



Matériel and Procurement Services
200 Kent Street, Station 9W071
Ottawa, Ontario
K1A 0E6

FP802-140433

May 25, 2015

Title: Request for a Standing Offer - Civil/Marine Engineering Services

ADDENDUM: NO. 4

Further to the above mentioned Invitation to Tender documentation previously posted on the Government Electronic Tendering Site (GETS), BuyandSell.gc.ca, Addendum (#4) is hereby issued.

Department of Fisheries and Oceans

Bid Closing Date: Wednesday May 27, 2015

Time: 14:00 Hours (2:00 pm) Eastern Daylight Time (EDT)

File No: FP802-140433

Question 1:

The General Instructions to Proponents (Pg 5) contains Clause 4(a) requiring that the proponent submit a list of the directors of the firm, as part of our proposal, as well as Clause 4(b) requiring that the proponent also submit a signed Consent Form for each named director. Clause 5 of the General Instructions requires that the list of directors and the Consent Form be kept up-to-date during the course of the SOA.

SI 1 Code of Conduct and Certifications- Proposal requires only (a), the list of the directors of the firm. There is no requirement for a 'Consent Form'.

However, under SRE 6, Submission Requirements – Checklist (Pg 75) there is a item; 'list of directors and consent form....., see Appendix A, Annex AA'.

But, Appendix A, Annex AA contains only a reference to (a) the list of the directors of the firm. Further, a blank Consent Form is not provided. As such, we are uncertain as to the content of the form, ie. What are the signees consenting to?

We are prepared to provide a list of the directors of the firm, as is typical for RFSOs.

Can DFO confirm whether a signed Consent Form referenced in the General Instructions to Proponents Clauses 4(b) & 5 is required with the proposal submission, and if required, can DFO provide a blank Consent Form?

Answer 1:

Please remove the consent form reference in the RFSO documentation. The consent form is not a requirement of the proposal submission.

Thank you,

Jianna-Lee Zomer

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