

Background:

Canada Mortgage and Housing Corporation (CMHC) requires a supplier of economic (and other related) data and economic forecasts and intends to establish a contract with **The Conference Board of Canada** in order to have said service fulfilled.

Current Requirements:

The Contractor will be required to provide access to economic time series from the following suppliers as well as providing economic forecast reports:

- Access to data series from the Index of Consumer and Business Confidence.
- Access to Canadian Industrial Outlook Database
- Access to Population and Household Formation Database
- Access to economic forecasts for Canada, all Provinces and Territories, and all the Census Metropolitan Areas for which Statistics Canada provides economic data. Access must be obtained for the individual data elements which are referenced within any forecast report.
- Access to economic forecasts for U.S.
- Access to data series from the Help Wanted Index

The Contractor will be required to perform the following services:

- Provide CMHC with individual user accounts so that CMHC employees will be able to extract time series and/or reports from the Proponent's web site (approximately 60 user accounts).
- Provide CMHC with access to a technical resource (helpdesk) from 07:30 - 16:00 EST
- A master list of required time series must be created.
- CMHC must have edit access to said list to allow them to add or remove individual time series.
- From this master list, CMHC will be sent an update file daily in TSD (time-series data) file format. This file will contain all newly revised since the last update was sent.
- The daily update file is to be sent to the CMHC FTP site by 8:30 a.m. EST.

Contract Duration:

This contract is expected to begin on July 1, 2015, ending June 30, 2016 with the option to renew at CMHC's discretion for two subsequent one-year periods. The value of this service contract is expected to range from \$50,000.00 to \$70,000.00 CDN annually, including all applicable taxes.

Justification For Sole Sourcing:

It is the intent of CMHC to contract with **The Conference Board of Canada**, for the work outlined above due to the following reasons:

1. The Conference Board of Canada is recognized world wide for its economic forecasting and is the only known source of economic forecasts at the CMA level.
2. The Conference Board of Canada is the author of the Index of Consumer Confidence.
3. The Conference Board of Canada is the only known source for economic forecast data for the Provinces, Territories, and CMAs.
4. The Conference Board of Canada is recognized as providing excellent client service and offer a variety of data delivery options. They can provide CMHC with the data in a TSD file format and load the data directly onto our FTP server at regularly scheduled intervals.

An Advance Contract Award Notice (ACAN) allows departments and agencies to post a notice, for no less than fifteen (15) calendar days, indicating to the supplier community that it intends to award a good, service or construction contract to a pre-identified contractor. If no other supplier submits a Statement of Capabilities which meets the exact requirements set out in the ACAN on or before the closing date of **2:00pm EST on June 12, 2015**, the contracting authority may then proceed with the award. However, should a Statement of Capabilities be deemed to meet the exact requirements set out in the ACAN, the contracting authority will proceed with a full competitive tendering process.

You are hereby notified that CMHC intends to negotiate with the firm only as identified above. Suppliers who consider themselves fully qualified and available to provide the exact services/goods described herein, may submit a statement of capabilities in writing to the contact person identified in this Notice on or before the closing date. The statement of capabilities must clearly demonstrate how the supplier meets the advertised requirements.

CMHC retains the right to negotiate with suppliers on any procurement.

Documents may be submitted in either official language of Canada.