

RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:
Bid Receiving - PWGSC / Réception des
soumissions - TPSGC
11 Laurier St. / 11, rue Laurier
Place du Portage, Phase III
Core 0B2 / Noyau 0B2
Gatineau, Québec K1A 0S5
Bid Fax: (819) 997-9776

LETTER OF INTEREST
LETTRE D'INTÉRÊT

Comments - Commentaires

Vendor/Firm Name and Address
Raison sociale et adresse du
fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution
Business Management and Consulting Services Division /
Division des services de gestion des affaires et de
consultation
11 Laurier St. / 11, rue Laurier
10C1, Place du Portage
Gatineau, Québec K1A 0S5

Title - Sujet Alternative Dispute Resolution	
Solicitation No. - N° de l'invitation E60ZG-090005/F	Date 2015-05-29
Client Reference No. - N° de référence du client E60ZG-090005	GETS Ref. No. - N° de réf. de SEAG PW-\$\$ZG-409-28963
File No. - N° de dossier 409zg.E60ZG-090005	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2018-04-30	
Time Zone Fuseau horaire Eastern Daylight Saving Time EDT	
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Perkins, Deborah	Buyer Id - Id de l'acheteur 409zg
Telephone No. - N° de téléphone (819) 956-8656 ()	FAX No. - N° de FAX (819) 956-2675
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: DEPARTMENT OF PUBLIC WORKS AND GOVERNMENT SERVICES CANADA PORTAGE III 10C1 11 LAURIER ST GATINEAU Quebec K1A0S5 Canada	

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée See Herein	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

Solicitation No. - N° de l'invitation

E60ZG-090005/F

Amd. No. - N° de la modif.

File No. - N° du dossier

409zgE60ZG-090005

Buyer ID - Id de l'acheteur

409zg

CCC No./N° CCC - FMS No/ N° VME

E60ZG-090005

See below/ Voir ci-dessous

E60ZG-090005/C
ALTERNATE DISPUTE RESOLUTIONS SERVICES STANDING OFFER ADJUSTED MEDIAN RATES

Deborah.Perkins@tpsgc-pwgsc.gc.ca
Telephone No. - (819) 956-8656
Fax No. - (819) 956-2675

Following the renewal of the Alternate Dispute Resolutions Services Standing Offer, Solicitation No. E60ZG-090005/C and pursuant to the Financial Evaluation methodology set out in the solicitation as extracted hereunder:

Conduct of Financial Evaluation

PWGSC will conduct a financial evaluation against all technically responsive bids by comparing the average firm all-inclusive daily rate as follows:

The financial offers will be evaluated for Service under **Stream 1, 2 and 4** based on the methodology detailed below for **each geographic location**.

The financial offers will be evaluated for each specific Service under **Stream 3 and 5** based on the methodology detailed below for each city selected.

1.2.1 Mandatory Financial Evaluation

Offers must meet the mandatory financial criteria specified in the table inserted below.

Offers which fail to meet the mandatory financial criteria will be declared non-responsive.

Stream 1, 2 and 4

Mandatory Financial Criteria (MF)		
Number	Mandatory Financial Criterion	Met/Not Met
MF1	The average firm all inclusive daily rate quoted by the Offeror must not exceed 20% of the median calculated from all responsive resources submitted.	

Stream 3 and 5:

Mandatory Financial Criteria (MF)		
Number	Mandatory Financial Criterion	Met/Not Met
MF1	The average firm all inclusive daily rate quoted by the Offeror must not exceed 20% of the median calculated from all responsive offers submitted.	

1.2.2 Financial Evaluation - Stream 1, 2 and 4

The financial offers will be evaluated for each specific Service Stream based on the methodology detailed below:

Step 1 - The Offerors must submit firm all-inclusive daily rates for each proposed resource as requested in Attachment 1 to Part 3, Pricing Schedule.

Step 2 - An average all-inclusive daily rate for each proposed resource will be established by adding the firm all inclusive daily rate including travel and living expenses quoted for each proposed resource for each period dividing by 5 (which represents the initial period and the option periods).

Step 3 - The average all-inclusive daily rate for each proposed resource must not exceed 20% of the median calculated from all responsive resources. Any resource with a daily rate above the highest acceptable daily rate will not be considered further.

Example of a financial evaluation - Stream 1, 2 and 4

Step 1 & 2:

Average per diem rate for each individual: adding the daily rate for the initial period and option periods submitted and dividing it by 5. **Formula:** (Initial Period x 2 + Period 1 + Period 2 + Period 3)/5

Example:

Offeror A

Resource	Initial Period	Period One (1)	Period Two (2)	Period Three (3)	Total	Average daily rate
Joe Bloe	\$50.00 x 2	\$60.00	\$70.00	\$80.00	\$310.00	\$62.00
Jane Car	\$50.00 x 2	\$60.00	\$70.00	\$80.00	\$310.00	\$62.00

Offeror B

Resource	Initial Period	Period One (1)	Period Two (2)	Period Three (3)	Total	Average daily rate
Joe Young	\$75.00 x 2	\$85.00	\$90.00	\$100.00	\$425.00	\$85.00
Dale Red	\$70.00 x 2	\$70.00	\$80.00	\$85.00	\$375.00	\$75.00

Offeror C

Resource	Initial Period	Period One (1)	Period Two (2)	Period Three (3)	Total	Average daily rate
Natalie Doe	\$60.00 x 2	\$60.00	\$65.00	\$75.00	\$320.00	\$64.00

Step 3:

Average daily rate must not exceed 20% of the median calculated from all responsive resources.

	1	2	3
	Offeror A Joe Bloe Jane Car	Offeror B Joe Young Dale Red	Offeror C Natalie Doe
Average overall daily rate	\$62.00 (Joe) \$62.00(Jane)	\$85.00 (Joe) \$75.00 (Dale)	\$64.00 (Natalie)
Median	<p>A median is the middle offer in a set of offers whereby half the offers are greater and half are lower. In the example above, in the set of numbers (62, 62, 64, 75, 85) the median is 64.</p> <p>Median = \$64.00</p> <p>If there is an even amount of numbers, we need to find the middle pair or numbers and find the value that would be half way between them.</p>		
Highest Acceptable daily	<p>= 20% above median calculated from all responsive resources = 1.20 times \$64.00 = \$76.80 acceptable daily rate therefore resource (Joe Young) submitted from Offeror B would be non compliant (rounded at two decimal points).</p>		

Financial Evaluation - Stream 3 and 5

The financial offers will be evaluated for each specific Service Stream based on the methodology detailed below **for each city selected**.

Step 1 - The Offerors must submit firm all-inclusive daily rates for each period as requested in Attachment 2 to Part 3, Pricing Schedule.

Step 2 - An average all-inclusive daily rate will be established by adding the firm all inclusive daily rate including travel and living expenses quoted for each period dividing by 5 (which represents the initial period and the option periods).

Step 3 - The average all-inclusive daily rate must not exceed 20% of the median calculated from all responsive offers. Any offers with an average daily rate above the highest acceptable daily rate for a specific city will not be considered further for that specific city.

Step 4 - The responsive Offerors will be ranked in ascending order, from the lowest firm all-inclusive daily rates to the highest firm all-inclusive daily rates.

Example of a financial evaluation - Stream 3 and 5

Step 1 & 2:

Average per diem rate: adding the daily rate for the initial period and option periods submitted and dividing it by 5. **Formula:** (Initial Period x 2 + Period 1 + Period 2 + Period 3)/5

Example:

Offeror A

Service Stream	Initial Period	Period One (1)	Period Two (2)	Period Three (3)	Total	Average daily rate
3	\$50.00 x 2	\$60.00	\$70.00	\$80.00	\$310.00	\$62.00

Offeror B

Service Stream	Initial Period	Period One (1)	Period Two (2)	Period Three (3)	Total	Average daily rate
3	\$75.00 x 2	\$85.00	\$90.00	\$100.00	\$425.00	\$85.00

Offeror C

Service Stream	Initial Period	Period One (1)	Period Two (2)	Period Three (3)	Total	Average daily rate
3	\$70.00 x 2	\$70.00	\$80.00	\$85.00	\$375.00	\$75.00

Offeror D

Service Stream	Initial Period	Period One (1)	Period Two (2)	Period Three (3)	Total	Average daily rate
3	\$60.00 x 2	\$70.00	\$75.00	\$85.00	\$350.00	\$70.00

Offeror E

Service Stream	Initial Period	Period One (1)	Period Two (2)	Period Three (3)	Total	Average daily rate
3	\$60.00 x 2	\$70.00	\$75.00	\$85.00	\$350.00	\$70.00

Step 3:

Average daily rate must not exceed 20% of the median calculated from all responsive offers.

	1	2	3	4	5
	Offeror A	Offeror B	Offeror C	Offeror D	Offeror E
Average overall daily rate	\$62.00	\$85.00	\$75.00	\$64.00	\$70.00
Median	<p>A median is the middle offer in a set of offers whereby half the offers are greater and half are lower. In the example above, in the set of numbers (62, 64, 70, 75, 85) the median is 70.</p> <p>Median = \$70.00</p> <p>If there are an even amount of numbers, we need to find the middle pair or numbers and find the value that would be half way between them.</p>				
Highest Acceptable daily	<p>= 20% above median calculated from all responsive offers = 1.20 times \$70.00 = \$84.00 acceptable daily rate therefore offer submitted from Offeror B would be non compliant for the city selected (for example, Moncton) (rounded at two decimal points).</p>				

Step 4:

The responsive Offerors will be ranked in ascending order, from the lowest firm all-inclusive daily rates to the highest firm all-inclusive daily rates for each city as per calculation under Step 2.

Rank	City	Legal Name	Initial Period	Period One (1)	Period Two (2)	Period Three (3)
1	Moncton	Offeror A	\$50.00	\$60.00	\$70.00	\$80.00
2	Moncton	Offeror D	\$60.00	\$60.00	\$65.00	\$75.00
3	Moncton	Offeror E	\$60.00	\$70.00	\$75.00	\$85.00
4	Moncton	Offeror C	\$70.00	\$70.00	\$80.00	\$85.00

In support of the government's open data initiatives, this notice provides the established Alternate Dispute Resolution Services Standing Offer median rates by geographic location. The attachment is provided in PDF formats and can be directly downloaded from this notice.

Reminder, the data provided herein is for reference purposes to enable government, private sector, and non-government organizations to review the current median results for information purposes.

For the purposes of any Alternate Dispute Resolution Services transaction requiring the issuance of a call-up against the Alternate Dispute Resolution Services Standing Offer framework, government users must use the Standing Offer Index to obtain the applicable firm rates and must ensure the transaction is

carried out in accordance with the Alternate Dispute Resolution Services procedures:

http://soi.pwgsc.gc.ca/app/index.cfm?Fuseaction=sim.commodity_results&commodity_level=4&commodity_type=S&level_code=R0&commodity_class=R019&province=NC&commodity=&description=off&department=E&grouping=G,S,R&vendor=&vendcd=&number=E60ZG-090005&nmso=ON&s

There will be no opportunity to qualify for this Standing Offer until such time as the Standing Offer is renewed in 2018.

ALTERNATE DISPUTE RESOLUTION SERVICES Standing Offer adjusted median rates - Results

REGION	STREAM	ADJUSTED MEDIAN
British Columbia Alberta Saskatchewan Manitoba Ontario National Capital Region Quebec Nova Scotia New Brunswick Prince Edward Island	STREAM 1 Conflict Coaching	\$1,500.00
British Columbia Alberta Saskatchewan Manitoba Ontario National Capital Region Quebec Nova Scotia New Brunswick Prince Edward Island	STREAM 2 Mediation - Facilitation Conversation	\$1,500.00
Moncton – St-John – Fredericton – Sidney – Saint-John – Prince Edward Island – Ottawa Halifax – Thunder Bay – Winnipeg – Regina – Victoria – Sault Ste-Marie – North Bay Montreal Quebec Gatineau Toronto Kitchener – Sudbury – Timmins Markham – Richmond Hill – Mississauga Kingston – Vancouver Windsor Calgary – Edmonton	STREAM 3 Group Processes and Work Place Assessment	\$1,345.00 \$1,500.00 \$1,215.00 \$1,100.00 \$1,290.00 \$1,465.00 \$1,190.00 \$1,430.00 \$1,422.50 \$1,425.00 \$1,480.00

Lethbridge		\$1,460.00
Yukon Territory British Columbia Alberta Saskatchewan Manitoba Ontario National Capital Region Quebec Nova Scotia New Brunswick Prince Edward Island	STREAM 4 Part I - Commercial - Business - Facilitated Discussion - Mediation	\$2,460.00
Saskatchewan Ontario National Capital Region Quebec Nova Scotia New Brunswick Prince Edward Island	STREAM 4 Part II - Commercial - Business - Facilitated Discussion - Arbitration	\$2,685.00
Moncton – St-John – Fredericton – Sidney – Saint-John – Prince Edward Island – Ottawa - Halifax - Gatineau –Kitchener – Richmond Hill – Mississauga – Sudbury – Thunder Bay – Windsor – Chatham – Goderich – Owen Sound – Guelph – Hamilton – Sault Ste-Marie – North Bay – Winnipeg – Regina	STREAM 5 Conflict Management Training	\$1,500.00
Base Gagetown		\$1,262.60
Montreal – Quebec		\$1,490.50
Toronto – Kingston		\$1,515.00
Timmins		\$1,433.50
Markham		\$1,389.00
Oakville – Burlington – Vaughn – Brampton –Milton –St- Catharines – Niagara Falls – Fort		\$2,260.00

Erie – Haldimand – Waterloo – Simcoe – Dunnville – Brantford – Cambridge – Ajax – White Rock – Port Moody – Port Coquitlam – Pickering		
London		\$1,370.00
Peterborough – Durham – Port Hope		\$1,240.00
Woodstock		\$1,880.00
Whitby – Oshawa –Newmarket		\$1,750.00
Calgary		\$1,530.00
Edmonton		\$1,710.00
Lethbridge		\$2,060.00
Victoria		\$1,519.00
Vancouver		\$1,605.00
Burnaby – New Westminter – Richmond - Delta – surrey Langley – Abbotsford –Chilliwack – Hope – Coquitlam – Maple Ridge – Mission – North Vancouver - West Vancouver – Squamish		\$2,120.00
Ft. Langley – Nanaimo – Pitt Meadows – Whistler		\$1,980.00