



**RETURN BIDS TO/ RETOURNER LES
SOUMISSIONS À:**

Foreign Affairs, Trade and Development
Canada
Embassy of Canada
501 Pennsylvania Ave NW
Washington, D.C., 20001

Attention: Pema Tulotsang

SOLICITATION AMENDMENT

The referenced document is hereby revised;
unless otherwise indicated, all other terms and
conditions of the Solicitation remain the same.

MODIFICATION DE L'INVITATION

Ce document est par la présente révisé; sauf
indication contraire, les modalités de l'invitation
demeurent les mêmes

TITLE - SUJET Integrated Security System Maintenance at the Embassy of Canada, Washington, D.C.	
SOLICITATION NO. – NO. DE L'INVITATION # 15-99856	
AMENDMENT NO.–NO DE MODIF. 001	DATE JUNE 5, 2015
SOLICITATION CLOSES / L'INVITATION PREND FIN On June 15, 2015 at 14:00 hours Eastern Daylight Time (EDT). Le 15 juin 2015 à 14:00h heure avancée de l'Est (HAE).	
ADDRESS ENQUIRIES TO – ADRESSER TOUTES QUESTIONS À: RHONDA TOUESNARD	
TELEPHONE:	EMAIL - COURRIEL: RHONDA.TOUESNARD@INTERNATIONAL.GC.CA
DESTINATION OF GOODS/SERVICES-DESTINATION DES BIENS/SERVICES Embassy of Canada 501 Pennsylvania Ave NW Washington, D.C., 20001	
VENDOR/FIRM NAME AND ADDRESS – RAISON SOCIALE ET ADRESSE DU FOURNISSEUR/DE L'ENTREPRENEUR Telephone No. - No de telephone.: Facsimile No. – No de telecopieur:	
NAME AND TITLE OF PERSON AUTHORIZED TO SIGN ON BEHALF OF THE VENDOR/FIRM NOM ET TITRE DE LA PERSONNE AUTORISÉE À SIGNER AU NOM DU FOURNISSEUR/DE L'ENTREPRENEUR	Corporate Seal
_____ Signature	
_____ Date	

Request for Proposal (RFP)
Foreign Affairs, Trade and Development Canada (DFATD)

SOLICITATION AMENDMENT

This solicitation amendment is raised to:

1. Provide answers to bidder's questions in relation to the RFP as detailed in Section 1 below.
2. Amend the Request for Proposal as detailed in Section 2 below.

Section 1

- Q1. We have been unable to attain a certification for a system that has been discontinued. We feel that this is not a very fair proposal. We feel that given the fact that it is a tender process, it should have been opened to other options with regards to supporting a discontinued line.
- A1. Provided that Summit has been given "end of life" status by Lenel and will no longer be supported after 2015, the department has removed this criteria.

Section 2

2.1 At Annex "B" Evaluation Criteria:

DELETE Annex "B" in its entirety

REPLACE BY Annex "B/1" (see below)

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ANNEX "B/1"
EVALUATION CRITERIA

1. Mandatory Requirements

This solicitation contains mandatory requirements. All elements of this solicitation that are mandatory requirements are identified specifically with the words "must", "shall", "will" or "mandatory". Proposals must comply with each and every mandatory requirement in order to be considered. If a proposal does not comply with a mandatory requirement, the proposal will be considered non-compliant and will be disqualified.

Mandatory Technical Criteria (MTC)	
MT1.	<p>MT1. Experience of the Proposed Resource(s) The proposed Project Leader and each proposed Technician must have direct experience with the GE Summit eNT system or similar integrated security system.</p> <p>Direct experience is defined as having acquired professional experience in the following for an integrated security system of similar size and scope to that described in Annex A Statement of Work:</p> <ul style="list-style-type: none"> (a) Developing, monitoring, and problem solving of system issues and errors. (b) Providing preventative maintenance, emergency repair and software upgrading of the security system. <p>The Bidder must provide the name and technical details of the integrated security system and demonstrate that it is of similar size and scope to the Embassy's Summit eNT System.</p>
MT2.	<p>MT2. Security Plan The Bidder must provide a comprehensive security plan that includes the following:</p> <ul style="list-style-type: none"> (a) A description of the security plan indicating the security measures to protect against the loss, misuse and alteration of information contained in the system. This must include an emergency preparedness plan, description of back-up systems, or personnel security plans in the event of a client emergency. (b) A provision for databases located in secure data centers at the Embassy.
MT3.	<p>MT3. Certification(s) The Bidder must certify and guarantee the following by written statement:</p> <ul style="list-style-type: none"> (a) That the Bidder is authorized and licensed to provide maintenance and support services for the hardware and software installed in the Embassy's integrated security system. (b) That any information stored or collected will not be sold, shared, traded, rented or distributed or otherwise disclosed to any third party. (c) That the Bidder understands that they are bound to comply with the Government of Canada's Privacy Act and the Handling of Personal Information.

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2. Point Rated Requirements

Proposals having successfully met ALL of the mandatory criteria will be evaluated and point-rated against the criteria listed below, using the evaluation factors and weighting indicators indicated.

Bidders must receive the minimum technical rating score of 70% overall in order to be compliant to the point-rated criteria.

Any bid which fails to obtain the required minimum technical rating score specified will be declared non-compliant. Each point rated technical criterion should be addressed separately.

Number	Criteria	Maximum Points Available	Minimum Points Required
PR1	Experience	50	n/a
PR2	Work Plan	50	n/a
Total PR1-PR2		100	70

Rating Table	
Percentage of Available Points	Basis for Percentage Distribution
0%	The response is deficient. Bidder receives 0% of the available points for this element.
50%	The response includes some information, but is also missing a substantial amount of information. Some elements poorly described. Bidder receives 50% of the available points for this element.
70%	The response includes most of the information required to be complete meeting the established minimum and contains no significant weaknesses. Bidder receives 70% of the available points for this element.
85%	The response includes a substantive amount of the information required to be complete and contains some value added elements. Bidder receives 85% of the available points for this element.

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100%

The response includes substantial details demonstrating a complete and thorough understanding of the requirement. Bidder receives 100% of the available points for this element.

This Rating Table applies to PR2 only.

Point Rated Requirements	Weighting	Maximum Points	Page/Section in Bidder's Proposal
<p>PR1. Experience with GE Summit eNT</p> <p>The Bidder and/or its proposed resource(s) collectively must have demonstrated experience working with the GE Summit eNT integrated security system or a similar integrated security system, within the last ten (10) years</p>	<p>(a) 5 years or more = 50 points (b) 4 years to less than 5 years = 42.5 points (c) 3 years to less than 4 years = 35 points (d) 1 year to less than 3 years = 25 points (e) less than 1 year = 0 points</p>	50	
<p>PR2. Work Plan</p> <p>The Bidder should provide a work plan indicating how it will address and fulfill the tasks and technical requirements outlined in the Statement of Work at Annex "A".</p> <p>The work plan should include the Bidder's understanding, approach and methodology (i.e. tools and/or mechanisms) for undertaking the work and a calendar of activities with milestone dates and level of effort.</p>	<p>(a) Approach and methodology (25 points) (b) Calendar of activities (15 points) (c) Quality of proposal (10 points)</p>	50	