorization Contract as a result of this Task Authorization Agreement, not possessing the required security clearance at time of a Task Authorization, will be bypassed and PWGSC will proceed to the next Contractor who possesses the required security clearance and it is furthest away from the ideal business distribution.

Solicitation No. - N° de l'invitation

EZ897-160027/A

Client Ref. No. - N° de réf. du client

Amd. No. - N° de la modif.

003

File No. - N° du dossier

PWY-5-38006

Buyer ID - Id de l'acheteur

pw015

CCC No./N° CCC - FMS No/ N° VME

List of Bidders' Conference Attendees:

Dillon Consulting

Envirochem Services Inc.

Pottinger Gaherty Environmental Consultants

Hemmera Envirochem Inc.

Arcadis Canada Inc.

Amec Foster Wheeler

SLR Consulting

SNC Lavalin Inc.

Golder Associates

EBA Tetra Tech

Outcome Consultants Inc.

Stantec

GHD

Keystone Environmental

CH2M Hill Canada Ltd.

Synergy Aspen

Parsons

NOTE: This Annex "B" Revision 2 (2015-05-19) replaces and supercedes any previous versions of Annex "B".

ANNEX "B" – Revision 2 (2015-05-19)

BASIS OF PAYMENT

B.1 Labour Rates

The Contractor will be paid firm hourly rates as follows, for work performed in accordance with the Contract. Customs duties are included and applicable taxes are extra, if applicable.

B.1.1 Date of Award to 2016Mar31

Line	Resource Category	Hourly Rate	Weighting	Evaluated Rate
1	Expert <i>Name(s) and rates from Annex D to be inserted at Contract Award for following Categories of Work: Expert Qualified Professional Expert Contaminated Sites Approved Professional</i>	\$_____/hr	10%	\$_____
2	Senior <i>Name(s) and rates from Annex D to be inserted at Contract Award for following Categories of Work: Senior Qualified Professional-Environmental #1 Senior Qualified Professional-Environmental #2 Senior Qualified Professional-Environmental #3 Senior Qualified Professional-Environmental #4 Senior Qualified Professional-Environmental #5 Senior Qualified Professional-Hydrogeologist Senior Qualified Professional-Environmental Assessor Senior Qualified Professional-Geotechnical Engineer</i>	\$_____/hr	40%	\$_____
3	Intermediate <i>Not named</i>	\$_____/hr	30%	\$_____
4	Junior <i>Not named</i>	\$_____/hr	20%	\$_____
B.1.1 Sub-Total Evaluated Rate (100%)				\$_____

B.1.2 2016Apr01 to 2017Mar31

Line	Resource Category	Hourly Rate	Weighting	Evaluated Rate
1	Expert <i>Name(s) and rates from Annex D to be inserted at Contract Award for following Categories of Work: Expert Qualified Professional Expert Contaminated Sites Approved Professional</i>	\$_____/hr	10%	\$_____
2	Senior <i>Name(s) and rates from Annex D to be inserted at</i>	\$_____/hr	40%	\$_____

	<i>Contract Award for following Categories of Work:</i> <i>Senior Qualified Professional-Environmental #1</i> <i>Senior Qualified Professional-Environmental #2</i> <i>Senior Qualified Professional-Environmental #3</i> <i>Senior Qualified Professional-Environmental #4</i> <i>Senior Qualified Professional-Environmental #5</i> <i>Senior Qualified Professional-Hydrogeologist</i> <i>Senior Qualified Professional-Environmental</i> <i>Assessor</i> <i>Senior Qualified Professional-Geotechnical</i> <i>Engineer</i>			
3	Intermediate <i>Not named</i>	\$_____/hr	30%	\$_____
4	Junior <i>Not named</i>	\$_____/hr	20%	\$_____
B.1.2 Sub-Total Evaluated Rate (100%)				\$_____

B.1.3 2017Apr01 to 2018Mar31

Line	Resource Category	Hourly Rate	Weighting	Evaluated Rate
1	Expert <i>Name(s) and rates from Annex D to be inserted at</i> <i>Contract Award for following Categories of Work:</i> <i>Expert Qualified Professional</i> <i>Expert Contaminated Sites Approved</i> <i>Professional</i>	\$_____/hr	10%	\$_____
2	Senior <i>Name(s) and rates from Annex D to be inserted at</i> <i>Contract Award for following Categories of Work:</i> <i>Senior Qualified Professional-Environmental #1</i> <i>Senior Qualified Professional-Environmental #2</i> <i>Senior Qualified Professional-Environmental #3</i> <i>Senior Qualified Professional-Environmental #4</i> <i>Senior Qualified Professional-Environmental #5</i> <i>Senior Qualified Professional-Hydrogeologist</i> <i>Senior Qualified Professional-Environmental</i> <i>Assessor</i> <i>Senior Qualified Professional-Geotechnical</i> <i>Engineer</i>	\$_____/hr	40%	\$_____
3	Intermediate <i>Not named</i>	\$_____/hr	30%	\$_____
4	Junior <i>Not named</i>	\$_____/hr	20%	\$_____
B.1.3 Sub-Total Evaluated Rate (100%)				\$_____

The hourly rates for each person in a specific category of personnel must be the same. The hourly rates quoted must include all overhead, including administrative time, non-allowable field supplies as described in B.3 Other Direct Expenses, internal equipment charges (including equipment charges considered to be internal although they may be rented), clerical support and other indirect support such as report printing

costs for three hard copies. Extraordinary printing costs (eg. high quality photograph reproduction not possible on standard laser printers or plotters) may be charged only if specific prior approval from the Authorized Client is obtained. Time worked which is more or less than an hour must be prorated to reflect actual time worked.

The Resources (Expert, Senior, Intermediate) may work at a lower category description for a particular project; however, basis of payment will be made on the category at which the work is performed.

For rate evaluation purposes only these weighting percentages are fixed and will apply in the evaluation to determine a blended hourly rate.

In order to ensure that fair and competitive hourly rates are received for each of the positions listed, the following requirement must be strictly adhered too: Bidders must provide an hourly rate for each listed position. In the event that the Contractor consists of fewer personnel than listed, provide an hourly rate that corresponds with each position listed. The hourly rate provided must be equal to or greater than the hourly rate provided for the position listed below it. For example, if the Contractor does not have an Intermediate Personnel, the hourly rate provided must be equal to or greater than the hourly rate provided for the Junior Personnel. The hourly rate for any given category of personnel cannot be \$0 or nil value. Failure to insert an hourly rate for each position listed will render your proposal non-responsive.

B.1.4 Disbursements

Cost plus Firm Fixed percentage _____. Cannot be applied to resource categories established on the TAC.

Disbursements Evaluation:

Estimated at \$100.00 (for evaluation purposes only) x (1 + _____%)

Disbursements Sub-Total \$ _____

B.2 Total Evaluated Financial Bid Price

Sub-Total Evaluated Rates for Professional Fees (B.1.1 + B.1.2+B.1.3)	\$ _____
Disbursements Sub-Total (B.1.4)	\$ _____
Total Evaluated Financial Bid Price (Applicable Taxes Extra)	\$ _____

All price proposals which are greater than twenty-five (25%) above the average price will be set aside and will receive no further consideration.

B.3 Travel and Living Expenses

The Contractor will be reimbursed for the authorized travel and living expenses reasonably and properly incurred in the performance of the Work, at cost, without markup, in accordance with the meal, private vehicle and incidental expense allowances specified in Appendices B,C and D of the National Joint Council Travel Directive, : <http://www.njc-cnm.gc.ca/directive/travel-voyage/index-eng.php>, and with the other provisions of the directive referring to "travellers", rather than those referring to "employees". Charges for air travel must not exceed that for economy class.

All travel must have the prior authorization of PWGSC. All payments are subject to government audit.

For projects located in British Columbia (excluding Vancouver Island) and Yukon, travel-related expenses associated with the delivery of services will be calculated from the PWGSC's Vancouver Office, 800

Burrard Street, Vancouver, BC V6Z 0B9 or from the Contractor's project personnel's office to the project site, whichever is closer.

For projects located on Vancouver Island, travel-related expenses associated with the delivery of services will be calculated from the PWGSC's Victoria Office, 1230 Government Street, Victoria, BC V8W 3X4 or from the Contractor's project personnel's office to the project site, whichever is closer.

All travel related expenses within 50kms of the above locations will be included in the Contractor's hourly fee structure.

Travel to/from Vancouver and Victoria will be paid, or the equivalent cost of travel between the two will be paid if travel is from another location. All travel is subject to PWGSC approval. PWGSC reserves the right to require any of the personnel on the Consultant's team to attend the project site or in-person meetings.

B.4 Other Direct Expenses

The Contractor will be reimbursed for the direct expenses reasonably and properly incurred in the performance of the Work. These expenses will be paid at actual cost without mark-up, upon submission of an itemized statement supported by receipt vouchers. Direct expenses, for sample analyses, if approved in advance by the Authorized Client, will be paid at actual cost incurred without mark up. The Authorized Client may approve additional items if the Contractor receives pre-approval from the Authorized Client.

Extraordinary field supplies and internal equipment charges will be paid for actual costs incurred with no mark-up. If the extraordinary field supplies or internal equipment charge is Contractor - owned, proof that Contractor rates are industry competitive must be provided. Extraordinary field supplies and internal equipment charges must be specifically identified in the work plan and prior approval from Authorized Client is required. All extraordinary field supplies purchased for Work under the Contract becomes the property of Canada.

Non-allowable field supplies and internal equipment charges include the following:

- (a) Health and safety equipment and supplies (eg. Personal Protective Equipment) including: hard hats, protective goggles, safety footwear, gloves, disposable gloves, coveralls, disposable coveralls, respirators, cartridges, disposable respirators, life jackets, survival suits, first aid kits.
- (b) General sampling equipment and supplies including: gasechtor, Photo Ionization Detector, sample containers, preservatives, coolers, ice.
- (c) Water monitoring equipment and supplies including: pH meters, conductivity meters, turbidity meters, dissolved oxygen meters, water level meters, and interface probes.
- (d) Water sampling equipment and supplies including: bailers, wattera tubing, peristaltic pumps, pump tubing, filters.
- (e) Vapour sampling equipment and supplies including: pumps, tubing, leak detection system.
- (f) Sediment sampling equipment including: Ponar and Eckman grab samplers
- (g) Tissue Dissection equipment including: scalpels, dissecting trays, scales
- (h) Surveying equipment and supplies including: measuring wheel, GPS unit (non-differential), tapes, stakes, spray paint.
- (i) Miscellaneous equipment and supplies including: telephone charges, cell phone, fax charges, computer, software, plotter, camera, common hand tools, batteries, stationary, printing charges.

Extraordinary field supplies and internal equipment charges may be allowed on a case by case basis with prior approval from the Authorized Client.

B.5 Addition of Resources and Categories

B.5.1 Addition of Resources to a Category

The Contractor may propose a new resource for specific Tasks. The Contractor must follow the procedures and requirements detailed in the General Conditions.

The resource will be approved for a specific Task only. If the Contractor wants the resource to work on a different Task, the Contractor must obtain the approval from the Authorized Client for that Task.

B.5.2 Addition of a Category for a Specific Task

The Contractor may propose a new Category of work for a specific Task. The Contractor must provide the Authorized Client and Contracting Authority with:

- (a) a description of that new category of work and rationale for addition;
- (b) the name(s), qualifications and experience of the proposed resource(s);
- (c) the title, education minimums, experience minimums, and hourly rate of the proposed Category; and
- (d) Price support (if requested).

If Canada approves the proposed Category and the proposed resource(s), the Contract Authority will issue an amendment to the Task Authorization to include the Category and resource(s), if appropriate, for the specific Task. If the Contractor wants to propose the same Category and the same or other resource(s) to work on a different Task, the Contractor must obtain the approval from the Authorized Client for that Task.

If Canada determines that the Category would improve the TA Contract, the Contracting Authority will request that all Contract holders in the series provide a resource for this new Category. The new Category will be established only if all Contractors can provide a resource meeting the established qualifications, and the Contract Authority will issue an amendment to the Contract to include the Category and resource(s).

The Hourly Rate for any miscellaneous Category/Title provided must not exceed the highest Hourly Rate offered for Labour Rates above. Canada reserves the right to accept or reject any or all responses received in this category.