



**RETURN BIDS TO:  
RETOURNER LES COUSSIONS A:**

Visitor Center – RCMP/Centre des Visiteurs– GRC  
73 Leikin Drive, Bldg., M1, Mailstop #15  
Ottawa, Ontario K1A 0R2  
Attn: Amal Baldwin

**REQUEST FOR PROPOSAL  
DEMANDE DE PROPOSITION**

**Proposal To: Royal Canadian Mounted  
Police**

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

**Proposition aux : Travaux Publics et  
Services Gouvernementaux Canada**

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux appendices ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

Comments - Commentaires

<b>Title – Sujet</b> Four Horse Trailer		<b>Date</b> May 21, 2015
<b>Solicitation No. – N° de l'invitation</b> 201600489		
<b>Solicitation Closes– L'invitation prend fin</b>		
<b>At / à :</b>	2:00 PM	EDT (Eastern Standard Time)
<b>On / le :</b> June 30, 2015		
<b>F.O.B. – F.A.B</b> Destination	<b>GST - HST</b> See herein — Voir aux présentes	<b>Duty– Droits</b> See herein — Voir aux présentes
<b>Destination of Goods and Services– Destinations des biens et services</b> The Royal Canadian Mounted Police – Musical Ride Branch 1 Sandridge Road, Ottawa, On K1A 0R2 ATT: (To be specified at contract award)		
<b>Invoicing Instructions</b> The Royal Canadian Mounted Police – M9295 Transport Unit 1426 St. Joseph Blvd., Ottawa, On K1A 0R2 ATT: (To be specified at contract award)		
<b>Address Inquiries to – Adresser toute demande de renseignements à</b> Julie Davis		
<b>Telephone No. –No. de téléphone</b> 613-843-3797		<b>Facsimile No. – No. de télécopieur</b> 613-825-0082
<b>Delivery Required– Livraison exigée</b> See herein — Voir aux présentes		<b>Delivery Offered – Livraison proposée</b>
<b>Vendor/Firm Name, Address and Representative – Raison sociale, adresse et représentant du fournisseur/de l'entrepreneur:</b>		
<b>Telephone No. –No. de téléphone</b>		<b>Facsimile No. – No. de télécopieur</b>
<b>Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) – Nom et titre de la personne autorisée à signer au nom du fournisseur/de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>		
<b>Signature</b>		<b>Date</b>

## PART 1 - GENERAL INFORMATION

### 1. Security Requirement

There is no security requirement associated with the requirement.

### 2. Requirement

The requirement is detailed at Annex A, Statement of Requirement, of the resulting contract clauses.

### 3. Debriefings

After contract award, bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days of receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

### 4. Procurement Ombudsman

The Office of the Procurement Ombudsman (OPO) was established by the Government of Canada to provide an independent avenue for suppliers to raise complaints regarding the award of contracts under \$25,000 for goods and under \$100,000 for services. You have the option of raising issues or concerns regarding the solicitation, or the award resulting from it, with the OPO by contacting them by telephone at 1-866-734-5169 or by e-mail at [boa.opo@boa.opo.gc.ca](mailto:boa.opo@boa.opo.gc.ca). You can also obtain more information on the OPO services available to you at their website at [www.opo-boa.gc.ca](http://www.opo-boa.gc.ca).

## PART 2 - BIDDER INSTRUCTIONS

### 1. Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Revision to Departmental Name: As this solicitation is issued by Royal Canadian Mounted Police (RCMP), any reference to Public Works and Government Services Canada or PWGSC or its Minister contained in any term, condition or clause of this solicitation, including any individual SACC clauses incorporated by reference, will be interpreted as reference to RCMP or its Minister.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

- a) The 2003 (2014-09-25) Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

Section 01 – Code of Conduct and Certification – Bid of 2003 referenced above is amended as follows:

Delete subsection 1.4 and 1.5 in their entirety.

Subsection 5.4 of 2003, Standard Instructions - Goods or Services - Competitive Requirements, is amended as follows:

Delete: sixty (60) days  
Insert: ninety (90) days



## **1.1 SACC Manual Clauses**

B1000T (2014-06-26) Condition of Material  
B1501C (2006-06-16) Electrical Equipment  
B7500C (2006-06-16) Excess Goods

## **2. Submission of Bids**

Bids must be submitted only to RCMP Bid Receiving Unit by the date, time and place indicated on page 1 of the bid solicitation.

Due to the nature of the bid solicitation, bids transmitted electronically or by facsimile to RCMP will not be accepted.

## **3. Enquiries - Bid Solicitation**

All enquiries must be submitted in writing to the Contracting Authority no later than five (5) calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the questions or may request that the Bidder do so, so that the proprietary nature of the question is eliminated, and the enquiry can be answered with copies to all bidders. Enquiries not submitted in a form that can be distributed to all bidders may not be answered by Canada.

## **4. Applicable Laws**

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the bidders.



## **PART 3 - BID PREPARATION INSTRUCTIONS**

### **1. Bid Preparation Instructions**

Canada requests that bidders provide their bid in separately bound sections as follows:

Section I: Mandatory Technical Bid (4 hard copies)

Section II: Financial Bid (1 hard copy)

Section III: Certifications (1 hard copy)

Prices must appear in the financial bid only. No prices must be indicated in any other section of the bid.

Canada requests that bidders follow the format instructions described below in the preparation of their bid:

- a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- b) use a numbering system that corresponds to the bid solicitation.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process [Policy on Green Procurement](http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>). To assist Canada in reaching its objectives, bidders are encouraged to:

- a) use paper containing fibre certified as originating from a sustainably-managed forest and/or containing minimum 30% recycled content; and
- b) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

#### **Section I: Mandatory Technical Bid**

In their technical bid, bidders should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

The technical bid consists of the following:

- a) Completed and signed page 1 of the RFP;
- b) Documentation (e.g. data sheets, web site information, etc.) to substantiate compliancy to Mandatory Technical Criteria
- c) Completed Annex C, Mandatory Technical Criteria

#### **Section II: Financial Bid**

- a) Bidders must submit their financial bid in accordance with Annex B, Basis of Payment. The total amount of Goods and Services Tax (GST) or Harmonized Sales Tax (HST) is to be shown separately, if applicable.
- b) SACC Manual Clauses C3011T (2013-11-06), Exchange Rate Fluctuation Criteria

#### **Section III: Certifications**

Bidders must submit the certifications required under Part 5.



## **PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION**

### **1. Evaluation Procedures**

- a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.
- b) An evaluation team composed of representatives of Canada will evaluate the bids.

### **1.1 Technical Evaluation**

#### **1.1.1 Mandatory Technical Criteria**

To be considered responsive, a bid must meet all of the mandatory requirements as detailed at Annex C, Mandatory Technical Criteria. All Mandatory criteria must be met through way of cross-referencing with product literature, and or certifications supplied with the bid. If in some instance(s) this is not available, the bidder is to note how their product meets the requirement. Bids not meeting all of the mandatory requirements will be given no further consideration.

### **1.2 Financial Evaluation**

1. Bidders must submit pricing in accordance with Annex B, Basis of Payment, with their bid at bid closing.
2. The evaluated price is the extended price, calculated by multiplying the Quantity by the Unit Price offered by the Bidder.
3. The price of the bid will be evaluated in Canadian dollars, the Goods and Services Tax or the Harmonized Sales Tax excluded DDP destination, Canadian customs duties and excise taxes included.

### **2. Basis of Selection – Lowest Price**

A bid must comply with the requirements of the bid solicitation and meet all mandatory technical evaluation criteria to be declared responsive. The responsive bid with the lowest evaluated price will be recommended for award of a contract.

## **PART 5 - CERTIFICATIONS**

Bidders must provide the required certifications and documentation to be awarded a contract.

The certifications provided by bidders to Canada are subject to verification by Canada at all times. Canada will declare a bid non-responsive, or will declare a contractor in default, if any certification made by the Bidder is found to be untrue whether during the bid evaluation period or during the contract period.

The Contracting Authority will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply with this request will also render the bid non-responsive or will constitute a default under the Contract.

### **1. Mandatory Certifications Required Precedent to Contract Award**

#### **1.1 Code of Conduct and Certifications - Related documentation**

By submitting a bid, the Bidder certifies that the Bidder and its affiliates are in compliance with the provisions as stated in the Standard Instructions identified in this solicitation. The related documentation therein required will assist Canada in confirming that the certifications are true.



## 1.2 Federal Contractors Program for Employment Equity - Bid Certification

By submitting a bid, the Bidder certifies that the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list ([http://www.labour.gc.ca/eng/standards\\_equity/eq/emp/fcp/list/inelig.shtml](http://www.labour.gc.ca/eng/standards_equity/eq/emp/fcp/list/inelig.shtml)) available from Human Resources and Skills Development Canada (HRSDC) - Labour's website.

Canada will have the right to declare a bid non-responsive if the Bidder, or any member of the Bidder if the Bidder is a Joint Venture, appears on the "FCP Limited Eligibility to Bid" list at the time of contract award.

## 2. Additional Certifications Precedent to Contract Award

The certifications listed below should be completed and submitted with the bid, but may be submitted afterwards. If any of these required certifications is not completed and submitted as requested, the Contracting Authority will so inform the Bidder and provide the Bidder with a time frame within which to meet the requirement. Failure to comply with the request of the Contracting Authority and meet the requirement within that time period will render the bid non-responsive.

### 2.1 Former Public Servant – Certification

Contracts awarded to former public servants (FPS) in receipt of a pension or of a lump sum payment must bear the closest public scrutiny, and reflect fairness in the spending of public funds. In order to comply with Treasury Board policies and directives on contracts with FPS, bidders must provide the information required below before contract award.

#### Definitions

For the purposes of this clause, "former public servant" is any former member of a department as defined in the *Financial Administration Act*, R.S., 1985, c. F-11, a former member of the Canadian Armed Forces or a former member of the Royal Canadian Mounted Police. A former public servant may be:

- a. an individual;
- b. an individual who has incorporated;
- c. a partnership made of former public servants; or
- d. a sole proprietorship or entity where the affected individual has a controlling or major interest in the entity.

"lump sum payment period" means the period measured in weeks of salary, for which payment has been made to facilitate the transition to retirement or to other employment as a result of the implementation of various programs to reduce the size of the Public Service. The lump sum payment period does not include the period of severance pay, which is measured in a like manner.

"pension" means a pension or annual allowance paid under the *Public Service Superannuation Act* (PSSA), R.S., 1985, c.P-36, and any increases paid pursuant to the *Supplementary Retirement Benefits Act*, R.S., 1985, c.S-24 as it affects the PSSA. It does not include pensions payable pursuant to the *Canadian Forces Superannuation Act*, R.S., 1985, c.C-17, the *Defence Services Pension Continuation Act*, 1970, c.D-3, the *Royal Canadian Mounted Police Pension Continuation Act*, 1970, c.R-10, and the *Royal Canadian Mounted Police Superannuation Act*, R.S., 1985, c.R-11, the *Members of Parliament Retiring Allowances Act*, R.S., 1985, c.M-5, and that portion of pension payable to the *Canada Pension Plan Act*, R.S., 1985, c.C-8.

#### Former Public Servant in Receipt of a Pension

As per the above definitions, is the Bidder a FPS in receipt of a pension? **Yes ( ) No ( )**

If so, the Bidder must provide the following information, for all FPS in receipt of a pension, as applicable:

- a. name of former public servant;
- b. date of termination of employment or retirement from the Public Service.



By providing this information, Bidders agree that the successful Bidder's status, with respect to being a former public servant in receipt of a pension, will be reported on departmental websites as part of the published proactive disclosure reports in accordance with [Contracting Policy Notice: 2012-2](#) and the [Guidelines on the Proactive Disclosure of Contracts](#).

### **Work Force Adjustment Directive**

Is the Bidder a FPS who received a lump sum payment pursuant to the terms of the Work Force Adjustment Directive?  
**Yes ( ) No ( )**

If so, the Bidder must provide the following information:

- a. name of former public servant;
- b. conditions of the lump sum payment incentive;
- c. date of termination of employment;
- d. amount of lump sum payment;
- e. rate of pay on which lump sum payment is based;
- f. period of lump sum payment including start date, end date and number of weeks;
- g. number and amount (professional fees) of other contracts subject to the restrictions of a work force adjustment program.

For all contracts awarded during the lump sum payment period, the total amount of fees that may be paid to a FPS who received a lump sum payment is \$5,000, including Applicable Taxes.

## **PART 6 - RESULTING CONTRACT CLAUSES**

### **1. Security Requirement**

There is no security requirement associated with the requirement.

### **2. Requirement**

The Contractor must provide the items detailed at Annex A, Statement of Requirement.

### **3. Standard Clauses and Conditions**

All clauses and conditions identified in the Contract by number, date and title are set out in the [Standard Acquisition Clauses and Conditions](#) (<http://ccua-sacc.tpsgc-pwgsc.gc.ca/pub/acho-eng.jsp>) Manual issued by Public Works and Government Services Canada.

Revision to Departmental Name: As this solicitation is issued by Royal Canadian Mounted Police (RCMP), any reference to Public Works and Government Services Canada or PWGSC or its Minister contained in any term, condition or clause of this solicitation, including any individual SACC clauses incorporated by reference, will be interpreted as reference to RCMP or its Minister.

#### **3.1 General Conditions**

2010A (2014-11-27), General Conditions - Goods (Medium Complexity), apply to and form part of the Contract.

Section 29 – Code of Conduct and Certifications – Contract if 2010A referenced above is amended as follows:

Delete subsection 29.4 in its entirety.



#### 4. Term of Contract

##### 4.1 Delivery Date

All the deliverables must be received on or before September 30, 2015.

#### 5. Authorities

##### 5.1 Contracting Authority

The Contracting Authority for the Contract is:

Name: Julie Davis  
Title: Procurement Officer  
Royal Canadian Mounted Police, HQ Procurement and Contracting  
Address: 73 Leikin Drive, Ottawa, Ontario K1A 0R2  
Telephone: 613-843-3797  
Facsimile: 613-825-0082  
E-mail address: [julie.davis@rcmp-grc.gc.ca](mailto:julie.davis@rcmp-grc.gc.ca)

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

##### 5.2 Technical Authority

The Technical Authority for the Contract is: (To be specified at contract award)

The Technical Authority named above is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Technical Authority, however the Technical Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

##### 5.3 Contractor's Representative - (To be filled in by the Bidder)

###### General Enquiries

Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Address: \_\_\_\_\_  
Telephone No: \_\_\_\_\_  
Facsimile No: \_\_\_\_\_  
E-mail address: \_\_\_\_\_

###### Delivery Follow-up

Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Address: \_\_\_\_\_  
Telephone No: \_\_\_\_\_  
Facsimile No. \_\_\_\_\_  
Email address: \_\_\_\_\_



## **6. Payment**

### **6.1 Basis of Payment – Firm Unit Price(s)**

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid a firm unit price(s), in accordance with Annex B, Basis of Payment for a cost of \$ \_\_\_\_\_ (To be specified at contract award). Customs duties are included and Goods and Services Tax or Harmonized Sales Tax is extra, if applicable.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

### **6.2 Method of Payment**

SACC Manual clause H1000C (2008-05-12) Single Payment

### **6.3 Limitation of Price**

SACC Manual clause C6000C (2011-05-16) Limitation of Price

## **7. Invoicing Instructions**

7.1 The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.

7.2 Invoices must be distributed as follows:

- a) The original and one copy must be forwarded to the Technical Authority identified under the section entitled "Authorities" of the Contract for certification and payment.
- b) Upon request, one copy must be forwarded to the Contracting Authority identified under the section entitled "Authorities" of the Contract.

## **8. Certifications**

Compliance with the certifications provided by the Contractor in its bid is a condition of the Contract and subject to verification by Canada during the term of the Contract. If the Contractor does not comply with any certification or it is determined that any certification made by the Contractor in its bid is untrue, whether made knowingly or unknowingly, Canada has the right, pursuant to the default provision of the Contract, to terminate the Contract for default.

## **9. Applicable Laws**

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.



## 10. Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- a) these Articles of Agreement;
- b) the general conditions 2010A (2014-11-27) General Conditions - Goods (Medium Complexity);
- c) Annex A, Statement of Requirement;
- d) Annex B, Basis of Payment;
- e) the Contractor's bid dated \_\_\_\_\_. (To be specified at contract award)

## 11. SACC Manual Clauses – Delivery

G1005C (2008-05-12) Insurance

### 11.1 Shipping Instructions – Delivery at Destination

Goods must be consigned to the destination specified in the Contract and delivered:

- a. Delivered Duty Paid (DDP Westmount, Quebec Incoterms 2000 for shipments from a commercial contractor.

## 12. Inspection and Acceptance

The Technical Authority is the Inspection Authority. All reports, deliverable items, documents, goods and all services rendered under the Contract are subject to inspection by the Inspection Authority or representative. Should any report, document, good or service not be in accordance with the requirements of the Statement of Requirement and to the satisfaction of the Inspection Authority, as submitted, the Inspection Authority will have the right to reject it or require its correction at the sole expense of the Contractor before recommending payment.

## 13. Procurement Ombudsman

### 13.1 Dispute Resolution Services

The parties understand that the Procurement Ombudsman appointed pursuant to Subsection 22.1(1) of the *Department of Public Works and Government Services Act* will, on request, and consent of the parties, to participate in an alternative dispute resolution process to resolve any dispute between the parties respecting the interpretation or application of a term or condition of this contract and their consent to bear the cost of such process, provide to the parties a proposal for an alternative dispute resolution process to resolve their dispute.

The Office of the Procurement Ombudsman may be contacted by telephone at 1-866-734-5169 or by e-mail at [boa.opo@boa.opo.gc.ca](mailto:boa.opo@boa.opo.gc.ca).

### 13.2 Contract Administration

The parties understand that the Procurement Ombudsman appointed pursuant to Subsection 22.1(1) of the *Department of Public Works and Government Services Act* will review a complaint filed by [*the supplier or the contractor or the name of the entity awarded this contract*] respecting administration of this contract if the requirements of Subsection 22.2(1) of the *Department of Public Works and Government Services Act* and Sections 15 and 16 of the *Procurement Ombudsman Regulations* have been met, and the interpretation and application of the terms and conditions and the scope of the work of this contract are not in dispute.

The Office of the Procurement Ombudsman may be contacted by telephone at 1-866-734-5169 or by e-mail at [boa.opo@boa.opo.gc.ca](mailto:boa.opo@boa.opo.gc.ca).



## ANNEX A

### Statement of Requirement

#### Four Horse Trailer

#### Requirement

The Royal Canadian Mounted Police has a requirement for the supply and delivery of one (1) Four Horse Trailer. It shall be an "off the shelf" unit, with current industry standard features. Customization, if any, has been specified herein.

#### 1. Trailer design specifications:

- 1.1 The overall trailer design must be all aluminum construction
- 1.2 Must be a Goose neck/fifth wheel king pin hitch tow configuration
- 1.3 Total length must be between 34.0' and 37.0'
- 1.4 Minimum height must be 7'6"
- 1.5 Minimum width must be 6.9"
- 1.6 Maximum width 8.5' (including wheels) as per MOT regulations
- 1.7 Must be a Four (4) Horse capacity trailer with two (2) 38" minimum wide and 84" minimum long stalls at front and rear with a 102" minimum center loading area
- 1.8 Must have one (1) 4' change/tack room at front of trailer with access door on right (curb) side
- 1.9 Must have storage area over nose overhang of a minimum of 7.5' and maximum of 8.5'
- 1.10 Must have two (2) x 7,000 lbs axles with 16" single wheels and radial tires
- 1.11 Must have 60" wide, right side loading ramp with overhead swing door(s) with window(s)
- 1.12 Must have locking access/entrance door with window on left side, at centre horse loading area
- 1.13 Must have a full width rear loading ramp with overhead swing door(s) with window(s)
- 1.14 Must have Department of Transportation (DOT) approved Light Emitting Diode (LED) clearance and tail lighting
- 1.15 Must have one (1) full size spare tire
- 1.16 Must have a drop leg jack
- 1.17 Must have Electric Brakes
- 1.18 Must have Electric Breakaway kit with charger
- 1.19 Must have DOT reflective tape on sides and rear of trailer body
- 1.20 Must be White or finished aluminum in color

#### 2.0 Horse stall specifications:

- 2.1 Floors must be aluminum with rubber mats throughout
- 2.2 Must have one pop up air vent over each stall for ventilation
- 2.3 Must have a full width rear loading ramp with overhead swing door(s) with window(s)
- 2.4 Must have 60" wide, right side loading ramp with overhead swing door(s) with window(s)
- 2.5 Must have a large sliding side window for each stall
- 2.6 Must have Butt and breast bar in each stall
- 2.7 Must have dome lights with switch in stall area
- 2.8 Must have lick plate wall covering in box stall area and doors
- 2.9 Must have two tie rings per stall



**3.0 Change Room/Tack room specifications:**

- 3.1 Floors must be aluminum with mats throughout
- 3.2 Must have minimum one (1) sliding window on left or right hand side
- 3.3 Must have locking access/entrance door on right side
- 3.4 Must have dome light with switch
- 3.5 Must have a minimum of 6 tack hooks

**4.0 Overhang/nose detail specifications:**

- 4.1 Must have storage area over nose overhang of a minimum of 7.5' and maximum of 8.5'
- 4.2 Must have dome light with switch
- 4.3 Must have large sliding windows on left and right hand side

**5.0 Warranty**

- 5.1 Trailer must come with a minimum three (3) year complete coverage warranty from the manufacturer.
- 5.2 Warranty service and coverage must be provided by a local authorized dealer. Local authorized dealer being within 200km of delivery location.



## ANNEX B

### BASIS OF PAYMENT

A bid must comply with the requirements of the bid solicitation and meet all mandatory technical evaluation criteria to be declared responsive. The responsive bid with the lowest price will be recommended for award of a contract.

Prices are firm, all inclusive Canadian dollars, DDP Destination, customs duties included, GST/HST extra if applicable.

Item	Description	Firm Unit Price	Unit of Issue	Quantity	Extended Price
1	Four Horse Trailer as described in Annex A.	\$	Each	1	\$
Subtotal for Evaluation Purposes (Canadian Dollars):					\$



## ANNEX C

### MANDATORY TECHNICAL CRITERIA

Bidders must provide cross-reference information below to identify the page(s) where each mandatory specification detailed in Annex A, Statement of Requirement is demonstrated in their technical bid. Canada reserves the right to verify any and all information.

ITEM IN ANNEX A	MANDATORY SPECIFICATION	Substantiation in detail as to how the requirement was met - Cross-reference to proposal (page & paragraph)
1.	Trailer design specifications	
1.1	The overall trailer design must be all aluminum construction.	
1.2	Must be a Goose neck/fifth wheel king pin hitch tow configuration.	
1.3	Total length must be between 34.0' and 37.0'.	
1.4	Minimum height must be 7'6".	
1.5	Minimum width must be 6.9".	
1.6	Maximum width 8.5' (including wheels) as per MOT regulations.	
1.7	Must be a Four (4) Horse capacity trailer with two (2) 38" minimum wide and 84" minimum long stalls at front and rear with a 102" minimum center loading area.	
1.8	Must have one (1) 4' change/tack room at front of trailer with access door on right (curb) side.	
1.9	Must have storage area over nose overhang of a minimum of 7.5' and maximum of 8.5'.	
1.10	Must have two (2) x 7,000 lbs axles with 16" single wheels and radial tires.	
1.11	Must have 60" wide, right side loading ramp with overhead swing door(s) with window(s).	
1.12	Must have locking access/entrance door with window on left side, at centre horse loading area.	
1.13	Must have a full width rear loading ramp with overhead swing door(s) with window(s).	
1.14	Must have Department of Transportation (DOT) approved Light Emitting Diode (LED) clearance and tail lighting.	
1.15	Must have one (1) full size spare tire.	
1.16	Must have a drop leg jack.	
1.17	Must have Electric Brakes.	



1.18	Must have Electric Breakaway kit with charger.	
1.19	Must have DOT reflective tape on sides and rear of trailer body.	
1.20	Must be White or finished aluminum in color.	
<b>2.</b>	<b>Horse stall design specifications</b>	
2.1	Floors must be aluminum with rubber mats throughout.	
2.2	Must have one pop up air vent over each stall for ventilation.	
2.3	Must have a full width rear loading ramp with overhead swing door(s) with window(s).	
2.4	Must have 60" wide, right side loading ramp with overhead swing door(s) with window(s).	
2.5	Must have a large sliding side window for each stall.	
<b>2.6</b>	<b>Must have Butt and breast bar in each stall.</b>	
2.7	Must have dome lights with switch in stall area.	
2.8	Must have lick plate wall covering in box stall area and doors.	
2.9	Must have two tie rings per stall.	
<b>3.</b>	<b>Change Room/Tack Room design specifications</b>	
3.1	Floors must be aluminum with mats throughout.	
3.2	Must have minimum one (1) sliding window on left or right hand side.	
3.3	Must have locking access/entrance door on right side.	
3.4	Must have dome light with switch.	
3.5	Must have a minimum of 6 tack hooks.	



<b>4.</b>	<b>Overhang/nose specifications</b>	
4.1	Must have storage area over nose overhang of a minimum of 7.5' and maximum of 8.5'.	
4.2	Must have dome light with switch.	
4.3	Must have large sliding windows on left and right hand side.	
<b>5.</b>	<b>Warranty</b>	
5.1	Trailer must come with a minimum three (3) year complete coverage warranty from the manufacturer.	
5.2	Warranty service and coverage must be provided by a local authorized dealer. Local authorized dealer being within 200km of delivery location.	

