

Questions and Answer Document #3

RFP Reference Number: P1600074

CLOSING DATE: June 17, 2015

CLOSING TIME and TIME ZONE: 10:00AM EDT

PROJECT TITLE: Request for standing offer for Investigation services

To All Bidders:

The purpose of this document is to give effect to the following:

Questions and Answers: The following information is issued in response to questions received from bidders:

Q 1:

In the Mandatory Criteria Matrix from page 27 factor M4 states:

The Bidder must demonstrate capability in one or both official languages, and confirm that the final report will be delivered in the official language of the complaint.

Do I take this to say that the Bidder can provide unilingual resources, say English only, but guarantee that they will have the report translated into either official language as required?

A 1:

Under Mandatory Requirement 1.4 Bidders do not need to demonstrate capability in both official languages. Capability in one of the official languages is sufficient provided however that the Bidder only intends to bid for work on complaints which were filed in the official language in which it has capability in. It is expected from Bidders that investigations will be carried out in the official language of the complaint and that the final report will be delivered in the same language.

For example, a Bidder who has identified a capability in one official language only cannot bid for a file in which the complaint was filed in the other official language. It would not be acceptable for a Bidder to complete the report in the other official language, and then have the report translated into the official language of the complaint. Bidders who intend to bid on complaints filed in English must have a demonstrated capability to investigate the complaint in English. Likewise, Bidders who intend to bid on complaint files filed in French must have a demonstrated capability to investigate the complaint in French.